

*Mrs. Alden C. Flagg Sr. 1977*

# **ACTON ANNUAL REPORT 1976**



STORAGE  
AREA

74.44  
A188

# OFFICE HOURS

Town Office (Selectmen, Town Manager)	8-4:30 (Tues. 7:30 p.m.)	Town Hall	263-2761
Town Clerk	8-4:30 (Tues. 7:30-8:30 p.m.)	Town Hall	263-2761
Treasurer and Collector	8-4:30 (Tues. 7:30-8:30 p.m.)	Town Hall	263-7018
Assessors	8-4:30 (Tues. 7:30-8:30 p.m.)	Town Hall	263-2966
School Superintendent	8-4:30	A-B Regional	263-9503
Asst. School Superintendent	8-4:30	A-B Regional H.S. H.S.	263-9503
Board of Health	8-4:30	Forest Road	263-4736
Veterans' Agent	8-4:30	Town Hall	263-2761
Library Hours:			
Memorial Library	Mon-Fri, 9 a.m. - 9 p.m. Saturday, 9-5 p.m. Sunday, 2-5 p.m. (in Winter Months)		263-2232
Citizens, West Acton	Mon., 7-9 p.m. Tues.-Fri., 10-5 p.m.		263-9222

<u>MEETINGS</u>	<u>DAY &amp; TIME</u>	<u>PLACE</u>
Annual Town Election	1st Monday in April	Precinct Fire Stations
Annual Town Meeting	2nd Monday in April	Blanchard Auditorium
Appeals Board	2nd Monday of each month or when necessary	Town Hall
Assessors	1st Tuesday of each month 4:30 p.m.	Town Hall
Building Committee	1st and 3rd Monday of each month, 7:30 p.m.	Guidance Library at High School
Conservation Commission	1st and 3rd Wednesdays of each month, 8:00 p.m.	Hearing Room-Forest Road
Finance Committee	Thursdays as needed, 7:30 p.m.	Jr. High School-Rm. 312
Board of Health	2nd and 4th Tuesday of each month, 7:30 p.m.	Hearing Room -Forest Road
Historical Commission	2nd Wednesday of each month, 8:00 p.m.	Hearing Room-Forest Road
Library Trustees -Memorial	1st Thursday of each month, 7:45 p.m.	Memorial Library
Library Trustees -Citizens	4th Tuesday of each month, 7:00 p.m.	Citizens Library
Planning Board	Every Monday, 8:00 p.m.	Hearing Room-Forest Road
Recreation Commission	1st Tuesday each month, 8:00 p.m.	Hearing Room-Forest Road
School Committee: Regional	2nd and 4th Thursday of each month, 7:30 p.m.	Jr. High School Music Room
Local	3rd Thursday of each month, 7:30 p.m.	Jr. High School Music Room
Selectmen	Every Tuesday at 7:30 p.m.	Town Hall
Youth Commission	1st and 3rd Tuesday of each month, 8:00 p.m.	Jr. High School-Room 310



565-921



# 1976 ANNUAL REPORTS



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## TOWN of ACTON MASSACHUSETTS

### TWO HUNDRED AND FORTY-FIRST MUNICIPAL YEAR

For the year ending  
December Thirty-First

**For Reference**

Not to be taken from this room

REFERENCE BOOK

ACTON MEMORIAL LIBRARY  
ACTON, MASSACHUSETTS 01720





### Credits

The Town Report Committee would like to thank Richard Dugas for the cover photographs and other work that appears throughout the report.

We would also like to thank the following photographers for contributing their work:

Dave and Judy Weiner  
The Acton-Boxborough Regional High School Yearbook Staff  
The Acton Minute Man Staff  
Mrs. G. B. Williams, Jr.

"Life in Acton" interviews were conducted by Michael and Katharine Kolowich





## TABLE OF CONTENTS

### Page

NATIONAL, STATE AND COUNTY OFFICIALS -----	5
LIFE IN ACTON THROUGH SEVENTY YEARS OF CHANGE -----	6
ADMINISTRATION	
Town Government Organizational Chart -----	14
Board of Selectmen -----	18
Town Manager -----	16
Town Officials and Appointments -----	22
TOWN SERVICES	
Board of Appeals -----	36
Building Committee -----	37
Cemetery Commission -----	38
Council on Aging -----	41
Charlotte L. Goodnow Fund -----	43
Elizabeth White Fund -----	43
Growth Policy Committee -----	44
Highway Department -----	55
Library Reports -----	59
Planning Board -----	63
Recreation Commission -----	68
Street Light Committee -----	73

Town Engineer -----	73
Town Forest Committee -----	77
Tree Warden -----	77
Youth Commission -----	78
PROTECTION OF PERSONS AND PROPERTY	
Board of Health -----	82
Building Inspector -----	95
Civil Defense -----	97
Conservation Commission -----	102
Dog Officer -----	103
Insect Pest Control -----	104
Inspector of Wires -----	104
Sealer of Weights and Measures -----	104
Housing Authority -----	105
Fire Department -----	107
Police Department -----	115
Veterans' Graves -----	119
Workmen's Compensation Agent -----	119
OUR HERITAGE	
Archives -----	122
Historical Commission -----	123
THE OFFICE OF THE TOWN CLERK	
Births -----	126
Elections -----	132
Jury List -----	143
Town Meeting -----	150
EDUCATIONAL REPORTS	
Acton Public Schools and Regional School District Superintendent's Report -----	174
Treasurer's Report -----	189
School Calendar -----	185
Vocational Regional School -----	191
FINANCES	
Town Accountant's Report -----	249
Board of Assessors -----	202
Town Treasurer and Tax Collector's Report -----	204
Finance Committee (see Warrant Supplement)	
STREET DIRECTORY AND MAP -----	266
INDEX -----	270



# National, State and County Officials

For 1977

President

JAMES E. CARTER

Vice-President

WALTER F. MONDALE

Governor  
of the  
Commonwealth of Massachusetts

MICHAEL S. DUKAKIS

Lieutenant Governor

Thomas P. O'Neill III

Secretary of the Commonwealth

Paul H. Guzzi

Treasurer and Receiver General

Robert Q. Crane

Auditor of the Commonwealth

Thaddeus Buczko

Attorney General

Francis X. Belloti

Senators in Congress

Edward W. Brooke  
Edward M. Kennedy

Representative in Congress  
5th Congressional District

Paul E. Tsongas

Councillor, 3rd Councillor District

Herbert L. Connolly

Senator, Middlesex-Worcester District

Chester G. Atkins

Representative in General Court  
48th Middlesex District

John H. Loring

County Commissioners

John L. Danehy  
S. Lester Ralph  
Michael McLaughlin

Clerk of Courts, Middlesex County

Edward J. Sullivan

Register of Deeds, Middlesex South District

John F. Zamparelli

County Treasurer

Thomas B. Brennan

Register of Probate and Insolvency

John V. Harvey

District Attorney

John J. Droney

County Sheriff

John J. Buckley

CITIZEN INFORMATION SERVICE  
TOLL FREE: 1-800-392-6090

## Life in Acton through Seventy Years of Change

The Bicentennial Year is history, just like the events it was meant to recall. Today, we know more about the roles of New England our town in the Revolution than we ever imagined we could. Yet for many of us, we have lost sight of our more recent roots: the events and people who contributed most to making the town of Acton what it is today.

Nearly all of us have relished the stories our parents and grandparents brought us about life in the early twentieth century. Some remain among us who lived those times and tell those stories to their grandchildren and great-grandchildren today. Of all the kinds of history lessons, very often the most pleasurable are these very stories: the oral history passed on from generation to generation. Yet, in our society, this history is by its very nature the most fragile.

We are fortunate in Acton to have an abundance of oral historians and a rich source of stories for them to tell. It is in the interest of preserving some of these fragile stories that we set them down on paper. Here, then, are several slices of life, as told by Thomas Frederick Stewart Kennedy and Katherine Mary Kinsley, to us, two of the newest members of our community.

"We were a well-knitted community," says Mr. Kennedy. "Even though the town was divided into very distinct villages, the town government brought them together. Yet, each retained its own character.

"South Acton was known as the mill town and West Acton was the railroad town.

"Acton Center was known as, you might say, the 'jewel' of the town; it was made up of people who weren't exactly rich, but they were well-to-do. They were merchants, greenhouse owners; they ran the factories, the quarries and they had large farms. When I was a youngster, when you went into Acton Center you felt as if you were going into Concord. It was that type of a village.



"Here (in West Acton) there were hard-working men; South Acton was the same way. They had the piano stool factory, the barrel factory, the shoddy mill, the roundhouse; and they had the Tuttle, Jones and Wetherbee store, which at one time was the store in Middlesex County."





Miss Kinsley remembers West Acton for its country store ("They discussed politics there") and for the churches lined along Central Street. "This was one of the oldest streets; it was the old county road. There was the Baptist Church, and (what is today) the Community Center was the Universalist Church. Then there was the Oddfellow's Hall and along came the Catholic Church later."

It was the influence of the churches that inspired the very strict moral code which pervaded the town's life. Up until 1921, for example, it was forbidden by law to play any kind of game on Sunday. Recalls Mr. Kennedy, "We used to have to go all the way to Boxborough to have a game of scrub baseball."

Kennedy's parents told him about the enforcement of that moral code by members of West Acton's churches. "If you weren't on the right track, the church people would wait on you in committee and find out and criticize you. You had to appear before the church and explain why you weren't attending divine services or living a good moral life."

"I can remember right up in the church here in West Acton, they'd have a pole with a squirrel's tail on it. Of course, the services were long, and some people would doze off. The men would have to come along with the squirrel's tail and wake 'em up."

"We used to have a lady who used to have a lot of peppermints in her pocket, and she'd chew on them in church. She was called to a council, too."

The teachers in Acton's public schools had to hoe an even straighter line. Mr. Kennedy observed, "When I was a youngster, the teacher had to live like an angel. She wasn't allowed to show her ankle. She had to be very careful with her behavior. Years ago, they used to tell how good a teacher was, right in the Town Report. The School Committee wrote it. I have a Town Report where they say 'she's a nice young lady, but she's more interested in her boy-friends than in her teaching.' Today, you don't get any information like that."

There was no Acton High School then. Acton students went to Concord High, which was at that time truly a regional school (students from Acton,

Concord, Boxborough, Carlisle, Lincoln, Bedford and Littleton attended school there). Miss Kinsley remembers her time at Concord as "a great education, because it took you out of your little narrow confines and helped you choose a broader horizon. They used to have a forum every Friday afternoon, and I wish you could hear the speakers! They put on operas, and it was a wonderful thing for the culture."

Acton's community elementary schools felt the influence, too. "Acton schools had to keep up, because you had to compete with Lincoln and Concord people. You had to come well-prepared out of grade school."

Mr. Kennedy remembers Concord High as "very, very strict. We had to wear a coat, a vest and a necktie. Girls weren't allowed in with sweaters on; you'd have to have a jacket and a skirt, and be all dressed-up. We had to address our teachers as 'Mr.' or 'Miss' and it was all very formal. And, we had alot of homework."

Steady population expansion in all of the towns served by Concord High caused overcrowding there in the early twenties. "So," says Mr. Kennedy, "they said that 1925 would be the last class from Acton. They had to build a school."

"For 27 years they'd fought over high schools in Acton; where to put one. They had a town meeting to vote to put it in Acton Center; then they'd have a town meeting to rescind it and put it in South Acton. Then they'd have a vote to rescind that, and they'd want to put it in West Acton.

"In 1925 they decided to put it down where the old high school is . . . thinking it was in the center of three precincts. So they built it and found out later it was four feet over in West Acton. I used to go to town meetings where they'd fight over it."

Teachers would encourage their students to become astute observers of town politics, even before they were allowed to take an active role. "The young people my age," recalls Miss Kinsley, "we would go over to town meeting and sit in the gallery. By the time we became voters, we naturally could take an active part in the debates." And debates they were. "They were like Parliament," Miss Kinsley notes. "The town meeting was a thing to look forward to every year. They used to have caucuses before each town meeting. On a cold night in February you'd go over to these caucuses if you wanted to get elected."

"Up until the late twenties, they used to have a town meeting that was an all-day affair. They'd go to the Town Hall and vote for town offices and then they'd have a town meeting. The grange would put on a big dinner at noon, and then they conduct school committee and other business in the afternoon. Around five or six o'clock the town meeting



ended so that the farmers could milk their cows.

"When the automobile came, that's when they started to have evening town meetings."

Mr. Kennedy remembers, "In those days they'd have a town meeting and fight like the devil and the next day they'd shake hands. There were no hard feelings. Today there are hard feelings. It's entirely different; that's the way it is."

Up until 1920, the women in the town were only allowed to speak at town meeting on a school matter. It was on those matters, though, that they lobbied most vigorously. Mr. Kennedy enjoys telling the story of how Acton's three schools got the money to install flush toilets:



"The good women got together and they worked very diligently and they got estimates that they could put flush toilets in all three schools for about \$2800. So when the time came to talk on school matters, one of the women on the school committee got up and made a motion that the town appropriate \$2800 to install flush toilets in all three schools. Somebody seconded the motion and everything was going fine. . .until old Mr. T. stood up. Now Mr. T., he was a character who always came. I can almost tell you right where he sat all the time;

"'Mr. Moderator, I'd like to speak on the subject.'

"'The chair recognizes Mr. T.'

"'Well, ladies and gentlemen, when I went to school, we used to go over the stone wall. One section was for the girls, and one section was for the boys. We used to use the Montgomery Ward catalogue. When that was used up our fathers had the corn shucked and we used to take the corn cobs to school. When they was all used up, we used to break them in two and use the other half.'

"Everybody got to laughing...Just imagine that happening in town meeting today. It came up for a vote and the poor women lost out. They had to come back the next year and tell old Mr. T. to keep quiet."

The town's children learned more about the town's politics and other goings-on by simply keeping their ears open. "They had heat registers in the ceilings in those days, and that's where children picked up their information," admits Miss Kinsley. "My father was always finding me asleep at the register."

Young Mr. Kennedy used the more conventional listening post of the day. "In the country stores, they had these stoves and these settees. All the old farmers would deliver the milk to the platform and they'd go on in to Charlie Mead's stor and take a slice of cheese and crackers. Me being a small kid, I listened to all the tall tales they had to tell."

Miss Kinsley points out the general store wasn't the only gathering place to go by the wayside. "The firehouse in the old days was a clubhouse for the ordinary citizens. They went in there and played cards, and they a pool table. There were card parties once a week: that was sociable."

As a youngster then, entertainment took **on very simple** forms. "When we were young," recalls Miss Kinsley, "we all used to go to the moving pictures up in Maynard. Of course, we had movies every Friday night up in Oddfellows Hall in West Acton. That's what made fast readers out of children: you wanted to read because you wanted to find out what was underneath the picture subtitles. "We read alot. We devoured the things every Saturday night at the library. On Sunday afternoon, I remember my mother having a group of children in there reading to them. No matter where you went, people were always reading. You had time to concentrate. You didn't have anything else."



Before the automobile came en masse to Acton, there were still ways to get around. "The transportation system was no problem at all," says Miss Kinsley. "They had big cars on the trolley, which ran from Acton over to Maynard. It came up to South Acton, according to the history, four or five years before it came over to West Acton. It went through the woods and was a wild ride."

"We had very good train service into Boston;" Mr. Kennedy recollects, "practically every hour. It was known as the Fitchburg Division of the Boston and Maine. It went straight through to Mechanicsville, New York.



You had good service until one o'clock in the morning. Then they had the paper train at three o'clock, which dropped off newspapers at the post office."

Trains and trollies were the ways to get to two of the biggest summertime attractions of that time and place: Canobie Lake and Lexington Park. Mr. Kennedy notes that you didn't always have to go so far away. "There was a barge on Lake Nagog; Great Road went right by there then as today. It wasn't paved; it was a dirt road. You'd go there in the summertime and they'd take you around the lake in this barge. It was a joy-ride. The town of Concord owned the lake, but they weren't as restrictive as they are now. It was a water supply then, too; but of course everybody abused it. They went over to the other side of the lake and built cottages with no septic systems and they polluted it. That was the end of that."

"We had a bicycle club here, about 1900. That was very common, to have bicycles. I've heard my grandfather talk about him and his sister riding all the way to Revere Beach from Acton. There were no cars, no traffic like we have today. They were dirt roads, but they were fairly good roads. You'd have to get all the way down to about Arlington before there were any paved roads.

"In them days we had an easy-going town; everybody was friendly towards each other. It really was an enjoyable life."

Things began to change, they say, after World War I. Mr. Kennedy tells us how that came about:

"This was a farming community when I was a boy. Everyone was a farmer, or connected with farming. In the winter, they had no work for the men, so they went down to Hall Brothers. That company would probably take about twenty-five or twenty-six of these extra help off the farmers. They'd work there in the winter and in the spring they'd go back to farming. They made pails, tubs, churns, breadboards, knife trays, sink racks, card files...anything wood. I worked there myself when I got married.

"Up until World War I, most of the young fellows worked for their fathers on the farm. After the war, these fellows had been in Europe, and they saw everyone who had been working in the defense plants making twice as much as they had. They didn't go back to farming. After the war, the farmers themselves continued, but their boys went to work in Boston or in local industry. This is what changed the conditions here in Acton. The old people died off or got so elderly they couldn't continue. The developers went out and bought these farms...and that's what started the building this town."

Acton's people survived the depression years...barely. The industry which began to supplant the farming had great difficulty, though.

"Hall Brothers owed us thirteen weeks back pay...and they couldn't collect a cent on the money they were owed. They brought us all in and said: 'Now, this is the story. You can quit, but there's no work outside (you couldn't get a job); or you can hope we get some money in to pay you.'

"So what did we do? We plugged away and instead of getting a full week's pay we'd get five or ten dollars."

"During World War I there were 4000 people working in the American Woolen Company, the largest woolen company in the United States, located in Maynard. Now it's diversified, because when the Depression came nobody bought wool."

Those same years brought to the forefront one of the darker aspects of Acton's past. Miss Kinsley tells us, "I can remember when the Ku Klux Klan was very strong here, in the thirties, the depression years. Nobody talked about it, but on a moonlit night you could sense something; the village was small. There were daring young men in town who followed them to find out who was behind the white sheets.

"There was a very fine Jewish gentleman in South Acton...he and his brother owned a mill. They burned a cross across from his house...and that was terrible. Nobody knew what was going to happen.

Mr. Kennedy calls Acton the "hotbed" of Ku Klux Klan activities in this part of New England during those depression years.

Now, those who know those secrets are well-advanced in years; a process which Miss Kinsley notes has changed itself. "When I grew up, the Civil War veterans were getting old, but I never heard anyone referring to someone who was 'old'. Old people could act; I never realized that they were in their nineties.

"I can remember those Civil War veterans. They could hardly move with their rheumatism, but they always kept doing something. And the women, they had those oak floors and they could keep them scrubbed.

"People never think of making much of old age today. People that are dying to be fifty-nine to get a free bus trip...they're crazy. They're wishing their lives away.

"They had no pension systems in those days. They had nothing to retire to; they had to keep active. But they were satisfied."

Most of the Kennedy and Kinsley memories of growing up in Acton are



fond ones...even though times were rough on most of those who survived them.

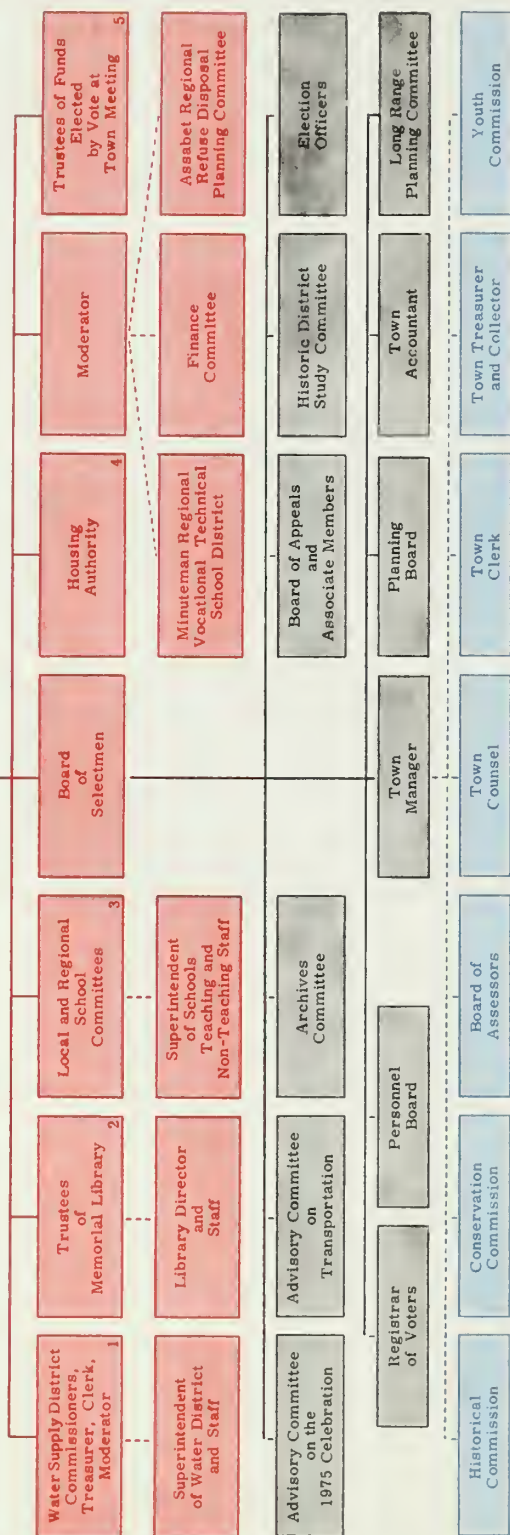
"I don't know whether we've gained anything or not," muses Mr. Kennedy. "They say that nobody wants the good old days. In some respects I wouldn't want to see them come back. On the other hand, we really enjoyed life. Everybody was friendly, everybody knew his neighbors, and if anybody was hard-up, everybody pitched in. It was a different life than we have now; the town as a whole was a community."

"When I talk about the past," adds Miss Kinsley, "I don't think that the times were necessarily good. I think all times are good."

Katherine Mary Kinsley has lived in West Acton all her life. She taught fourth grade in Maynard for twenty-six years and is a certified Massachusetts school psychologist. From 1974 to 1976 she was a trustee for the West Acton Citizens Library and is currently a charter member of both the Historical Society and the League of Women Voters in Acton.

Thomas Frederick Stewart Kennedy was born in Acton in 1906 and has lived here ever since. He served as a member of the Call Fire-Men for thirty-one years, the Acton Police Force for twenty years and worked in the Acton Cemeteries for fifty-one years; part of that time as superintendent. He has been active in the Acton Historical Society and the Acton Republican Club.

VOTERS  
OF THE  
TOWN OF ACTON



## APPOINTMENTS MADE BY TOWN MANAGER

## NOTES

1. The Water Supply District of Acton is an incorporated district holding separate elections and Town Meeting. They also elect a Moderator and Treasurer-Clerk.
2. The Board of Trustees of the Memorial Library is composed of three elected and six self-perpetuating Trustees.
3. The Local School Committee is composed of six members elected by the voters of Acton. The Acton-Boxborough School Committee is composed of the Local School Committee and three members of the Boxborough School Committee.
4. The Housing Authority is composed of four elected members and one member appointed by the Massachusetts Department of Community Affairs.
5. The Trustees of the Acton Firemen's Relief Fund, Citizen's Library Association of West Acton, Elizabeth White Fund, Goodnow Fund, and West Acton Firemen's Relief Fund are elected by vote at the Acton Town Meeting as opposed to written ballot vote at the Town Election.

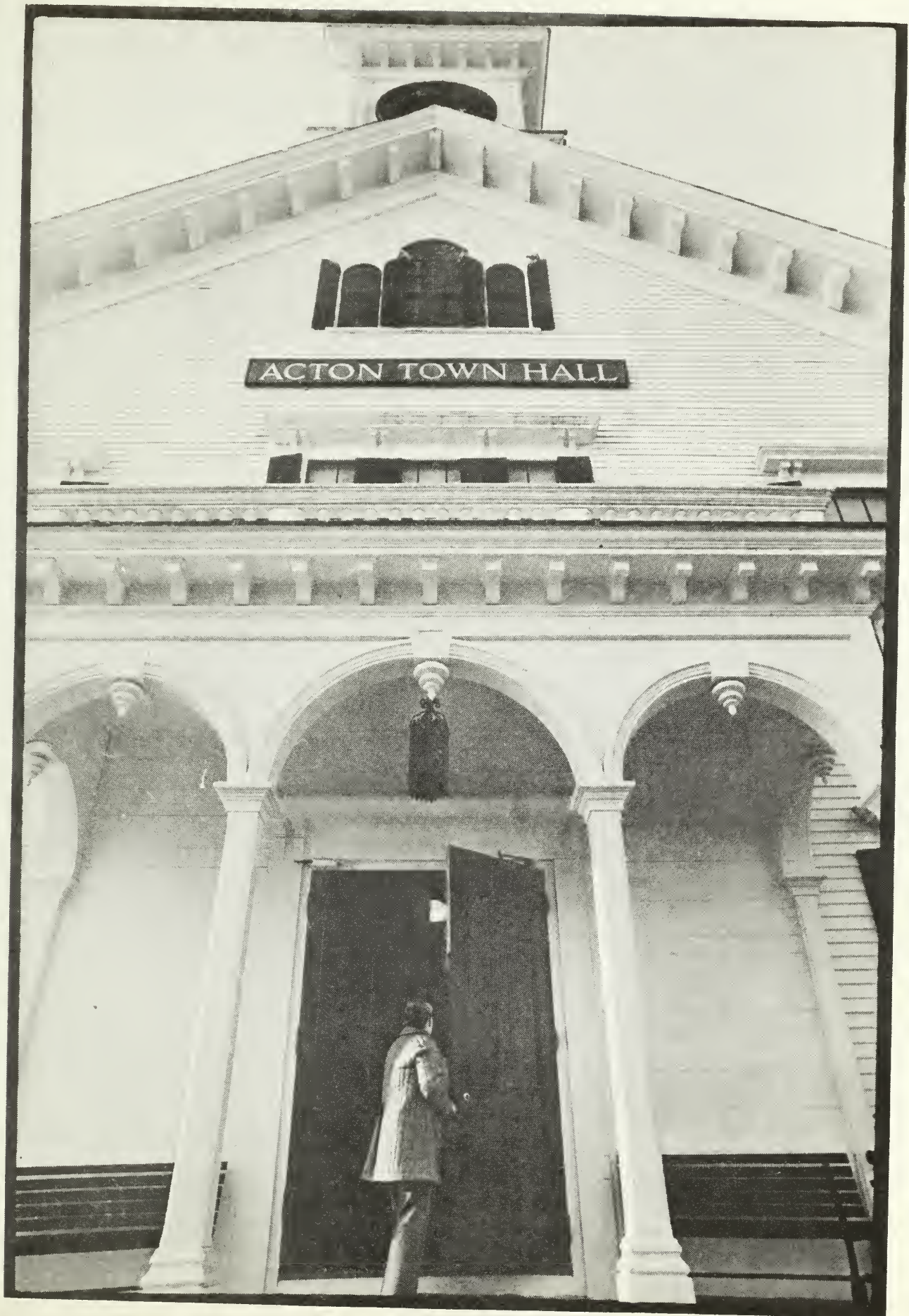
## KEY

- \_\_\_\_\_ Elected by the voters of Acton.  
-----  
----- Appointed  
-----  
\_\_\_\_\_ Appointed by the Board of Selectmen.  
-----  
----- Appointed by the Town Manager with the approval of the Board of Selectmen.  
-----  
\_\_\_\_\_ Appointed by the Town Manager.

Compiled (as of January, 1974) by  
Robert W. Dotson, Town Manager



# Administration





## TOWN MANAGER



(Town Mgr. Farrell joins other town officials and their Student Government day counterparts.)

This is the first Annual Report of the Town Manager since the inception of the Selectmen-Manager plan of government in 1969. The Town Manager wishes to preface his report by noting the many hours of dedicated service that the members of the Board of Selectmen devote to the improvement of life in Acton. The members of the board are taken away from their families as many as three to four nights a week to consider the implementation of policies, the issuance of licenses, the review of site development plans, and more importantly the establishment of a professional approach to the operations of local government for the citizens of Acton.

Any small success that I may have had during the past year is due primarily to the patience, wisdom, guidance and support of the Board of Selectmen, and the support and assistance of the town employees.

This past year was not a normal year for the Town of Acton. This town as well as many other communities has been rudely awakened by the fiscal crisis that has hit our state. The cutback of state reimbursements has substantially conditioned our thinking toward doing for ourselves rather than relying on the state government to provide all things.

This administration has strived for fiscal self-reliance and has found unlimited cooperation from all town department heads, boards and committees. We have worked to eliminate any waste and frills of local government without eliminating basic services.

The preparation of the 1978 budget depicted the awareness of all departments of the Town's fiscal dilemma. They have responded with few or no new programs, and very few requests for additional personnel. Many departments have kept their operating expenses at the same level as the past two years. In light of our inflationary economy this represents a significant accomplishment.



Despite the state assistance cutbacks the Town of Acton continues to be in a healthy fiscal condition. Our operating costs have been kept within reasonable boundaries, and we are well within our debt service limits. Our major cost increases have been in the areas of pensions, health insurance, vehicle fuel and utilities. We have strived where possible to allocate our governmental costs to those who directly benefit. The implementation of the new computer in the accounting department has been a valuable aid in identifying areas of possible concern.

It has been the policy of this administration to be accessible, visible and as responsive as it possibly can to the citizens of Acton. The Town Manager continues to request that citizens with difficulties or suggestions bring their concerns to his attention. This administration pledges to perform its duties in a manner that reflects high ethical and professional standards.

I would like to thank the members of the Town Report Committee for the many hours of work which have gone into the preparation of this Annual Report. Also I would like to thank the various volunteer boards and committees who have provided untold hours of assistance to the town. Their detailed reports follow and should be required reading for all town residents that we may become more aware of the services they provide. Finally, a special thank you to Ruth Bailey and Christine Joyce whose clerical assistance has made things run smoothly in the Manager's Office.



(Town Mgr. Chris Farrell and his Assistant, Joe Nevins)



## Board of Selectmen

In 1976 Acton's annual town meeting was held in April for the first time on three consecutive evenings. At this meeting because of decreased State reimbursements to the town and increased inflation, the Board of Selectmen recommended no new personnel and no new programs in the operating budget of the town. However, the town meeting voted favorably on three articles which will have a considerable impact on the town's future. A Waste Water Management Study was funded with \$70,000. Since that time the Waste Water Management Committee, the Board of Selectmen and the Planning Board have been working together and at this time are waiting for state and federal approvals on the scope of work so that the contract may be awarded. At the same meeting money was appropriated for the continued upgrading of the existing sludge disposal beds.

With two land purchases and the acceptance of a gift of adjacent land, all in Acton Center, the town meeting approved the Conservation Commission's plan to acquire approximately 37 acres of land in Acton Center for its first step in establishing an Acton Center Park.

On April 20 the Board of Selectmen reorganized as follows: Joan Gardner, Chairman, Julia Stevens, Vice-Chairman, Alfred Steinhauer, Clerk and members John Loring and Stephen Lewis.

In May the long awaited ambulance arrived and the emergency medical technicians began to implement the plan for emergency service which the town had adopted under G.L. Chapter 111-C the year before. The Board has received many letters in which citizens who have had to use this service praise the men and their professional approach in providing the most efficient emergency medical attention.



On June 7 a special town meeting drew large attendance in response to the article calling for a dog leash law. This article was defeated.

Chauncey Fenton was appointed police chief on June 22. He had been acting chief for a year and has been a member of the Acton Police Department for twenty-five years.

The second special town meeting was held on August 9. Money was appropriated to make repairs to the Gates School and the Police Station. Funding was also approved for rewriting the zoning bylaw.

Throughout the year the Board of Selectmen has met with all boards and committees to discuss their plans and programs. The Board of Assessors has begun implementing plans for a program of revaluation which will be effective on January 1, 1978.

The Board discovered how difficult it is to give away town property but by September the Board and the Acton Historical Society were in agreement over the conditions of the deed for the Todd/Hosmer House. Renovations are now underway by a very enthusiastic committee of the Society.

The Permanent Building Committee continued to meet with the architect and the Board of Selectmen to discuss sites and plans for a future Town Hall.

A number of meetings were held with the Council On Aging to discuss problems and programs for the elderly. We are delighted with the work of the Council, the Transportation Committee and a number of businessmen in Acton who are now providing bus service so that the elderly may get to the shopping centers.

The most time-consuming topic of the year seemed to be the sign bylaw. Many meetings were held with the Building Commissioner, the Planning Board and the Acton Business and Professional Association to discuss the enforcement of the grandfather clause. This activity culminated in the third special town meeting of the year, in November, when the Acton Business and Professional Association presented an amendment to the bylaw which would allow signs in existence before the 1972 bylaw to remain. This amendment passed. Presently the Board of Selectmen, the Planning Board, the Building Commissioner and the Acton Business and Professional Association are working on a revised sign bylaw to be presented at the next annual town meeting.

December is budget month and the board again met with all boards and committees and department heads to discuss budget requests. This year the budget process went very smoothly as a result of the efforts of Christopher Farrell, Town Manager and Roy Wetherby, Town Accountant. With an appropriation from town meeting the 25 year old accounting machine was replaced with a Burroughs B-700. The Board of Selectmen appreciate the many long hours Mr. Roy Wetherby, Town Accountant, worked to make the transition go so smoothly. As a result closer financial control is possible and budgeting is more efficient.

This year, in contrast with last year, was relatively stable. The Board of Selectmen thanks the following people who resigned in the course of the year for th hours of hard work on behalf of the town. Acton needs the continued support of volunteers such as these. They include Betsyann Newton, Town Report Committee; Kenneth Stowell, Housing Authority; Katherine Kinsley, Trustee, West Acton Citizen's Library; Clark McElvein, Trustee, Goodnow Fund; Katherine Meyer, Planning Board; and Roger Heubsch, Town Building-Land Acquisition Committee.

Thomas Frederick Stewart Kennedy, Superintendent of the Cemeteries, retired this year after 51 years of service to the town. Mr. Kennedy was appointed Superintendent of Cemeteries in 1939, when he succeeded his grandfather, Fred W. Green. Fred's devotion to the town was outstanding. If you add the years he served as a call fireman, member of the police force, trustee of the Acton Fireman's Relief Fund, Constable, Member of the Archives Committee, member of the Advisory Committee on the 1975 Celebration and Veterans' Burial Agent Fred gave 194! years of service to the town. At his last budget presentation Fred did not look back on his contributions but was looking ahead to future land acquisitions and development plans for the cemeteries. Acton has been fortunate to have had the talent and service of many people in her history, but certainly Fred Kennedy is unique in years and variety of service.



The Board of Selectmen appreciates the professional approach of all Department heads in a tightening financial situation and the hours of devoted work by the volunteer boards and committees who all contribute to making Acton the kind of town in which we enjoy living and working. We look forward to a continued cooperative effort to provide the citizens of Acton with the services of town government.

JOAN N. GARDNER, Chairman

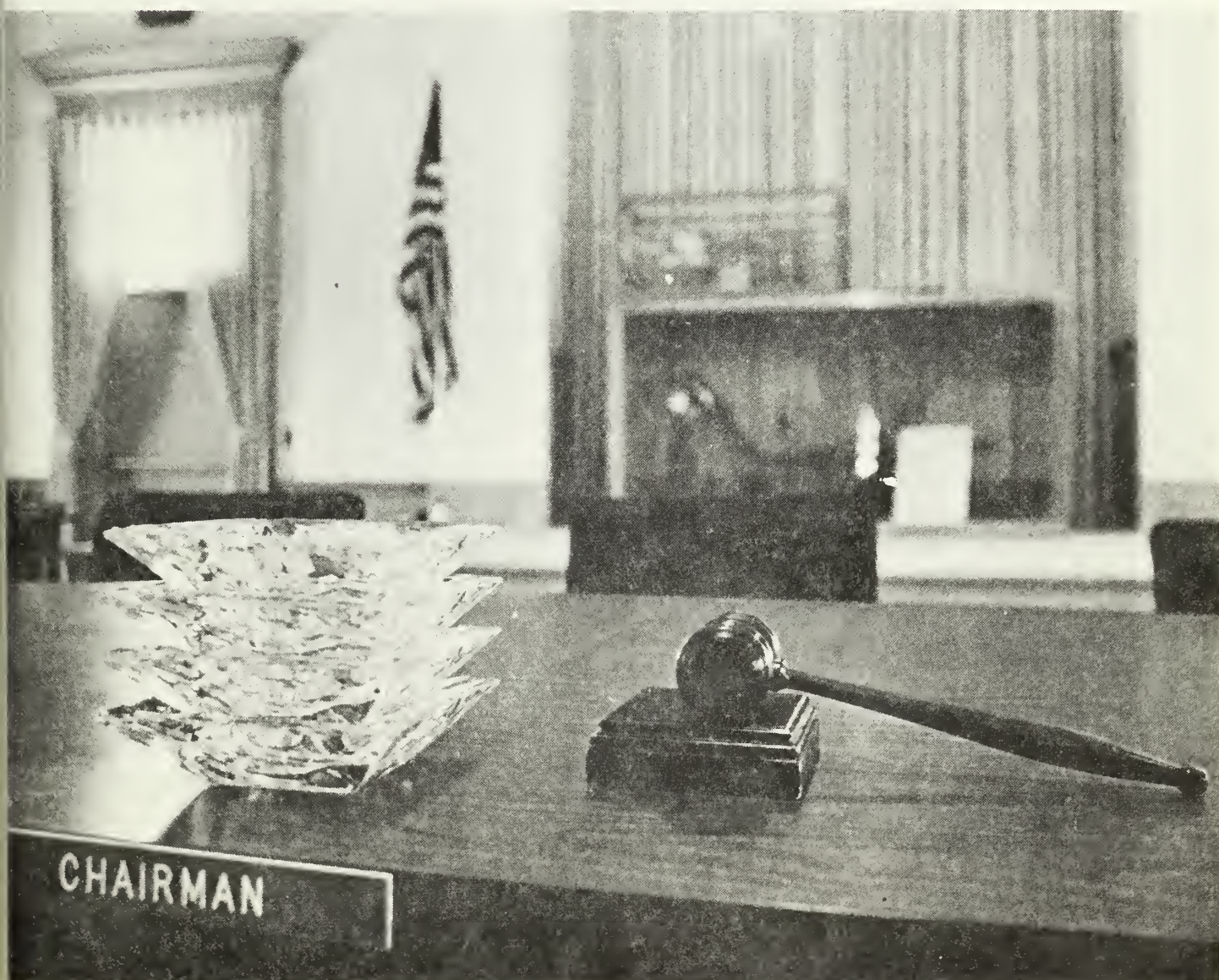
JULIA D. STEVENS, Vice Chairman

ALFRED F. STEINHAUER, CLERK

STEPHEN G. LEWIS

JOHN H. LORING

Board of Selectmen





# TOWN OFFICIALS AND APPOINTMENTS



## ELECTED TOWN OFFICERS

	<u>Term Expires</u>
<b>MODERATOR</b>	
John W. Putnam	1977
<b>SELECTMEN</b>	
Alfred F. Steinhauer	1977
Joan N. Gardner	1977
Stephen G. Lewis	1978
John H. Loring	1978
Julia D. Stevens	1979
<b>LOCAL AND REGIONAL SCHOOL COMMITTEES</b>	
*Griffith L. Resor, III	1977
**Anne H. Ridley	----
James T. O'Rourke	1977
Robert Evans, Jr.	1978
Norman D. Lake	1978
Francis M. Joyner, Jr.	1979
Alice E. Klemmer	1979
<b>TRUSTEES OF MEMORIAL LIBRARY</b>	
Nancy K. Gerhardt	1977
Judy R. Williams	1978
Nancy C. Howe	1979

\*Resigned

\*\*Replaced

Term  
Expires

ACTON HOUSING AUTHORITY

*Kenneth C. Stowell	1977
**Paul G. Der Ananian	----
Thomas J. Ahern, Jr.	1978
Patience H. MacPherson	1978
Robert J. Storella	1980
Ann M. Courtright	1981

TRUSTEES OF ELIZABETH WHITE FUND

Hazel P. Vose	1977
Eleanor P. Wilson	1978
Helen B. Allen	1979

TRUSTEES OF ACTON FIREMEN'S RELIEF FUND

Frederick A. Harris	1977
H. Stuart MacGregor	1978
James B. Wilson	1979

TRUSTEES OF ACTON FIREMEN'S RELIEF FUND

T. Frederick S. Kennedy	1977
John F. McLaughlin	1978
Richard A. Lowden	1979

TRUSTEES OF CHARLOTTE L. GOODNOW FUND

James N. Gates	1977
*Clark C. McElvein	1978
Thelma L. Boatman	1979

TRUSTEES OF THE CITIZENS LIBRARY ASSOCIATION  
OF WEST ACTON

Betty L. Boothby	1977
*Katherine Mary Kinsley	1978
**Corinne Merkh	----
Marie G. Reid	1979

APPOINTMENTS MADE BY MODERATOR

FINANCE COMMITTEE

**Matt L. Mleziva	1977
*Theodore Jarvis	1977
William L. Kingman	1977
Louise G. Malcolm	1977
Thornton Schoch	1978
Mary A. McCarthy	1978
Donald F. McGuinness	1978
Gerald W. Portyrata	1979
James J. McPadden	1979
David T. Barrat	1979

\*Resigned

\*\*Replaced

Term  
Expires

REGIONAL REFUSE PLANNING COMMITTEE

Oscar Kress

1977

MINUTEMAN REGIONAL VOCATIONAL TECHNICAL SCHOOL  
DISTRICT COMMITTEE

Charles E. Courtright

1978

APPOINTMENTS MADE BY SELECTMEN

ADVISORY COMMITTEE ON SOLID WASTE MANAGEMENT

Alan Merrill

1977

ADVISORY COMMITTEE ON TRANSPORTATION

Harry B. Berkshire

1977

Donald P. Felt

1977

\*\*Ann Fanton

1977

\*Mary Louise Longcope

1977

\*John B. Barber

1977

ARCHIVES COMMITTEE

Minetta D. Lee

1979

T. Frederick S. Kennedy

1977

Joyce D. Woodhead

1978

BOARD OF APPEALS

Harold W. Flood

1977

Herman Vanderwart

1978

Edward G. Schwarm

1979

ASSOCIATE MEMBERS

\*Lea B. Pendleton

1978

John F. Pasieka

1978

COMPUTER ADVISORY COMMITTEE

George O. Gardner

1978

Paul M. Wexelblat

1978

Lelah M. Willoughby

1978

Julius L. Marcus

1978

\*Resigned

\*\*Replaced



## ELECTION OFFICERS

## Precinct 1

Warden	Irene G. McLaughlin
Deputy Warden	John F. McLaughlin
Clerk	Barbara M. Mulvey
Deputy Clerk	Violet Perry
Inspectors	Barbara Nylander, Margaret Schene
Deputy Inspectors	Theresa M. Carroll, Gail J. Roche
Tellers	Frances L. Collins, Nancy Anne Gilberti
	Lela Balcolm, Frances Hirsch,
	Mona V. Melymuka, Nancy L. Miller

## Precinct 2

Warden	Margaret Larsen
Deputy Warden	Elsie T. Winslow
Clerk	Bertha Carr Tucker
Deputy Clerk	Irene Young
Inspectors	Martha I. Lowden, Barbara V. Woodward
Deputy Inspectors	Hazel P. Vose, Helen M. Young
Tellers	Ruth R. Phelps, Marianne Varno
	Charlotte E. Wetherbee, Joan E. Nelson
	Jean Ann Dingee, Lorraine O. Condon

## Precinct 3

Warden	Barbara J. McPhee
Deputy Warden	Katherine E. Arnold
Clerk	Dolores R. Nowokunski
Deputy Clerk	Katheleen B. Williams
Inspectors	Clare V. Peterson, Elizabeth Charter
Deputy Inspectors	Genevieve L. Hatch, Lydia Lesure
Tellers	Esther Perry, Anna G. Mahar
	Marian J. Meigs, Janet Bubier
	Dorothy L. Harding, Barbara E. Neagle

## CONSERVATION COMMISSION EASEMENT AD HOC COMMITTEE

Joyce E. Foley  
Margaret B. Kinzie  
Lorens A.A. Persson

## HISTORIC DISTRICT STUDY COMMITTEE

Gladys S. Wootton  
Robert N. Nylander  
William Klauer

Term
<u>Expires</u>
1977
1977
1979

	Term <u>Expires</u>
LOCAL GROWTH POLICY COMMITTEE	
John R. Folsom	1977
Guy H. Hutchings	1977
Mary R. McCarthy	1977
Anne H. Ridley	1977
William C. Sawyer	1977
Robert A. Sundberg	1977
Donald C. White	1977
PERSONNEL BOARD	
John L. Bush, Jr.	1977
Margaret Farrell	1978
Donald MacKenzie	1978
Richard P. O'Brien	1979
Henry M. Young	1979
PLANNING BOARD	
Charles W. Burnham	1977
Joyce E. Foley	1978
*Katherine A. Meyer	1979
**Lea B. Pendleton	1979
Allen W. Blankinship	1980
William R. Becklean	1979
REGISTRAR OF VOTERS	
Warren E. Costello	1977
Elizabeth A. Barbadoro	1978
David E. Driscoll	1979
TOWN ACCOUNTANT	
W. Roy Wetherby	1978
TOWN MANAGER	
Christopher J. Farrell	1978
WASTE WATER MANAGEMENT ADVISORY COMMITTEE	
Daniel J. Costello	1977
John W. Guswa	1977
Richard H. Rogers	1977
Alan K. Wong	1977
<u>APPOINTMENTS MADE BY TOWN MANAGER</u>	
<u>REQUIRING APPROVAL OF THE BOARD OF SELECTMEN</u>	
BOARD OF ASSESSORS	
Richard W. Remmy	1979
Lorens A. A. Persson	1977
David J. Allen	1978

\*Resigned

\*\*Replaced



Term  
Expires

# CONSERVATION COMMISSION

Brewster Conant	1979
Judith A. Clark	1979
Donald C. White	1979
Edward A. Chambers	1977
Ann W. Chang	1978
Dorothy B. Stonecliffe	1978
Joseph D. Guertin	1978

# HISTORICAL COMMISSION

Robert H. Nylander	1979
Stanley L. Smith	1979
Marian E. H. Houghton	1977
William Klauer	1978
Anita E. Dodson	1978

# TOWN CLERK

Charles M. MacRae	1977
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# TOWN COUNSEL

Acheson H. Callaghan, Jr.	1977
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# TOWN TREASURER AND COLLECTOR

Daniel J. Breslin	1977
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# YOUTH COMMISSION

Robert L. Caldwell	1977
Charles D. Kadison	1977
Hugh J. Talbot	1977
Cornelia O. Huber	1978
*Lydia R. Lesure	1978
**William L. Ryan	1978
Marilu G. Nowlin	1978
Hayden A. Duggan	1979

# APPOINTMENTS MADE BY TOWN MANAGER

## ADMINISTRATIVE ASSISTANT TO THE TOWN MANAGER

Joseph W. Nevins	1977
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## ASSISTANT ASSESSOR

Ralph E. Dodge	1977
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## BOARD OF HEALTH

Donald R. Gilberti	1977
Edwin Richter	1978
Dr. David Ogrodnick	1979

\*Resigned

\*\*Replaced

	<u>Term</u> <u>Expires</u>
BUILDING COMMISSIONER	
Don P. Johnson	1977
CEMETERY COMMISSIONERS	
Howard F. Jones	1979
Charles F. Putnam	1977
Harland E. Tuttle	1978
CONSTABLES	
David J. Allen	1977
Frederick J. Hryniewicz	1977
T. Frederick S. Kennedy	1977
Charles A. Morehouse	1977
Roberts S. Rhodes	1977
SPECIAL CONSTABLE FOR ENFORCEMENT OF WETLANDS PROTECTION ACT	
Bruce M. Stamski	1977
CONSTABLE-SPECIAL-DEPUTY COLLECTOR	
Frederick Perry	1977
COUNCIL ON AGING	
Joseph S. Mercurio	1977
James H. Sargent, Jr.	1977
Geraldine H. Reynolds	1977
Minetta D. Lee	1977
Charles H. Tarr	1977
Ethel Mitchell Smith	1977
Ann T. Staples	1977
Margaret L. Squatriglia	1977
Barbara Tannuzzo (Advisory Member)	1977
DEPUTY DIRECTOR OF CIVIL DEFENSE	
Robert H. Guba	1977
DEPUTY BUILDING INSPECTOR	
David F. Abbt	1977
DEPUTY FOREST WARDEN	
Edward Belmont	1977
Donald F. Copeland	1977
Clarence G. Frost	1977
DEPUTY INSPECTOR OF GAS PIPING AND GAS APPLIANCES	
Warren E. Bemis	1977
DEPUTY INSPECTOR OF WIRES	
Lawrence I. Tucker	1977
DEPUTY SEALER OF WEIGHTS & MEASURES	
Alan Wilson Saunders	1977
DIRECTOR OF CIVIL DEFENSE	
Donald W. Macaulay	1977



Term  
Expires  
1977

## DIRECTOR OF PUBLIC HEALTH

Steven Calichman

## DOG OFFICER

Patrick Palmer

1977

## FENCE VIEWER

David Abbt

1977

## FIELD DRIVER

James Kazokas

1977

William J. Durkin, Jr.

1977

## FIRE CHIEF

Malcolm S. MacGregor

1977

## FIREMEN

(Standing Appointments)

Edward Belmont

Clarence G. Frost

Donald Copeland

David Spinney

Lt. Officer in charge of Fire Prevention Bureau

Robert C. Craig

## Firefighters

Forrest Emerson Bean, III

Howard J. Pattee

Edward M. Bennett

Timothy Pattee

Timothy Blaisdel

Malcolm Perkins

David Calkins

William M. Primiano

Bernard Caouette

Carl Robinson

Wayne Arthur Decker

Peter Alan Robinson

Milton Hart

Paul Simeone

Clifford Kenneth Hicks

Wm H. Soar, Jr.

Stephen Huntly

John Tobin

James Stephen Kessler

Robert Wetherbee

William Klauer

Charles Sweet

David G. Nichols

Brent Wheeler

Joseph Conquest

James Young

George Williams, III

Bruce Vinal

## CALL FIREMEN

Richard Gallant

Carl Simeone

## FIREFIGHTERS

Ronald Calkins      Acton Center Station  
Mark Deloury

Stephen G. Collins      Scott Vanderhoof

Richard O'Leary  
Robert W. Reynolds, Jr.

Alan B. Davis      Walter R. Pearson

Gordon Smart

William Hartman      Warren J. Mallard

Richard Swenson

Charles F. Hebert      Fisher Hills, Jr.

Robert Vanderhoff

## South Acton

John Bushek	James Fenton	Allen Nelson
Charles E. Day	Gordon Robinson	James Puffer
Carl R. Gertz	Kenneth E. Graves	Robert W. Puffer, III
Frederick Harris	Joseph Lenox, III	Alan Waters
Charles Hillman	Derek Oldham	Stewart Kennedy
James Patton	Richard Lowden	George Wetherbee, Jr.

## West Acton

Arthur Decker	W. Brian Richter	Bruce Stamski
Steven Foote	Keith A. Robinson	Francis Malson
Michael Smith	Hayden Duggan	Stephen Tolman (omitted previous year)

## FOREST WARDEN

Malcolm S. MacGregor	1977
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## INSPECTOR OF ANIMALS

Patrick Palmer	1977
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## INSPECTOR OF GAS PIPING &amp; GAS APPLIANCES

Joseph G. Perry	1977
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## INSPECTOR OF WIRES

Leslie F. Parke	1977
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## KEEPER OF THE LOCKUP

Chauncey R. Fenton, Jr.	1977
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## METROPOLITAN AREA PLANNING COUNCIL

William C. Sawyer	1979
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## PERMANENT BUILDING COMMITTEE

Edward L. Morrill	1979
Thomas J. Regan, Jr.	1979
Peter L. Morbeck	1977
Donald M. Perkins	1978
James A. Kazokas	1978

## POLICE DEPARTMENT

## (Civil Service - Standing Appointments)

## Chief

Chauncey R. Fenton, Jr.
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## Sergeants

Robert S. Rhodes	George W. Robinson	Robert P. MacLeod
John T. McNiff	Robert L. Parisi	

## Patrolmen

Bernard W. Harrison	George Dristilaris	William N. Hayes
Richard A. Gervais	Joseph P. Sansone	Ronald E. Johnson



## Patrolmen

Donald M. Bresnick	Calvin Homer O'Coin	Brian R. Goodman
Thomas J. Rogers	Lawrence A. Dupont	Dennis Thompson
Albert James Crowley	Paul V. McGovern	Charles Leo Coggins
Stephen McCarthy	Paul J. Cogan	Robert L. Cowen

## Permanent Intermittent

Spero J. Cretokos

## Special Officers

Guard at W.R. Grace Co.

Edmond Daigneault

## Matrons

June Garney	Muriel B. Flannery	Marjory J. Davis
	Natacha MacGregor	

## PUBLIC CEREMONIES &amp; CELEBRATIONS COMMITTEE

Term
<u>Expires</u>

Robert Ingram	1979
Patricia McMillan	1979
Nancy Barlow	1979
Walter Laite	1977
Richmond Miller, Jr.	1977
Martha Steeves	1977
David H. Donaldson	1978
Roger M. Huebsch	1978
E. Wilson Bursaw	1978

## PUBLIC WEIGHERS

William J. Durkin, Jr.	1977
Bernard W. Harrison	1977
Robert S. Rhodes	1977
George W. Robinson	1977
Paul M. Wagner, Jr.	1977
Alan C. Wagner	1977
Arthur P. Genetti	1977
James A. Barbato	1977
Robert M. Greenough	1977
Robert C. Nickerson	1977

## RECREATION DIRECTOR

Thomas H. Haggerty	1977
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## RECREATION COMMISSION

Beatrice C. Perkins	1979
Carol Mahoney	1979
Charles A. Morehouse	1977
Deven L. Scott	1978
*Robert L. Caldwell	1978

\*Resigned

## RECREATION COMMISSION

\*\*William P. Avril 1978  
 \*\*Resigned

## SEALER OF WEIGHTS &amp; MEASURES

George K. Hayward 1977

## STREET LIGHTING COMMITTEE

Booth D. Jackson 1977  
 H. Stuart MacGregor 1977  
 Leslie F. Parke 1977

## SUPERINTENDENT OF CEMETERIES

T. F. Stewart Kennedy 1977

## SUPERINTENDENT OF STREETS

Allen H. Nelson 1977

## SUPERINTENDENT OF INSECT PEST CONTROL

Franklin H. Charter 1977

## TOWN BUILDING-LAND ACQUISITION

David Abbt 1977  
 Michael G. Rosenbaum 1977  
 Richmond P. Miller, Jr. 1977  
 Joseph W. Stevens 1977

## SEWERAGE STUDY COMMITTEE

Daniel J. Costello 1977  
 David A. Manalan 1977

## TOWN ENGINEER

Ralph W. Herrick, Jr. 1977

## TOWN FOREST COMMITTEE

Emery D. Nelson 1977  
 Franklin H. Charter 1977

## TOWN REPORT COMMITTEE

Nollie Srivastava  
 Michael Kolowich  
 Katharine Kolowich  
 Lee Barber

## TREE WARDEN

Franklin H. Charter 1977

## VETERANS' AGENT &amp; DIRECTOR OF VETERANS' SERVICES

Charles M. MacRae 1977

## VETERANS' BURIAL AGENT

Charles M. MacRae 1977

## VETERANS' GRAVES OFFICER

T. Frederick S. Kennedy 1977

## WORKMEN'S COMPENSATION AGENT

Term	<u>Expires</u>
	1977

Theron A. Lowden

## AUXILIARY FIREFIGHTERS

James Boothroyd	1977
Timothy J. Carrell	1977
David Eddy	1977
Gary Finneault	1977
Kenn Hicks	1977
William G. Hartman	1977
David Hillman	1977
Jeff Hillman	1977
Robert W. Ingram	1977
Donald Macaulay	1977
James V. McPadden	1977
Dean Melanson	1977
Wesley Mowry	1977
Eric Nelson	1977
Charles Nevala	1977
William S. Oakland	1977
Michael S. Smith	1977
Scott D. Vanderhoof	1977
David Barry	1977

## AUXILIARY POLICE OFFICERS

Carl Adams	1977
Robert J. Anestis	1977
Jonathan Benson	1977
Mathew C. Benson	1977
Dean Charter	1977
Frank DiMase	1977
Alan Hamilton	1977
David Hryniewich	1977
Thomas Jones	1977
Raymond LaRoche	1977
Eric L. Larson	1977
Charles Priest	1977
Bruce Smith	1977
Kenneth Sundberg	1977
Tom Ireland	1977
James V. McPadden	1977
Richard Rosengard	1977
Rice C. Wolf	1977
Norman A. Grekula	1977
Ann Flanagan	1977





# Town Services





## Board of Appeals

H. W. Flood - Chairman

Edward G. Schwarm - Clerk  
Herman Vanderwart - Member

Lea B. Pendleton - Associate  
John F. Pasieka - Associate

The Board of Appeals had an unusually busy year due to the Selectmen's decision to enforce the Acton Sign Bylaw as passed by the Annual Town Meeting in 1972. A total of 38 hearings concerning the continuing use of signs outlawed by the 1972 law were scheduled and held. The 'grandfather' provisions of the bylaw were amended by the vote of the Special Town Meeting of November 15, 1976, thereby making a number of the decisions of the Board moot or otherwise inapplicable.

The Board, when holding public hearings and particularly when the subject is a controversial one, is often asked to withhold favorable action from a petitioner because of alleged infractions of previous permits or of other Town or State rules or regulations. The Board of Appeals, while it may consider such information in making its decision, has no enforcing or police authority. Such policing must be initiated by the Board of Selectmen, who have the direct responsibility for enforcement of the Zoning Bylaws, the Earth Removal Bylaw and the Sign Bylaw.

This Board believes that any citizen, observing a violation of these bylaws, should consider it a personal obligation to notify Town Hall so that appropriate actions can be taken before irreparable harm is done. To bring such complaints to a public hearing without having first requested action by the Board of Selectmen does not expedite action to resolve the problem.

In 1976, 61 public hearings were scheduled. There were no cases pending from 1975 and 2 cases still unresolved at year end. Of this total of 61 cases, 27 cases were withdrawn or dismissed without action, mostly as a result of the November 15, 1976 action amending the Acton Sign Bylaw. Of those remaining, 20 cases, or 70%, were decided in favor of the petitioner. In summary:

	<u>Granted</u>	<u>Denied</u>	<u>Dismissed</u>	<u>Pending</u>	<u>Total</u>
Petitions for Review					
Signs	5	4	20	0	29
Others	0	2	1	0	3
Variances					
Signs	1	4	4	0	9
Others	11	1	0	1	13
Specific Uses and Exceptions	0	1	0	1	2
Flood Plain Zoning	1	0	1	0	2
Earth Removal	2	0	1	0	3
Comprehensive Permits	0	0	0	0	0
Total	20	12	27	2	61



## Building Committee

During 1976 the Acton Permanent Building Committee worked on the following projects:

### Regional High School Addition

All claims for this project were settled and paid with the exception of the one concerning the repair of the cantilever portion of the academic wing. Eighteen thousand dollars, owed the General Contractor is being held in escrow pending legal resolution.

### McCarthy-Towne School

Construction of the renovations and additions which began late in 1975 was completed in October 1976, nearly four months ahead of schedule. This was by far the most satisfactory construction project in recent years.

Bonds for the project, maturing in 10 years, were sold on December 1, 1976 at an interest rate of 4.2%. Of the \$750,000 total project bond issue, approximately \$17,000 remains in the account for purchase of equipment and furnishings.

State Aid for the project, from the School Building Assistance Fund was granted in the estimated amount of \$508,000.

### Gates School Fire

A fire at the Gates School in June required repairs which under state law had to be done as a regular building project, even though covered by insurance. Repairs were completed late in the year at a cost of slightly over \$40,000 all of which is covered by insurance except for a \$5,000.00 deductible provision.

### Town Hall

The committee is endeavoring to complete the Town Hall Study by the end of 1976, to present a recommendation at the annual town meeting.

Thomas J. Reagan, Jr., Chairman  
Donald Perkins, Clerk  
James Kazokas  
Peter Morbeck  
Edward Morrill

## Cemetery Commission

Stewart Kennedy, Superintendent

The early spring enabled the Cemetery Department to get an early start on the general maintenance, such as raking, liming and fertilizing the grounds.

### Woodlawn Cemetery

Working with the Town 1976 Celebration Committee, the Betsy Ross Flags were placed in flag standards in the Revolutionary Sections, both in Woodlawn and North Acton Cemeteries for April 19, 1976.

The hot dry spell in August created a serious turf problem. Several areas were infested with Japanese Beetles and Cinch Bugs. Acting on the advice of the Extension Service, the areas were sprayed, then raked and reseeded.

A new section that was rough-graded last year has been completed this year. This area has been laid out in approximately three hundred single grave spaces. There has been greater demand for single graves over the four grave lots in recent years. 700 feet of road around this section was coated with hot-top and the edges along the road were loamed and seeded.

Under Capital Outlay, a 52-inch Bunton Rotary mower was purchased, thereby enabling the mowing of large areas of grass quickly and saving a lot of man-hours.

In the Revolutionary section a tree with a circumference of 99 inches and approximately 80 feet tall fell during the high winds of December 13, 1976 breaking one slate monument. The approximate cost to replace it would be \$4,000.00. We hope to have this monument repaired. We were very fortunate this was the only slate damaged.

The department continued the program of cleaning monuments in both cemeteries and the straightening of slate stones. Repairs were made on several old stones in the Revolutionary sections.

Under the C.E.T.A. program, which is financed by the government, we have had one man with us since the middle of the summer. This has been a great help to the department and several projects have been completed.

### CAPTAIN ROBBINS AREA

The split rail fence was installed around the cellar hole after two coats of preservative were applied. The area was raked, mowed, trimmed and geraniums were planted in front of the monument.

### MEMORIAL CHAPEL, WOODLAWN CEMETERY

The repairs of the Memorial Chapel have been completed. Two trees in front of the chapel were removed so that the artificial coping could be replaced by a granite coping. Repairs were also made to the slate roof. The outside granite walls of the main building had a coat of water-proofing applied and the inside woodwork was washed and waxed. The cost of the work, about \$14,000.00, was covered by the Trustees of the Sarah A. Watson Fund, at no cost to the town.

### MOUNT HOPE CEMETERY

A new section was graded, loamed, seeded and made into a single grave section; a second section was rough-graded for four grave lots. Some new flower beds have been laid out along with the planting of shrubs to add to the beautification of the cemetery.

One of the Main Avenues has been widened to conform with the standard fourteen foot width, using about 700 feet of hot-top. In the spring another avenue will have a coat of hot-top.

We began cutting down some large pine trees and brush in preparation for developing a new section which will be laid out into four grave lots. Many low and worn spots in the old section have been greatly improved in appearance by grading, seeding and the planting of shrubs.

In the Spring, the Cemetery Commissioners, being concerned about rising costs, has a survey made of about forty cemeteries in the area to compare their service charges and lot prices. It was found that the Acton rates were much lower than most of these cemeteries, and a new schedule of rates was established. The new price list is posted at the Cemetery Office.

The Cemetery Commissioners wish to call attention to all lot owners the following regulations, which were adopted three years ago: The following items will not be allowed: artificial flowers, vigil lights, crushed stone or bark around a monument or marker, glass or tin cans for flower containers, and cement urns. Shrubs are not allowed on lots smaller than four grave lots, and permission must be obtained from the Cemetery Office for planting shrubs on four grave lots. On lots where shrubs will be planted an additional perpetual care payment of \$50.00 is required, effective January 1, 1977.

Potted flowers will be removed and disposed of at the discretion of the Superintendent ten days following Memorial Day if they are not picked up by the owners; usually they are placed in beds within the Cemetery.



In June the Superintendent attended a three-day meeting of the New England Cemetery Association which was held in Dixville, New Hampshire. This meeting gave an opportunity to meet with Superintendents from all over New England. Several workshops were held discussing mutual problems and their possible solutions. Several equipment dealers were present and gave very informative demonstrations.

In December he attended a three day seminar on Cemetery Management at the University of New Hampshire in Durham, sponsored by the New England Cemetery Association. The cemetery personnel have attended several meetings in regards to maintenance of light equipment.

The Commissioners would take special note of the retirement, on April 30, 1976, of T. Frederick S. Kennedy as Superintendent of the Cemetery Department after fifty-one years of service of which thirty-seven years were as Superintendent. In his period of service the lands of the cemetery department have about tripled in acreage and the Perpetual Care Fund has grown to be a major source of revenue for cemetery operations. We would like to express our thanks to Fred for a job well-done, and our hopes for a happy period of retirement.

The department wishes to express its thanks to the Engineering and Highway Departments, as well as all the others who have assisted us during the year



Charles F. Putnam  
Howard F. Jones  
Harlan E. Tuttle  
Cemetery Commissioners

## Council on Aging

Geraldine H. Reynolds, Chairman

The Council on Aging continues to be a working town service to the over 800 senior citizens of Acton. It consists of seven members and a coordinator. Meetings, which are open to the public, are held each second Wednesday of the month at the Junior High School, Room 310, at 7:30 P.M. The Acton Senior Citizen News provides information, and is mailed to those over 60 years of age. The Council's telephone number is 263-1068.

A major program, made available through cooperation with Acton Businessmen, provides free transportation on Wednesday mornings to local shopping areas. Other trips, such as the shopping trip to the Quincy Market in Boston, as well as the recreational trips planned with the Golden Age Club have been well attended.

Attendance at the Drop-In Center located in the West Acton Baptist Church continues to increase. Open two days a week (Tuesday, 12:30 to 4:00 and Thursday, 10:00 to 1:00), crafts, games, exercise classes and educational programs are just a part of the varied program offered. Coffee and refreshments are served at each meeting. A lunch program is planned to be put in operation early in the year.

The School lunch Program, at a cost of 50 cents a meal, is available at two elementary schools, Gates and Conant. The Wheel-A-Meal Program provides a hot meal and a cold meal delivered to the homes of seniors who are confined to their homes. Meals, prepared by Emerson Hospital, are available to those with special dietary needs.

Mrs. Anne Staples, Chairman of the Programs and Goals Committee, has outlined a series of activities to augment the regular programs and to enlarge the experience of the Council. There have been meetings with the Town Assessor, Health Department, Youth Commission, Transportation Committee, Home Care Corporation (Title VII Nutrition Program), Businessmen's Association, and John Putnam's Community Volunteer Laboratory.

The Council has visited other councils in Fitchburg, Concord and Maynard. Several members have attended classes and seminars dealing with Gerontology. And to aid in a better understanding and working relationships with other town boards, members have been assigned as representatives: Joseph Mercurio to the Housing Authority, Ethel Smith to the Transportation Committee, and Geraldine Reynolds to the Health Board.

Volunteers who have worked with the Council were invited to an October tea at the home of Mrs. Carol McCluer. The Resale Shop of the Church of



the Good Shepherd again sponsored the December Holiday Banquet. 145 Seniors attended. Poinsettias were given to each senior citizen by the Nagog Community Activities Group. Given at the Junior High School, the host, Principal Card, welcomed the senior citizens and a musical program was presented.

The Council continues to thank the many volunteers and groups who have assisted us. We appreciate the advice and direction given to us by the Town Manager and the Selectmen. We invite participation by those who are interested in our programs and urge you to attend our meetings. Volunteers are always needed. Please contact the coordinator, Carol Lake at 263-1068 or call the Chairman at 263-7392.

Geraldine H. Reynolds, Chairman  
 Ethel Smith, Vice-Chairman  
 Minetta Lee, Treasurer  
 James Sargent, Secretary  
 Joseph Mercurio  
 Anne Staples  
 Margaret Squatriglia  
 Carol Lake, Coordinator



## Goodnow Fund

### INVESTMENTS

Concord Cooperative Bank	\$3,000.00	\$3,000.00
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### RECEIPTS

Concord Cooperative Bank	168.48	168.48
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### EXPENDITURES

Treasurer of the Acton Congregational Church	148.48	148.48
Town of Acton for the perpetual care of the		
Goodnow Lot in Woodlawn Cemetery	20.00	<u>20.00</u>
		\$ 168.48

Thelma L. Boatman, Tr.  
James N. Gates  
Trustees of the Goodnow Fund

## Elizabeth White Fund

The trustees of the Elizabeth White fund have signed requisitions to the town treasurer totaling \$1,297.47 for the entire year ending 1976.

Hazel P. Vose  
Eleanor P. Wilson  
Helen B. Allen

## Growth Policy Committee

The Growth Policy Committee was formed in February in response to the Massachusetts Growth Policy Development Act which was passed on December 22, 1975 to provide for the formulation of a statewide growth and development policy. The committee's task was to answer various questions prepared by the Office of State Planning (OSP) concerning three basic local policy issues: the present character of the town, the desired direction for growth and development, and the desirability of involvement in regional activities. There was much discussion and debate within the committee about these issues, and two public hearings were held to solicit input from the citizens of the town on growth problems and priorities. A consensus was reached on the issues, and the Local Growth Policy Questionnaire developed by the state was finalized and sent to the OSP and the MAPC during the summer.

The committee prepared a Summary Report in September, which outlined the answers given in the main questionnaire. The Summary Report presents the description and impact of past growth, development and change, lists the town's assets and liabilities, presents the desired future and recommends actions necessary to achieve it, and outlines the town's regional responsibilities. A copy of the Summary Report is attached, starting on the following page.

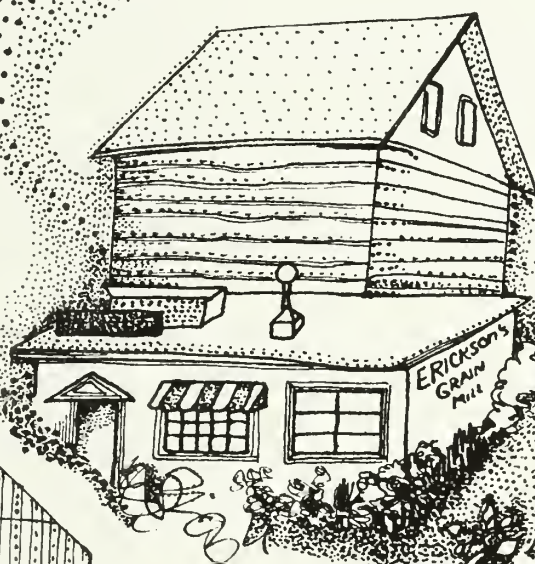
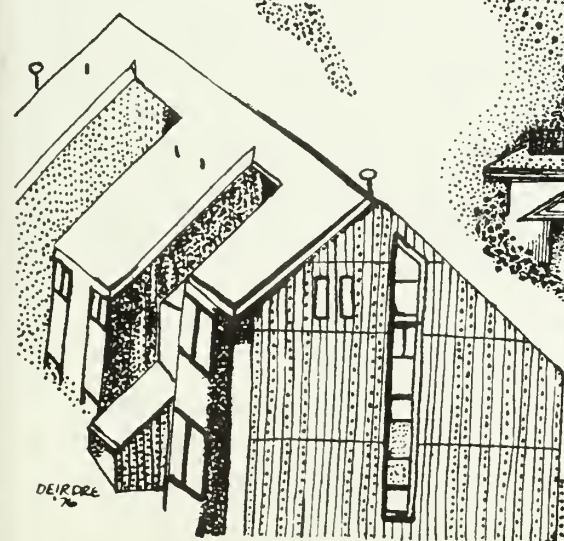
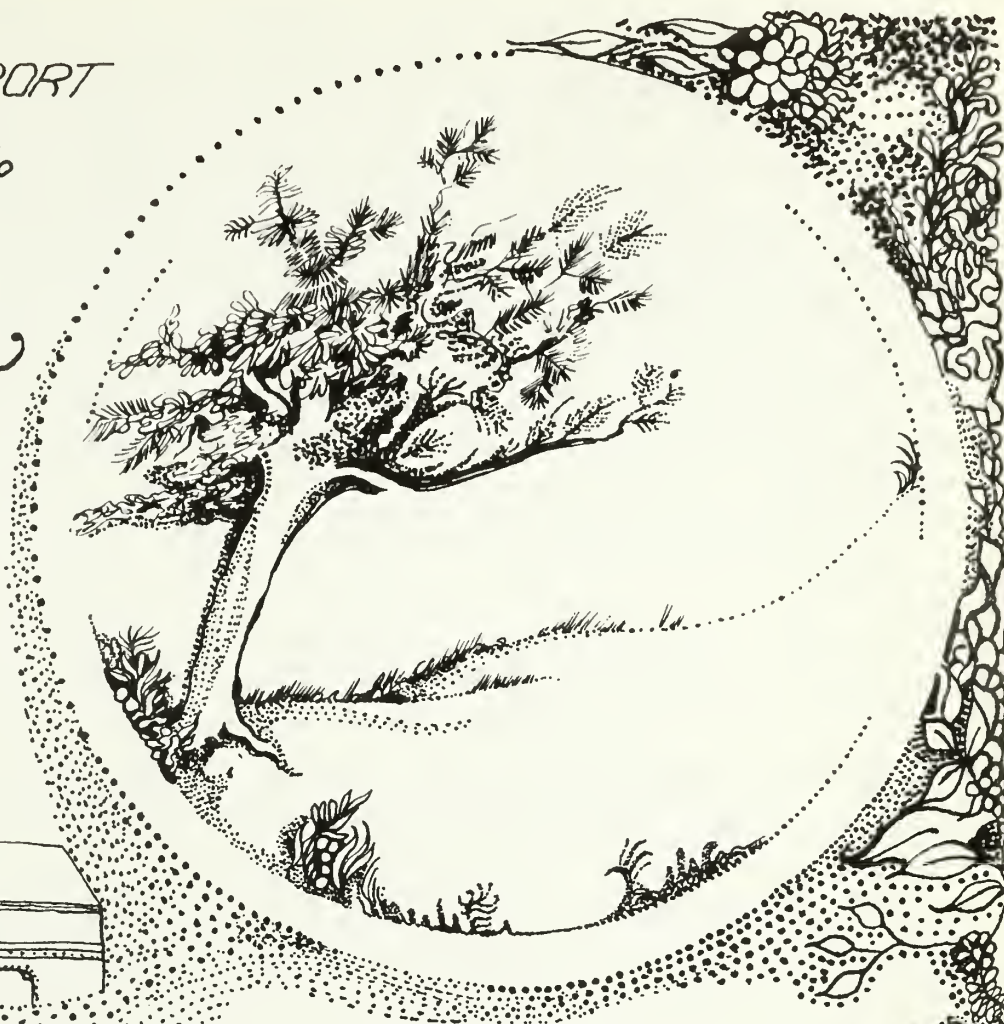
In the fall the committee answered a supplementary questionnaire on farmland and environmental regulations prepared by the OSP and then participated in the development of the Regional Growth Policy Statement prepared by the MAPC. It is anticipated that the committee will become similarly involved in the preparation of the statewide statement as it is developed by the OSP. The committee's goal is to maintain a maximum local involvement in the development and implementation of comprehensive, well-planned statewide growth policies which hopefully will provide a balance between economic development and environmental and community preservation.

Anne Ridley, Chairman  
Donald White, Secretary  
William Becklean  
Brewster Conant  
John Folsom  
Joan Gardner  
Donald Gilberti  
Guy Hutchings  
Mary McCarthy  
William Sawyer  
Kenneth Stowell  
Robert Sundberg, Sr.

# SUMMARY REPORT

September 1976

## Acton Growth Policy Committee



DEIRDRE



## Section I. Summary and Recommendations.

It is perceived that the Town will remain basically residential. The residential growth will continue but will level off as available buildable land suitable for housing diminishes. As a consequence of this, open spaces will be reduced. Industrial and commercial growth will not be appreciably changed. Deterioration of rental properties will probably occur as ownership changes hands. It is anticipated that the town will experience a growth in its lower income population, resulting in increased economic and social problems and required town services. The availability of an adequate water supply and the management of the town waste waters will pose a continuing problem as growth continues. These may be the ultimate factors limiting growth. (2:4)

The major goal of the town of Acton is to retain a community that is a good place in which to live by doing the following:

- a. maintaining the residential character of the community, its open social patterns and its well-educated , reasonably diverse citizenry.
- b. maintaining the feeling of openness, aesthetic beauty, and low density level that comprise Acton's rural character.
- c. preserving the natural systems of the town (open spaces, wetlands, flood plains) and a clean, healthful environment
- d. maintaining good schools and adequate municipal services at reasonable cost
- e. making it possible for our senior citizens to continue living in our town
- f. strengthening the village concept
- g. strengthening aesthetic controls on commercial and industrial development
- h. making it possible for low income residents to continue living in our town.

We believe that the above goals, objectives, and values of the towns in the MAPC's Northwest Subregion (Bedford, Bolton, Boxboro, Carlisle, Concord, Lincoln, Littleton and Stow) are the same as Acton's except for the two industrial towns (Hudson and Maynard). Their concern may be more economic, and our concern is that they remain economically healthy.

Our goal for the state is to maintain Massachusetts as a good place to live by preserving the ability of towns to control as much as possible their own destiny and by doing what it can to improve the state's economic health, consistent with the goals of environmental preservation. (4:1)

The committee sees the following as major growth related issues: high taxes, adequacy of land use controls, water supply and quality, waste water management, role of industrial development in Acton, housing for the elderly, local traffic congestion, and potential deterioration of housing stock in Acton. (4:2)

The Committee recommends the following steps to help deal with major growth related issues described. Included paranthetically are those town committees who would be responsible for carrying out these recommendations.

- a. Waste Water Management - Make sure that the 201 study is broad enough to cover more than waste water disposal as narrowly defined and includes adequacy of land use controls, such as zoning, septage disposal standards, sanitary code. (Selectmen, Planning Board, Board of Health, Waste Water Study Committee)
- b. Housing - As a town Acton should do what it can to meet the continuing needs of all its citizens, including elderly and low income residents. (Housing Authority)
- c. Industrial Development - Re-examine desirability of industrial development in Acton. (Selectmen, Finance Committee, Planning Board)
- d. Traffic Circulation Patterns - Study with consideration of possible revisions to relieve existing congestion. (Selectmen, Engineering Department, with cooperation from appropriate state agencies)
- e. Potential Deterioration of Housing Stock - Enforce existing health, safety and sanitary codes. Develop a program to prevent such deterioration. (Selectmen, Planning Board, Board of Health)
- f. Water Supply and Quality - Continue aggressive water prospecting add water source protection programs. (Water District, Board of Health, Planning Board, Conservation Commission)
- g. Alternative Modes of Transportation - Study by the town (Transportation Advisory Committee, Selectmen, Planning Board)
- h. Reassessment of Undeveloped Land - Develop measures to minimize effects resulting from tendency of reassessment to force undeveloped land on market. (Planning Board, Selectmen, Conservation Commission)
- i. Long-Range Planning- The Town should develop an adequate long-range plan with appropriate zoning and land use

regulations, a well-planned program for acquisitions of land or interests in land for conservation, municipal, recreation purposes, and the development and/or maintenance of adequate subsurface waste water disposal techniques that will hold sewerage to a minimum. (Planning Board, Conservation Commission, Selectmen, Recreation Commission, Board of Health, School Committee, Town Building and Land Acquisition Committee)

(All recommendations are of equal importance.) (4:6)

Work should begin or continue on all of the above. Acton has already identified many of these problems, and in most instances plans are underway or study committees have been formed to investigate the problems and issues. (4:7)

## Section II Detailed Statement

### A. General Description of Past Growth, Development and Change

Acton is an outer suburb of Boston, a suburb whose population increased 104% between 1960 and 1970, from 7,238 to 14,770. The impact of this change was the rapid and apparent decline in undeveloped areas and an increase in more densely developed areas. Although construction of new single-family units has slowed significantly in the last two years, the population continues to grow and stands at 18,270, in 1976. One of the reasons for continued growth is the proliferation of apartments. Permitted in general industrial and business-zoned land until 1968 and in business land from then until 1971, the number of apartments grew from 190 in 1960 to 2,400 in 1976. Some 900 were constructed after 1971 because of "grandfather clauses." Their number is especially significant in view of the fact that Acton has no municipal sewage and some complexes require daily pumping of septic systems. The ultimate tax burden is not yet known, but each year the number of school-aged children entering the Acton Schools from apartments increases. Additionally, the Village of Nagog Woods, essentially a PUD, could ultimately house 577 families.

Acton's first zoning bylaw was voted in 1953. A Master Plan was prepared for the town in 1961, but was never offered to the town for acceptance. It projected a saturation population of 40-45,000, assuming continued predominance of single-family residences on  $\frac{1}{2}$  acre lots as indicated on the original zoning map. It also provided for neighborhood schools with neighborhood playgrounds and such amenities as a network of green "spines" connecting various parts of the community. These could have provided open space in residential areas or shopping centers. The decision, subsequent to the Master Plan, to build campus-style schools, plus the rapid development of the town during the



next decade, eliminated some of those options. (The existence of centrally located schools has made possible a unique system of open enrollment at the elementary level. The educational philosophies of the five schools differ, and parents have the option of selecting the school which will most effectively meet the needs of their children.)

The Master Plan recommended floodplain zoning and a historic district. Because of serious encroachments in the floodplain prior to 1969, the town voted a floodplain zoning bylaw. Since then encroachments have not completely ceased because the bylaw is a permissive one and because of "grandfather clause" protection. There is no historic district yet, though a study commission exists to investigate the possibility of such a district.

Availability of undeveloped land has been a source of growth, resulting in a loss of the town's agricultural land and, in particular, the apple orchards that were so prevalent in Acton at one time.

The Conservation Commission developed a Master Plan in the sixties and updated it in 1974. The Commission now holds 7-8% of the town's land and has been aided by the town's willingness to appropriate the funds for conservation purchases. Passage of a \$6000,000 bonding authority in 1974 is an example of that support. A community goal is to retain the "rural character" of the town. The fact that open spaces still remain enables the Commission to help the community achieve that goal. An other large acreage of land is owned by the Acton Water District (2%).

Acton has adopted a more comprehensive year-round recreation program with a full-time director. The Great Hill Conservation-Recreation area of 185 acres was a major acquisition for the town and, when fully developed, will provide areas for passive recreation, playing fields, picnic areas, and tennis courts.

Housing for the elderly remains a problem. A Housing Authority for the Elderly was established in 1970, but has yet to construct its first units. Its application for a comprehensive permit for the Elm Court site was rejected by the local Board of Appeals, then upheld by the Housing Appeals Court and the Superior Court, and was further delayed by the lack of state money available for new housing projects. Except for the existence of some rental subsidies, subsidized housing for persons of low income is unavailable.

Shopping centers are abundant. In general, residents regard the availability of shopping centers as a plus, though not all of the centers have been well located or successful. Route 2A,

strip-zoned for business, contains in addition to an overabundance of apartments, many businesses, ranging from fairly unattractive to tastefully attractive. Business located primarily along 2A and at the intersection of Routes 111 and 27 has generated major traffic congestion problems.

There is not a great deal of industry in Acton, though the existence of a large tract of industrially zoned land in north Acton contains potential for growth.

The Planning Board now has a full-time planning assistant and has hired a consultant to establish planning tools and to do a series of mini-studies. The Planning Board has also reached out into the community to encourage citizen participation through neighborhood nights, the Greentown natural resources inventory, and a visual quality survey.

The Town adopted the Selectmen/Town Manager Charter in 1968 to deal more effectively and efficiently with the increased demands for town services as a result of growth. (1:1)

#### B. Impact of Past Growth, Development and Change

The impact of residential growth, development, and change has been both positive and negative: On the plus side, increased shopping opportunities in town and available jobs, more recreational opportunities, increased emphasis on educational programs, and the availability of local health care facilities; on the negative side, an increased demand for town services and school construction, increased fiscal costs (now outstripping revenues), severe drainage and waste water problems, encroachments on the flood plains, a congested local road system and damage to the town's natural and environmental resources and rural character. (1:11)

The impact of commercial growth, development and change has been both positive and negative: Along with a desirable increase in the availability of consumer services has come in some instances a negative impact on water quality and the environment (increased traffic problems, encroachments in the flood plain, for example) and an increased demand for town services. At this point fiscal costs to the town of this commercial growth may have outstripped revenues generated by this development. (1:13)

Industrial development has impacted water resources and, in one area of town, water quality. The appearance of this industrial development has had a negative impact on nearby residential developments. (1:15)

Population mobility is a social characteristic of Acton that has had economic influence. Rapid turnover of real estate combined

with increased demand and inflation has contributed to increased property values. Younger residents and medium income people are encountering increased difficulty purchasing single homes. Because the tax rate is increasing to meet the increased demand for services, older residents are having problems retaining their single homes. Because of the dramatic increase in the number of apartments, the ages profile of the Acton resident has decreased. Rapid turnover and increased population leads to an increase in citizen apathy. (1:18)

#### C. Acton's Present Assets and Liabilities

Acton's liabilities today are: poor drainage for subsurface waste water disposal over much of town, lack of subsidized housing for elderly residents, inadequate road circulation, lack of local public transportation, limited work opportunities for youth, and lack of adequate outdoor, water-related, recreational activities.

Acton's assets today are: railroads and highways, industries with potentially low pollution, geographic location, school system, availability of an educated population, appearance of town and underdeveloped and conservation lands. (2:1)

#### D. General Description and Impact of Desired Future

It is perceived that the town will remain basically residential. The residential growth rate will increase but will level off as available buildable land suitable for housing diminishes. As a consequence of this, open spaces will be reduced. Industrial and commercial growth will not be appreciably changed. Deterioration of rental properties will probably occur as ownership changes hands. It is anticipated that the town will experience a growth in its lower income population, resulting in increased economic and social problems and required town services. (2:4)

As the town grows, the burden of providing expanded services becomes a major problem to the residential taxpayer. Uncertainty about an adequate water supply and uncertainty about the current program for the treatment of waste waters may not only limit growth, but may cause problems with existing facilities. As the town grows, the road systems will become even more congested and inadequate, and the town services will become more expensive. Water supply, sewage treatment, solid waste disposal, transportation systems, schools, and other public facilities and services will be affected, but their negative impact on the desired quality of life in the town can be minimized by an ongoing comprehensive planning program. Increasingly dense development will diminish the aesthetic and emotional satisfactions



that accompany undeveloped areas. (2:7)

The "best" factor in Acton's future would be to retain its rural/suburban character. The "worst" thing is the potential deterioration of the apartments if they are not properly maintained. Therefore some means of control would be advisable to avoid this problem. (2:11)

The desired future calls for acquisition of enough conservation land to maintain a feeling of the density given by existing visible vacant land. The desired future also calls for continuance of a reasonably diverse, predominantly residential community. Some planned growth of non-polluting industries segregated from other community activities may also be desirable. The older type village concept, where shared services are surrounded by an identifiable residential neighborhood within a walking distance are emphasized as a desirable planning goal. The desired future would include a balanced transportation system (2:26)

The desired future is preferable because it preserves the aesthetic and environmental qualities which attracted most people to the town. Specifically, the preferences are:

In conservation - emphasis on purchasing land which is aesthetically pleasing, which slows the rate of growth, protects the natural environment, provides passive recreation.

In residential character - preservation of the environment in which we wish to live, including the existence of a diverse population because of the desirability of exposing ourselves and our children to a less homogeneous society.

In industry - an increase in light industry may be desirable if it can provide jobs, provide tax relief, and be done without damaging the residential character of the community.

In the village concept - the preference over impersonal dispersed areas seems so obvious it is hardly worth saying. Village concept encourages walking, conserves energy, promotes security through familiarity, promotes personal relationships, saves time, develops community identity, substitutes for centralized business district, reduces traffic. (2:27)

#### E. Actions Necessary to Achieve the Desired Future

Create citizen awareness of, interest in, and dedication to community goals.

Develop an adequate long-range plan with appropriate zoning and land use regulations, a well-planned program for acquisition of land or interests in land for conservation, municipal, recreation purposes, and the development and/or maintenance of adequate

subsurface waste water disposal techniques that will hold sewerage to a minimum. Planning can be done with town funds plus some funds for technical assistance from the state or other outside sources.

Incorporate the plan into town Bylaws and Regulations - can be done at town expense.

Undertake a consistent land acquisition program that acquires key parcels as they become available - done at town expense; matching funds would be desirable.

Obtain cooperation of cognizant state agencies on coordinating state-controlled facilities such as roads, railroad crossings, bridges, etc.

#### Specific recommendations:

- a. Local public transportation - encourage the Transportation Advisory Committee to prepare a warrant article for a local transportation system.
- b. Residential diversity - pursue construction of housing for elderly residents and rental assistance for low income residents.
- c. Industry - reactivate the Industrial Development Commission to seek out acceptable industry for the town.
- d. Village concept - encourage the Planning Board to come up with a plan for South and North Acton and to work with the state to achieve it.
- e. Plan- carry out planning called for above and execute the programs called for by that planning. (2:28)
- f. The town would consider - and is considering - regional actions where the scale of economics provides adequate benefits to the town, and where the town can maintain as much control as possible over its own destiny. (2:29)

#### F. Regional Responsibilities

There are issues which we face that are, and can be, shared with neighboring towns; these include recycling, solid waste disposal, siting of heavy industry (because of its related potential damage to the environment), transportation planning, environmental controls (air and water pollution, waterways, flood plains, watersheds, etc.) (mini-region concerns),

There are also state concerns such as providing low income and elderly populations with places to live; providing employment opportunities; providing statewide transportation routes and facilities.



We would support regional endeavors provided there was a clear advantage to be gained and each town and city involved could maintain as much control as possible over its own destiny. We are also strongly against adding more layers of government - therefore would rather see regional problems met by existing appropriate agencies.

Today we are involved in the Acton-Boxboro Regional School District, SUASCO River Basin, MAPC re Acton's waste water problems, Minute-Man Regional Vocational Technical School District, the MBTA, the Conservation Trust which is involved in cooperative recycling with Weston, Concord, and Lincoln, in regional employment for our citizens, and many, many more. (3:8)





## Highway Department

Allen H. Nelson  
Superintendent

### General

Sweeping of the town streets got off to a late start this year. Our request for a new sweeper was refused so we had to rebuild our present Elgin. The roads were swept by districts instead of developments. Next spring the sweeping will start in District Three.

The town grounds were all fertilized during the spring by the men working under the C.E.T.A. program and the summer help.

The roadsides were mowed where needed. We now have the roadside cutter mounted on a Ford tractor, and this has worked very well.

Every week we pick up the trash at the Town Hall, Police Station, Fire Stations, Highway Barn, and from the trash barrels placed throughout the town.

Berms and driveways were repaired that were hit during the winter months. New berms were placed on Brook Street, Concord Road, Harris Street, High Street, Main Street, Martin Street, Nagog Hill Road, and Railroad Street, and all berms were backfilled and seeded.

The department screened about 5,000 yards of loam that had been gathered from different jobs over the years and crushed about 2,500 yards of processed gravel from the landfill site. The loam and the gravel will be used in our different projects throughout the town.

The Department did some excavation in front of the South Acton Fire Station in conjunction with the recreation project on Great Hill.

Guard rails were repaired where needed. All center lines, fog lines, parking lots, cross walks, and some curbing were repainted.

The installation and replacement of signs continues, and this is becoming an increasingly expensive line item.

During the winter and early spring the Highway Department with the help of the Tree Department cleared brush along the roadside and blind corners.

## Drainage

This year the Department installed drainage systems in two locations on Arlington Street and also on Brook Street, Bulette Road, Conant Street, Duggan Road, Eastern Road, Esterbrook Road, High Street, Lothrop Road, Main Street, and River Street. Winter conditions forced us out of Highland Avenue, but this will be finished in the spring.

Many catch basins were rebuilt during the year, Catch basins were cleaned where needed, and trunk lines were unplugged with the Roto Rooter where roots had entered the pipes. A leaching basin was reconstructed at the Center Library to take care of their roof drains.

## Snow

Snow markers, snow fences, and sand barrels were placed where needed throughout the town. With the excellent snow equipment that we have the winter months do not present any equipment maintenance problems. With six large sanders and one small one it only takes about three hours to cover the town. Our Department sanded 44 times and plowed 11 times this past winter. In the past couple of years there has been a lot of freezing rain, and the winters seem to call for a lot more sanding.

Sand and salt are available to all townspeople at the rear of the Highway Building on Forest Road.

All the sanders were sandblasted and painted during the summer. The snow plows and the salt and sand blender were repainted by the Youth Corp, and these boys were a great help to us.

## Sanitary Land Fill Area

The land fill area has been well taken care of by Frank Towne. The recycling of newspapers, bottles, and cans is still going strong.

All brush taken to the land fill must be chipped if it is brought in by commercial haulers or truck loads. Only station wagons or pick-up trucks will be permitted to dump brush without chipping. All truck loads of brush not chipped will be taken to the tree dump at the honey pot area. Logs and large branches will have to be cut to four to six foot lengths so they can be handled and left at the land fill area for townspeople to cut.

In the coming years the wind is going to give us a problem -- every lift will be getting a lot more wind to blow the paper. Some

sort of a screen will have to be made to prevent the paper-blowing problem.

Gravel was hauled when needed for cover material.

### Honey Pot

This area received a lot of work during the year. Two holding lagoons were reconstructed, and one leaching bed was reconstructed. Then the area was loamed and seeded.

The Department started to construct four holding lagoons and one large leaching field. These lagoons will be able to hold us for the winter and will be drained in the spring to the leaching field.

The Town received a great 1968 Caterpillar Bulldozer, Model D-7 E, from the Government, and it certainly has helped us in building up the area with Eddie Brown at the controls.

### Primary and Secondary Roads

The following streets received a leveling course of hot top where needed and were then treated with asphalt and red ryelite stone for a seal coat:

Bulette Road	Orchard Drive
Central Street (part)	Wachusett Drive
Esterbrook Road	Wood Lane
Harris Street	

Newtown Road received two courses of cold mix and then a stone seal. Newtown Road from Minuteman Road to Main Street received a course of Type I hot top.

After the drainage was installed on Brook Street the road surface was scarified, processed gravel was added and regraded, and then a binder course of Type I concrete added. Next spring the top course will be added along with berms and loam and seed.

After the drainage was installed on Conant Street a course of hot top was added. Also, a driveway had to be reconstructed at this time.

Hot top was applied to a portion of Ethan Allen Drive to make the water run off so it would not cause a freezing problem during the winter.



All roads were patched during the year whenever pot holes occurred.

### Garage

The men in the Maintenance Shop have done a great job keeping all the Town vehicles maintained during the year. James Harbison, III, and Robert Kendall, the mechanics, and Edgar Perkins, their helper and parts man, and Joe Lima, the lubrication and tire man, have maintained the Town's some 90 pieces of equipment.

I want to thank the men of the Department, Dick Howe, the foreman, Donna Stacy, my secretary, and all departments that made the year a success.







## Acton Memorial Library

This has been a year of change for the Memorial Library. The Board of Trustees accepted with great regret the resignation of Florence A. Merriam as a Corporate Trustee. Miss Merriam served on the Board for 30 years. She was an elected member for 14 years and the remaining time she served as a Corporate Member. In appreciation of all the devotion she had shown to the Memorial Library, the Trustees elected her a Trustee Emeritus. In August she was honored at a Strawberry Sundae held at the Faulkner House. Judith Williams resigned as an elected member when her husband was transferred. Nancy Howe was named to the Corporate Board.

Use of the services the library offers has increased tremendously. Although the Memorial Library ranks eleventh in the number of volumes per card issued among libraries of similar size in the state, we are third in circulation. Our book collection currently numbers 39,000 circulating and

non-circulating volumes. There are 15,000 active library cards which means we have 2½ books for every card issued. The staff has developed a plan which will allow us to increase the number of books by ten per cent through more efficient use of the space available in the library. We will also increase the seating capacity, add several study tables and magazine shelves and bookcases. This will be done with Trust Fund income over several years. The space provided in this plan will allow for five more years of growth.

Of major concern to the Board is the preservation and safeguard of the irreplaceable items left in our care as the Civil War Memorial. A display case designed and built by Robert Trafton holds the Revolutionary War items and is located at the planter window wall. A number of Arthur Davis paintings are in our collection and on display in the library. The pewter tankards and tumbler are on display in the Early American exhibit at the Museum of Fine Arts in Boston. To insure that as many valuable items as possible could be removed from the building in case of fire, the Board is developing a procedure to be followed in cooperation with the Acton Fire Department.

The patrons of the library have enjoyed such musical programs as the Sing-A-Longs, the Davis Blues and the Bell Ringers. Craft projects have been sponsored by the Children's Department and a summer reading was well enrolled. In August the staff arranged for a day for the handicapped and plan to have more when a wheel chair ramp has been completed.

In a continuing effort to keep abreast of the needs of the patrons, the staff met with the Trustees and reviewed the particulars of their individual positions and how library services are effected. The Trustees and the staff are currently revising policies to keep them updated.

Our appreciation of the fine support that the Friends of the Library has given to the Library must be noted and the flower arrangements that are provided by members of the Acton Garden Club are always enjoyed by patrons and staff alike.

#### Acton Library Statistics - 1976

<u>Inventory</u>	<u>Books</u>	<u>Records/Cassette</u>
As of July 1, 1975	36,813	1,122
Added July 1, 1975		
- June 30, 1976	<u>3,417</u>	<u>207</u>
	40,284	1,329



Annual Library Statistics - 1976 (Cont'd.)

<u>Inventory</u>	<u>Books</u>	<u>Records/Cassettes</u>
Withdrawn July 1, 1975		
- June 30, 1976	<u>1,112</u>	<u>42</u>
As of July 1, 1976	39,172	1,287
Circulation July 1975 thru June 1976	180,188	

Board of Trustees

Brewster Conant	James L. Parker
Hayward S. Houghton	Margaret Richter
Nancy C. Howe	Raymond A. Shamel
Nancy K. Gerhardt, Chairman	

## Citizens Library Association of West Acton

Thelma C. Hermes, Librarian

The resignation of Mrs. Kathy Whittemore as Secretary-Treasurer of the Board of Trustees at the expiration of her term of office was accepted with regret. Sincere thanks are extended for her effective services. Mrs. Marie Reid was elected to fill the vacancy and Miss Katherine Kinsley was elected Secretary.

Circulation at the Library continues to rise. With the rapid growth in Acton's population and increased use of the facilities, there is a need for expansion of working hours in order to keep up with the routine library and custodial duties. There are many records to be kept for the Town and State in a Public Library and we had to close during the lunch hour many times when volunteers have not been available.

A Spring cleanup of the grounds was provided by Brownie Scouts and Mrs. Joan Hansen has kept the interior of the building attractively decorated throughout the year. The Acton Garden Club planted the window boxes and furnished a handsome Christmas wreath. We are very grateful to all these "friends".

The Story Hour for 3 to 5-year olds is a wonderful adventure. Thanks are due to the devoted mothers who have made this program possible.

The "Friends of the Acton Libraries" continues to support us. A top to the card catalog cabinet was provided this year and we are promised a new book with remaining funds.

The Eastern Massachusetts Regional Bookmobile services are most valuable. Their staff provides a very high percentage of patron requests in a reasonably short period of time. This includes many of the newer books as well as a good general selection.

Thanks are due the volunteer substitutes for the lunch hour, the Trustees and their families for loyal services and many patrons who contributed books, periodicals and Fair items during the year.

Board of Trustees: Mrs. Betty Boothby, Chairman  
Mrs. Kathy Whittemore, Secretary-Treasurer  
Miss Katherine Kinsley

Library Hours: Monday 7:00 - 9:00 P.M.  
Tuesday, Wednesday, Thursday, Friday: 10:00 - 5:00 P.M.  
Telephone Number: 263-9222

Accession:	Books in Library July 1, 1975	7,248
	Increase by purchase	242
	Increase by gift	388
	Withdrawn	431
	Books in Library June 30, 1976	7,447

Circulation: 17,252 books. (Fiction - 5533; Juvenile - 8501; Non-fiction - 3218)

Income:	Fines collected:	\$ 285.60
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## Planning Board

The Planning Board is, by virtue of state law, responsible for design of the Town's Zoning Bylaw and for the process of subdivision control. During 1976 the State Legislature passed a revised zoning enabling law, known as Chapter 808 of the General Laws, and mandated that all municipalities bring their individual zoning bylaws into consistency with the provisions of Chapter 808 by June 30, 1978. Acton's Zoning Bylaw was first enacted in 1953, and has been the subject of frequent and piecemeal revision ever since. The present bylaw is confusing and therefore subject to misinterpretation. Given the impetus of the mandates of Chapter 808, the Planning Board this year has undertaken a complete rewrite of the Zoning Bylaw with two objectives in mind: (1) To bring the bylaw into compliance with the enabling provisions of Chapter 808; (2) to simplify and clarify its language, to eliminate inconsistencies, and to streamline the presentation so that its substance is made clear to both citizens and Town officials. The revised Zoning Bylaw will be presented for consideration by the Annual Town Meeting in April 1977.

As full enforcement of the Town's 1972 Sign Bylaw was instituted during 1976, both the Town's businessmen and the Building Commissioner realized that the Bylaw contained inadequacies that were unforeseen at the time it was designed and adopted. The Board of Selectmen directed the Planning Board to examine the Bylaw and to prepare appropriate revisions. To this end the Planning Board has worked closely with the Acton Business and Professional Association and the Building Commissioner, as well as the Board of Selectmen, to identify the difficulties and to design suitable modifications. The result of many deliberations is a revised Sign Bylaw to be proposed to the 1977 Annual Town Meeting.

### Land Use

The future character of Acton depends in large measure on land-use recommendations and decisions made now, while a significant fraction of the Town's land resources are still undeveloped. The Planning Board is committed to a program of rational study that will lead to intelligent land use consistent on one hand with the desires of the Town's citizens and on the other with development that provides suitable long-term protection to the Town's natural resources. As the Board stated in its report last year, it believes an appropriate means of achieving this goal is to develop planning tools that allow the Board and the community to assess continually the state of the Town's resources and the anticipated impact any land use or development decision will have on them. During 1976 the board has expanded the tools available:



1. A computerized data file containing salient size, zoning, and use information for all parcels of land in Acton is now complete. This file is to be merged with the Board of Assessors file to provide the Town with one comprehensive data base. Statistics on present land use and land availability by parcel, size, zone, and location are being prepared by the Board's consultant.
2. Mapping of the 100-year and 500-year flood elevations is now nearing completion. These maps and associated stream cross-sections and floodway delineations have been prepared by a contractor to the U. S. Department of Housing and Urban Development, and provide definitive information for use by the Federal Flood Insurance Program, in which Acton participates. The Board anticipates that the final maps will ultimately constitute a reliable definition of the floodplain for zoning purposes.
3. A housing report that includes analyses of the legal implications of various kinds of residential zoning and the financial consequences of housing development has been prepared by the Board's consultant, Curran Associates.
4. A visual quality survey, conducted by the U. S. Soil Conservation Service in conjunction with the Planning Board, has provided the Board with valuable citizen opinion as to what "looks good or bad" in Acton.
5. Several important maps, among them a parcels map and U. S. Soil Conservation Service soils maps, have either been provided for the first time or have been updated and revised.

North Acton contains a large area of undeveloped land, a significant portion of which is presently zoned for industrial use. The potential impacts of allowed land use in this area could be extreme, hence the Board is presently engaged in a comprehensive study of possible alternatives. Our consultant has provided a report outlining several land use strategies, and the Town has been awarded a grant from the office of State Planning which will support a survey of citizen opinion regarding several alternatives for guiding development in North Acton. Using planning tools available now for the first time, the Board believes it will be able to devise an intelligent and achievable plan for future land use and development in North Acton.



### Wetlands and Water Quality

Protection of wetlands and preservation of water quality are objectives of prime importance to the Planning Board. During the past year reviews of various techniques and proposals for mapping wetlands were carried out in conjunction with the Conservation Commission; and Board members attended a regional meeting of area Planning Boards at which the wetlands mapping and zoning experiences of several towns adjacent to Acton were discussed. The U.S. Department of Housing and Urban Development flood insurance program, in addition to delineating flood plain areas, will provide impetus through its minimum acceptable flood plain management standards for the Board to study and recommend changes in the Town's flood plain zoning provisions. Flood plain zoning changes will be presented to a Town Meeting within six months after Federal adoption of flood plain elevations for insurance purposes.

The Planning Board has provided up-to-date land-use information to the EPA-mandated Water Quality Study being carried out for the SuAsCo River Basin by the Metropolitan Area Planning Council. This study is funded



under the Federal Clean-Water Act. It is anticipated that recommendations made to various Federal and State agencies as a result of this study will significantly influence future zoning decisions in Acton, and will also impose constraints on the range of viable waste water management alternatives, which are presently being carefully studied by the Waste Water Management Committee.

Design of a comprehensive water resources management policy for Acton must recognize an unalterable dilemma plainly evident from the town's surficial geology: The areas of town underlain by soils and sub-soils most suitable for construction and operation of septic systems for disposal of waste water and sewerage are precisely those areas that are critically important with respect to water supply protection and that provide the bulk of our water recharge capacity. Long-term maintenance of our present high-quality water supply and simultaneous continued viability of on-site waste and sewerage disposal systems will require continual awareness of the potential conflicts this dilemma imposes.

During 1976 the Planning Board participated with other boards and committees by providing input to several projects and studies. Among these were the Route 2 Environmental Impact Study, the HUD 201 Waste Water Management and 208 Water Quality Surveys, the Town's Growth Policy Committee report, the Town Hall study, the railroad parking lot study, the Conservation Restrictions Study Committee, and the Conservation Commissions acquisition study.

Soil erosion standards to which subdivision contractors must adhere have been developed, primarily based on recommendations of the U.S. Soil Conservation Service.

### Subdivision Control

Matters of an administrative nature related to the Board's subdivision control function and to its duties under the Zoning Bylaw that were handled during 1976 included:

- 13 Site plan reports submitted to the Board of Selectmen;
- 32 reviews of "Approval-Not-Required (ANR)" plans requiring Board signature;
- 49 reviews of Board of Appeals cases;
- 2 subdivision definitive plans approved (Briarbrook North, Concord-Acton Park Industrial Center);
- 3 subdivision modifications approved (Brucewood IV, Central Estates, Main Street Industrial Park);
- 2 subdivision preliminary plans denied (Briarbrook South, Ridgewood Estates).



In addition, more up-to-date construction specifications were negotiated with the developer of Colonial Acres, a subdivision originally approved in 1955, but presently only partially completed. Action was initiated to bring about completion of Pope Road Estates and Horseshoe Drive, and a covenant was enforced to correct an icing problem on Route 2A at Nagog Square.

The Planning Board consists of five volunteer members appointed by the Board of Selectmen, who are ably assisted by Planning Assistant Rick Sherman and Secretary Margaret Douglas. In October, 1976, Katherine Meyer resigned from the Board, and in November, 1976, Lea Pendleton was appointed to fill Mrs. Meyer's unexpired term.

The Planning Board meets almost every Monday evening, 8:00 P.M., at the Department of Public Works Facility, Forest Road. Exceptions to the schedule are posted well in advance at the Town Clerk's office. All meetings are open to the public. Those who would like time on the agenda are requested to call the secretary in advance at 263-4448.

## Recreation Commissslon

Charles Morehouse, Chairman

Thomas Haggerty, Director

As Acton's population increases, the demand for community-wide services and facilities to keep pace with this growth becomes more urgent. The Commission is continually planning to meet this demand and is pleased to report the long-awaited opening of the Great Hill Recreation Area. This property consisting of approximately 185 acres purchased by the Conservation Commission, is located in South Acton, bounded by School Street on the south, Piper Road on the east, Massachusetts Avenue on the north, and Main Street on the west. The major access and parking area is on School Street adjacent to the South Acton Fire Station.



In 1974, the Commission presented an article at the annual town meeting asking for money to begin development of the area. Initial plans were developed for the construction of an access road and parking lot adjacent to and behind the South Acton Fire Station; grading of the open area beyond the proposed parking lot to make it suitable for field sports, games and picnicking; and the erection of a fence around the Fire Station to isolate it from the people using the recreation area; as well as a feasibility study to determine the possibility of constructing a ski area on the north slope of the hill.

The article was approved, minus the request for the feasibility study, with the understanding that the Commission would apply for matching federal funds (50% town - 50% federal) to offset total project costs. A contract was signed with the landscaping firm of Kallstrom-Anderson Inc. to draw plans and word bid documents for the initial phase of development. An application for matching funds was submitted to the Division of Conservation Services in the fall of 1974. After a review of this application by several state agencies, the funding request was denied in February 1976. The Recreation Commission therefore addressed the annual town meeting of 1976, stating that federal funds were not available and construction would be started without their assistance. Bids were advertised, and on July 15th the contract was awarded to Landscaping by Shumacher of Wayland. The work was completed in December and the area will be officially opened to the public at a formal dedication ceremony in the spring. In the meantime, the Commission is planning for further development of this area.

Dedication ceremonies on April 24th officially opened the new Taylor Road ballfield adjacent to the Conant School. Mrs. Patience MacPherson threw out the first ball to begin the first game, and a plaque in memory of her late husband, Charles, will be placed on the backstop. Funds from the Charles MacPherson Memorial Fund, as well as contributions from the Acton Lions Club and Little League Association, were used to purchase the backstop. The Commission appreciates their generosity.

Future plans include the construction of at least one additional field and the renovation of an old existing field.

With the completion of the first phase of the Great Hill project and the construction of the Taylor Road ballfield, the Commission is proceeding in the direction outlined in the 1972 Master Plan. The Commission will review this plan in 1977 to be sure that the guidelines for recreation planning established in 1972 are still valid at the present time. Input from citizen groups is invaluable during this evaluation process and is sincerely encouraged.

Recognizing the need for outdoor water-related recreational activities, Associate Commissioner John Folsom made a town-wide study to identify and locate sites that offered potential for future development. Some of the sites are Powder Mill Pond, the Assabet River, Fort Pond Brook, Nashoba Brook, Grassy Pond and the Ice House Pond on Concord Road. After discussion of the various sites with him, the Commission decided that the Powder Mill Pond site in the southeast corner of Acton is the one on which they would concentrate their efforts. The 34-acre site, originally purchased in 1967 for sewerage disposal purposes, is bordered by High Street, Adams Street, the Assabet River, and land of the Town of Maynard. The Commission met with the Selectmen in September to make sure the town had no immediate plans for this area. The Commission's first priority for the area is to provide a non-motorized small boat access and dock, and a small parking area.



Future developments will depend on usage and demand.

Another access to the Assabet River may be available with the cooperation of John Wheeler, owner of Concord-Acton Squash Club, who graciously agreed to give the town an easement for recreational uses.

When subdivision plans are presented, the Commission selects a lot for recreational purposes which may be purchased by the town within a three-year period in order to provide neighborhood play areas throughout the town. The Commission has submitted an article for the 1977 annual town warrant to purchase lots in the Brucewood IV subdivision.

The Commission once again participated in the annual student government day, conducting a regular meeting with the elected student commission members: Terrie Kicelemos, Chairman; Cathy Gerhardt, Vice-Chairman; Ed Ivanov, Director; Tim McGuinness, Tom Bender and Randy Lantz, Commissioners. An open invitation was extended to the students to attend the regularly scheduled commission meetings. The Commission also encouraged them to be active in recommending ideas for new programs or activities for high school students.

Under the direction of the Acton Boxborough Regional Pool Sub-committee, the indoor pool and gym at the high school continued to be the most popular recreational facility in town. Over 400 families and 300 individuals (a total of 2150 people) purchased memberships, and an additional 6000 people used the facility on a daily-fee basis. An average of 60 people per day took advantage of the recreational swim and open gym time Monday through Friday evenings, as well as Saturday and Sunday afternoons. In addition, 40 adults participated in the adult swim lesson program, and several hundred children took lessons in the Saturday morning swim program and joined the town swim team. Many adults also enjoyed the co-ed volley-ball program held in the gym on Tuesday and Thursday evenings.



Since the total program revenue once again allowed the Commission to cover operational costs, the price of a pool-fieldhouse membership will remain the same: Family - \$35.00; Individual - \$15.00; Senior Citizen - \$5.00; Daily fee for non-members - \$1.00. Any Acton or Boxborough resident

and/or taxpayer wishing to purchase a membership may do so at the Recreation Office in the Public Works Facility or Forest Road, or by mail. Memberships are valid from date of purchase through December 31, 1977 and are sold for half-price after July 1.

Participation in other activities continued to increase in 1976. Registration for the children's summer swim lessons increased from 810 to 893. Three new programs, a swimmer's aide course for children aged 11 to 14, a water safety aide's course for students age 14 and over, and a diving program accounted for most of the increase. The aides courses for students who have completed basic Rescue and Water Safety courses but are not old enough to take Advanced Lifesaving, offered valuable teaching experience. The diving program was also well received and may be expanded in 1977.

The summer swim lesson program was climaxed by a first-time event, a Swimming Olympics. The Olympics was open to all Acton school children and designed for every ability and age level. The culmination of the day was the presentation of gold, silver and bronze awards by Mr. Morehouse to the first, second and third place winners in each of the thirty-four separate events. This ceremony was followed by a karate demonstration by Anthony Gould, a first degree black belt from Gardner, Mass., and an acrobatic and juggling performance by the Loco-Motion Circus from Amherst, Mass. The Commission extends its appreciation to program supervisor, Joan Gould, and her staff for organizing this event.

The summer playground program participation also increased from 799 to 921. Goward Field, the smallest playground in town behind the Acton Center Library, had 300 children in the program. Several playground aides were appointed at Goward to assist the regular instructors. The highlight of the playground program was the annual trek to Whalom Park in Lunenburg.

Gymnastics also continues to be a popular activity with over 200 children participating in the summer and fall program.

As enthusiasm for tennis lessons continues with over 500 participants, the Commission recommends that two additional instructors be hired for next summer.

By adhering to the policy that certain programs be self-supporting and that participants in other programs pay a nominal registration fee, \$38,141.00 in revenue was received for the 1975-1976 fiscal year and returned to the town treasurer. Self-supporting programs included: recreational swim, open gym, swim team, children's and women's tennis lessons, summer and winter basketball leagues, adult swim lessons, children's Saturday morning swim lessons, and gymnastics.



The Commission would like to express its appreciation to Janet Murphy, a long-time Commission member, and to Robert Caldwell. Janet was presented with a plaque and a letter of commendation in appreciation of her active services during her seven years on the board, a period marked by a rapid expansion of recreational programs and facilities in Acton. A long-time advocate of water-related recreational activities, Janet was very influential in speaking for the construction of the high school pool-fieldhouse facility. Although she is not accepting reappointment, she will remain an Associate member and a member of the Pool subcommittee. Bob Caldwell was a commission member for only a short time, but his enthusiasm for recreational activities was contagious. Carol Mahoney and Bill Avril were appointed to the Commission to fill these vacancies.

The Commission would like to express its appreciation to the parents and adults who helped supervise our programs, to the School Department, and to all the other town departments who were of assistance during the past year. Also, thanks to the Assabet Valley Beacon and the Acton Minuteman Publications for their cooperation in publicizing our activities.

A list of 1976-1977 Recreation Department programs follows:

ACTON RECREATION DEPARTMENT

1976-1977 Programs and Registration

1. Playgrounds	921	15. Adult Softball League	180
2. Children's Swim Lessons	893	16. Youth Soccer	200
3. Swimming Olympics	175	17. Flag Football	120
4. Children's Tennis Lessons	505	18. Women's Tennis Lessons	114
5. Gymnastics (Summer)	236	19. Boys' and Girls' Basketball	125
6. Gymnastics (Fall)	160	20. Men's Winter Basketball Lge.	100
7. Handicapped Program	8	21. Boys' Winter Basketball Lge.	50
8. Men's Summer Basketball Lge.	150	22. Adult Swim Lessons	40
9. Summer Swim Team	44	23. Co-Ed Volleyball	50
10. Fall-Winter Swim Team	120	24. Recreational Swim	
11. July 4th Program	500	25. Open Gym	
12. Playground Olympics	200	26. Bowling	40
13. Boys' Summer Basketball Lge.	60	27. Cross Country Skiing	
14. Girls' Summer Basketball Lge.	30	28. Hiking	

Charles Morehouse, Chairman

Beatrice Perkins, Vice-Chairman

Deven Scott, Commissioner

Carol Mahoney, Commissioner

William Avril, Commissioner

Janet Murphy, Associate Commissioner

John Folsom, Associate Commissioner

Thomas Haggerty, Director

Barbara Woodward, Secretary



## Street Lighting Committee

The Town of Acton has over 725 street lights throughout the town.

Boston Edison has been given an order to up-date several old fixtures and install new lights in the coming year.

We subscribe to the policy adopted with the formation of the Committee that new street lights, in most instances, will be installed only at street intersections, dangerous curves, fire alarm boxes and locations designated as hazardous by the Fire Chief, Police Chief or this Committee.

The Committee extends to the Town Manager and the Board of Selectmen their sincere appreciation for their cooperation during the year 1976.

Leslie F. Parke, Chairman  
Booth D. Jackson  
H. Stuart MacGregor

## Town Engineer

Ralph W. Herrick, Jr., Town Engineer

During 1976 the Engineering Department had no changes in personnel. The staff consists of Ralph W. Herrick, Jr. P.E. & L.S., Town Engineer; David F. Abbt, Assistant Town Engineer; Eric K. Durling and William D. Boston, Engineering Assistants; Robert J. Marques, Rodman; and Donna Stacy, Secretary.

Again this year Acton's waste disposal problems occupied a large portion of our time. Revised operation plans for the Route 2 landfill were completed and submitted to the Massachusetts Department of Environmental Quality Engineering. The plans were approved on April 12, 1976. During the year we continued field stakeout in advance of filling and monitoring to insure compliance with the approved plans.

Work was started on operation plans for the future landfill site on Quarry Road in North Acton. This included updating the existing contour plans, preparing plans to show site data, drawing cross sections, and designing the preparation of the site and the initial lift. Approximately 30% of the design is done and we expect to continue working on these plans next year.

Reconstruction work by the Highway Department under our supervision continued at the Town's Septage Disposal Area in North Acton. Although the Town did not acquire title to the 14.89 acre parcel until May 6, 1976, and

approval from the Mass. Department of Environmental Quality Engineering of plans prepared by us was not obtained until June 10, 1976, work had begun in December, 1975. Additional funding (\$26,500.00) for this construction was appropriated at the 1976 Annual Town Meeting to add to the original \$14,500.00 appropriated at the 1975 Annual Town Meeting.

Our records indicate for the period November 1975 through November 1976, 9,016,400 gallons of septage have been discharged at this facility. This volume with a discharge fee of \$2.00/1000 gal. has brought to the Town approximately \$18,000.00 in revenue to help defray the cost of operation. Work is, however, progressing slowly due to the massive clean up problems of the area and other commitments that require the attention of the Highway Department.

Considerable time has been spent during the year on the survey and design work connected with the proposed South Acton commuter rail parking facility. This department surveyed the property lines, prepared a plan and marked the property corners with granite bounds. Chapter 859 of the Acts of 1975 (Comprehensive Rail Transit, Accelerated Highway and Railroad Improvement and Maintenance Bonding Authorization) provided \$95,000.00 in State funding for the construction of this facility. Agreement was reached with the Mass. D.P.W. for the Town to design and construct this facility with reimbursement from the State as work progresses. At this time final plans have been completed by this department, an environmental impact statement has been filed, and the Conservation Commission has issued an order under the Wetlands Act (G.L. Ch.131 Sect.40). Work is scheduled to begin this spring as soon as weather permits.

Two parcels of land were surveyed this year for the Conservation Commission. The first was the so-called "Bean Land", a 6.42 acre parcel located at the end of Wood Lane. The second was the "Bridges Land" 20.50 acres located on Taylor Road. Plans were prepared for recording in the Registry of Deeds and granite bounds, drill holes, or copperweld rods were set at most of the property corners.

We also assisted the Community Education Coordinator and the Conservation Commission in starting a Community Gardens Program by laying out the 20' x 30' garden plots on the Conservation Land located on Main Street in North Acton. A total of 75 plots were staked and a plan prepared. Sample forms from the Town of Wayland were adapted for use in the Acton program.

Work for the Cemetery Commissioners this year consisted of design and layout of new grave lot sections in Woodlawn and Mount Hope Cemeteries. We also prepared the preliminary design of a new iron entrance gate for Woodlawn Cemetery. Some headway was also made in the preparation of a general atlas for Woodlawn Cemetery.

All guard rail under the Town's jurisdiction was inspected and a replacement program prepared and submitted to the Massachusetts Department of Public Works for funding under the Governor's Highway Safety Program. This program covers major replacement of guard rail at high hazard locations such as bridges, culverts and intersections. Replacement, if approved, will be with metal beam type highway guard rail. Minor repairs of existing guard rail were referred to the Highway Department in writing for corrective action.

Sidewalk construction lagged this year, however, initial plans were prepared for the reconstruction of a section of concrete sidewalk in West Acton and the extension of the Mass. Ave. (Route 111) sidewalk to the K-Mart driveway. Hopefully, more actual construction will take place next year when more of this work will be put out for competitive bids by private contractors.

Contracts were prepared for the public bidding of vehicles to be purchased by the Town.

Plans were prepared for the installation of boulders with historical plaques on Prospect Street (Courtright's) and Arlington Street (Casselbury). In addition an easement was prepared for the location on Prospect Street; submitted for approval by the Town Meeting and was subsequently recorded in the Middlesex South District Registry of Deeds.

Several determinations of Flood Plain location were made during the year for the Building Commissioner and the Conservation Commission.

A deed and warrant article was prepared transferring the two railroad bridges in South Acton to the Massachusetts Department of Public Works. The D.P.W. will now be responsible for maintaining these bridges (iron truss and granite arch). Previously, the responsibility was held jointly by the B & M Railroad and the Town.

Subdivisions are reviewed by the Engineering Department from initial design to completion of the roads. A comprehensive engineering evaluation of all aspects of a proposed subdivision is made, based upon the current Subdivision Rules and Regulations adopted by the Planning Board. This spring Concord-Acton Park and Briarbrook Village North were reviewed in this manner. Subdivision roads under construction this year that were inspected by this department were Knox Trail (Concord-Acton Park), Robinwood Road, Brucewood Road (Brucewood Subdivision), Lothrop Road, Wayside Lane (Central Estates) and Robert Road, Puritan Road (Fairway Heights Section II). Bond estimates were also prepared as requested by the Planning Board to cover the cost of uncompleted work on subdivision bonds prior to lots being released for building.



The completion and acceptance by the Town of the extension of Tuttle Drive permitted the abandonment of the temporary turnaround on Lot 8 (owned by the Waldes). This department coordinated the job of obtaining Town Meeting approval, having Town Counsel prepare the deed and recording the deed in the Registry.

The proposed reconstruction of Central Street from Orchard Drive to the Boston and Maine Railroad tracks is now scheduled to begin this spring. This year much time was devoted to obtaining construction easements on abutting properties, a drainage outfall permit (from the Boston and Maine Railroad) and assisting the Massachusetts Department of Public Works in preparing the contract documents. This project will be done under contract by a firm and engineering supervision will be provided by the Massachusetts Department of Public Works.

We cooperated with the Highway Department on several drainage projects; doing the survey, design and stakeout for construction on Brook Street, Conant Street, High Street, Highland Road and the replacement of a major culvert on Arlington Street. The Highway Department was also given assistance in the preparation of their budget and work schedules.

Setting and maintaining granite road bounds at the beginning and ends of curves on the exterior lines of streets is a continuing project for the Engineering Department. These bounds are set and maintained according to G.L. Ch. 86, Sect.1 on laidout roads, that have not previously been bounded or where they have been damaged or destroyed, to delineate the road right-of-way and thereby aid abutting property owners and private surveyors in establishing property lines. This year road bounds were replaced on Old Village Road (4), North Main Street (1), Phlox Lane (2), Hayward Road (1) and the initial field work was done to re-bound a section of South Main Street.

On a daily basis, the Engineering Department handles the routine tasks of: inspecting street cuts related to the installation of utilities and driveways, responding to requests concerning drainage problems, reviewing site plans, preparing street acceptances, updating the Town Atlas, Flood Plain Maps, Zoning Maps and other Town Maps, providing the general public with information, and assisting the various Town boards and agencies.

This department will continue to use its resources to meet the Town's various engineering needs. We appreciate the cooperation received from the other Town Departments, Boards and Committees, and anticipate further productive efforts in the coming year.

# Town Forest Committee

Franklin H. Charter

Emery Nelson

The boundaries of both Town Forest areas were marked with paint to designate public property. Fire lanes were checked for fallen trees and sprouting brush.

The forests are used by Scouts, hikers and nature-lovers. The Durkee lot is used extensively by horseback riders.



## Tree Department

Franklin H. Charter, Tree Warden

The Tree Department planted 100 new trees in 1976, 25 of these were planted on town property where the right of way was wide enough for a good tree lawn. The remainder were planted on private property where their growth would not interfere with trucks and busses, or their roots heave sidewalks. New housing developments are now required to plant their own trees or retain those trees already present along their streets.

We continued our program of pruning dead and interfering branches over sidewalks and streets. We also pruned branches from public trees interfering with private homes or property.

Dead or dangerous trees are removed by the Tree Department and by private contractors. The widening of streets and sidewalks, plus the use of rock salt, results in the decline of the trees along the streets in the older parts of the town. Tree stumps are ground out below ground level so they are not a hazard to motorists, snowplows or pedestrians.

## Acton Youth Commission

Cornelia Huber, Chairman

The Acton Youth Commission was created in May of 1971. It is made up of seven members appointed by the Town Manager with the approval of the Board of Selectmen. The Commission continues to involve itself with the needs of young people of Acton and has made some rather exciting progress in its attempt to keep abreast of changing needs in this area.

To discover the areas in which we can function most usefully, we are in contact with local clergy, youth coordinators from other towns, educators and young people of Acton (particularly the Student Government elected Youth Commission at the high school). These are valuable sources of youth reaction and input.

The Youth Commission maintains close ties and good rapport with the Youth Employment Service giving direction where needed. The Youth Employment Service has provided a valuable source of information about the needs of youth and we enjoy their continued enthusiasm and representation at our twice monthly meetings. The Youth Employment Service report, prepared by the Coordinator, Carol Peterson, follows.

### Youth Employment Service

The Youth Employment Service has continued its upward trend in the period of December 1, 1975 through November 31, 1976. This is exemplified in the following statistics: odd jobs 384; steady jobs 315. Of these, 185 were employed by businesses and 514 by homeowners. This represents a total of 479 jobs. There were 56 requests for the Y.E.S. babysitting list, which is constantly updated and maintained in convenient neighborhood listings. Thirty-two jobs went unfilled.

The period of greatest activity continues to be the early fall when businesses are hiring people to replace departing college students. This activity is due almost entirely to publicity in two areas: a) personal contact by two Y.E.S. Job Solicitors to the majority of businesses in the community, and b) advertisements placed in local newspapers and store windows.

The Youth Employment Service is continuing as before with one Job Coordinator and is planning to rehire two Job Solicitors in April. The office hours are weekdays 2-4 P.M., September 1-May 31, and 8 A.M.-4 P.M. during the summer months. The telephone number is 263-0123. The Y.E.S. staff would like to thank the Acton-Boxborough Regional High School and the Acton Youth Commission for their steady help and support.

(More detailed breakdown of the above statistics may be obtained from the Y.E.S. office or the Youth Commission.)

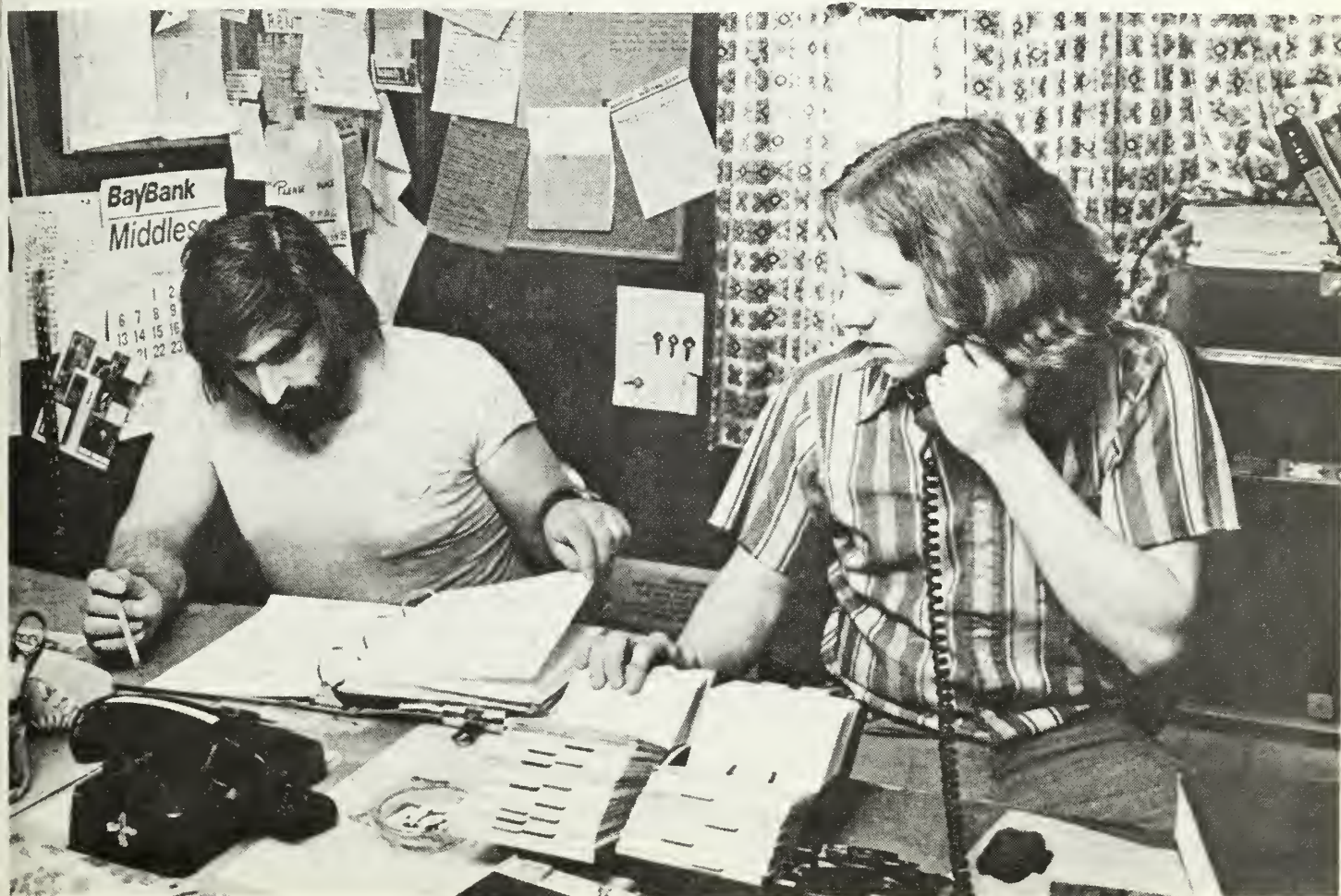


The Commission enjoys a similar rapport with the Council on Drug Education (CODE) and continues to support their program. The CODE report follows.

### CODE

The Town support of CODE is administered through the Youth Commission, since the Hotline and related activities serve mainly youth and their parents. CODE serves an eight town area, and is supported by funds from the towns served, donations from private organizations and individuals, as well as a major grant from the State Department of Mental Health Division of Drug Rehabilitation. The Action Youth Commission and CODE maintain close cooperation. CODE services are carried out by a full-time executive director and assistant to the director, a part-time community relations coordinator, a staff of 40 volunteers, and a dedicated board of directors, representing the 8 towns CODE serves.

A major CODE activity is the Hotline, manned by some 40 trained volunteers. CODE's Hotline gets about 475 calls a month. Most calls concern sex-related problems, personal-parent-teenager problems, and drug usage and abuse. Other CODE services include discussion groups on parent-teenager relationships, divorce, and drug/alcohol workshops. The CODE drop-in center is open during Hotline hours.



The public is welcome to visit the drop-in center and CODE offices at 136 Main Street. Hours of the Hotline and drop-in center are 9:00 A.M. to 11:00 P.M. Monday through Friday; 7:00 P.M. to 11:00 P. M. Saturdays and Sundays. A 24-hour answering service is available. The Hotline number is 263-8777.

A Youth Mall was staged in late spring. The parking lot at the Mammoth Mart was filled with young people displaying and selling their hand-crafted articles.

Other activities past include the successful dance held with live music at the high school last winter, the movie program (both programs will continue this year) and the enormously popular Tall Ships excursion to Newport Harbor -- several hundred Acton residents joined us on that one.

A "Place for Youth" is almost a reality at this writing -- a place to sit and talk on Sunday evenings will probably be available in January (unobtrusively attended by Youth Commission members as well).

In the works, with one session behind us, is a survival type program for young people which is being led by a qualified instructor in this field. This is proving to be a very popular endeavor.

The Youth Commission wishes to thank the people who have shared our interest in working with the youth of Acton, and have advised us and supported our efforts. We actively encourage visitor participation at our meetings held on the first and third Tuesdays in Room 310 in the Junior High at 8:00 P.M.

Cornelia Huber, Chairman	
Robert Caldwell	Marilu Nowlin, Financial Officer
Hayden Duggan	William Ryan
Charles Kadison	



# Protection of Persons and Property





## Board of Health

Steven Calichman, Director

Donald Gilberti, Chairman      Edwin Richter      David Ogrodnick, D.D.S.

The Acton Board of Health has a new member this year, David Ogrodnick, D.D.S. Dr. Ogrodnick was appointed to fill the opening created when Dr. Swartz's term expired. The Board thanks Dr. Swartz for three years of devoted conscientious service.

The staff of the Acton Board of Health was again kept quite busy during the past year. The number of environmental health inspections increased almost 50%, to over 1900 visits.

The staff, with guidance from Town Counsel, was forced to initiate Court action to correct some serious health hazards within the town. This action was instrumental in the development of repair plans for the failing septic systems of two large apartment complexes; Elmwood Manor and Richardson's Crossing.

Large septic system repairs were made at Pillar House I, Great Road Apartments, Renvyle Apartments and the Woodvale Apartments (which built and now operate the third privately owned sewage treatment plant within the Town). Septic system repairs and expansion are presently underway for the systems serving the Harris Street Apartments.

The Septage Disposal Area in North Acton has been the scene of continuous improvements. The plan to upgrade the area, prepared by the Acton Engineering Department, was approved by the Department of Environmental Quality Engineering. The approved plan has been implemented by Highway Department personnel and they are presently in the process of constructing four additional shallow lagoons which will allow storage capacity for the winter.

The Engineering Department also prepared a plan for the operation and filling procedures for the existing Sanitary Landfill area which was approved by the Department of Environmental Quality Engineering. This is the first time that the Landfill site has formally been approved.

This year the Board of Health staff has been pleased to conduct housing inspections for the Acton Housing Authority so they can comply with Housing and Urban Development regulations controlling their rent subsidies program.

AS the Health Director, I am an Ex-Officio member of the Wastewater Management Advisory Committee and I have been deeply involved with the work of this committee. It has been an interesting, but also a frustrating experience, dealing with the State and Federal Bureaucracy. The Committee, with our consulting engineer, is developing a "plan of study" which will meet the requirements of the Federal 201 program.

I would like to take this time to thank the Acton Board of Health members, staff personnel, Town officials, other Town Departments and past and present members of the Professional Advisory Committee for their support and cooperation throughout the year.

The following is my yearly report stating the services and activities of the Board of Health for 1976.

#### Rabies Clinic

The Acton Board of Health holds a rabies immunization clinic in late March or early April of each year, for all dogs six months of age or over. Under Massachusetts Law, every dog must be immunized once every two years.

The Board of Health wishes to publicly thank Gardner Kenneson, D.V.M., who has staffed and run the clinic for a number of years with no reimbursement.

#### Mosquito Control Program

The control consisted of two and one half foggings of the Town by Ultra-Low-Volume apparatus for the control of adult mosquitoes. Malathion is the pesticide used to accomplish this purpose.

The Town personnel did approximately 75% of the fogging in the Town. The remaining 25% was done by the Central Massachusetts Mosquito Control Project.

Source reduction work in the form of stream, ditch, and drain cleaning and clearing was done by both the Control Project and summer employees of the Board of Health.

#### Septic Tank Care

All residents in the Town of Acton are reminded of their responsibility to maintain their septic tanks and underground leaching areas.

A septic tank system will serve a home satisfactorily only if it is properly located, designed, constructed and adequately maintained.

Even a good system which does not have proper care and attention may become a nuisance and a burdensome expense.

Neglect of the septic tank is the most frequent cause of damage to the leaching systems. When the tank is not cleaned, solids build up until they are carried into the underground leaching pipe system, where they block the flow of the liquid into the soil. When this happens, the leaching system must be rebuilt or relocated -- a costly undertaking. The precautions of periodic inspection and cleaning of the septic tank can prevent this needless expense and work by extending the life of the leaching systems.

The frequency of cleaning depends on the size of the septic tank and the number of people it serves. When a garbage grinder is used, more frequent cleaning will be required. With ordinary use and care, a septic tank usually requires cleaning every two years. When the total depth of scums and solids at the inlet exceeds one-third of the liquid depth of the tank, the tank should be cleaned. The accumulated solids are ordinarily pumped out by companies who do this work satisfactorily. The solids removed should be buried or disposed of in a manner approved by your local Health Department to avoid obnoxious odors and health hazards. There are no chemicals, yeasts, bacteria, enzymes, or other substances capable of eliminating or reducing the solids and scum in a septic tank so that periodic cleaning by the homeowner is unnecessary. Contrary to some beliefs, the addition of such products is not necessary for the proper functioning of a septic tank disposal system and can be harmful to the leaching field.

### Garbage Collection

The Town of Acton maintains a municipal garbage collection and is based on a once-a-week collection. All garbage shall be stored in a place convenient for removal. Garbage collectors are not allowed to enter any building, breezeway, garage, etc., to pick up garbage. Rubbish must not be placed in with the garbage; garbage cans should be of adequate size and have tight lids. Paper bags, paper wrapping or other trash shall not be deposited with edible garbage. Paths and garbage pail areas must be free of ice and snow and paths sanded for safe footing. All garbage complaints shall be directed to Mr. Shaw, 369-75411. If you do not have satisfaction after contacting Mr. Shaw, call the Board of Health at 263-4736 and we will try to remedy the situation. Please contact the B.O.H. to begin this service.

### Sanitary Landfill

The Town of Acton maintains a sanitary landfill for rubbish and trash disposal. It is located on Route 2 just West of Hosmer Street, and it is open six days a week from 8:00 a.m. to 3:45 p.m. and closed



on Sundays and Holidays. (Check schedule posted at entrance for summer hours.)

### Swine Flu Immunization Program

In the Fall of 1976, the Federal Government funded and mandated a mass immunization program for an anticipated influenza epidemic.

As a result, the Acton Board of Health offered a number of clinics to reach the population "at risk." This included all those persons 65 and over, or those with chronic health problems for the earliest clinics, and then, as the vaccine became more available, clinics for those over 18 who desired the vaccine. It was recommended that the parents of children under 18 consult with their private physician concerning the advisability of their child receiving vaccine.

The Commonwealth of Massachusetts, Department of Public Health, stated that less than half of the high risk citizens and a much smaller number of the general population have taken advantage of the full programs. Less than 10% of Acton's residents requested immunization.

Although the vaccine was made available at no cost to the Town, the administration and provision of this program has been costly both in time and utilization of personnel. We estimate that, although volunteers were utilized for our clinics, the cost of the program has been approximately one dollar per injection given.

The response to our advertised clinics was not particularly good. Many people requested the service during our regular office hours. This has caused other health programs to suffer delays. We hope that our efforts will be rewarded with a winter free from extensive illness and death due to influenza.

### Day Care Services

Day Care Centers are now licensed by the State of Massachusetts, Office for Children. The Northeast Coordinator is Mr. Plunkett, and he can be reached by dialing 492-1572. The Acton Board of Health is in the process of again becoming the licensing agency for the Town. When and if this change takes place, we will notify all the people involved in Day Care Centers.

### Well Child Clinic

The Acton Board of Health is now sponsoring a free "Well Child Clinic" for Acton residents, to be given monthly. This is for routine physical examinations and immunizations. This service was not intended

to replace the child's family physician, but increases health services to the young community.

#### Communicable Diseases Reported for 1976

Animal Bites	10	Measles	1
Chicken Pox	48	Salmonella	1
German Measles	0	Syphillis	2
Gonorrhea	10	Amebic Dysentery	0
Mumps	5	Meningitis	1
Strep	3	Hepatitis	0
		Tuberculosis	2

Chapter III, Section 111 of the General Laws, Commonwealth of Massachusetts, requires that all communicable diseases must be reported to the Board of Health, 263-4736.

#### Permits and Licenses Issued

Installers Permits	37	Offal Transport	10
Sewerage Disposal Permits		Commercial Haulers Permit	15
Food Establishments	39	Well Permits	8
Temporary Food Establishments	14	Public and Semi-Public	
Retail Food Establishments	27	Swimming Facilities	21
Milk and Cream Licenses	46	Sewerage Transporter Permits	17
Mobile Food Server Permits	8	Burial or Removal Permits	71
Milk Dealers	16	Plumbing Permits	236
		Gas Permits	153
		Privie Permits	2

#### Permits and Dealers

Total Collected Miscellaneous Items	\$2,569.00
Plumbing Permits	2,700.50
Gas Permits	1,449.00
Sewerage Permits - 77 new	1,925.00
69 repair	345.00
Thirty Six Sewer Connections	<u>180.00</u>
	9,168.50

## Acton Public Health Nursing Service

Florence M. Ross, R.N., Senior Town Nurse	Rosemarie Durkin, R.N., Town Nurse
Katherine MasLanka, R.N., Town Nurse	Susanne E. McRee, R.N., Supervisor
Karen A. Callahan, Secretary to the Board of Health	

The Acton Public Health Nursing Service, a certified Home Health Agency, serves the community by providing skilled nursing services on a part-time basis in the home and performing the nursing responsibilities of the Board of Health.

The Public Health Nurses services are available to all Acton residents. The services provided under the supervision of the individual's physician include: dressing changes, giving injectable medications, monitoring cardiac patients, diabetic teaching, support and guidance of the mother and newborn, teaching and rehabilitation of a patient recuperating at home, teaching and assisting a family in the care of a person in the home, and evaluation and referral of clients to the proper area resources.

The sick, convalescent, handicapped, or elderly person who remains at home, or is able to return home earlier from another facility, is afforded the opportunity to receive appropriate case while living close to their family and friends in familiar surrounding.

Additional health services available to Acton residents through contract with the Public Health Nursing Service assist the family and nurse in helping clients in their homes. A contract with Emerson Hospital provides the services of a Physical Therapist, who, under a physician's orders, will provide evaluation, therapy, and teaching in the home for a homebound or recuperating person. A Medical Social Worker is available, part-time, to patients and their families visited by the agency for home visits and consultation.

Home Health Aides may be obtained through the Concord Family Service. The Home Health Aide assists the Public Health Nurse by performing services which do not require the highly skilled qualifications of a professional nurse, such as baths, shampoos, and assistance with meal preparation.

To support this full range of services, there is a charge for home visits. Many of the visits and services are either fully or partially covered by Medicare, Blue Cross, Medicaid, private insurance policies, Veterans Services, or other plans. The nurse will make every effort to assist the client in obtaining financial coverage. No one is refused services based solely on their ability to pay.



In 1976, the following visits were made to the ill or convalescent in their home:

2376 Nursing visits to 235 patients; 1747 visits to persons over 65.

17 Physical Therapy visits to 9 patients.

40 Social Service home visits and 200 consultations to 15 patients.

420 Home Health Aide visits to 16 patients.

#### Fees Collected

Cash	5252.60
Medicare	16,519.40
Blue Cross	2,219.38
Medicaide	6,784.00
Veterans Services	195.00
Other	<u>0.00</u>
Total	30,970.38

The Town-supported nursing programs and activities through the Board of Health are in the areas of Communicable Disease Control, Maternal and Child Health, and Immunization and Screening. The emphasis is on prevention, early detection and education.

Communicable Disease Control involves home visits and follow-up of reported cases of Hepatitis, Salmonella, and Tuberculosis. The nurse investigates the source and assists the family in understanding and controlling the disease.

Immunization and screening programs are made available to the public for educational purposes and for prevention.

1. Tuberculin testing for local business establishments, Town employees, teachers and volunteers in nursery schools. (One clinic and ongoing testing as needed.)
2. Lead Poison Screening. (Done on a continual basis by request and through clinics).
3. Blood Pressure Screening Clinic and Diabetic Screening Clinic. (Four Clinics)
4. Breast Self-Exam Clinic. (One clinic).
5. Influenza Vaccine Clinics. (Four Clinics and Home, A-Victoria and/or A Swine and office visits).

6. Diphtheria Tetanus Booster Program for ninth grade students.  
(One clinic).

7. Well Child Clinics. (Once a month on the third Wednesdays).

Children 113

Families 65

Visits 167

### Maternal and Child Health

The nursing staff makes visits to the home of every infant designated a premature, and to those who request the service or for whom we receive a referral. There were 57 visits to premature infants in 1976. The nurse is available for consultation to any mother with questions regarding growth and development or with special problems.

The Well Child Clinic, sponsored by the Board of Health, was established to meet the needs for preventive health services to infants and preschool Acton residents. The clinics, held monthly, are open to any preschool child under the supervision of the Acton Public Health Nurses, and Gene Swartz, M.D., Medical Advisor to the Board of Health. The clinic is staffed by Ellen Bell, M.D. and Ray Tripp, M.D., child specialists, on a rotating basis. Routine physical examinations and immunizations are given.

A Breast Self-Exam Clinic was held in March of this year. It was established as a screening and educational program. We are grateful to Doctors C.C. Baher, Seymore DiMare, Henry Harvey, Henry Vaillant, Sarah Carter, Mary Donald, and the 18 nurses who assisted with the clinic.

The nurses participated in many inservice and educational programs covering a broad range of areas. They also participated in the Career Opportunity Practical Experience Program at the High School. Two students attended the Well Child Clinic, One student attended the Lead Screening Clinic, One student attended an inservice meeting, and one student "shadowed" the nurse for a day, making home visits with her.

Your nurses have been involved with the following agencies and resources:

Nursing Advisor to Salvation Army Committee	Council on Aging
Acton-Boxborough School Health Program	Senior Citizens
Adult Education - Acton-Boxborough	Resource person for CODE
Alcoholics Units, Middlesex County Hospital	Whitney Fund
Girl Scouts, Boy Scouts, Cub Scouts, Bluebirds	Nursery Schools
Member Steering Committee Wheel-A-Meal	Church Groups
Nashoba Board of Welfare	White Fund Committee

Lead Poisoning Prevention Program  
 American Heart Association  
 Beacon Santa  
 After Care Mental Health

American Cancer Society  
 Help for Children Office  
 Concord Family Service  
 LeLeche League

### Future Health Planning

1. Continue Well Child Clinic.
2. Blood Pressure and Diabetic Screening on a regular schedule for early detection of hypertension and diabetes/
3. Support Breast Self Exam and education for early detection of cancer.
4. Support Glaucoma testing and research by the Lions Club.
5. Continue Lead-Screening as an on-going program for lead poisoning in young children.
6. Case finding especially in the aged, shut-in, who may need assistance obtaining medical supervision.
7. Flu Clinic for Senior Citizens and other "high risk" persons, etc., as a yearly program if recommended by the Massachusetts Department of Public Health.
8. Tuberculin testing for residents who desire this service, especially those who are teachers and volunteers, or adults working with children.

All clinics and health programs will be directed toward education and detection, and appropriate referrals will be made for particular health needs in the community.

The Acton Public Health Nurse may be reached at 263-4736 Monday through Friday, 8:30 to 4:30 p.m.

We wish to thank those physicians, service organizations, and volunteers who have helped with our programs, have provided publicity, and supported our services.

## **Mental Health Services**

Walden Guidance Association

The Walden Guidance Association (WGA) functions as the governing



organization for its two mental health service units, the Eliot Clinic and the Eliot Day Center. Eighteen years of competent and necessary mental health services mark our history in the communities.

Currently, the Walden Guidance Association receives funding from several sources: Federal, State, Local governments; fees; and consultation contracts developed with school, legal and other community organizations. In February, 1977, the original Concord Area Comprehensive Mental Health Center Staffing Grant will end, and though application has been made for additional Federal funding, it does not appear to be available in the foreseeable future. Massachusetts, and more specifically, the ten town area served by the Walden Guidance Association, is not viewed as a high priority for funding by the Federal government because it is viewed as an economically advantaged area. Thus, WGA is facing a substantial deficit over the next several years. Other funding sources have been approached for additional monies, and it is hoped that the need will be clearly apparent.

## Eliot Clinic

George Lussier, Interim Director

The Eliot Clinic of the Walden Guidance Association, is the out patient facility of the Concord Area Comprehensive Mental Health Center, which serves ten area communities.

The Clinic offers services to residents in the area, regardless of their ability to pay, their age or sex.

Services provided by the Eliot Clinic include:

1. Intake, referral, and information services which process about 1000 calls a year.
2. Evaluation and treatment services for individuals, groups, and families - about 700 are served each year.
3. Consultation and education services to schools, legal and community organizations.
4. A Therapeutic Nursery School which treats about 20 emotionally disturbed children, ages 2-6, and offers support services to their parents.
5. The Children's Day Treatment Service which deals with 60-80 troubled children, ages 8-17, and their families in after-school activity groups. It provides activity-group therapy for children referred by local schools, it provides counseling to

children and parents in the schools, and it provides training for school personnel.

6. Mental retardation services.

7. Volunteer services.

The Clinic is open Monday - Thursday from 8:30 a.m. - 9:00 p.m. and Friday from 8:30 a.m. - 5:00 p.m. Fees are based on a sliding scale, depending on a families' ability to pay, and the Clinic is eligible for third party payments, including CHAMPUS and Medicaid. There are no specific "pre-admission" requirements, nor is there generally a formal waiting list.

Anyone interested in clinical services need only call Ms. Sally Campbell at 369-1113 or 259-8054 from 9:00 a.m. - 4:30 p.m., Monday through Friday. If you are interested in consultation services please contact George Lussier, Interim Director, Eliot Clinic.

Other clinical services, offered within the Mental Health Center, but not as part of the Walden Guidance Association include the Child Development Team on the Pediatric-Psychiatric Inpatient Service at the Emerson Hospital (Fredric Coplon, M.D.). Also, the Emerson Hospital has a Psychiatric Inpatient Unit for adolescents and adults (John Merrifield, M.D.) Both of these units are a part of the Concord Area Comprehensive Mental Health Center.

## Eliot Day Center

Joseph B. Lillyman, Director

The Eliot Day Center, the partial hospitalization unit of the Walden Guidance Association, provides full daytime comprehensive services for a wide range of mental health problems. It is located in the Community Agencies Building of Emerson Hospital. It is a psychiatric day hospital or "day treatment" facility that serves the residents of ten area towns. It is staffed by graduate level mental health professionals and trainees who work alongside Mental Health Center staff or other community professionals in psychiatry, psychology, social work, medicine, pastoral counseling and other human services.

### Purpose

1. The primary objective of partial hospitalization is to intervene with people who have severe and varied mental health problems, before hospitalization becomes necessary. The Day Center attempts to provide day treatment, instead of expensive and lengthy in-

patient hospitalization. In this way, individuals are maintained in the jobs, homes and community while participating in day programs for any part of the normal day or evening.

2. The second objective of partial hospitalization is to provide transitional treatment for people about to be discharged from nearby inpatient facilities. It serves as a "stepping stone" in readjustment from the hospital back into the home and community. It also serves as a device to shorten length of stay in hospital.

3. The third goal or task of partial hospitalization is one of "maintenance"; to serve as a support system to people already returned to their jobs and community but who are still involved in some type of mental health therapy. This support may be offered either in conjunction with Eliot Clinic, Emerson Hospital, or some other agency or private practice program in the community.

#### Availability

At present, the Eliot Day Center is able to maintain as many as 15 to 20 people from 9:00 a.m. to 3:00 p.m. daily (and two weekday evenings as well) and is now serving as many as 50 clients weekly on an active basis. It is available to males and females from mid-adolescence (16 years) upward in age, and people requiring it are referred by any community human service professional who then works along with us as a community advocate on a continuing basis.

#### Program

The programs at the Eliot Day Center are designed to parallel the needs of daily living, the theory being that the reintroduction to diverse adult activities will again develop interests that can be brought back to the home and community. Such activities as meal preparation, sewing, wood-working, arts and crafts, trips, nature walks, and physical activity are part of the program. Also regularly planned daily group psychotherapy sessions accompany these other activities. People referred to the Day Center are evaluated by a staff member prior to entering the program. After a four week diagnostic period, evaluation takes place again at a full staff planning conference in which the person also participates. At this time, a flexible time is set for discharge, providing certain treatment goals are met. Program effectiveness is assessed through staff conferences with mental health professionals familiar with the person prior to day treatment and after discharge.



For additional information regarding the Day Center or partial hospitalization services in general, people may feel free to contact Joseph B. Lillyman, M.S.S.S., Director; or Jane Hardy, Technical Assistant at 369-1113 or by writing to the Eliot Day Center, c/o Walden Guidance Association, Community Agencies Building, Concord, MA, 01742





## Building Department

Don P. Jonson



Over the past four years I have highlighted many factors which have contributed to increased workload and responsibilities for the Building Department. In 1972 the enforcement duties of the Sign Bylaw were added to existing responsibilities for enforcement of the local Building Code, Zoning Bylaw, Earth Removal Bylaw, etc. 1973 saw 44% more construction than any previous year in Acton's history. 1974 was a year of planning during which our staff was increased in anticipation of the new State Building Code and 1975 was a chaotic year during which the State Building Code went into effect (along with mountains of amendments and virtually no training or assistance from State authorities).

Even though we expected some degree of difficulty with pending enforcement of the Sign Bylaw, the year 1976, as we projected it in January, promised some relief from the turmoil of 1975. Little did we know....

When the Sign Bylaw was adopted in 1972 it contained a limited protection period (approximately three years) for the phasing-out of "non-conforming" signs. That time limit expired in 1975 and this department was instructed to begin the laborious task of a complete reevaluation of all signage in town (including a photographic inventory). The reevaluation was completed in late 1975 and at that time the Board of Selectmen directed that a high priority

be placed on town-wide enforcement of the Sign Bylaw standards.

In January 1976 the first mass mailing of violation notices was begun. By the end of June, over 300 certified letters had been sent to sign owners. Many of the notices dealt with minor violations that were easily corrected; however, a substantial number concerned major infractions which required removal of the signs or variances to allow them to remain.

As October drew to a close, this department had reviewed nearly 250 new sign license applications (generated as a result of the notices), written 200 additional letters responding to these applications and consumed hundreds of man-hours pursuing our enforcement responsibilities. From our viewpoint, however, the overwhelming bulk (85% to 90%) of our work had been completed. Then, at a Special Town Meeting on November 15, a "grandfather" clause was added to the Sign Bylaw and, as of this writing, it would appear that all signs must be reviewed once again....

Obviously, the other functions of the Building Department were not suspended while we concentrated on the Sign Bylaw. During 1976 we managed to review and issue 269 building permits, including 53 single family dwellings (these quantities represent increases of 12% and 18% respectively from 1975); conduct all periodic inspections of schools, churches, restaurants, theaters, places of public assembly and businesses as required by the State Building Code; perform code compliance inspections on new construction; review and act on numerous zoning problems; and our Local Inspector, Bill Tobin, worked evenings and weekends to construct expanded office facilities at Town Hall for the Town Accountant and his staff.

The Building Department spent a busy 1976 on behalf of the citizens of Acton.



## Civil Defense

Donald W. Macaulay

Giant steps have been taken in the progress of the program this year. The following descriptions are of the different areas of Civil Defense.

### Radio Communication

Ronald Rosenthal, Communication Officer

With the purchase of new equipment we now have the capability to communicate with our area headquarters in Tewksbury and the State headquarters in Framingham.

At the present we have completed the inventory of existing equipment and are testing and evaluating its use or turn-in value for newer units.

The pumpkin patrol (Halloween) was a great success. I would like to publicly thank the team for their time, effort and mileage incurred during this operation.

The Acton Civil Defense Agency Communication Team consists of the following members:

Ronald Rosenthal, Communication Officer

Dick Wright

Russell Munro

Tom Garber

Ray Bintliff

Don Pinnell

Robert Guba

John Schmeltzer

Steve Russell

Jack Lorenz

Charles Jobes

Paul Campbell

The team will be in operation in reference to the C.B. React program.



Auxiliary Fire Department

Robert Ingram, Deputy Director

Membership consists of the following:

- 1 Deputy Director
- 3 Officers
- 9 Firefighters

The Service truck used by the auxiliary is a 1948 Ford which was once Acton's Rescue #1.

This unit is a very active one. Being used for providing lighting at most of the Acton night-time fires plus out-of-town assistance. The unit is outfitted with a new generator, five (5) lights, various firefighting tools, a Cascock System which is a portable self-contained unit used to fill Scott Air Bottles at the fire scene.

A service to the citizen of the town is available in reference to pumping cellars. We are equipped with two pumps, one electric and one gas-driven. Not too many realize this service is available to them.

During the spring and fall season, the station was manned for brush fire watch. Many hours were devoted to the Boy Scout Camporee held on April 19. We provided lighting for the campfire and patrol campsite for fire protection.

Patrols were maintained at the Gates School. The Unit also participated in the Memorial Day Parade.

Training sessions are going on throughout the year, such as Basic First Aid, Advanced First Aid, CPR, Portable Extinguisher, Flammable Liquids, Search & Rescue, Firefighters Course at the academy, and Radiological Monitoring. These courses will be a great advantage to all members whether a member is active as a private citizen or responding to a fire scene.

Auxiliary Police

Captain Kenneth Sundberg

1976 was a good year for the Auxiliary Police. It showed that there is a real need for this type of unit in Acton.

The members collectively devoted over 2,000 hours of service to the town, entirely without compensation. The members were unstinting in their time and ambition whenever a police purpose was to be served. Countless hours were spent doing housechecks and patrolling schools.

Several of the members began a self-defense course with a private instructor, paid for with their own funds.

A uniform dress code was established with the approval of Sergeant Robert Rhodes of the Acton Police Department.

Eight auxiliaries were sent to Concord on April 19 as mutual aid for traffic duty during the Patriots Day Weekend. The unit also provided security and traffic control for the Boy Scout Camporee.

Men were stationed at several schools on a 24-hour watch and stake-out for a few days after the Gates School fire.

Hours were spent assisting the Boxboro police at the Town Fair in June. Traffic, crowd and parking control were handled.

On the holidays, such as the 4th of July, Crown Resistance Day and others, the men have been a great asset to the town.

### Training

One of the most important projects undertaken by this unit is their training.

I would like to publicly and personally thank Sgt. Robert Rhodes for the time and effort he has extended to this unit as its training officer. He has made this a unit to be proud of.

Manuals issued by Federal Civil Defense and the University of Massachusetts were used as core material.

Training is a year-long project. The men have been attending sessions at the training academy in Topsfield, and joint sessions with the regular department are well attended.

Some sort of vehicle is needed for the Auxiliary to carry out house checks and other patrols.

The Acton Auxiliary Police Department consists of the following membership:

- 1 Captain
- 1 S/Sgt
- 1 Corporal
- 10 Patrolmen
- 3 Inactive Members



Medical Team

Dr. Cleve Laird

We are and have been for some time planning and organizing a medical unit. This is a slow and tedious project due to meeting Federal and State regulations, plus the availability of equipment and supplies is scarce. Here again, training is a vital element for this type of unit.

Search and Rescue - Explorer Post #7

Mrs. Connie Sue Ingram, Assistant Advisor

This is a very active and vital part of the Acton Civil Defense program. This is a group of young men and women who are willing and able to give service and help to their community at a minute's notice. Some of the projects and services provided by this unit over the year were:

First Aid Duty

Twin Rivers District Camporee, N.V.C., Scouting, U.S.A.

Thunderbird District Camporee, " " "

Cub Scout Camporee

Council Show, and other activities for the Nashua Valley Council, Scouting, U.S.A.

Bike-a-Thon, Mass. Diabetes Society

April 19 - Isaac Davis Trail, Boy Scout Camporee.

Participated In

Acton Memorial Day Parade

Fitchburg Bicentennial Parade

Acton Town Fair - Game Booth, Traffic and Parking Control,  
First Aid

July 4th - Traffic and parking control, first aid

Crown Resistance Day - First Aid, Traffic and Parking Control,  
Popcorn booth-donated by Lions Club.

Hurricane alert - On Standby at C.D. Building throughout  
the night.

Halloween and Mischief nights - On patrol with other C.D.  
personnel.

Beacon Santa - Helped decorate their float for the Maynard  
Christmas Parade, delivered packages to needy in area.

Constant training is always under way. Some of the courses taken by the Post have been: Standard First Aid, Advanced First Aid, Medical Self-Help, "Your Chance to Survive" (disaster survival training), and more courses will be taken in the future.



As I have stated many times before, the above-mentioned projects could not be done without the outstanding cooperation and help of the Town Manager, Mr. Christopher Farrell; the Police Chief, Mr. Chauncey Fenton; the Fire Chief, Mr. Malcolm MacGregor; and many others.

Many programs are still to be updated, and are being worked on at the present time.

We have come a long way, but we still have a way to go.





## Conservation Commission

At the 1976 Town Meeting, the citizens of Acton agreed to purchase 36.5 acres of land in Acton Center for conservation purposes. The \$118,000 for the land was raised through a bond issue. The Town accepted as a gift from Mrs. Ellen Wheeler a contiguous two acre parcel. The Commission hopes the Town will vote favorable on the option to purchase another adjoining acres to complete the purchases for "Acton Center Park."

An Ad Hoc Committee on Conservation Restrictions was formed in September 1976. A Conservation Restriction is a tax incentive program which assesses open land at a lower rate when the owner agrees to keep his land in its natural condition for a specified number of years. The Commission hopes that through the judicious use of Conservation Restrictions some large parcels will remain as open space at a minimum cost to the town.

Reimbursement of funds in the amount of \$134,355 for the Great Hill area was received from the Bureau of Outdoor Recreation. Applications continue to be submitted under the Commonwealth's Self-Help program for reimbursement of up to 50% of the cost of land purchase.

A statutory duty of the Conservation Commission is the enforcement of provisions of the Wetlands Protection Act (General Laws, Chapter 131, Section 40, as amended). During 1976 the Commission held 6 hearings, issued 2 extension permits, 1 Cease and Desist Order, and 6 Determinations of applicability of the Wetlands Protection Act.

Seventy-five citizens participated in the Community Gardens Program which the Commission operated in cooperation with the Community Education Office. Due to the success of the project, the Commission is considering the feasibility of enlarging the present garden site and/or adding a new location.





A "Cut-A-Cord" program was initiated to utilize mature or otherwise unusable hardwood trees in the Town Forest for firewood. This program is expected to continue. We are indebted to the District Forester, Willard Estes, Jr., for advice in proper cutting procedure.

The marking and clearing of more trails in the Great Hill area has been done with the assistance of the Recreation Department. Some Scouts have started to mark a trail system in the Grassy Pond Area. Granite markers have been placed at main access points to conservation lands. Work continues in making boundaries of various parcels.

The State has mandated that Commissions up-date local Master Plans by May 1979. This commission has completed an inventory of the open land in section; each parcel has been mapped and listed by size. In preparation of the Master Plan the Commission is setting criteria and goals to govern future land purchases.

The Commission accepted with regret the resignations of Gene Gustafson and Robert Paul and welcomes new members Ann Chang, Joseph Guertin, Donald White, and Ed Chambers.

Judith Clark,	Chairman
Edward Chambers	Joseph Guertin
Ann Chang	Dorothy Stonecliffe
Brewster Conant	Donald White

## Dog Officer

Patrick Palmer

1. 1120 licenses were issued.
2. 127 dogs were picked up, 50 of which were claimed by their owners, 0 were placed in homes and 37 disposed.
3. Complaints were fewer this year.

## Insect Pest Control

Franklin H. Charter, Superintendent

The removal of trees infected with Dutch Elm Disease is the largest activity of the Department. We removed about 40 or 50 dead or dying elms each year. Most of the tree topping is done by private contractors who have more sophisticated equipment than the Department. Stumps are ground out below the surface.

This year we sprayed for the fall webworm. It was a limited success as the nests remained after the insects were destroyed. Since the damage to foliage occurs late in the growing season and does not affect the growth of the trees it does not seem to warrant the effort. Parasites will eventually bring the insects under control.

The poison ivy along the streets and sidewalks was sprayed. We also checked the playgrounds, public buildings and parking lots for any infestation.

## Inspector of Wires

Leslie F. Park

One hundred and seventy nine permits were issued and the sum of Three thousand, five hundred and seventy-three dollars and twenty-five cents (\$3,573.25) was collected in fees for these permits and turned over to the Treasurer.

All applications and electrical inspections were approved with a minimum of changes.

## Sealer of Weights and Measures

George Hayward

Units sealed.....	335
Fees collected and paid to treasurer.....	\$473.40

## Housing Authority

Robert J. Storella, Chairman

The Acton Housing Authority's primary purpose is to provide housing for low-income elderly. It was active in three related programs during the year.

The Chapter 667-1 program is a Massachusetts Department of Community Affairs (DCA) program designed to provide the necessary funding and assistance for the construction of new housing for low-income elderly. The Acton Housing Authority received in September of 1976 a contract for Financial Assistance in the amount of \$170,000.00 for the planning and development phase of the project. The funds were received in October 1976.

Two independent appraisal firms, approved by DCA, were engaged to furnish appraisals of the proposed site for the elderly housing known as the "Elm Court Site." The appraisal reports were due the Housing Authority by mid-December. Negotiations with the owner of the land were planned to begin in early January, 1977 after receipt and review of the appraisers' reports which are essential to the negotiations. Johnson-Hotvedt, architects for the Housing Authority, and Authority members met with DCA and reviewed the status of the site plans, etc. The procedure for final DCA approval and steps necessary for the issuance of the Comprehensive Building Permit were agreed upon. However, the architects were instructed by the Authority not to proceed further pending the results of the land negotiations. In addition to the Elm Court Site, the Authority and DCA continued to review and discuss possible alternate sites in the event Elm Court should become non-viable.

The HUD Section 8 Program is a federal program designed to provide rental assistance to low-income families. The Acton Housing Authority made application to participate in the program and was accepted by HUD. In January 1976, the Authority was granted approval to provide rental subsidies for fifteen units in Acton. The program was advertised and applications were received and reviewed. Approximately twenty-five Certificates of Eligibility were issued. Twelve rental leases have been executed. Of this amount, seven units were leased to elderly persons. Judy Bockstahler was selected by the Housing Authority as the HUD Section 8 Coordinator to administer the program.

The third program is another rental assistance program. It is the Chapter 707 program of the Commonwealth of Massachusetts. Under this program three elderly citizens received rental subsidies from the State. However, this program is to be discontinued and superseded by the HUD Section 8 Program. The present participants will not be replaced should they drop-out of the program.



During the year:

Mary Laffin decided not to run for re-election. She was succeeded by Ann Courtright.

Kenneth Stowell resigned; he moved to New Hampshire. A Joint Selection Committee composed of members of the Housing Authority and of the Board of Selectmen elected Paul DerAnanian to fill the vacancy.

Thomas Ahern  
Ann Courtright  
Paul Der Ananian

Mary Laffin  
Patience MacPherson  
Kenneth Stowell



## Acton Fire Department

Malcolm S. MacGregor, Chief



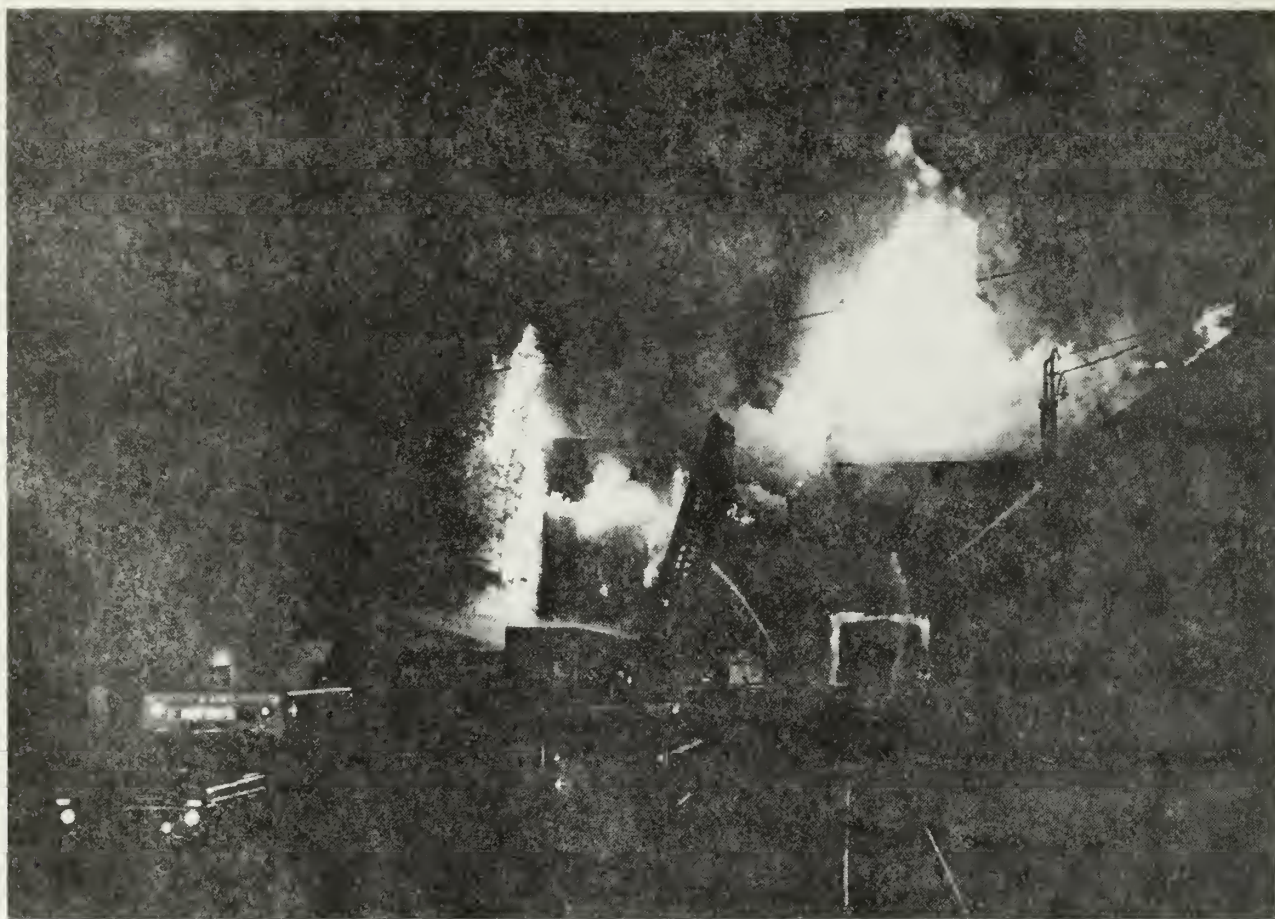
In 1976, this Department experienced an increase in the total number of responses by approximately forty-two percent. This was due largely to the fact that the Department is now operating the ambulance service for the Town of Acton.

However, although an increase in the total number of responses was anticipated, it was unfortunate that there was also a marked increase in the property damage that occurred as a result of several large loss fires and many smaller fires. There were three separate fires involving school properties that accounted for a good deal of which included Great Road Apartments, Ericksons' Grain Mill and a building in the Concord-Acton Industrial Park. These fires, together with several smaller, but significant fires, also contributed greatly to the resulting large property loss.

Although it seems that the rapid growth of the Town has slowed for the time being, the problems and complexities of providing fire protection and emergency medical services continue to escalate. However, I feel that once again, in this past year, the Department has been able to meet the challenge and will continue to do so in the upcoming year.

It was encouraging to note, however, that the number of false alarms decreased by almost fifty per cent this year.





Erikson's Grain Mill Fire Sept. 26, 1976





Noteworthy in 1976 was the arrival of three new and much needed pieces of apparatus. Significant among these was a modular type ambulance which has permitted the implementation of our Emergency Medical Services program.

Our programs in the areas of Fire Prevention and Training are continuing, and attempting to keep up with the latest concepts, techniques and technology in the highly specialized and technical profession that firefighting has become.

### Maintenance and Equipment

In 1976, as stated, new pieces of apparatus were delivered and placed into service by the Department. Chief among these was a new pumper, housed in the West Acton station. This pumper, for which the funds were appropriated in 1974, replaced a 1958 pumper, which has been placed in reserve.

In addition, a new fire alarm repair truck was received and replaces a used unit that was acquired in 1971. The used unit was sold to the Town of Sudbury.

A replacement for Engine 26, housed in South Acton, has been requested for the third time. The present pumper of a commercial design, has begun to feel the rigor of seventeen years of service and should be replaced. This fact has been substantiated by independent tests, conducted by the National Fire Protection Association and the Insurance Service Office.

All other apparatus in service has continued to perform satisfactorily and have been well maintained by Firefighter Paul Simeone, the Department Mechanic, and his assistant, Firefighter Peter Robinson.

The Stations continue to be maintained in good condition, due to the efforts of the permanent firefighters. In addition, through the cooperation of the Town Manager, Building Commissioner, Highway Superintendent and the Recreation Commission, several special projects were completed. These included the reconstruction of the front parking apron at Station One in Acton Center, the repainting of the front of Station One and the rear upper level of Station Two in South Acton, and the construction of a new parking area and ramp at Station Two.

### Personnel

On February 2, 1976 Firefighter/EMT Howard Pattee suffered a heart attack upon returning from a response with the rescue truck to an auto accident. Due to this injury, Firefighter Pattee retired from the permanent force on the basis of a medical disability. Firefighter Pattee, although new to this Department, was a tremendous loss not only as a person and a firefighter, but especially for his tireless efforts in field of Emergency Medical Services. Firefighter Robert Vanderhoof, a former call-firefighter was appointed on a permanent basis to fill the position vacated by Firefighter Pattee.

On April 28, 1976, Firefighter Robert Craig was promoted to Lieutenant and assigned as the first full-time Fire Prevention Officer for this Department. Craid had served as the Acting Fire Prevention Officer since September 1, 1975.

The present permanent strength of the Acton Fire Department consists of a Chief, 4 Captains, Lieutenant/Fire Prevention Officer, and 28 firefighters. As a result of reorganization, the Call Force is presently at the authorized strength of twenty-eight Call Firefighters and two Call Lieutenants.

### Fire Prevention

In April of 1976, Firefighter Robert Craig was promoted to Lieutenant and appointed as the Fire Prevention Officer. This full-time position, approved at the Annual Town Meeting of 1975, has eliminated several part-time positions and resulted in a more consistent daily effort in the specialized area of Fire Prevention.

During 1976, there were one hundred and thirty one in-service inspections of businesses, carried out by the on-duty force. A total of nineteen investigations were done by the Fire Prevention Officer, as the result of a number of building fires, with large losses. One Hundred fifty-nine permits were issued during the year.

There were twenty-five school and scout programs that were presented. Several special programs were presented at the schools during Fire Prevention Week, using the on-duty force with special appearances by "Sparky the Fire Dog". In the stations, there were a total of twenty-seven tours involving three hundred and sixty-seven children and forty-three adults.

### Training

The Training Division, under the direction of the Training Officer, Firefighter Bernard Caouette, has conducted a total of 1808 hours of training for both the permanent and call force. This still falls far short of the goal of 100 hours, per man, per year for training. However, it is still felt that this is a realistic goal to work towards.

### Fire Alarm

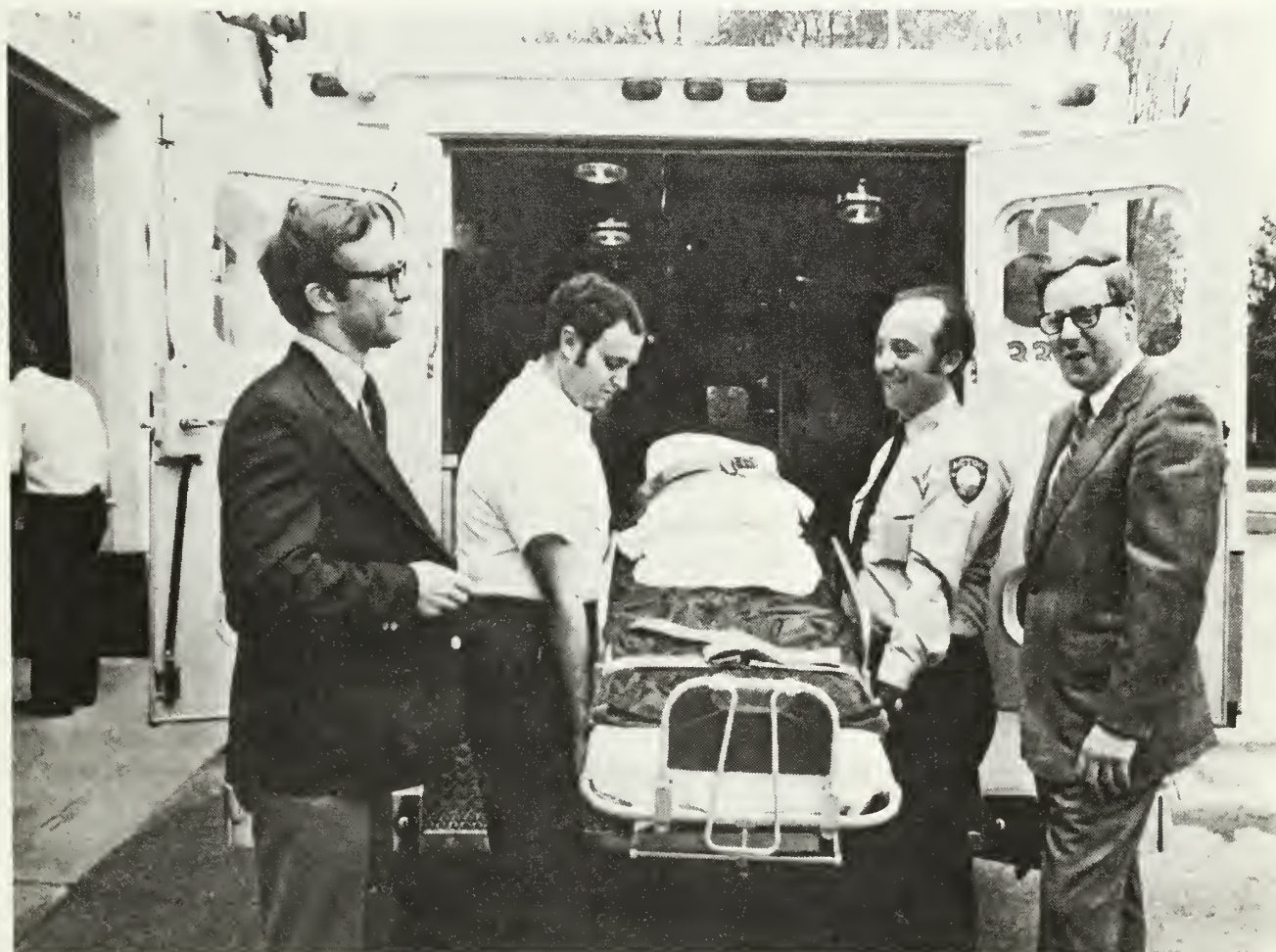
The capability and effectiveness of the Fire Alarm Division was greatly enhanced by the acquisition of a new fire alarm repair truck. This vehicle, equipped with a hydraulic bucket, will reach heights of approximately thirty five feet, which is necessary due to an increase in working heights on utility poles.

The Fire Alarm Division consists of Captain Frost, Fire Alarm Superintendent, assisted by Firefighters Robert Wetherbee and Jack Tobin, and Firefighter William Klauer who is the Fire Alarm Inspector. The Division continued to do an excellent job in planning, installing and maintaining our complex municipal fire alarm system.

### Emergency Medical Services

This marks the first time a separate report has been given on the activities of the Department in the area of Emergency Medical Services. This area of responsibility has become equally as important as fire protection, in our expanded role in providing the ambulance service for the Town.

The Department has for many years assisted the Police Department in the handling of medical emergencies and accidents. However, with the passage of a state law, Chapter 111C "Regulating Ambulances and Ambulance Services", it was not longer possible, nor desirable, to transport patients utilizing a dual-purpose police cruiser/ambulance. In addition to strict specifications regarding the vehicle to be used, the same stringent criteria was mandated concerning the training and certification of the emergency medical personnel involved.





At the 1975 Annual Town Meeting voters appropriated \$28,000.00 toward purchasing and equipping an ambulance, together with additional funds for related expenses.

The Town was fortunate enough to be a recipient of a modular type ambulance, that was partially subsidized through the Office of Emergency Medical Services and the Governor's Highway Safety Bureau. It was decided that the ambulance would be the responsibility of the Fire Department, with the assistance of the Police Department.

The new ambulance arrived and was placed into service in the spring of this year. It is manned by one Firefighter/Emergency Medical Technician on each shift. Although the ambulance is primarily manned by one of four Firefighter/EMT's, often times emergency treatment is initiated prior to the arrival of the ambulance by a Firefighter/EMT on the district engine company that is dispatched to assist the ambulance. The Department has a total of twenty-eight Firefighters that are qualified and registered EMT's. Therefore, normally there is at least one Firefighter/EMT on duty at each station, on each shift. Also, in addition to the district engine company, the Police Department also responds to medical emergencies, and whenever possible a police officer drives the ambulance to the hospital. It should also be mentioned that the existing rescue truck has been equipped with much of the same sophisticated medical equipment that is carried on the ambulance. The rescue truck also complies with Chapter 111C as a "back-up" medical emergency vehicle, and has been used as such on several occasions. In addition, the Town has a mutual aid agreement with surrounding communities in the event that an additional ambulance is needed at any time.

The operational portion of the Emergency Medical Service is the responsibility of Firefighter Malcolm J. Perkins, the E.M.S. Coordinator. The training for all personnel involved is under the direction of Firefighter William Primiano, the EMS Training Coordinator.

In reference to EMS training, the majority of the emphasis is placed upon required material necessary for re-certification of those firefighters that are registered EMT's. In addition to required material for re-certification, an effort is made to keep abreast of developing techniques and concepts, and the maintenance of current skills and techniques to insure that the highest quality of emergency medical care is available to the public. With this in mind, the Department purchased several training manikins for the purposes of training in Cardio-Pulmonary and Mouth-to-Mouth Resuscitation. These included an adult manikin, an infant manikin, a thoracic cutaway, and an adult manikin which gives audio and visual assistance, as well as a printed read-out to evaluate a student's performance in the application of Cardio-Pulmonary Resuscitation. In addition to this equipment for training, it should not go without mention that through the generosity of the Acton Lions Club, an HLR (Heart, Lung Resuscitator) machine was donated and placed into service on the ambulance.

The addition of a properly equipped vehicle, with well-trained personnel, has already proved its worth in numerous instances. The annual number of responses for medical assistance has already exceeded projected estimates and it is expected that this figure will continue to increase. However, if proper training and equipment are maintained, with an adequate level of manpower, it is expected that the needs of the community can be met in the area of Emergency Medical Services.

In summary, I would like to take this opportunity to thank both the Permanent and the Call Personnel of the Acton Fire Department for their cooperation, assistance and efficiency in a year that brought about many changes for the Acton Fire Department, while still maintaining the high degree of efficiency and professionalism established in past years. Also, I would like to thank all the other Department Heads, Town Officials, Town and Civic Committees with which I have come in contact with in the past year for their cooperation and assistance. Last, but not least, I would like to thank the Auxiliary Fire Department of the Acton Civil Defense for immeasurable assistance on a number of occasions dealing not only with emergency situations but also special service activities.

### Statistics

Total Number of responses are as follows:

	<u>1/1/75-</u> <u>11/30/75</u>	<u>12/1/75-</u> <u>11/30/76</u>
Residential Fires	17	43
Multiple Dwelling Fires	7	16
Non-Residential Assembly Fires	2	6
Mercantile Fires	2	7
Manufacturing Fires	1	3
Storage Fires	0	5
Grass/Brush Fires	84	70
Miscellaneous	67	46
Motor Vehicle Fires	34	34
False Alarms	92	44
Accidental Alarms	61	62
Emergencies/Non-Medical	16	21
Accidents	138	145
Medical Emergencies	250	625
Investigations	116	161
Special Services	143	201
Mutual Aid Dispatched	<u>42</u>	<u>35</u>
Totals	1072	1524

<u>Fire Loss (Estimated)</u>	<u>1/1/75-11/30/75</u>	<u>12/1/75-11/30/76</u>
Building and Contents	\$101,075.00	\$413,416.00
Vehicles	<u>8,595.00</u>	<u>12,500.00</u>
Totals	\$109,670.00	\$425,916.00

Assessed Value of Property Involved \$1,423,380.00 \$14,401,425.00

Permits Issued

Oil Burners	53	88
Blasting	14	18
Flammable Gas/Liquid	20	18
Miscellaneous	31	35

Monies Collected

Permits	\$107.00
Ambulance Receipts	\$1,898.00



# Acton Police Department

Chauncey R. Fenton, Jr., Chief of Police

## Personnel

Two patrolmen were appointed to fill existing vacancies, which brought the department to its full strength of twenty four men. Patrolman Brian Goodman was assigned to the Detective Division on night duty.

## Promotions

Patrolman Robert P. MacLeod and Patrolman Robert L. Parisi were appointed to rank of Sergeant on November 15, 1976. Acting Chief Chauncey R. Fenton, Jr. was promoted to the position of Permanent Chief of Police on June 22, 1976.



## Training

As of January 1977, all new personnel will have completed the required twelve week training course at the Mass. State Police Academy.

On-going training sessions have been conducted throughout the year in the proper use of firearms, teargas weapons and batons. Both Detectives are taking courses in fingerprinting, photography, crime scene investigation and identi-kit procedures.

The department now has eight members who are certified as Emergency Medical Technicians. Five more have taken the course, but as yet are not certified by the State.

## Education

Sergeants McNiff and Robinson hold Bachelors degrees in Law Enforcement. Patrolman Charles Coggins has an Associate Degree in Law Enforcement. Sergeants Rhodes and Parisi are presently working toward Associate Degrees in Law Enforcement for the spring of 1977.

## Regional Radio Network

This department is presently involved in negotiations for the

implementation of a Regional Communications network. The Town of Acton has expended \$531 toward this project, for which we will receive equipment valued at \$10,427. The bulk of the cost is being absorbed through State and Federal grants.

Under our present radio setup we now have direct communications with the towns of Concord, Maynard, Stow, Carlisle, Boxboro and Lincoln. Once the regional equipment is installed, we will have instant radio communications with the following: Sudbury, Wayland, Weston, Berlin, Hudson, Marlboro, Framingham, Natick, Northboro, Southboro, Ashland, Sherborn, Westboro, Hopkinton and Holliston.

#### Alarm Systems

Another area that is under study at this time is the updating of our present alarm system. This will consist of relocating the communications area in the front office and the installation of a modern console system. This will enable the desk officer to control all communications and alarms from one position, and also allow for better contact with citizens who come into the station on police-related matters.

#### Recommendations

The basic purpose of your Police Department is to preserve the peace of the community and to reduce, as far as possible, the opportunity to commit crime.

In fulfilling these responsibilities, we are called upon to resolve a wide variety of community problems, as they occur, on a day to day basis. By vigilant, preventive patrol, we can minimize to some degree the opportunity to commit crime, but the desire to commit crime is one element over which the police have little control. While being fully aware of the financial implications, I am still compelled to ask for additional manpower to augment the night patrols and thereby increase police visibility, which in turn will hopefully deter possible criminal offenders from the commission of further crime.

After consideration of the many factors involved, I have requested the creation of the position of Lieutenant and the addition of four patrolmen. These additions would not only develop a sound organizational structure, but would also give the Town of Acton the necessary additional patrol coverage.

I wish to take the opportunity to thank all members of various boards committees and town administrators who cooperated with this department during the past year.

In closing I extend my sincere gratitude and appreciation to all members of the department for their cooperation and efforts in upgrading the quality of police service to the citizens of Acton.

Crimes or Complaints Reported

	<u>1974</u>	<u>1975</u>	<u>1976</u>
Breaking and Entering	177	189	180
Miscellaneous Complaints	168	239	255
Larceny	318	255	275
Malicious Damage	188	204	240
Stolen Motor Vehicles/Plates	88	95	49
Assault and Battery	44	35	52
Stolen Bikes	72	65	80
Armed Robbery	6	4	4
Motor Vehicle Violations	60	45	89
(Physical Arrests)			
Sex Related Crimes	11	10	16
Narcotics	28	16	15
Suicides	1	2	0
Counterfeiting or Forgery	10	11	5
Missing Persons	4	7	8
Arson	4	5	10

Motor Vehicle Statistics

Motor Vehicle Accidents Covered by Department	431
Motor Vehicle Accidents with Personal Injury	80
Bicycle Fataals	0
Bicycle Accidents with Personal Injury	7
Pedestrian Accidents/Fatal	1
Pedestrian Accidents/Personal Injury	10
Motor Vehicle Accidents/Fatal	0
Motorcycle Accidents/Personal Injury	5
Motorcycle Accidents/Fatal	0

Miscellaneous Statistics

Protective Custody Detentions	167
Traffic Violation Citations Issued	864
Summons Served within Town	315
Summons Served Out of Town	475



Members of the Acton Police DepartmentChief of Police

Chauncey R. Fenton, Jr.

Sergeants

Robert S. Rhodes  
George W. Robinson  
John T. McNiff  
Robert P. MacLeod  
Robert L. Parisi

Patrolmen

Bernard W. Harrison  
William N. Hayes  
Joseph P. Sansone  
Donald M. Bresnick  
Brian R. Goodman  
Lawrence A. DuPont

Charles Coggins  
George Dristilaris  
Calvin O'Coin  
Thomas Rogers  
Ronald Johnson  
Dennis Thompson

Richard Gervais  
Stephen McCarthy  
Paul McGovern  
Paul Cogan  
Robert Cowan  
Albert Crowley, Jr.

Police Matrons

June Carney  
Marjory Davis  
Natacha MacGregor  
Barbara Flannery

School Crossing Guards

Natacha MacGregor  
Pamela Waterhouse  
Terry Moore

Secretary

June Carney

## Veterans Graves

There have been nine interments of United States War Veterans in the Acton Cemeteries during the year 1976. The names of the Veterans, the dates and places of burial are as follows:

Almand M. Tewksbury, WWII U.S.Army, January 1, 1976, Woodlawn Cemetery  
 Bernard J. McGargle, Vietnam U.S.Navy, January 27, 1976, Woodlawn Cemetery  
 Alfred E. Plude, WWII U.S.Army, February 13, 1976, Woodlawn Cemetery  
 Walter McLane Parsons, WWI U.S.Navy, April 11, 1976, Woodlawn Cemetery  
 John E. Chaney, Vietnam U.S.Army, May 30, 1976, Woodlawn Cemetery  
 Ruoff Tompkins, WWII, U.S.Army, July 18, 1976, Woodlawn Cemetery  
 Cornelius C. Cullinane, WWI U.S.Army, July 24, 1976, Woodlawn Cemetery  
 Warren L. Phillips, WWII U.S.Army, August 5, 1976, Woodlawn Cemetery  
 Robert J. Howe, Korean War U.S.Army, August 26, 1976, Mt. Hope Cemetery

Veteran's Flag Standards have been placed on all of the above Veteran's graves, and also grave markers. To receive a Veteran's Grave marker it is necessary that an application for same be made out and forwarded to the government. These forms are available from all Funeral Directors or the Veteran's Agent.

T. Frederick S. Kennedy

## Workmen's Compensation Agent

For the year ending December 31, 1976, there were seventeen (17) accidents reported from the following departments:

### School Department:

Conant School	1
Douglas	3
Gates	5
McCarthy-Towne	1
Guidance	1
Traffic	1
Cemetery Department	1
Highway Department	4

Seven of the injured required medical attention, only four had loss of time, all but two are finalized out. One is open and receiving weekly compensation, the other is being resolved as to question of coverage.

The one that had a reserve set aside last year has been before the Industrial Accident Board with no decision arrived at yet.

Theron A. Lowden,  
 Compensation Agent





# Our Heritage







# The Office of Town Clerk





## Report of Town Clerk

Births recorded..... 166  
 Deaths recorded..... 86  
 Marriages recorded..... 165

### IMPORTANT REQUEST

Please notify the Town Clerk immediately of any error or omission in the following list of Births.

Errors can be corrected only by sworn affidavit, as prescribed in the General Laws, and may cause you inconvenience which can be avoided by prompt attention.

### BIRTHS REGISTERED IN 1976

<u>Date</u>	<u>Place</u>	<u>Name of Child</u>	<u>Names of Parents</u>
Jan. 8	Lowell	Garvey, Aaron Joseph	Harold R. and Jacqueline D. Payette
Jan. 8	Lowell	Garvey, Daniel Christopher	Harold R. and Jacqueline D. Payette
Jan. 8	Concord	Liebfried, Lisa May	Paul F. and Jocelyn L. Hibbard
Jan. 8	Concord	McDonald, Kirsty-Marie	James A. and Karen M. Parker
Jan. 9	Concord	Desrosiers, Jeffrey Allen	Pierre. and Cynthia A. Dandeneau
Jan. 10	Concord	Wilson, Kristen Julia	Leslie S. and Michele M. Barry
Jan. 10	Concord	Godley, Stephanie	Nigel and Vera M. Keable
Jan. 11	Concord	Davidson, Gretchen Beth	Joel P. and Kendra J. Swanson
Jan. 12	Stoneham	Proctor, Brett Dylan	Robert C. and Karen A. Brooks
Jan. 14	Boston	Mudama, Sarah Magdalene	Eric L. and Elizabeth Eberle
Jan. 14	Boston	Nazarian, Joshua Michael	Jacob G. and Leah C. Galandzy
Jan. 18	Concord	Crotty, Cassondra Lynn	James A. and Karen L. Buckley
Jan. 19	Concord	DeMayo, Jason Frederick	Stanely R. and Lisa C. Turschmann
Jan. 20	Cnncord	Brogan, Karen Lea	Lawrence W. and Judith A. Baker
Jan. 21	Newton	Tupper, Brian Joseph	Edward A. and Agnes N. Leone
Jan. 23	Concord	Testa, David Angelo	Richard F. and Margaret A. Wilson
Jan. 24	Concord	Pucci, Daniel Carter	William P. and Linda M. Carter
Jan. 28	Concord	Granberg, Belinda Ann	Paul and Margaret H. Woods

<u>Date</u>	<u>Place</u>	<u>Name of Child</u>	<u>Names of Parents</u>
Feb. 7	Concord	Berglind, Jill Elizabeth	David W. and Cynthia L. Williams
Feb. 9	Concord	Barry, Sean Matthew	Michael F. and Sandra M. Welsh
Feb. 9	Concord	Belka, Derrick Emerson	David W. and Marjorie A. Emerson
Feb. 9	Concord	Ryder, Thomas Brandt	Thomas A. and Gail W. Munson
Feb. 9	Concord	Wellman, David Gordon	Gordon L. and Susan M. Stacey
Feb. 16	Concord	Zotos, Ruby Eleftheria	Charalambos and Alexandra Timoleon
Feb. 19	Concord	Kim, Alexander Young Sei	Kwang T. and Nansook Song
Feb. 20	Concord	Evans, Katherine Joan	Robert and Lois E. Herr
Feb. 21	Concord	Millett, Jeffrey Wade	Kenneth G. and Joanne R. Danner
Feb. 23	Concord	Geneau, Justin Mark	Dolan P. and Sandra A. Palazzo
Feb. 23	Boston	Russell, Jonathan Wright	Wright C. and Cathy L. Lancaster
Feb. 27	Concord	Peterson, Seth William	David C. and Holly J. Hench
Mar. 1	Newton	Sullivan, Jennifer Rebecca	Roger K. and Kathleen A. Pickowitz
Mar. 3	Boston	Faubert, Anne Charlotte	Gerard R. and Barbara M. Berschback
Mar. 5	Concord	Brandon, Leah	Grant and Bette Anne Sprague
Mar. 5	Fitchburg	Gaber, Rebecca Tillson	Steven C. and Sandra Kalenich
Mar. 12	Concord	Brown, Christine Janet	Stephen L. and Judith A. Boland
Mar. 14	Newton	Harper, James Fletcher	Richard M. H. and Sandra A. Forsyth
Mar. 18	Concord	Butler, Jason Michael	Dennis W. and Shirley A. Bickings
Mar. 18	Concord	Pavlock, Bryan Michael	Dennis F. and Sherill L. Elmer
Mar. 20	Worcester	Bottos, Konstantinos N.	Nicholas A. and Cassiani N. Mitsis
Mar. 23	Concord	Snyer, Jonathan Adam	Harry and Karen Shuttle
Mar. 23	Concord	Layton, Scott Franklin	James F. and Elizabeth G. Kiley
Mar. 26	Concord	Kildal, Andreas	Helge and Unni Rasmussen
Mar. 29	Cambridge	Pitnof, Rachel Allison	Nathaniel D. and Barbara A. Bell
Mar. 29	Concord	Rankin, James Whyte	David C. and Barbara J. Whyte
Mar. 30	Concord	Benoit, Peter Alan	Benjamin L. and Nancy Goodwin
Mar. 30	Concord	O'Brien, Kimberley Barrett	Stephen H. and Cynthia A. Barrett
Apr. 3	Boston	Hocker, Elizabeth Bonneau	Andrew C. and Carol D. Bonneau
Apr. 6	Concord	Hills, Amy Elizabeth	Andrew M. and Elizabeth D. Saul
Apr. 6	Concord	Scott, Iam Mackenzie	Hans P. and Cathryn A. Chrisman
Apr. 8	Boston	Marrano, Michael Joseph	Raymond J. and Mary E. McManus

<u>Date</u>	<u>Place</u>	<u>Name of Child</u>	<u>Names of Parents</u>
Apr. 10	Concord	Day, Danny Eric	Charles E. and Judith E. Bentsen
Apr. 19	Concord	Basham, Eric Alan	William M. and Rhonda K. Clingenpeel
Apr. 21	Concord	Goldman, Carolyn Joanne	Robert N. and Cherry H. Donald
Apr. 21	Boston	Wyndham, Andrew Christopher	John D. and Carol Kellogg
Apr. 26	Concord	Hanson, Melissa Ann	Peter C. and Karen E. Purinton
Apr. 26	Concord	Platt, Dana Lee	Alexander D. and Carolyn H. Wyckoff
Apr. 27	Concord	Narayanan, Nisha	Madayath and Prameela Menon
Apr. 27	Concord	Oldenburgh, Rebecca Gates	Michael L. and Kristin L. Harper
Apr. 28	Boston	Fraser, Kristin Spears	Robert G. and Patricia J. Phillips
Apr. 28	Boston	Johnson, Holly Sprague	Elliot H. and Nancy C. Neill
Apr. 28	Concord	Monroe, Michael Jeremy	Larry G. and Rosemary T. Parkins
May 1	Waltham	Magee, Robert Edward	Edward J. and Pauline N. Cappadona
May 5	Concord	Hess, Peter Clark	John R. and Mary E. Clark
May 6	Concord	Lang, Jeffrey David	George C. and Susan J. Anderson
May 9	Concord	Onorato, Katherine Stacey	Michael F. and Jean A. Jackman
May 10	Concord	Curtin, Christopher Frank	David S. and Barbara J. Baird
May 12	Concord	Gates, Jamie Adele	Donald P. and Patricia A. Lloyd
May 13	Boston	Vanderpoel, Ellen Kate	John A. and Lynn A. Rawson
May 14	Concord	Hall, Meredith Ann	Winthrop L. and Sandra D. Brown
May 15	Newton	Green, Nicole Marie	Richard M. and Janet E. D'Ambrosio
May 15	Boston	Santillo, Christopher Thomas	Thomas J. and Sharon L. Briner
May 17	Worcester	Bergeron, Charlene Emma Rita	Charles F. and Nicole I. Latulippe
May 18	Concord	Schaefer, David Michael	Ronald A. and Loretta M. Mullane
May 18	Concord	Shedd, Jessica Marie	Walter M. and Eileen M. Shaffery
May 19	Concord	Lillie, Jessica Joan	Michael R. and Sandra L. Hoyt
May 20	Concord	Bishop, Eric Anderson	James A. and Suzanne M. Ackerman
May 22	Boston	Neschleba, Kathleen Mary	Michael A. and Marie A. Dubikowicz
May 23	Concord	Pierce, Jason Miles	James M. and Jo-Ann L. Cerra
May 23	Boston	Thalheimer, Nicholas Emanuel	Glenn R. and Karen A. Williams
May 25	Boston	Greer, Richard Thomas	Richard T. and Jean E. Sullivan
Jun. 1	Concord	Sammet, Christopher Paul	George W. and Dianne J. Schrader
June. 1	Concord	Smith, Sarah Lynn	Peter R. and Kathleen M. Griffin



<u>Date</u>	<u>Plane</u>	<u>Name of Child</u>	<u>Names of Parents</u>
Jun. 8	Boston	Avery, Courtney Anne	Jonathan H. and Christy A. Bintliff
Jun. 9	Concord	Meyer, Michelle Elaine	Everett R. and Elaine M. Snyder
Jun. 9	Concord	Scheinfield, Mieke Pearl	Stephen D. and Elly G. DeRaedemaeker
Jun.12	Concord	Donelan, John Garrett	John K. and Cynthia A. Marabello
Jun.14	Concord	Denaro, John Joseph, II	Roger M. and Catherine A. Pettigrew
Jun.15	Concord	Grinnell, Jonathan Lloyd	Kenneth L. and Donna M. Johnson
Jun.23	Acton	Lear, Connie Faye	John E. and Hannelore E. Teppich
Jun.30	Concord	Dohnert, Eric Christopher	Edmund H. and Mary A. Gareffa
Jul. 2	Concord	Friend, Jody Neilson	Brian R. and Gail Perry
Jul. 2	Concord	Miller, Jonathan Swiss	Nicholas P. and Andrea J. Swiss
Jul. 5	Concord	Beekmans, Alec Christian	Joachim T. and Leslie A. Gray
Jul. 6	Concord	Frederick, Jon Randall	Robert J. and Barbara A. Inglis
Jul. 7	Newton	Hale, Jason Tracy	David G. and Martha A. Hann
Jul. 8	Stoneham	Scheipers, Andrew Ryan	Edward B. and Lori G. Genetti
Jul. 9	Concord	Veley, Kara Charlotte	Hugh A. and Nina J. Gould
Jul.13	Concord	Sheridan, John Daniel	Edward T. and Julie A. Humphrey
Jul.15	Boston	Conahan, Andrew Edward	Frank J. and Judith A. Mills
Jul.21	Lynn	Catoline, Maria Margaret-Anne	James E. and Margaret E. Argento
Jul.21	Concord	Ellis, Brenda Lynn	Paul R. and Shirley J. Smith
Jul.23	Concord	McCaffrey, Leslie Ann	Mark M. and Carol A. McNamara
Jul.24	Concord	Keegan, Charles Michael	Kevin E. and Agnes B. Smith
Jul.25	Boston	Barrat, Whitney Robin	David T. and Pamela A. Harting
Jul.26	Concord	Briggs, Eric Dwight	Roger D. and Deborah A. Boyle
Jul.28	Winchester	Aker, Sarah Johanna	James H. and Catherine J. Ballou
Aug. 1	Cambridge	Cerrato, Robert Charles III	Robert C. and Susan M. Metcalf
Aug. 1	Framingham	Gomez, Michael Anthony	Elias and Deborah Ramelli
Aug. 1	Newton	Snyder, Amanda Cathleen	John K. and Janice C. Wharton
Aug. 2	Concord	Kirn, Jennifer Ann	John K. and Judith A. Mutchler
Aug. 3	Concord	Foott, Christopher Benwell	Roger and Jacqueline G. Richards
Aug. 5	Arlington	March, Patrick Joseph	Frederick G. and Ellin Barry
Aug.11	Boston	Stephens, Kevin Joseph	Richard H. and Cynthia S. Underwood
Aug.12	Worcester	Bottos, Eleni Maria P.	Philippos A. and Afroditi Culafi

<u>Date</u>	<u>Place</u>	<u>Name of Child</u>	<u>Names of Parents</u>
Aug. 13	Worcester	Dreiblatt, Adam Lucian	Bernard and Michelle C. Langlois
Aug. 17	Concord	Inge, Christina Jessica	John R. and Olga S. Benedek
Aug. 18	Concord	Wetherbee, Andrew Wells	Daniel F. and Belinda L. Henze
Aug. 24	Boston	Stegeman, Leah Elizabeth	James C. and Margaret A. Fisher
Aug. 25	Concord	Kane, Nicholas Gilman	Gerard F. and Sally M. Gilman
Aug. 26	Concord,	Anton, Laurie Marie	Edward E. and Marjorie R. Kraemer
Aug. 27	Boston	Farland, Allison Joan	Kenneth G. and Nancy Anne R. Scullen
Aug. 30	Concord	Abernethy, Brian Thomas	Thomas A. and Suzanne L. Spelbrink
Aug. 30	Concord	Patton, Jamie Lynette	Doyle W. and Karen R. English
Aug. 31	Concord	Diaz, Sarah Beth	Robert L. and Lavina J. Zook
Sep. 2	Concord	Johnson, Matthew Craig	Curtis T. and Barbara J. Babb
Sep. 3	Concord	Sharpe, Jason Michael	Jeffery M. and Marguerite R. Gaudette
Sep. 4	Boston	Evans, Sarah Beth	Robert I. and Carole L. Staff
Sep. 6	Lowell	Malaquias, Ann Louise	Charles J. and Diane P. Beauchesne
Sep. 6	Concord	Williamson, Jennifer Ann	Eugene H. and Jan M. Waslick
Sep. 7	Concord	Beaudoin, Melissa Sharon	Raymond J. and Janice E. Sawyer
Sep. 9	Concord	Benoit, Ryan James	Robert A. and Deryl A. Durkin
Sep. 10	Concord	Peterson, Elizabeth Carter	Dean F. and Jane H. LePeyre
Sep. 22	Concord	Thauer, Kara Marcella	William R. and Helen J. Agen
Sep. 23	Concord	Bartolomeo, Stacy Ann	Richard J. and Sandra I. Lucey
Sep. 23	Concord	Bitteker, Sandra Lee	Raymond L. and Frances M. Petralis
Sep. 23	Concord	Smith, Craig William	William W. and Lynne R. Wagner
Sep. 27	Concord	Dellacicchi, Alfred Joseph Jr.	Alfred J. and Patricia R. O'Leary
Sep. 28	Concord	Olenberger, John Frederic	Carl F. and Gretchen Vieregg
Sep. 30	Concord	King, Helen Catherine	Hobart T. and Catherine A. Fernandes
Oct. 1	Boston	Demiccio, Matthew Robert	William A. and Marie Davenport
Oct. 2	Concord	Mackie, Ian Clark	Donald A. and Julie D. Anderson
Oct. 2	Concord	Vargas, Gloria	Ricardo and Gloria S. Lopez
Oct. 2	Concord	Welch, Emily Dillon	John B. and Pamela D. Viles
Oct. 3	Concord	McCarthy, Stacey Jean	Stephen J. and Alice L. Lukas
Oct. 4	Concord	Ryan, Catherine Alice	William L. and Christine M. McLaughlin
Oct. 5	Concord	Kelliher, Sean David	John F. and Judith A. French

<u>Date</u>	<u>Place</u>	<u>Name of Child</u>	<u>Names of Parents</u>
Oct. 7	Concord	Walker, Korey Kareem	Basil G. and Ann E. Burrell
Oct. 13	Concord	Pease, Jennifer Anne	Edward H. and Joanne R. Vaughn
Oct. 14	Concord	Martone, Jason Phillip	Joseph L. and Judith A. Pierson
Oct. 15	Concord	Brockmeier, Kristen Russ	James A. and Carla E. Russ
Oct. 15	Concord	Smith, Christine Bova	Randall H. and Dianne L. Bova
Oct. 15	Concord	Woodcock, Anne Catherine	Leslie D. and Patricia A. Delmonico
Oct. 18	Concord	Becker, Deana MacLachlin	Richard C. and Mary C. Morris
Oct. 19	Concord	Hunt, Richard Maynard	Daniel H. and Yoko Shingaki
Oct. 21	Concord	Butterfield, Lauren Marie	Jeffrey C. and Arlene R. Krider
Oct. 22	Concord	Simard, Michael Stephen	Robert G. and Diane J. Byers
Oct. 24	Concord	Niederhauser, Michael Ure	Orson A. and Martha H. Ure
Oct. 25	Acton	Green, Lara Lynn	Herbert L. and Madelaine J. O'Guin
Oct. 26	Worcester	Venkatesh, Priya Mallipattana	Mallipattana K. and Suman M. Sawkar
Oct. 28	Concord	Mulcahy, Cynthia Ann	James J. and Wynn T. Nguyen
Oct. 31	Concord	Abramson, Seth Daniel	Robert J. and Claudia G. Yunker
Nov. 6	Stoneham	McComis, James Andrew	Curtis R. and Jane G. Lounsbury
Nov. 7	Cambridge	Christerson, Scott Richard	Paul J. and Deborah J. Rheume
Nov. 9	Boston	O'Donoghue, Edward Henry, III	Edward H. and Dorothy C. Foster

Births recorded in this office after December 10, 1976 are NOT included in the above list.



## ELECTIONS

## Record of Presidential Primary March 2, 1976

	<u>Pct. 1</u>	<u>Pct. 2</u>	<u>Pct. 3</u>	<u>Total</u>
The Vote of the American Party				
Whole Number of Ballots Cast	0	0	2	2
<u>Presidential Preference</u>				
No Preference . . . . .	-	-	-	-
George C. Wallace . . . . .	-	-	2	2
Blanks . . . . .	-	-	-	-
<u>State Committee - Man</u>				
Donald R. Callinan . . . . .	-	-	1	1
Edward Kantorski . . . . .	-	-	1	1
Blanks . . . . .	-	-	-	-
State Committee - Woman				
Gloria S. Callinan . . . . .	-	-	2	2
Blanks . . . . .	-	-	-	-
<u>Town Committee</u>				
Gloria S. Callinan . . . . .	-	-	2	2
Donald R. Callinan . . . . .	-	-	2	2
The Vote of the Democratic Party				
Whole Number of Ballots Cast	880	606	670	2156
<u>Presidential Preference</u>				
Robert L. Kelleher . . . . .	1	0	0	1
George C. Wallace . . . . .	59	42	47	148
Ellen McCormack . . . . .	25	24	15	64
Terry Sanford . . . . .	0	0	0	0
Lloyd Bentsen . . . . .	0	0	0	0
Fred R. Harris . . . . .	70	46	59	175
Milton J. Shapp . . . . .	131	80	87	298
Birch Bayh . . . . .	85	43	35	163
Jimmy Carter . . . . .	80	79	73	232
R. Sargent Shriver . . . . .	26	22	19	67
Henry M. Jackson . . . . .	112	63	98	273
Morris K. Udall . . . . .	274	199	215	688
No Preference . . . . .	6	2	12	20
Scattered . . . . .	9	6	4	19
Blanks . . . . .	2	0	6	8

	<u>Pct. 1</u>	<u>Pct. 2</u>	<u>Pct. 3</u>	<u>Total</u>
The Vote of the Democratic Party				
Whole Number of Ballots Cast				
<u>State Committee - Man</u>				
Chester G. Atkins . . . . .	669	482	563	1714
Paul F. Hester . . . . .	108	73	69	250
Blanks . . . . .	103	51	38	192
<u>State Committee - Woman</u>				
Jane R. Barrett . . . . .	237	174	208	619
Barbara H. Rowe . . . . .	271	217	233	721
Blanks . . . . .	372	215	229	816
<u>Town Committee</u>				
Francis X. Quinn . . . . .	460	344	394	1198
Judith Weiner . . . . .	440	307	350	1097
John Roder . . . . .	427	296	345	1068
Maureen R. Pasik . . . . .	426	316	359	1101
Marita B. Hartshorn . . . . .	446	351	365	1162
A. Craig Stimmel . . . . .	411	291	326	1028
Mario Quadri, Jr. . . . .	418	305	336	1059
Alan R. Goldman . . . . .	451	294	329	1074
Claudia Everest . . . . .	447	316	339	1102
Richard Paul O'Brien . . . . .	468	319	383	1170
Henry J. Bullwinkel . . . . .	438	306	371	1115
Thomas Moroney . . . . .	434	300	347	1081
Gregory V. Roach . . . . .	415	306	336	1057
Joseph R. Peters . . . . .	414	310	345	1069
Carol E. Emerson . . . . .	473	323	364	1160
Mary E. Niles . . . . .	425	296	336	1057
John R. Folsom . . . . .	433	315	345	1093
Henry M. Young . . . . .	429	320	351	1100
Richard T. Skinger . . . . .	424	297	346	1067
William J. Gately . . . . .	437	315	354	1106
John F. McLaughlin . . . . .	452	319	369	1140
John V. Conconan . . . . .	411	295	328	1034
Leonard S. Selman . . . . .	425	297	329	1051
Peter J. Anzenberger . . . . .	407	271	325	1003
Daniél Counihan . . . . .	443	312	356	1111
John E. Powers, Jr. . . . .	443	352	360	1155
Joseph M. Durkin . . . . .	444	322	371	1115
Scattered . . . . .	5	5	5	15
Blanks . . . . .	19054	12810	13986	45850

	<u>Pct. 1</u>	<u>Pct. 2</u>	<u>Pct. 3</u>	<u>Total</u>
<b>The Vote of the Republican Party</b>				
Whole Number of Ballots Cast	506	293	448	1247
<u>Presidential Preference</u>				
Ronald W. Reagan . . . . .	190	115	170	475
Gerald R. Ford . . . . .	285	168	253	706
No Preference . . . . .	13	4	15	32
Scattered . . . . .	12	5	6	23
Blanks . . . . .	6	1	4	11
<u>State Committee - Man</u>				
Geoffrey D. Cronin . . . . .	143	101	119	363
G. Richard Wirtenson . . . . .	319	169	293	781
Blanks . . . . .	44	23	36	103
<u>State Committee - Woman</u>				
Constance F. Henry . . . . .	114	61	85	260
Jeanne S. Kangas . . . . .	345	207	332	884
Blanks . . . . .	47	25	31	103
<u>Town Committee</u>				
Patricia G. Bushnell . . . . .	301	181	274	756
Diane B. Horan . . . . .	306	172	257	735
Richard A. Phillips . . . . .	306	172	255	733
G. Richard Wirtenson . . . . .	360	200	306	866
Mary S. Tierney . . . . .	367	208	315	890
Thomas L. Rogers . . . . .	317	171	264	752
Jane S. Rogers . . . . .	315	169	264	752
Paul E. Mendonca . . . . .	301	166	251	718
Herman Vanderwart . . . . .	354	184	287	825
Patience H. MacPherson . . . . .	371	211	322	904
Lucia A. Cummings . . . . .	310	169	255	734
Connie A. Dearborn . . . . .	302	174	269	745
E. Wilson Bursaw . . . . .	313	195	296	804
Rita Leye Dolan . . . . .	324	178	265	767
Frederick H. Bubier . . . . .	364	190	315	868
Katherine F. Arnold . . . . .	298	161	252	711
Norman R. Veenstra . . . . .	314	185	295	794
Karey D. Brown . . . . .	301	172	260	734
John N. Loring . . . . .	359	216	345	920
Edward W. Jones . . . . .	307	178	254	739
Patricia K. Jones . . . . .	304	179	256	739
T. Frederick S. Kennedy . . . . .	318	181	296	795
Theron A. Lowden . . . . .	314	189	292	795
Michael N.P. Grace . . . . .	317	175	257	749



	<u>Pct. 1</u>	<u>Pct. 2</u>	<u>Pct. 3</u>	<u>Total</u>
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The Vote of the Republican Party

Whole Number of Ballots Cast

Town Committee

Stanley E. Bielski . . . . .	298	163	256	717
Scattered . . . . .	234	47	80	361
Blanks . . . . .	9434	5669	8642	23745

# I Record of Town Election Held April 5, 1976

	<u>Pct. 1</u>	<u>Pct. 2</u>	<u>Pct. 3</u>	<u>Total</u>
Whole number of ballots cast . . .	663	460	636	1759
MODERATOR, One Year				
John W. Putnam . . . . .	526	347	466	1339
Robert S. Wood . . . . .	114	95	149	358
Blanks . . . . .	23	18	21	62
SELECTMAN, Three Years (1)				
Julia D. Stevens . . . . .	480	327	477	1284
Nathaniel D. Pitnof. . . . .	152	114	128	394
Blanks . . . . .	31	19	31	81
SCHOOL COMMITTEE, Three Years (2)				
Alice E. Klemmer . . . . .	452	317	455	1224
Francis M. Joyner, Jr. . . . .	385	250	328	963
Charles Kadlec . . . . .	309	212	345	866
Blanks . . . . .	180	141	143	464
Scattered. . . . .	-	-	1	1
TRUSTEE OF MEMORIAL LIBRARY, Three Years				
Nancy C. Howe . . . . .	577	401	560	1538
Blanks . . . . .	86	59	75	220
Scattered. . . . .	-	-	1	1
HOUSING AUTHORITY, Five Years				
Ann M. Courtright . . . . .	64	21	64	149
Blanks . . . . .	599	418	543	1560
Scattered . . . . .	-	21	29	50

## Record of State Primary September 14, 1976

	<u>Pct. 1</u>	<u>Pct. 2</u>	<u>Pct. 3</u>	<u>Total</u>
Vote of the American Party				
Whole Number of Ballots Cast	-	1	2	3
<u>Senator In Congress</u>				
Robert E. Dinsmore . . . . .	-	-	2	2
Edward M. Kennedy . . . . .	-	1	-	1
Blanks . . . . .	-	-	-	-
<u>Congressman</u>				
Roger P. Durkin . . . . .	-	-	2	2
Blanks . . . . .	-	1	-	1
<u>Councillor</u>				
Blanks . . . . .	1	2	-	3
<u>Senator</u>				
Louis F. LeBlanc . . . . .	-	1	-	1
Blanks . . . . .	-	2	-	2
<u>Representative in General Court</u>				
John H. Loring . . . . .	-	1	-	1
Blanks . . . . .	-	2	-	2
<u>Clerk of Courts</u>				
Joan R. Needleman . . . . .	-	1	-	1
Blanks . . . . .	-	2	-	2
<u>Register of Deeds</u>				
Blanks . . . . .	-	1	2	3
<u>County Commissioner (2)</u>				
Blanks . . . . .	-	2	4	6



	<u>Pct. 1</u>	<u>Pct. 2</u>	<u>Pct. 3</u>	<u>Total</u>
Vote of the Democratic Party				
Whole Number of Ballots Cast	321	255	270	846
<u>Senator In Congress</u>				
Edward M. Kennedy . . . . .	233	189	203	625
Robert Emmet Dinsmore . . . . .	54	44	47	145
Frederick C. Langone , . . . .	24	13	16	53
Bernard P. Shannon . . . . .	7	3	2	12
Blanks . . . . .	3	6	2	11
<u>Congressman</u>				
Paul E. Tsongas . . . . .	277	219	223	719
Blanks . . . . .	44	36	47	127
<u>Councillor</u>				
Herbert L. Connolly . . . . .	205	160	171	536
Blanks . . . . .	116	95	99	310
<u>Senator</u>				
Chester G. Atkins . . . . .	260	214	241	715
Blanks . . . . .	61	41	29	131
<u>Representative in General Court</u>				
William Charles Mullin . . . . .	248	196	208	652
Blanks . . . . .	73	59	62	194
<u>Clerk of Courts</u>				
Edward J. Sullivan . . . . .	224	166	180	570
Blanks . . . . .	97	89	90	276
<u>Register of Deeds</u>				
John F. Zamparelli . . . . .	212	159	152	523
Blanks . . . . .	109	96	118	323
<u>County Commissioner</u>				
Michael E. McLaughlin . . . . .	85	74	86	245
S. Lester Ralph . . . . .	150	100	109	359
Joyce Morrissey Beatty . . . . .	69	60	61	190
Richard Robert Caples . . . . .	52	34	30	116
Thomas F. Coughlin . . . . .	75	58	57	190
Bernard J. Hennessy . . . . .	77	66	75	218
Blanks . . . . .	134	118	122	374

	<u>Pct. 1</u>	<u>Pct. 2</u>	<u>Pct. 3</u>	<u>Total</u>
<u>Vote of the Republican Party</u>				
Whole Number of Ballots Cast	277	131	216	624
<u>Senator In Congress</u>				
Michael S. Robertson . . . . .	234	117	178	529
Blanks . . . . .	43	14	38	95
<u>Congressman</u>				
Roger P. Durkin . . . . .	233	118	182	533
Blanks . . . . .	44	13	34	91
<u>Councillor</u>				
Scattered . . . . .	-	2	5	7
Blanks . . . . .	277	129	211	617
<u>Senator</u>				
Louis F. LeBlanc . . . . .	213	102	171	486
Blanks . . . . .	64	29	45	138
<u>Representative In General Court</u>				
John H. Loring . . . . .	128	75	140	343
James R. Spike.. . . .	149	56	75	280
Blanks . . . . .	-	-	1	1
<u>Clerk of Courts</u>				
Joan R. Needleman . . . . .	225	110	172	507
Blanks . . . . .	52	21	44	117
<u>Register of Deeds</u>				
Lester Bowen . . . . .	45	20	19	84
Scattered . . . . .	-	2	3	5
Blanks . . . . .	232	109	194	535
<u>County Commissioner (2)</u>				
Carl J. Cincotta . . . . .	207	101	164	472
Scattered . . . . .	3	-	3	6
Blanks . . . . .	344	161	265	770

## State Election held November 2, 1976

A American  
 SWP Socialist Workers Party  
 D Democratic  
 R Republican  
 USL U.S. Labor  
 I Independent

P Prohibition  
 SL Socialist Labor  
 L Libertarian  
 P Peoples

	<u>Pct. 1</u>	<u>Pct. 2</u>	<u>Pct. 3</u>	<u>Total</u>
Whole Number of Votes Cast	3548	2317	2757	8622

President & Vice President

Anderson and Shackelford	A	4	7	6	17
Camejo and Reid . . . .	SWP	8	4	10	22
Carter and Mondale. . .	D	1383	975	1022	3380
Ford and Dole . . . . .	R.	2024	1229	1624	4877
LaRouche Jr. and Evans	USL	10	-	3	13
McCarthy and Stouffer .	I	83	84	62	229
Bubar and Dodge. . . . .	P	-	-	-	-
Levin and Blomen . . . .	SL	-	-	-	-
MacBride and Bergland .	L	-	-	3	3
Wright and Spock. . . .	P	-	-	-	-
Scattered . . . . .		-	4	10	14
Blanks. . . . .		36	14	17	67

Senator In Congress

Edward M. Kennedy. . . .	D	2008	1306	1453	4767
Michael S. Robertson. .	R	1437	945	1232	3614
Carol Henderson Evans .	SWP	42	24	26	92
H. Graham Lowry . . . .	USL	9	5	7	21
Blanks . . . . .		52	37	39	128

Congressman - Fifth District

Paul E. Tsongas . . . . .	D	1866	1246	1422	4534
Roger P. Durkin . . . . .	R	1513	975	1217	3705
Blanks . . . . .		169	96	118	383

Councillor - Third District

Herbert L. Connolly. . .	D	2235	1467	1735	5437
Scattered . . . . .		-	4	-	4
Blanks. . . . .		1313	846	1022	3181

Senator In General Court

Chester G. Atkins . . . .	D	2133	1451	1673	5257
Louis F. LeBlanc . . . .	R.	1163	733	951	2847
Scattered . . . . .		-	1	-	1
Blanks . . . . .		252	132	133	517



		<u>Pct. 1</u>	<u>Pct. 2</u>	<u>Pct. 3</u>	<u>Total</u>
<u>Representative In General Court</u>					
William Charles Mullin . . . D		1300	913	957	3170
John H. Loring . . . . . R.		2036	1307	1713	5056
Blanks . . . . .		212	97	87	396
<u>Clerk of Courts</u>					
Edward J. Sullivan . . . . D		1381	995	1026	3402
Joan R. Needleman . . . . R		1716	1045	1434	4195
Blanks . . . . .		451	277	297	1025
<u>Register of Deeds</u>					
John F. Zamparelli . . . . D		1343	941	1020	3304
Lester W. Bowen . . . . R		1623	1033	1349	4005
Blanks . . . . .		582	343	388	1313
<u>County Commissioner (2)</u>					
S. Lester Ralph . . . . . D		1562	1077	1223	3862
Carl J. Cincotta . . . . . R		1677	1074	1408	4159
Michael E. McLaughlin . . . D		1199	825	889	2913
Scattered . . . . .		-	1	-	1
Blanks . . . . .		2658	1657	1994	6309
<u>Referenda</u>					
		<u>Pct. 1</u>	<u>Pct. 2</u>	<u>Pct. 3</u>	<u>Total</u>
Whole Number of Votes Cast		3548	2317	2757	8622
<u>Question #1</u>	Yes . . . . .	2515	1562	1825	5902
	No . . . . .	976	711	882	2569
	Blanks . . . . .	57	44	50	151
<u>Question #2</u>	Yes . . . . .	757	543	588	1888
	NO . . . . .	2709	1724	2129	6562
	Blanks . . . . .	82	50	40	172
<u>Question #3</u>	Yes . . . . .	2308	1326	1701	5335
	No . . . . .	1158	928	993	3079
	Blanks . . . . .	82	63	63	208
<u>Question #4</u>	Yes . . . . .	523	280	340	1143
	No . . . . .	2925	1968	2340	7233
	Blanks . . . . .	100	69	77	246
<u>Question #5</u>	Yes . . . . .	1364	852	986	3202
	No . . . . .	2128	1425	1721	5274
	Blanks . . . . .	56	40	50	146

		<u>Pct. 1</u>	<u>Pct. 2</u>	<u>Pct. 3</u>	<u>Total</u>
<u>Question #6</u>	Yes . . . . .	2142	1359	1624	5125
	No . . . . .	1372	931	1103	3406
	Blanks. . . . .	34	27	30	91
<u>Question #7</u>	Yes . . . . .	1350	475	571	2396
	No . . . . .	1048	1798	2143	4989
	Blank . . . . .	1150	44	43	1237
<u>Question #8</u>	Yes . . . . .	2503	1626	1977	6106
	No . . . . .	924	594	691	2209
	Blanks. . . . .	121	97	89	307
<u>Question #9</u>	Yes . . . . .	2183	1467	1698	5348
	No . . . . .	1274	785	995	3054
	Blanks. . . . .	91	65	64	220

## Revised Jury List

### PRECINCT 1

Margaret H. Hartman, 481 Main Street, Teacher  
Jeanne R. Henderson, 72 Hammond Street, Home  
Frances D. Miccioli, 37 Old Village Road, Home  
Nancy T. Rogers, 13 Long Ridge Road, Home  
Joseph J. Sorrentino, 3 Jefferson Drive, Engineer  
Harold W. Wendorf, 6 Harvard Court, General Manager  
Gray M. Wexelblat, 23 Concord Road, Student  
Paul M. Wexelblat, 23 Concord Road, Programmer  
Robert J. Williamson, 22 Minot Avenue, N. E. Telephone  
James B. Bender, 14 Whittier Drive, Marketing Manager  
Richard J. Bradley, 2 Phlox Lane, Executive Director  
Mark H. Bramhall, 15 Long Ridge Road, Programming  
John H. Caldwell, 5 Cross Street, Housewife  
Anne J. Davis, 7 Emerson Drive, Homemaker  
Rita Leys Dolan, 7 Alcott Street, Volunteer Service  
Walter E. C. George, 87 Concord Road, Personnel Administrator  
Constance A. Krea, 93 Concord Road, Home  
Alvin G. Litchfield, 20 Minot Avenue, Vice-President  
Muriel G. Lombardo, 26 Carlisle Road, Chef  
Robert L. Loomis, 56 Alcott Street, Communications Systems Engineer  
Beverly A. Lowry, 50 Alcott Street, Homemaker  
W. David Malcolm, Jr., 4 LongRidge Road, Section Head  
Richard G. Martin, 4 Green Wood Lane, Dept. Manager - Production  
Edwin H. Miller, 95 Concord Road, Electrical Engineer  
Carol O. McCluer, 27 Washington Drive, Housewife  
Jane G. Moody, 19 Evergreen Road, Housewife  
Ellen H. Nott, 11 Long Ridge Road, Waitress  
Carol E. Rae, 41 Wood Lane, Bookkeeper  
Barbara T. Schneider, 8 Brabrook Road, Housewife  
Gertrude E. Schneider, 4 Five & Drum Road, Housewife  
Erla Z. Schwarm, 5 Alcott Street, Housewife  
James R. Spike, 9 Wampus Avenue, Technical Writer  
Herman Vanderwart, 14 Minot Avenue, Sales Engineer  
Marion B. Walsh, 7 Flagg Road, Housewife  
Edward T. Berriman, Jr., 3 Heald Road, Regional Manager  
Robert L. Caldwell, 5 Cross Street, Sales Engineer  
R. Sumner Cowdrey, 6 Flagg Road, Marketing Engineer  
Lucia A. Cummings, 8 Alcott Street, Stenographer  
William B. Elliott, 130 Butternut Hollow, System Engineer  
Margaret A. Garlow, 42 Alcott Street, Executive Secretary  
Donald P. Gates, 37 Newtown Road, Senior Process Engineer  
Lucille P. Grosse, 11 Alcott Street, Bank Teller  
Dale H. Hesch, 18 Bayberry Road, Principal Engineer  
Raymond L. LaRoche, 31 Alcott Street, Graphic Engineer  
Joseph E. Lidiak, 12 Phalen Street, Manager



Talma N. Lidiak, 12 Phalen Street, Home  
 Marianne W. Maguire, 14 Revolutionary Road, Retired  
 Roberta B. McIlhatten, 42 Concord Road, Housewife  
 John F. McLaughlin, 24 Hayward Road, Electrical Engineer  
 Barbara Nylander, 144 Great Road, Housewife  
 Donald O. Nylander, 144 Great Road, Retired  
 Edward M. Palizzolo, 10 Cowdrey Lane, Sales Representative  
 Margaret Pogue, 105 Concord Road, Housewife  
 Elizabeth A. Powers, 517 Main Street, Housewife  
 Thomas N. Rogers, 12 Coughlin Street, Retired  
 Margaret Schene, 7 Partridge Pond Road, Domestic Engineer  
 Jean E. Smith, 11 Magnolia Drive, Housewife  
 Richard T. Tear, 6 Green Wood Lane, Manager  
 Shirley U. Towle, 33 Nagog Hill Road, Housewife  
 Kenneth B. Turner, Jr., 70 Taylor Road, Chemical Engineer  
 George E. Waite, 16 Henley Road, Head Shipper

#### PRECINCT 2

Robert S. Andrews, 3 Conant Street, Psychologist  
 Lorraine C. Breslough, 10 Beverly Road, Home  
 Robert J. Brill, 6 Carlton Drive, Sales Manager  
 Curtis G. Emmons, 26 Oakwood Drive, Sales Manager  
 Thomas G. Lunny, 46 Laws Brook Road, Mail Carrier  
 Roger F. Meyer, 6 Heritage Road, Finance  
 Everett O. Morrow, 2 Brucewood Road, Programmer  
 Alvin R. Piper, 7 Piper Road, Sales  
 John E. Powers, Jr., 11 Carriage Drive, Const. Eng.  
 Lawrence D. Sher, 72 Liberty Street, Engineer  
 Pauline B. Thompson, 19 Pond View Drive, Home  
 Roger G. Woodard, 3 Carlton Drive, Engineer  
 Marjorie M. Anzenberger, 33 Adams Street, Housewife  
 Jean G. Bachman, 5 Doris Road, Homemaker  
 Esther M. Bergin, 132 High Street, Homemaker  
 Henry D. Bushnell, II, 50 Liberty Street, Personnel Officer  
 Lawrence M. Hill, 11 Francine Road, Electrical Engineer  
 Ann S. Hoover, 36 Faulkner Hill Road, Housewife  
 James J. Horan, 22 Olde Surrey Drive, Banker  
 Mary Kasparian, 4 Hatch Road, Housewife  
 Alfons Kryszewski, 13 Independence Road, Electronic Technician  
 Paul P. LaVigne, 236 Parker Street, Mechanical Engineer  
 Margaret M. McGinty, 28 Conant Street, Housewife  
 James J. McPadden, 7 Putter Drive, Vice-President  
 Paul E. Mendonca, 47 School Street, Ind. Relations  
 Albert E. Mullin, Jr., 6 Nadine Road, Executive  
 Walter B. Newsham, 45 Piper Road, Asst. Vice-President  
 Paul R. Nyquist, 2 Apple Valley Road, Unemployed  
 Majetta J. Parris, 14 Broadview Street, Nurse  
 Alfred P. Ramos, 51 Main Street, Supervisor

Joan N. Regan, 2 Ashwood Road, Housewife  
 Jean B. Schoch, 6 Doris Road, Field Director  
 Roland F. Shackford, 27 Central Street, Mathematician  
 Howard T. Shippen, 16 Carlton Drive, Electrical Engineer  
 Wayne C. Smith, 59 Laws Brook Road, Broadcast Engineer  
 Barbara A. Walsh, 9 Country Club Road, Housewife  
 Avilda W. Whittle, 185 Parker Street, Housewife  
 Irene S. Borowski, 9 Faulkner Hill Road, Accounting Representative  
 Henry J. Brinkman, 8 Carlton Drive, Accountant  
 Patricia G. Bushnell, 50 Liberty Street, Homemaker  
 Carla C. Dale, 26 Brucewood Road, Housewife  
 Anne D. Darling, 197 Main Street, Self-Employed  
 James P. Diskin, 1 Vanderbelt Road, Sanitary Engineer  
 Peter C. Galluzzo, 92 Piper Road, Table Machine Operator  
 Mary Ann Gilbert, 11 Carlton Drive, Unemployed  
 Marvin H. Gould, 15 Pond View Drive, Manager, Treasurer  
 Edward T. Hopke, 6 Brucewood Road, Asst. District Manager  
 Michele Y. Jones, 7 Pond View Drive, Student  
 Robert V. McIlhargie, 9 Pond View Drive, Personnel Manager  
 Pasquale J. Moscariello, 257 Parker Street, Machinist  
 Ronald L. Pickering, 243 Main Street, Engineer  
 Marvin D. Pope, 40 Piper Road, Engineer  
 Martha L. Ring, 249 School Street, Claims Adjuster  
 Judith L. Ross, 66 School Street, Teachers Aide  
 Donald M. Starr, 253 High Street, Vice-President  
 Ellis G. Stutman, 82 High Street, Engineer  
 William A. Walde, 28 Tuttle Drive, Software Engineer  
 Arleon S. Waldron, 230 High Street, Housewife  
 Constance B. Weare, 6 Hatch Road, Bookkeeper  
 Norman E. Weare, 6 Hatch Road, Program Manager  
 Joyce R. Weissman, 19 Olde Surrey Drive, Housewife

### PRECINCT 3

Joann C. Albright, 138 Hayward Road, Home  
 Lynn C. Aldrich, 26 Capt. Brown's Lane, Office Manager  
 Robert C. Boothby, 63 Windsor Avenue, Mgr. Contract.  
 John M. Clarke, 19 Cherokee Road, Elect. Engineer  
 John B. Cohen, 42 Agawam Road, Mathematician  
 Robert K. Crane, 21 Deacon Hunt Drive, Research  
 Edmund R. Hooper, 28 Nash Road, Quality Control  
 Dudley F. Howe, 11 Mohawk Drive, Insurance  
 Richard P. Lazure, 8 Notre Dame Road, Mathematician  
 Herbert H. Luther, 6 Betsy Ross Circle, Manager  
 Harry C. Metzger, 65 Seminole Road, Elect. Engineer  
 Ronald A. Morrison, 15 Duggan Road, System Analyst  
 Richard A. Phillips, 3 Betsy Ross Circle, Physicist  
 Paul A. Schottler, 67 Summer Street, Engineer

Richard C. Sisson, 111 Hayward Road, Antique Aircraft  
 Richard P. Sullivan, 4 Olde Lantern Road, Vice-President  
 D. Ann Thompson, 372 Arlington Street, Lab. Technician  
 Wilfred E. Brown, 15 Marian Road, Electrical Engineer  
 Gerald F. Dearborn, 1 Duggan Road, Sr. Environmental Engineer  
 Lois E. Doscocil, 13 Algonquin Road, Secretary  
 Sheila T. Falvey, 23 Black Horse Drive, Home  
 George W. Mauer, Jr., 9 Capt. Forbush Lane, Sales Manager  
 Eleanor L. Phillips, 3 Betsy Ross Circle, Intern Resource Planner  
 Mary Ellen Tighe, 16 Olde Lantern Road, Housewife  
 Elizabeth H. Tolman, 77 Willow Street, Secretary-Clerk  
 Joyce H. Woodhead, 201 Central Street, Secretary  
 Mary Yelverton, 7 Patrick Henry Circle, Housewife  
 Katherine F. Arnold, 157 Willow Street, Homemaker  
 William H. Arnold, 157 Willow Street, Financial Clerk  
 Charles Auchterlonie, 26 Agawam Road, Manager  
 Mary F. Autio, 5 Joseph Reed Lane, Housewife  
 Stanley E. Bielski, 18 Smart Road, Computer Programmer/Analyst  
 Karey D. Brown, 12 Marian Road, Home  
 Lorraine E. Cactiapaglia, 16 Cherokee Road, Home  
 Elizabeth J. Cameron, 5 Winter Street, Secretary  
 Mary-Louise Chapski, 57 Windsor Avenue, Housewife  
 Edwin J. Costa, 17 Juniper Ridge Road, General Sales Manager  
 Dominic G. DeSimio, 11 Capt. Brown's Lane, V.P. Sales  
 John F. Doyle, 26 Joseph Reed Lane, Program Manager  
 Kathryn S. Esser, 29 Black Horse Drive, Secretary  
 Joyce E. Foley, 1 Algonquin Road, Wife & Mother  
 James R. Gilbert, 14 Joseph Reed Lane, Unemployed  
 Joanne E. Hinds, 16 Agawam Road, Homemaker  
 Bruce M. Imbt, 1 Winter Street, Salesman  
 M. Evelyn Kalms, 2 Sioux Street, Housewife  
 Leo C. Kaye, 22 Capt. Brown's Lane, Electrical Engineer  
 Robert H. Kelsey, 8 Ticonderoga Road, Staff Physicist  
 James V. Kerrigan, 8 Huron Road, Truck Driver and Laborer  
 Lydia R. Lesure, 16 Mohegan Road, Housewife  
 Robert S. Mallard, 3 Seneca Road, Self-employed Salesman  
 Annemarie Natlacen-Malec, 32 Paul Revere Road, Realtor  
 George E. Neagle, 66 Summer Street, Design Manager  
 Gerald A. Nordstrom, 175 Arlington Street, Electrical Engineer  
 William L. O'Connell, 336 Arlington Street, Retired  
 Gladys F. Peterson, 49 Windsor Avenue, Housewife  
 Teresa M. Quattrochi, 115 Prospect Street, Stockkeeper  
 Raymond H. Salminen, 46 Quaboag Road, Area Manager  
 David E. Thorn, 3 Tuttle Drive, Tax Auditor  
 Dorothy E. Wattu, 63 Willow Street, At Home  
 June D. Wiggs, 17 Duggan Road, Housewife  
 Robert F. Wolfenden, 13 Agawam Road, Equipment Designer



## Dog Licenses

All dog licenses expire March 31, 1977. Dogs must be licensed on or before April 1st or the owners or keepers thereof are liable to a fine. The Law applies to all dogs three months old or over, regardless of time of year ownership is acquired. No tax bills are sent to owners of dogs.

### Report of Dog Licenses Issued Through November 30, 1976

1023 Licenses	at \$ 3.00	\$ 3,069.00
96 Licenses	at 6.00	576.00
11 Licenses	at 10.00	110.00
3 Licenses	at 25.00	75.00
2 Licenses	at 50.00	100.00
36 Duplicate Tags	at .25	9.00
6 Transfer Licenses	at .25	1.50
		<hr/> \$ 3,940.50







# Town Meeting





## Town Meetings

### ABSTRACT OF THE PROCEEDINGS OF THE ANNUAL TOWN MEETING APRIL 12, 1976 AND ADJOURNED SESSIONS APRIL 13 AND 14, 1976

Moderator called the meeting to order at 7:35 P.M.

#### Article 1. OFFICERS

To choose all necessary Town Officers and Committees and fix the salaries and compensations of all the elective officers of the Town.

VOTED: To elect Helen B. Allen Trustee of the Elizabeth White fund for three years.

NOMINATED: Corrine Merkh and Marie Reid as Trustee of the Citizens Library Association of West Acton for three years -

Voted: Corrine Merkh - 131                      Marie Reid - 133

Elected - Marie Reid.

VOTED: To elect

James B. Wilson Trustee of the West Acton Firemen's Relief Fund for three years.

Thelma L. Boatman Trustee of the Charlotte Goodnow Fund for three years.

Richard A. Lowden Trustee of the Acton Firemen's Relief Fund for three years.

VOTED: That the compensation for elected officers be adopted as follows:

Moderator	\$20.00 per each night meeting
Board of Selectmen	Chairman.....\$750.00
	Clerk ..... 650.00
	Members ..... 650.00

#### Article 2. REPORTS

VOTED UNANIMOUSLY: To accept the several reports of the Town Officers and Boards as printed in the Town Report to include the Town Accountant and Treasurers Report supplements.

#### Article 3. REPORTS

To hear and act upon the report of any Committee chosen at any previous Town Meeting that has not already reported.

Verbal report of the Permanent Building Committee regarding the Committee's study thus far relative to new building facilities for Town Offices, was presented by Mr. Regan.

#### Article 4. PERSONNEL BYLAW

VOTED: To amend the Personnel Bylaw by deleting Schedules B, B-1, D, E, and F and substituting therefor the following Schedules B, B-1, D, E F and G as distributed at this meeting.

(For schedules see following pages).

SCHEDULE C

## POLICE ANNUAL SALARY SCHEDULE

Rate set forth in Collective Bargaining Agreement.

SCHEDULE D

## FIRE ANNUAL SALARY SCHEDULE

Rate set forth in Collective Bargaining Agreement.

SCHEDULE E

## HIGHWAY HOURLY WAGE SCHEDULE

Weekly rates computed by multiplying hourly rate by 40.

Annual rates computed by multiplying hourly rate by 2080.

Rate set forth in Collective Bargaining Agreement.

SCHEDULE F

## MISCELLANEOUS COMPENSATION SCHEDULE

## FOR DESIGNATED PART-TIME AND SEASONAL POSITIONS

	Per Hour	
	<u>6/28/76</u>	<u>1/3/77</u>
Assessor, Board Chairman	600.00*	
Assessor, Board Member	500.00*	
Board of Health, Chairman	150.00*	
Board of Health, Member	100.00*	
Deputy Building Inspector (p.t.)	Fee Basis	Fee Basis
Deputy Chief (Fire) (Call)	Negotiation	Pending
Deputy Elections Clerk (p.t.)	3.64	3.75
Deputy Inspector (Elections)	3.32	3.42
Deputy Warden (Elections)	3.64	3.75
Elections Clerk	3.64	3.75
Fire Alarm Maintenance Man (p.t.)	Negotiation	Pending
Fire Alarm Superintendent	Negotiation	Pending
Fire Fighter (Call)	Negotiation	Pending
Fire Lieutenant (Call)	Negotiation	Pending
Inspector (Elections) (p.t.)	3.32	3.42
Library Page - Step A	2.23	2.30
B	2.33	2.40
C	2.44	2.51
Lifeguard	2.76	2.84
Park Laborer - Step A	2.23	2.30
B	2.33	2.40
C	2.44	2.51

SCHEDULE B

## GENERAL WEEKLY SALARY SCHEDULE

(Annual rates computed by multiplying weekly rates by 52)

Compensation Grade	Minimum A		B		Intermediate Steps C		D		Maximum E	
	6/28/76	1/3/77	6/28/76	1/3/77	6/28/76	1/3/77	6/28/76	1/3/77	6/28/76	1/3/77
S-1	W A	116.69 6,067.83	120.19 6,249.88	121.55 6,320.60	125.20 6,510.40	126.41 6,573.32	130.20 6,770.40	131.27 6,826.04	135.21 7,030.92	137.76 7,163.52
S-2	W A	121.55 6,320.60	125.20 6,510.40	126.41 6,573.32	130.20 6,770.40	131.28 6,826.04	135.21 7,030.92	137.77 7,163.52	141.89 7,378.28	144.25 7,501.00
S-3	W A	126.41 6,573.32	130.20 6,770.40	131.28 6,826.04	135.21 7,030.92	137.77 7,163.52	141.89 7,378.28	144.25 7,501.00	148.58 7,726.16	150.73 7,837.96
S-4	W A	131.28 6,826.04	135.21 7,030.92	137.77 7,163.52	141.89 7,378.28	144.25 7,501.00	148.58 7,726.16	150.73 7,837.96	155.25 8,073.00	157.22 8,175.44
S-5	W A	137.77 7,163.52	141.89 7,378.28	144.25 7,501.00	148.58 7,726.16	150.73 7,837.96	155.25 8,073.00	157.22 8,175.44	161.94 8,420.88	163.70 8,512.40
S-6	W A	144.25 7,501.00	148.58 7,726.16	150.73 7,837.96	155.25 8,073.00	157.22 8,175.44	161.94 8,420.88	163.70 8,512.40	168.61 8,767.72	170.20 8,850.40
S-7	W A	150.73 7,837.96	155.25 8,073.00	157.22 8,175.44	161.94 8,420.88	163.70 8,512.40	168.61 8,767.72	170.20 8,850.40	175.31 9,116.12	178.29 9,271.08
S-8	W A	157.22 8,175.44	161.94 8,420.88	163.70 8,512.40	168.61 8,767.72	170.20 8,850.40	175.31 9,116.12	178.29 9,271.08	183.64 9,549.28	186.38 9,691.76
S-9	W A	163.70 8,512.40	168.61 8,767.72	170.20 8,850.40	175.31 9,116.12	178.29 9,271.08	183.64 9,549.28	186.38 9,691.76	191.97 9,982.44	194.48 10,112.96
S-10	W A	170.20 8,850.40	175.31 9,116.12	178.29 9,271.08	183.64 9,549.28	186.38 9,691.76	191.97 9,982.44	194.48 10,112.96	200.31 10,416.12	204.22 10,619.44
S-11	W A	178.29 9,271.08	183.64 9,549.28	186.38 9,691.76	191.97 9,982.44	194.48 10,112.96	200.31 10,416.12	204.22 10,619.44	210.35 10,938.20	213.95 11,125.40
S-12	W A	186.38 9,691.76	191.97 9,982.44	194.48 10,112.96	200.31 10,416.12	204.22 10,619.44	210.35 10,938.20	213.95 11,125.40	220.37 11,459.24	225.30 11,715.60
S-13	W A	194.48 10,112.96	200.31 10,416.12	204.22 10,619.44	210.35 10,938.20	213.95 11,125.40	220.37 11,459.24	225.30 11,715.60	232.06 12,067.12	236.64 12,305.28



# SCHEDULE B-1

## TECHNICAL AND ADMINISTRATIVE WEEKLY SALARY SCHEDULE

(Annual rates computed by multiplying weekly rates by 52)

Compensation Grade	Minimum A		B		Intermediate Steps C		D		Maximum E	
	6/28/76	1/3/77	6/28/76	1/3/77	6/28/76	1/3/77	6/28/76	1/3/77	6/28/76	1/3/77
E-1	W 178.39	188.64	186.38	191.97	194.48	200.31	204.22	210.35	213.95	220.37
	A 9,271.08	9,549.28	9,691.76	9,982.44	10,112.96	10,416.12	10,619.44	10,938.20	11,125.40	11,459.24
E-2	W 186.38	191.97	194.48	200.31	204.22	210.38	213.95	220.37	225.30	232.06
	A 9,691.76	9,982.44	10,112.96	10,416.12	10,619.44	10,938.20	11,125.40	11,459.24	11,715.60	12,067.12
E-3	W 194.48	200.31	204.22	210.35	213.95	220.37	225.30	232.06	236.64	243.74
	A 10,112.96	10,416.12	10,619.44	10,938.20	11,125.40	11,459.24	11,715.60	12,067.12	12,305.28	12,674.48
E-4	W 204.22	210.35	213.95	220.37	225.30	232.06	236.64	243.74	247.98	255.42
	A 10,619.44	10,938.20	11,125.40	11,459.24	11,715.60	12,067.12	12,305.28	12,674.48	12,894.96	13,281.84
E-5	W 213.95	220.37	225.30	232.06	236.64	243.74	247.98	255.42	260.95	268.78
	A 11,125.40	11,459.24	11,715.60	12,067.12	12,305.28	12,674.48	12,894.96	13,281.84	13,569.40	13,976.56
E-6	W 225.30	232.06	236.64	243.74	247.98	255.42	260.95	268.78	275.53	283.80
	A 11,715.60	12,067.12	12,305.28	12,674.48	12,894.96	13,281.84	13,569.40	13,976.56	14,327.56	14,757.60
E-7	W 236.64	243.74	247.98	255.42	260.95	268.78	275.53	283.80	291.73	300.48
	A 12,305.28	12,674.48	12,894.96	13,281.84	13,569.40	13,976.56	14,327.56	14,757.60	15,169.96	15,624.96
E-8	W 247.98	255.42	260.95	268.78	275.53	283.80	291.73	300.48	307.94	317.18
	A 12,894.96	13,281.84	13,569.40	13,976.56	14,327.56	14,757.60	15,169.96	15,624.96	16,012.88	16,493.36
E-9	W 260.95	268.78	275.53	283.80	291.73	300.48	307.94	317.18	325.78	335.55
	A 13,569.40	13,976.56	14,327.56	14,757.60	15,169.96	15,624.96	16,012.88	16,493.36	16,940.56	17,448.60
E-10	W 275.53	283.80	291.73	300.48	307.94	317.18	325.78	335.55	345.23	355.59
	A 14,327.56	14,757.60	15,169.96	15,624.96	16,012.88	16,493.36	16,940.56	17,448.60	17,951.96	18,490.68
E-11	W 291.73	300.48	307.94	317.18	325.78	335.55	345.23	355.59	367.92	378.96
	A 15,169.96	15,624.96	16,012.88	16,493.36	16,940.56	17,448.60	17,951.96	18,490.68	19,131.84	19,705.92
E-12	W 307.94	317.18	325.78	335.55	345.23	355.59	367.92	378.96	390.60	402.32
	A 16,012.88	16,493.36	16,940.56	17,448.60	17,951.96	18,490.68	19,131.84	19,705.92	20,311.20	20,920.64
E-13	W 325.78	335.55	345.23	355.59	367.92	378.96	390.60	402.32	413.30	425.70
	A 16,940.56	17,448.60	17,951.96	18,490.68	19,131.84	19,705.92	20,311.20	20,920.64	21,491.60	22,136.40

Playground Director - Step A	2.76	2.84
B	2.91	3.00
C	3.06	3.15
D	3.22	3.32
E	3.41	3.51
Playground Trainee	1.74	1.79
Plumbing Inspector	Fee Basis	Fee Ba
Police Matron	4.06	4.18
Pool Manager - Step A	4.65	4.79
B	4.85	5.00
C	5.11	5.26
Recreation Leader - Step A	2.17	2.24
B	2.32	2.39
C	2.45	2.52
D	2.61	2.69
E	2.78	2.86
Recreation Monitor	2.51	2.59
Recreation Specialist - Step A	2.76	2.84
B	2.91	3.00
C	3.06	3.15
D	3.22	3.32
E	3.41	3.51
Recreation Supervisor - Step A	3.56	3.67
B	3.71	3.82
C	3.88	4.00
D	4.04	4.16
E	4.21	4.34
Registrar of Voters	3.63	3.74
School Crossing Guard - Step A	2.66	2.74
B	2.96	3.05
C	3.23	3.33
Teller	3.32	3.42
Warden (Elections)	3.66	3.77

\*Annual Rates

#### Article 5. PERSONNEL BYLAW

VOTED: To amend the Personnel Bylaw by making the following changes in Schedule A.

1. Change Assistant Assessor to E-10;
2. Change Maintenance Man (Highway) W-3 to Motor Equipment Maintenance Man W-4;
3. Add the following footnote to Motor Equipment Repairman:  
"Additional \$.15 per hour when assigned to and performing duties of supervising mechanic."
4. Change Building Inspector to Local Inspector;
5. Change Public Health Nurse to Staff Nurse.

## Article 6. PERSONNEL BYLAW

VOTED: To amend the Personnel Bylaw by adding thereto the following:  
 The approval of the Personnel Board is also required  
 if advancement of more than one step rate is recommended  
 by the appropriate authority.

ADJOURNMENT: VOTED UNANIMOUSLY: That at the completion of the action on the  
 article or budget line item pending before the meeting at 11:00 P.M., this  
 evening the meeting be adjourned to 7:30 P.M. on Tuesday, April 13, at this  
 same place.

## Article 7. BUDGET

Discussed Budget Items 1 thru 41.

Adjourned at 11:05 P.M.

Tuesday, April 13, 1976.

Moderator called the meeting to order at 7:35 P.M.

## Article 7. BUDGET

To see what sums of money the Town will raise and appropriate, or appropriate  
 from available funds, to defray the necessary expenses of the several depart-  
 ments, officers, and boards of the Town, exclusive of the necessary expenses  
 relating to schools.

VOTED UNANIMOUSLY: Tha the following budget schedule for the period July 1,  
 1976 to June 30, 1977 be raised and apppropriated in its entirety except that  
 \$5,538.75 be appropriated from Library Receipts reserved for appropriation for  
 library use, \$2,473.27 be appropriated from receipts from the County Dog Fund  
 reserved for appropriation for library use, and \$150,000.00 be appropriated  
 from Federal Revenue Sharing for Police Department use.

GENERAL GOVERNMENT

Moderator:		Town Office Clerical Staff:	
1. Salary	\$ 200.00	11. Salaries	\$ 148,612.00
2. Expenses	20.00	Engineering Department:	
Finance Committee:		12. Salaries	70,062.00
3. Expenses	150.00	13. Expenses	5,100.00
Selectmen:		14. Capital Outlay	0
4. Salaries	36,810.00	Town Accountant:	
5. Expenses	22,995.00	15. Salary	17,195.00
6. Capital Outlay	3,000.00	16. Expenses	16,500.00
7. Legal Services	26,000.00	Town Treasurer:	
8. Legal Services-Expenses	1,000.00	17. Salary	16,261.00
9. Appraisals & Surveys	1,000.00	18. Expenses	11,500.00
10. Out-of-State Travel			
(All Depts.)	1,500.00		



Town Assessors:		<u>PROTECTION OF PERSONS AND PROPERTY</u>	
19. Salaries	\$ 20,881.00	Police Department:	
20. Expenses	7,225.00	42. Regular Salaries	\$ 319,237.00
Town Clerk:		43. Other Salaries	125,027.00
21. Salary	6,893.00	44. Expenses	24,015.00
22. Expenses	900.00	45. Capital Outlay	2,645.00
Elections & Registrations:		Fire Department:	
23. Salaries	9,975.00	46. Regular Salaries	436,589.00
24. Expenses	8,105.00	47. Other Salaries	138,732.00
Planning Board:		48. Expenses	34,110.00
25. Salaries	11,849.00	49. Capital Outlay	800.00
26. Expenses	11,300.00	Sealer of Weights & Measures:	
Personnel Board:		50. Salary	697.00
27. Expenses	100.00	51. Expenses	65.00
Board of Appeals:		Insect Pest Control:	
28. Expenses	200.00	52. Wages	4,703.00
Conservation Commission:		53. Expenses	6,585.00
29. Salaries	4,734.00	Town Forest Committee:	
30. Expenses	700.00	54. Expenses	100.00
Archives Committee:		Tree Department:	
31. Expenses	145.00	55. Wages	6,940.00
Public Ceremonies & Celebra-		56. Expenses	9,000.00
tions		Inspector of Wires:	
32. Expenses	2,500.00	57. Expenses	4,000.00
Buildings & Grounds Mainte-		Inspector of Gas Piping &	
nance		Appliances:	
33. Salaries	21,111.00	58. Expenses	3,000.00
34. Utilities	48,000.00	Building Inspector:	
35. Expenses	22,800.00	59. Salaries	33,778.00
36. Capital Outlay	0	60. Expenses	2,700.00
Town Report Committee:		Dog Officer:	
37. Expenses	7,000.00	61. Wages	1,267.00
Youth Commission:		62. Expenses	500.00
38. CODE	8,000.00	Building Committee:	
39. Expenses	8,500.00	63. Expenses	75.00
Historical Commission:		Civil Defense:	
40. Expenses	200.00	64. Expenses	2,500.00
Council on Aging:		Town Utilities:	
41. Expenses	6,015.00	65. Hydrant Rental	38,690.00
<u>TOTAL GENERAL GOVERNMENT</u>	<u>\$ 585,038.00</u>	66. Street Lighting	53,000.00
		<u>TOTAL PROTECTION OF</u>	
		<u>PERSONS &amp; PROPERTY</u>	<u>\$ 1,248,845.00</u>

HIGHWAYS

## Highway Department:

67. Salaries & Wages	\$	200,825.00
68. Overtime for Snow		25,000.00
69. General Expenses		64,750.00
70. Drainage		25,000.00
71. Snow & Ice Removal		50,000.00
72. Machinery Expenses		37,275.00
73. Gasoline & Diesel Fuel		40,000.00
74. Secondary Roads		
Maintenance		66,435.00
75. Primary Roads Maintenance		30,880.00
76. Capital Outlay		5,905.00
TOTAL HIGHWAYS	\$	546,070.00

HEALTH AND SANITATION

## Board of Health:

77. Salaries		54,178.00
78. Expenses		38,075.00
79. Garbage Collection		30,900.00

## Inspector of Animals:

80. Wages		180.00
81. Expenses		30.00

## Plumbing Inspector:

82. Expenses		2,000.00
TOTAL HEALTH & SANITATION	\$	125,363.00

CEMETERIES

## Cemeteries:

83. Salaries & Wages		58,240.00
84. Expenses		15,225.00
85. Capital Outlay		1,500.00
TOTAL CEMETERIES	\$	74,965.00

RECREATION

## Recreation Department:

86. Salaries & Wages		67,651.00
87. Expenses		30,000.00
88. Capital Outlay		2,400.00
TOTAL RECREATION	\$	100,051.00

VETERANS' AID

## Veterans' Services:

89. Salary		5,593.00
90. Expenses		275.00
91. Aid		30,000.00
TOTAL VETERANS' AID	\$	36,228.00

PENSIONS

## Pension Fund:

92. Pensions	\$	170,605.00
TOTAL PENSIONS	\$	170,605.00

INSURANCE

## Insurance:

93. Group Health		168,840.00
94. Other Insurance		54,000.00
95. Insurance Advisor		1,500.00
TOTAL INSURANCE	\$	224,340.00

MATURING DEBT AND INTEREST -  
TOWN GOVERNMENT

## Highway Department Building:

96. Maturing Debt		30,000.00
97. Interest		4,275.00

## Highway Department Equipment:

98. Maturing Debt		65,000.00
99. Interest		6,930.00

## Conservation Commission:

100. Maturing Debt		58,880.00
101. Interest		11,552.00

## Sanitary Landfill:

102. Maturing Debt		33,120.00
103. Interest		6,498.00

## Railroad Land:

104. Maturing Debt		25,000.00
105. Interest		1,000.00

## Anticipation of Revenue Notes:

106. Interest		10,000.00
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## TOTAL MATURING DEBT &amp; INTEREST

- TOWN GOVERNMENT	\$	252,255.00
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LIBRARIES

## Memorial Library:

107. Salaries		113,578.00
108. Expenses		23,700.00
109. Books		30,000.00
110. Capital Outlay		580.00

## West Acton Library:

111. Salaries		7,537.00
112. Expenses		2,145.00

## TOTAL LIBRARIES

	\$	5,978.00
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MATURING DEBT AND INTERESTLIBRARIES

## Library Addition:

113. Maturing Debt	\$	0
114. Interest		<u>0</u>
TOTAL MATURING DEBT & INTEREST - LIBRARIES	\$	<u>0</u>
TOTAL	\$	3,541,300.00

## Article 8. SCHOOL BUDGET

To see what sums of money the Town will raise and appropriate, or appropriate from available funds, to defray the necessary expenses of the local and regional schools.

VOTED: That the following budget schedule for local and regional schools, for the period July 1, 1976 to June 30, 1977, be raised and appropriated:

LOCAL SCHOOLS

## Local Schools:

115. Operating Expenses	\$	3,487,113.00
116. Blanchard Auditorium		<u>37,793.00</u>
TOTAL LOCAL SCHOOLS	\$	3,524,906.00

MATURING DEBT & INTERESTLOCAL SCHOOLS

## McCarthy-Towne School:

117. Note Interest	\$	5,500.00
118. Interest		18,750.00

## Merriam School:

119. Maturing Debt		40,000.00
120. Interest		2,160.00

## Douglas School:

121. Maturing Debt		35,000.00
122. Interest		11,640.00

## Gates School:

123. Maturing Debt		60,000.00
124. Interest		26,035.00

## Conant School:

125. Maturing Debt		80,000.00
126. Interest		66,120.00

## Teachers' Summer Pay:

127. Maturing Debt		105,000.00
128. Interest		<u>6,300.00</u>

TOTAL MATURING DEBT & INTEREST - LOCAL SCHOOLS	\$	456,505.00
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REGIONAL SCHOOLS

## Regional Schools:

129. Operating Expenses	\$	3,158,362.00
130. Maturing Debt & Interest		263,222.00
131. Teachers Summer Pay		<u>115,770.00</u>
TOTAL REGIONAL SCHOOLS	\$	3,537,354.00

VOCATIONAL SCHOOLS

## Minuteman Vocational School:

132. Operating Expense	\$	265,770.00
133. Maturing Debt & Interest		<u>70,187.00</u>

## Other Vocational Schools:

134. Tuition & Trans- portation		<u>10,793.00</u>
TOTAL VOCATIONAL SCHOOLS	\$	<u>346,750.00</u>

TOTAL SCHOOLS	\$	7,865,515.00
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Total Budget - Article 7 \$3,541,300.00

Total Budget - Article 8 7,865,515.00

Total Budgets- Arts.7&8 \$11,406,815.00

## Appropriated from Library

Receipts 5,538.75

## Appropriated from County

Dog Fund 2,473.27

Federal Revenue Sharing 150,000.00

Amount to be raised and  
appropriated \$ 11,248,802.98



SPECIAL ARTICLES

Article 11.	Road Construction	\$	40,598.00
12.	Sidewaks		4,000.00
13.	Vehicles		23,850.00
14.	Fire Alarm Vehicle		21,000.00
16.	Septage Disposal Area		26,500.00
17.	Waste Water Study		70,000.00
21.	Community Education		7,381.00
38.	Reserve Fund		<u>75,000.00</u>
		\$	268,329.00

TRANSFERSFrom:To:

Article 7.	Library Receipts	Library Use.	\$	5,538.75
	County Dog Fund	Library Use		2,473.27
	Federal Revenue Sharing	Police Dept.		150,000.00
10.	Article 51 of 1971			
	Annual Town Meeting	Road Construction		6,500.00
37.	Free Cash	Budget		<u>50,000.00</u>
			\$	214,512.02

SUMMARY

Budget (R & A)	\$11,248,802.98
Special Articles (R & A)	268,329.00
Special Articles (Transfers)	<u>214,512.02</u>
	\$11,731,644.00

## Article 9. KINSLEY BEQUEST

VOTED UNANIMOUSLY: To accept with appreciation the bequest of James E. Kinsley which reads (in part) as follows:

"I give the Town of Acton, the sum of One Thousand (\$1000.00) Dollars, from which either principal or interest or both shall be used for the care, upkeep and maintenance of the land situated in Acton Center which I gave to the Town and which was accepted by said Town in March of 1940. I direct that the acceptance of this fund by the Town of Acton shall empower the Treasurer to invest said monies in any investment which shall be legal for the investing of perpetual care funds."

## Article 10. ROAD CONSTRUCTION

VOTED: To transfer the sum of \$6,500.00, appropriated under Article 51 of the 1971 Annual Town Meeting, and appropriate said sum for the construction and improvement of Town Roads.

ADJOURNMENT: VOTED UNANIMOUSLY: That we adjourn this meeting at 11:00 Pm. or following completion of action on whatever article is under consideration at that time -- and reconvene tomorrow night, April 14, immediately following the special Town Meeting.

#### Article 11. ROAD CONSTRUCTION

VOTED: To raise and appropriate the sum of \$40,598.00 for the construction and/or improvement of Town roads as designated by the Board of Selectmen, said funds to be reimbursed to the Town by the Commonwealth as the Town's 1977 fiscal year allotment under Chapter 765 of the Acts of 1972.

#### Article 12. SIDEWALKS

VOTED: To raise and appropriate the sum of \$4,000.00 to be expended by the Town Manager, for the construction of sidewalks.

#### Article 13. VEHICLES

VOTED: To raise and appropriate the sum of \$23,850.00 to be expended by the Town Manager for the purchase and equipping of three cruisers for the police department and three compact cars for town departments and authorize the Town Manager to trade in six of the present Town vehicles.

#### Article 14. FIRE ALARM VEHICLE

VOTED: To raise and appropriate the sum of \$21,000.00 to be expended by the Town Manager for the purchase of a fire alarm maintenance vehicle.

#### Article 15. SIDEWALK PLOW

MOTION: To raise and appropriate the sum of \$13,000.00 to be expended by the Town Manager for the purchase and equipping of a sidewalk plow for the Highway Department.

Motion Lost.

#### Article 16. SEPTAGE DISPOSAL AREA

VOTED: To raise and appropriate \$26,500.00 to be expended by the Town Manager for expenses and capital outlay costs for the reconditioning, construction, and improvement and equipping of the Town's septage disposal area.

#### Article 17. WASTE WATER MANAGEMENT STUDY

VOTED: To raise and appropriate \$70,000.00 for a study to assess the need and determine the best alternatives for waste water management within the Town and to authorize the Town Manager to apply for a grant for such purposes from the United States Government under the provisions of Public Law 92-500, Federal Water Pollution Control Act Amendments of 1972.

Total Vote: 279. Yes - 154 No - 125

#### Article 18. FIRE & POLICE BURIAL EXPENSES

VOTED: To accept Chapter 41, Section 100G of the Massachusetts General Laws.

## Article 19. ZONING - NO ACTION

To see if the Town will amend the Zoning Bylaw, Section VB, Intensity Regulation Schedule District and Uses, by adding the following sub-paragraph 7:

Access Width: the diameter of the largest circle whose center can be located along a continuous line from the lot frontage to the principal structure on the lot without the circumference intersecting side lot lines.

and by adding the following entries in the Intensity Regulation Schdule under the heading Minimum Access Width:

V-B INTENSITY REGULATION SCHEDULE DISTRICT AND USES		<u>Minimum Access Width</u>
R-1	All Residential and Agricultural Uses	75
	All other uses	75
R-2	All Residential and Agricultural Uses	75
	All other uses	75
R-3	All Residential and Agricultural Uses	75
	All other uses	75
B	All uses allowed in R-2 subject to regulations in R-2	50
	Two to four family residence and conversions	50
	Multiple Dwelling Units	50
	All Business Uses	50
VCB		None
1-1	All Permitted Uses	50
1-2	All Permitted Uses	50

or take any other action relative thereto.

VOTED: To take no action.

## Article 20. ZONING AMENDMENT-SCREENING

To see if the Town will amend Section VA5e of the Zoning Bylaw by deleting the phrase:

".... a fence to provide suitable screening between properties shall be erected in such area in addition to appropriate landscaping."

and substitute therefor, the following phrase:

"suitable screening, such as a fence, shall be provided, if not already present, between properties, in addition to appropriate landscaping.",

or take any other action relative thereto.

VOTED: To take no action.



## Article 21. COMMUNITY EDUCATION

VOTED: To raise and appropriate \$7,381.00 to support the community education program.

Adjourned at 11:14 P.M.

Wednesday, April 14, 1976. Moderator called meeting to order at 8:04 P.M.

## Article 22. ATHLETIC FACILITIES

To see if the Town will raise and appropriate, or appropriate from available funds, the sum of \$47,500.00 to finance capital improvements in athletic facilities at the Regional Junior and Senior High Schools, or take any other action relative thereto.

VOTED: To take no action.

## Article 23. CONSERVATION - NO ACTION

To see if the Town will authorize the Conservation Commission to purchase or otherwise acquire, and will authorize the Selectmen to take by eminent domain, upon the written request of the Conservation Commission, for conservation purposes, including outdoor recreation, as provided in Section 8C of Chapter 40 of the General Laws, the fee, or any other interest in all or any part of a parcel of land located near Spring Hill Road on the Carlisle line abutting existing Conservation Land, now or formerly owned by Pauline S. Clayton Greene, containing 40 acres more or less, shown as part of Parcel 3, Plate D-6, in the Town Atlas; and appropriate a sum of money therefor and determine whether the money shall be provided by borrowing or otherwise; and authorize the Conservation Commission to contract for reimbursement from the Commonwealth under G.L. c 132A, sec. 11; or take any other action relative thereto.

VOTED UNANIMOUSLY: To take no action.

## Article 24. CONSERVATION: FLERRA LAND - NO ACTION

To see if the Town will authorize the Conservation Commission to purchase or otherwise acquire, and will authorize the Selectmen to take by eminent domain, upon the written request of the Conservation Commission, for conservation purposes, including outdoor recreation, as provided by Section 8C of Chapter 40 of the General Laws, the fee, or any other interest in all or any part of a parcel of land located off Central Street in back of Idylwilde Farm, Inc., now or formerly owned by Louis Flerra, containing 21.4 acres more or less, shown as Parcel 143, Plate E-2 in the Town Atlas; and appropriate a sum of money therefor and determine whether the money shall be provided by borrowing or otherwise; and authorize the Conservation Commission to contract for reimbursement from the Commonwealth under G.L. c 132A, sec. 11; or take any action relative thereto.

VOTED UNANIMOUSLY: To take no action.

## Article 25. CONSERVATION: LIBERTY TRUST LAND - NO ACTION

To see if the Town will authorize the Conservation Commission to purchase or otherwise acquire, and will authorize the Selectmen to take by eminent domain, upon the written request of the Conservation Commission, for conservation purposes, including outdoor recreation, as provided by Section 8C of Chapter 40 of the General Laws, the fee, or any other interest in all or any part of a parcel of land located near Spring Hill Road on the Carlisle line abutting existing Conservation land, now or formerly owned by Trustees of Liberty Trust, containing 99 acres more or less, shows as Parcels 1, 2, 2-1, Plate D-6 and Parcels 13, 14, 15, Plate C-6 in the Town Atlas; and appropriate a sum of money therefor and determine whether the money shall be provided by borrowing or otherwise; and authorize the Conservation Commission to contract for reimbursement from the Commonwealth under G. L. c132A, sec. 11; or take any other action relative thereto.

VOTED UNANIMOUSLY: To take no action.

VOTED: To take up Article 27.

## Article 27. LAND - WHEELER

VOTED UNANIMOUSLY: To express the appreciation of the Town for the gift of land located on Easterly side of the end of 86 Wood Lane, containing 88,000 sq. ft. more or less, as shown as Parcel 45, Plate F-4 for conservation purposes from Mrs. Ellen Wheeler.

## Article 26. CONSERVATION LAND - BEAN

VOTED: To authorize the Conservation Commission to purchase or otherwise acquire, and authorize the Board of Selectmen to take by eminent domain, for conservation and outdoor recreation purposes, the fee or any other interest in all or any portion of a parcel of land off Wood Lane, containing about 6.5 acres, owned by Lucy A. Bean, and shown as Parcel 44, Plate F-4, in the Town Atlas, being a portion of the land described in a deed recorded in the Middlesex South Registry of Deeds, Book 7258, page 311, and appropriate the sum of \$18,000.00 for such acquisition and authorize the Treasurer with the approval of the Selectmen to borrow \$18,000.00 under the authority granted by the Town under Article 1 of the Special Town Meeting held May 15, 1974, and authorize the Conservation Commission to take all actions necessary to secure reimbursement from the Commonwealth or the federal government for such acquisition.

Total Vote - 244. Needed to carry - 162. Yes - 213 No - 31

## Article 28. CONSERVATION LAND - BRIDGES

VOTED: To authorize the Conservation Commission to purchase or otherwise acquire, and authorize the Board of Selectmen to take by eminent domain, for conservation and outdoor recreation purposes, the fee or any other interest in all or any portion of a parcel of land on Minot Avenue, owned by Edward F. and Harriet Bridges, containing 30 acres, and more particularly described in a deed to them recorded in Middlesex South Registry of Deeds, Book 12142, page 590, and appropriate the sum of \$100,000.00 for such acquisition and

authorize the Treasurer with the approval of the Selectmen to borrow \$100,000.00 under the authority granted by the Town under Article 1 of the Special Town Meeting held May 15, 1974; and authorize the Conservation Commission to take all actions necessary to secure reimbursement from the Commonwealth and the federal government for such acquisition.

Total Vote - 219. Needed to carry - 146. Yes - 181 No - 38.

#### Article 29. LOST

Motion: To authorize the Conservation Commission to purchase or otherwise acquire, and authorize the Board of Selectmen to take by eminent domain, for conservation and outdoor recreation purposes, the fee or any other interest in all or any portion of a parcel of land, including the dam thereon and water rights appurtenant thereto, located at the end of Old High Street, near the intersection with Powder Mill Road, now or formerly owned by Charles H. Lord, Eleanor Derby, Evelyn Priest and Mary Davis, as shown on a plan entitled "Plan of Land in Town of Acton, Mass. to be conveyed to the Town of Acton" by R. D. Nelson, dated May 2, 1969, and appropriate the sum of \$10,000 for such acquisition and to meet such appropriation to transfer \$10,000 from the Conservation Fund, and authorize the Conservation Commission to take all actions necessary to secure reimbursement from the Commonwealth for such acquisition.

Total Vote - 160. Needed to Carry - 107. Yes - 89 No - 71.

#### Article 30. CONSERVATION - JENKS LAND NO ACTION

To see if the Town will authorize the Conservation Commission to purchase, or otherwise acquire, and will authorize the Selectmen to take by eminent domain, upon the written request of the Conservation Commission, for conservation purposes, including outdoor recreation, as provided by Section 8C of Chapter 40 of the General Laws, the fee, or any other interest in all or any part of the following parcels of land in the Patriots Hill Section IV subdivision area:

- A. ; About 2.35 acres now or formerly owned by the Estate of Porter G. Jenks located behind 11-15 Coolidge Drive and being shown as Parcel 87 on Plate E-3 of the Town Atlas (as amended to January 1, 1975)
- B. About 10.5 acres known as the "Conant Lot" now or formerly owned by the estate of Porter G. Jenks located on Garfield Lane and being shown as Parcel 62 on Plate E-3 of the Town Atlas (as amended to January 1, 1975).
- C. About 7.2 acres known as the "Hall Brothers" lot, now or formerly owned by the Estate of Porter G. Jenks located on Jackson Drive and being shown as Parcel 88 on Plate E-3 of the Town Atlas (as amended to January 1, 1975).



- D. About 3.3 acres known as the "Putnam Lot", now or formerly owned by the Estate of Porter G. Jenks located on Jackson Drive and being shown as Parcel 25 on Plate E-3 of the Town Atlas (as amended to January 1, 1975).
- E. About 12.0 acres known as the "Wheeler Lot", now or formerly owned by the Estate of Porter G. Jenks located on Jackson Drive and being shown as Parcel 42 on Plate E-3 of the Town Atlas (as amended to January 1, 1975).
- F. About 10.2 acres known as the "Grimes or Reed Lot" now or formerly owned by the Estate of Porter G. Jenks located at 20 Washington Drive and being shown as Parcel 94 on Plate E-3 of the Town Atlas (as amended to January 1, 1975).
- G. About 2.0 acres now or formerly owned by the Estate of Porter G. Jenks located behind 12-18 Washington Drive and being shown as Parcel 94-1 on Plate E-3 of the Town Atlas (as amended to January 1, 1975).

and appropriate a sum of money therefor and determine whether the money shall be provided by borrowing or otherwise; and authorize the Conservation Commission to contract for reimbursement from the Commonwealth under G. L. c 132A, sec 11; or take any other action relative thereto.

VOTED UNANIMOUSLY: To take no action.

#### Article 31. CONSERVATION FUND - NO ACTION

To see if the Town will vote to raise and appropriate, or appropriate from available funds a sum of money to the Conservation Fund for acquiring land for open space and conservation purposes, including outdoor recreation, or take any other action relative thereto.

VOTED UNANIMOUSLY: To take no action.

#### Article 32. QUARRY ROAD ACCEPTANCE

VOTED UNANIMOUSLY: To accept as a Public Way a portion of Quarry Road from the present end of the Public Way a distance of 961.49 feet in a northerly direction to the Town Forest, as laid out by the Board of Selectmen according to plans on file with the Town Clerk, including the taking or acceptance of Easements for roadway, drainage or other purposes where shown on said plans or described in said order of layout.

#### Article 33. SUBDIVISION STREET ACCEPTANCES

VOTED UNANIMOUSLY: To accept as public ways the following streets, or portions thereof, as laid out by the Board of Selectmen according to plans on file with the Town Clerk, including the takings or acceptances of easements for drainage, utility, or other purposes where shown on said plans or described in the order of layout:

IN WARNER PARK SUBDIVISION

- A. Flint Road Extension from Station 0 + 00 at the northerly limit of acceptance of Flint Road, a distance of 1016.85 feet in a generally northerly direction to Station 10 + 16.85 at the southerly sideline of Massachusetts Avenue, this being the entire road.
- B. Mallard Road from Station 0 + 20.30 at the easterly sideline of Flint Road Extension, a distance of 1325.53 feet in a generally easterly, northerly, then westerly direction to Station 13 + 45.83 at the easterly sideline of Flint Road Extension, this being the entire road.

IN HOSMER HILL ESTATES SUBDIVISION

- C. Berry Lane from Station 0 + 00 at the Southeasterly sideline of Alcott Street, a distance of 887.61 feet in a generally southerly direction to Station 8 + 87.61 at the southwesterly sideline of a 95.00 radius cul-de-sac, including the cul-de-sac, this being the entire road.

IN CENTRAL ESTATES SUBDIVISION

- D. Tuttle Drive from Station 0 + 0 at the southerly limit of acceptance of Tuttle Drive a distance of 1150 feet in a generally easterly direction to Station 11 + 50 at the easterly sideline of a 62.50 foot radius cul-de-sac, including the cul-de-sac, this being the entire road.

## Article 34. HISTORICAL MARKER EASEMENT

VOTED UNANIMOUSLY: That the Town accept an easement for the location of a historical marker as described in a deed from Charles E. and Ann M. Courtright, dated January 20, 1976 and recorded in the Middlesex South Registry of Deeds, Book 12931, page 671.

## Article 35. TAX ANTICIPATION BORROWING

VOTED UNANIMOUSLY: To authorize the Town Treasurer, with the approval of the Selectmen to borrow money from time to time in anticipation of the revenue of the financial year beginning July 1, 1976, in accordance with the Provisions of General Laws, Chapter 44, section 4, and to issue a note or notes therefor, payable within one year, and to renew any note or notes as may be given for a period of less than one year in accordance with General Laws, Chapter 44, section 17.

## Article 36. UNPAID BILLS - NO ACTION

To see if the Town will raise and appropriate, or appropriate from available funds, a sum of money to pay unpaid bills of previous fiscal years, or take any action relative thereto.

VOTED UNANIMOUSLY: To Take no action.



## Article 37. FREE CASH

VOTED: To appropriate and transfer \$50,000.00 from free cash to be used by the Assessors to reduce the tax rate for the fiscal year ending June 30, 1977.

## Article 38. RESERVE FUND

Voted Unanimously: ; To raise and appropriate \$75,000.00 for a reserve fund under G.L. c 40, s. 6.

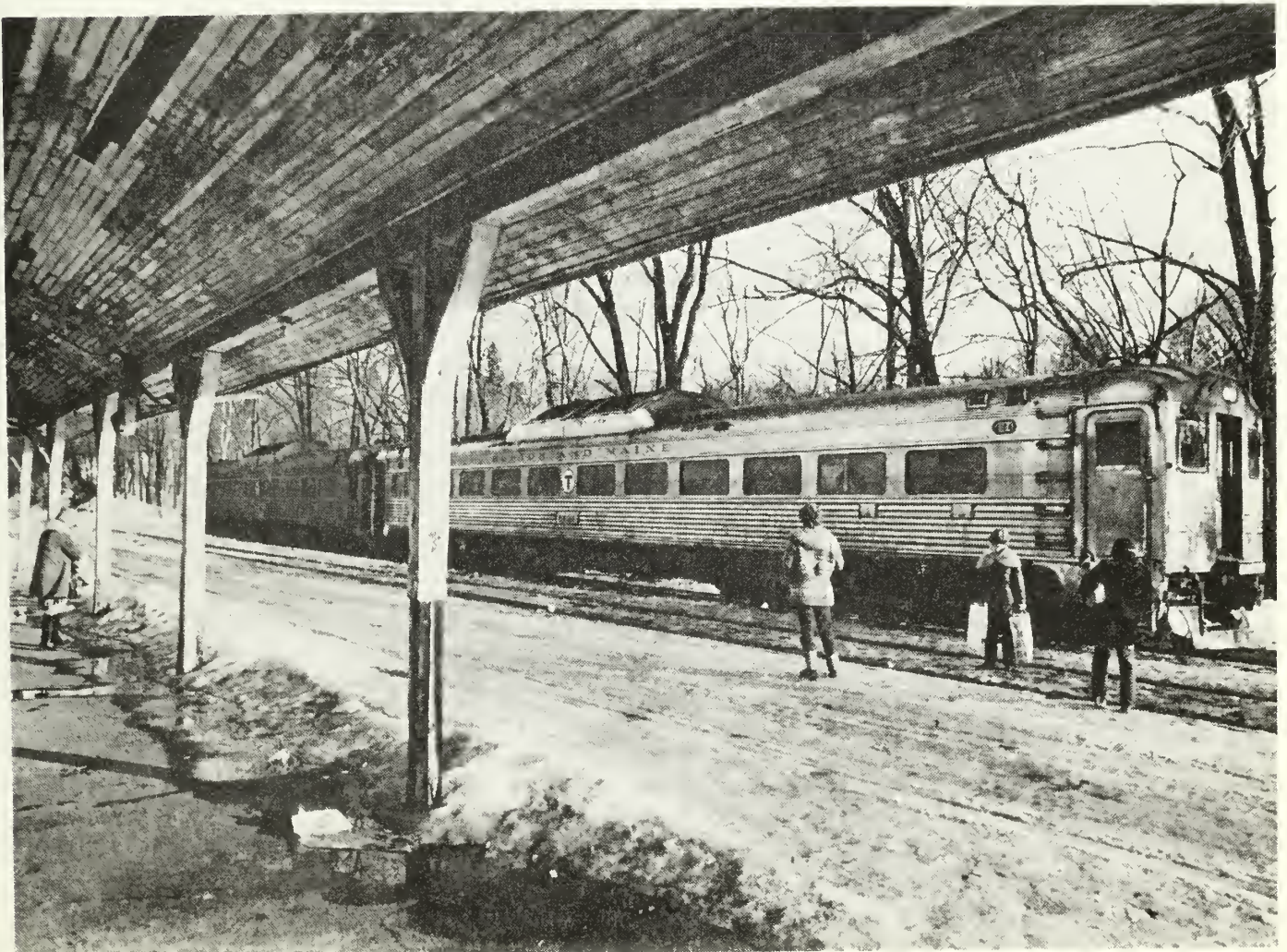
Meeting adjourned at 10:45 P.M.

The following persons served as tellers at the above meeting:  
Mary McCarthy, Walter Gates, Susan Huebsch, Beatrice Perkins,  
Betty Youse, Jack Batchelder, Donald MacKenzie, Anne Ridley,  
Richard Phillips, Marion Maxwell, Theron Lowden, Regina Poppert,  
Kathleen Cataldo, Lynne Salisbury, Phyllis Walsh, Bruce McCarthy.

A true copy, Attest

/S/ Charles M. MacRae

Town Clerk





ABSTRACT OF THE PROCEEDINGS OF THE  
SPECIAL TOWN MEETING, APRIL 14, 1976

Moderator called the meeting to order at 7:35 P.M.

Article 1. Voted: To transfer the sum of \$2,000.00 from budget line 23  
Budget Elections and Registrations - Salaries and Wages to budget line  
item 24 Elections and Registrations Expenses.

Article 2. Voted: To accept the following bylaw:

Bylaw "All fees received by any Town officer or employee in his  
official capacity shall be paid into the Town Treasury."

Article 3. Voted unanimously: To appropriate the sum of \$5,000.00 to pay  
MBTA Acton's share of the cost of commuter rail service from Boston to  
South Acton for the fiscal year ending June 30, 1976.

Article 4. Voted: To authorize the Town Manager to contract with the Massach-  
usetts Bay Transportation Authority for commuter rail service  
from Boston to South Acton and that the Town raise and appro-  
priate \$15,000.00 to pay Acton's share of the cost of such service  
during the fiscal year ending June 30, 1977.

Voted: To adjourn at 8:04 P.M.

A true copy. Attest:

Town Clerk

Amendment to Town Bylaw (Article 2) voted in the affirmative at  
the Special Town Meeting, April 14, 1976 was approved by Attorney  
General Francis X. Bellotti on August 3, 1976 and duly posted as  
required by law.

ABSTRACT OF THE PROCEEDINGS OF THE  
SPECIAL TOWN MEETING, JUNE 7, 1976

Moderator called the meeting to order at 7:43 P.M.

- Article 1. Voted Unanimously: To discontinue as a public way a portion of the temporary turn-around on Lot 8 Tuttle Drive as shown on a plan approved by the Board of Selectmen and to authorize the Selectment to convey the Town's interest in said area to the owner of Lot 8 for not less than \$1.
- Tuttle Drive
- Article 2. Voted Unanimously: To accept a perpetual easement dated June 7, 1976 for drainage purposes off #3 Conant Street described in a deed from Robert S. & Barbara P. Andrews, dated May 15, 1976, and to be recorded in the Middlesex South District Registry of Deeds.
- Conant Street Easement
- Article 3. Voted: To Authorize the Board of Selectmen in the name and behalf of the Town of Acton to remise and release to the Commonwealth of Massachusetts, through its Department of Public Works, whose Post Office address is 100 Nashua Street, Boston, Massachusetts, 02114, all right, title, claim and demand whatsoever as said grantor has, or ought to have in and to vehicular bridges A-2-4 and A-2-5 and also being identified as Railroad Bridges No's 25.13 and 25.11, said bridges being a continuation and extension of a public way known as Main Street (Route 27) in the Town of Acton providing vehicular passage for the public over the tracks of the Boston and Maine Railroad Company.
- Bridges to State
- Article 4. Motion: To add to the Bylaws of the Town of Acton a new section under Article 16, Miscellaneous Prohibitions as follows:
- Discharge of Water on Town Ways      Section 8. No person shall be allowed to discharge in any manner from pipes from sump pumps, or sub-drains from private property onto the public way, or into public subdrains, without the written permission of the Board of Selectmen and Engineering Department.
- Voted: To amend the motion by inserting after the word subdrains the following: but not to include a temporary discharge which does not exceed 24 hours during any six month period.
- Original motion as amended lost.
- Article 5. Voted: To amend the Personnel Bylaw by adding to Schedule H, Miscellaneous Compensation Schedule for Designated Part-Time and Seasonal Positions, the following:
- Personnel By-Law
- Laborer - 2.75 - 3.00 - 3.25 - 3.50 - 3.75 per hour.
- Article 6. Motion: To amend the Bylaws of the Town of Acton by renumbering Article 20 to be Article 21 and by inserting a new Article 20

Dog Leash  
Law (Lost)

reading as follows:

Article 20 - Dog Leash Law

Section 1. Between the hours of 7:00 A.M. and 9:00 P.M., no person owning, harboring, or having custody and control of a dog within the Town of Acton shall allow such dog to run at large, or to commit any nuisance, upon the land or another person without the knowledge and assent of such other person: nor upon any portion of any public way or other public property within the Town of Acton.

Section 2: Between the hours of 7:00 A.M. and 9:00 P.M., any dog not in leash to, or not accompanied by and under the immediate control of, its owner or keeper or an agent of the owner or keeper shall be considered at large under this Article; provided, however, that this article shall not be construed to limit or prohibit the use of hunting dogs during legal hunting season which permit the use of hunting dogs.

Section 3: Any dog found at large between the hours of 7:00 A.M. and 9:00 P.M. within the Town of Acton may be impounded by the Town Dog Officer, or other Town employee authorized by the Town Selectmen. If any resident of Acton makes a complaint that a particular dog is at large within the Town during such hours and said complaint is verified by the Town Dog Officer, or other authorized Town employee, such dog shall be impounded.

Section 4: The Town Dog Officer shall immediately notify the owner or keeper of any licensed dog impounded under this Article; or, with respect to an unlicensed dog, shall be governed by applicable Chapters and Sections of the Massachusetts General Laws concerning the retention and disposition of unlicensed dogs. A licensed dog, impounded under this Article shall be retained for a period ten (10) days at a licensed kennel, during which period the owner of the impounded dog may identify and establish claim for said dog; however, should no claim be established during the ten (10) days, all rights, title, interest, and privileges of any person with respect to such dog shall be considered forfeited and such dog may be sold or humanely destroyed.

Section 5: The owner or keeper of a dog found to be in violation of this Article shall be subject to the following within any one calendar year:

First Offense: ten dollars (\$10.00)

Any owner or keeper of a dog who shall fail to comply with provisions of this article shall be punished in accordance with



the provisions of Massachusetts General Laws, Chapter 140, Section 173A, as amended, or as said section may from time to time be amended by the general court.

In the event, the owner, if determinable, of such dog impounded under this article shall be liable for the boarding fees incurred by the Town in connection with the impounding and keeping of his dog. Any amounts due from boarding fees, inoculations, or the sale of unclaimed dogs shall be paid to the Town Treasurer.

Voted: That vote be taken by 9:30 P.M.

Total Vote: 861      Yes 395      No 466

Article 7.

To see if the Town will appropriate a sum of money to be expended by the Town Manager for salaries or wages, general expenses and capital outlay costs for the implementation, operation and enforcement of a dog leash bylaw, or take any action relative thereto.

Voted: To take no action.

Voted: To adjourn at 9:50 P.M.

A True Copy, Attest:

TOWN CLERK ACTON, MASS.

ABSTRACT OF THE PROCEEDINGS OF THE  
SPECIAL TOWN MEETING, AUGUST 9, 1976

Moderator called the meeting to order at 7:30 P.M.

Article 1. GATES SCHOOL

VOTED: To appropriate \$44,093.00 from Free Cash to be expended by the Permanent Building Committee for reconstructing and making extraordinary repairs to the fire-damaged portions of the Gates School and for purchasing school equipment to replace damaged equipment.

Article 2. POLICE STATION

VOTED UNANIMOUSLY: To appropriate \$4,060.00 from Free Cash for repairing the police station and for purchasing equipment to replace damaged equipment.

Article 3. ZONING BYLAW REVISION

VOTED: To appropriate \$5,795.00 from Free Cash for professional services and other expenses in connection with a revision and recodification of the zoning bylaw to bring it into compliance with Chapter 808 of the Acts of 1975.

VOTED: To adjourn at 7:55 P.M.

A true copy, Attest:

/S/ Charles M. MacRae

Town Clerk

ABSTRACT OF THE PROCEEDINGS OF THE  
SPECIAL TOWN MEETING, NOVEMBER 15, 1976

Moderator called the meeting to order at 7:30 P.M.

Article 1. PARKING FACILITIES

VOTED: To appropriate \$95,000.00 from free cash for the construction of parking facilities off Central Street in South Acton such sum to be reimbursed by the Commonwealth.

Article 2. SIGN BYLAW

VOTED: To amend Article III, Section 1, paragraph g. of the Acton Sign Bylaw by deleting the first sentence thereof and substituting therefor the following:

Any sign erected before April 1, 1972 which complied with the size and location requirements of the Protective Zoning Bylaw of the Town of Acton in effect when the sign was erected or in effect on January 1, 1972, or any sign erected thereafter pursuant to a permit issued by the Board of Selectmen shall be exempt from the requirements of this Bylaw.

VOTED: To adjourn at 9:30 P.M.

A true copy. Attest:

/S/ Charles M. MacRae

Town Clerk

# Educational Reports





## Educational Reports



### Acton Public Schools

#### Report from the Superintendent of Schools

As in the case of the Regional Schools, the Acton Public Schools seem to have stopped increasing in population, at least for the time being. The student population of the Acton elementary schools has declined from 2616 on October 1, 1975 to 2538 on October 1, 1976, a drop of 78. And just as in the Regional schools, the teaching staff is remaining relatively stable with a turnover of only about 4%.

The most significant development in the Acton schools this year was the building improvements to the McCarthy-Towne School. With the gratifying support of the townspeople the oldest school in the system now offers excellent facilities for the children at McCarthy-Towne. Persistence and patience paid off in a 50% reimbursement from the state for the \$832,000 project, although we had been told, and had told the townspeople, not to expect any reimbursement.

Our unique open enrollment system continues to run smoothly as parents have an opportunity to select, and in most cases to get, the school of their choice for their children.

The progress in clarifying, evaluating and improving the curriculum continues.

Committees of teachers and administrators developed guidelines in reading, science, and social studies in research and development projects. Curriculum guides are also now in the process of being developed by teacher committees in mathematics, handwriting, spelling, language mechanics and composition. Curriculum time allocation guidelines were also developed for the system by a committee of teachers and administrators. The federally funded Project Challenge has helped us to improve opportunities for children in grades 4 - 8 in physical education and counseling.

The results from the Comprehensive Tests of Basic Skills indicated again that students in the Acton schools generally are doing very well, both in terms of national norms and in terms of their own abilities. These results are systematically analyzed by principals and teachers to diagnose educational needs. The new teacher evaluation procedures that have been developed also reflect an intent to develop positive goals for the improvement of our schools. The new report card was developed by a committee of teachers, parents and administrators in an attempt to clarify communications with parents.

While trying to clarify and evaluate, we are also involved in offering teachers and administrators opportunities for professional growth through such in-service programs as: Dr. Roselmina Indrisano of Boston University on reading improvement; Dr. George Ladd of Boston College on science education improvement, Dr. Leland Jacobs of Columbia University on children's literature; Dr. Mark Spikel of Lesley College on Mathematics education; Dr. Joseph Ferreira of Boston University on educational goalsetting; Mr. Steve Emmons of Effectiveness Training Associates and Assumption College on Teacher Effectiveness Training; Dr. Anton Lahnston of Boston University on Project Challenge. All of these people have helped us to consider our instructional programs and procedures in a new light. Teachers and administrators have also taken many other courses both in Acton and at Greater Boston Universities to up-grade their knowledge and teaching skills.

The elementary school principals have noted highlights in their reports as follows.

#### Reports from the Elementary School Principals

George Lemire of the Conant School reports on the development of a "Parent-Teacher Advisory" which meets on a monthly basis, and the expansion of the Parent Volunteer Program. A special appreciation luncheon was offered the parent volunteers. The Senior Citizens luncheons continue at Conant. Parents were invited to visit classes in progress



during American Education Week, and to sit in on coffee hour discussions about the school and its many programs. The fifth grade children donated a flowering dogwood tree and planted it on Arbor Day, the first annual Arbor Day tree-planting to be held at Conant. The School year ended with a "Bicentennial Picnic and Field Day."

Robert Conroy of the Douglas School described the Title I program at the Douglas School which provides extra-class support in reading and arithmetic skills for forty children. Two new sixth grade teachers, Rita McAvoy and Barbara Raffa, joined Elaine Graves in reorganizing the sixth grade for homogeneous grouping for math and language arts instruction. The school council and annual school fair helped provide funds for a series of cultural experiences including the Puppeteers, the Shakespeare Company, and Edward Rowe Snow, a noted historian and lecturer, on New England sea lore. The council also provided support for an expanded field trip program and the week-long environmental education program at Sargent Camp in Peterborough, New Hampshire.

James Palavras of the Gates School also described the Title I program at Gates which provides additional instruction in reading and math as well. The Senior Citizens luncheons continue at Gates. A year long review of the reading program resulted in the purchase of approximately \$2,000 of reading materials and the updating of reading guidelines. Special projects were the year long campaign to collect one million bottle caps and the launching of 500 balloons by students (which was televised by WBZ-TV) and the recording of their destinies as far as 210 miles away. Applications of both science and math went into these projects. The school year concluded with a Family Picnic conducted by the Parent Advisory Committee.

Parker Damon of the McCarthy-Towne School reported on the building project as follows:

"The renovation-addition project was completed three months ahead of schedule, thanks to the cooperation and hard work of the School Committee, Town Building Committee, Superintendents, Architects, and Contractor. The Towne School building was completely renovated and a new gym and an Instructional Materials Center were built. Minor renovations were also done to the McCarthy School building, so that the entire school now has been repainted, retiled, and rewired. Much of this work was done by the School System's Building and Grounds Department. Since most of this work was undertaken while school was in session, everyone connected with school or project should be proud of the results and the way in which they were achieved. Students, parents, faculty, as well as the custodians from all schools contributed to a remarkably successful team effort."



The Parent-Teacher-Student Organization sponsored fund-raising activities, the school Bulletin, picnics, skating parties, lectures, neighborhood coffees, and a new student picture program.

The school's Volunteer and Student Teacher Program continues to be a vital component of the school's operation. On a weekly average, close to two hundred parents volunteer their services to the school, thus enabling the faculty to re-allocate funds and concentrate on different kinds of issues that might otherwise be impossible to pursue.

The faculty has continued to work on curriculum development and the improvement of existing programs. Curricula programs, the school considers unique include: Project Adventure-Gymnastics, Words in Color, Gattegno Math, Reading In Common, Humanities, Science Prototypes, and music. The school also continues to use different patterns for the grouping of students and assignment of staff.

William Sparks of the Merriam School listed as highlights workshops in reading, language arts, science and social studies; the help of 75 parent volunteers in the library, school office, special services, classroom and science and social studies areas; the purchase of a 16 mm film projector and two bicycle racks from proceeds of the Christmas Fair; the continuance of the beautification program, most notably the installation of the rustic beams and school sign at the entrance to the building; the addition of the ante-room for the learning disabilities program; many plays and the annual second grade International Buffet.



## Acton-Boxborough Regional School District

### Report from the Superintendent of Schools

This report is a summary of the system-wide developments in the Acton-Boxborough Regional School District as indicated in the goals reports of Superintendent Raymond J. Grey, Assistant Superintendent Gary G. Baker, and Business Manager Douglas W. Barrus, as well as reports submitted to the Superintendent by Coordinator of Pupil Personnel Services Ruth R. Proctor and Coordinator of Fine Arts Henry W. Wegiel.

A sense of both stability and steady progress pervades the District. The student population for grades 7 - 12 declined from 2507 on October 1, 1975, to 2480 on October 1, 1976, only about a 1% variation. Of the 154 professional staff members in the Regional District only 11, or about 7%, resigned. Seventy-seven percent of the professional staff is now on tenure. The bond on the present Junior High has now been completely paid off. The buildings and grounds are in better condition than ever under the leadership of our new Buildings and Grounds Coordinator, Cornelius Casey. The transportation of the students seems to be going smoothly. Our business operation is becoming more efficient with the installation of the automated accounting system, thanks to the initiative and great help of Town Accountant Roy Wetherbee. We are now into our third year with the same principals and assistant principals at the High School and Junior High.

In the past twenty years the Regional School District has been involved in constant adjustments--adjustments to dramatic increases in student population, to teacher turnover much greater than the present, to the many new teachers that additional pupils and turnover brought us. Much time was spent on just planning how to schedule and accomodate the many more pupils and teachers. Additional facilities always seemed to be needed. Space was at a premium. A building that was built in the late 50's to house students in grades 7 - 12 was only adequate for grades 7 - 8 by 1973.

There is no longer the need to spend so much time planning for additional pupils and a multitude of new teachers. But change and challenge will always be with us. Stability in student population offers us new opportunities and new challenges. It offers us time to concentrate on our effectiveness and efficiency; to evaluate our programs; to offer professional growth to our increasingly experienced staff; to try to improve.

Three new department heads have been hired to join the other department heads in helping us in this process: Steve Donovan, a Regional Jr. High counselor, is the new Department Head of the K-12



Counseling Department; Judith Boroschek, an experienced curriculum administrator from Holliston, is now in charge of the Junior High School Social Studies Department, and Dr. Stephen Foster comes from a mathematics professorship at New England College to head our High School Mathematics Department.

Four research and development projects for the Regional Schools - in Junior High Math, High School World History, Individualized Biology and Speech - helped improve programs. More in-service workshops and courses were offered our teachers. A new goal oriented professional evaluation and improvement system has been implemented this school year based on a two year study by teachers, administrators and School Committee members. Detailed curriculum guides with listings of objectives, resources and means of evaluation were completed at the High School and are now in the process of being completed at the Junior High.

Testing results derived through the administration of the Comprehensive Tests of Basic Skills (CTBS) and the College Entrance Examination Board (CEEB) Exams indicated that Acton-Boxborough student achievement is significantly higher than previous years, unlike the national trend, and continues to be well above national norms. Committees of department heads and teachers are reviewing our standards or expectations for achievement in basic skills as students progress through the grades. Efforts to sustain and improve communications between the two secondary schools and the Junior High and elementary schools continues through various scheduled meetings and exchanges of curriculum guides.

Programs in career education are extensive at Acton-Boxborough whether students are preparing for college or jobs. Career experience programs are available to students through the Career Planning Center, Work-Study, Distributive Education, Home Economics, the Pre-School Program, and Industrial Arts.

We continue to try to provide extra help to special needs children in accordance with Ch. 766 coordinated through our Pupil Personnel Services Department, and with the added services provided to special needs children through the Concord Area Special Education Collaborative (C.A.S.E.). The Pupil Personnel Services Department is making extraordinary attempts to communicate more intensely than ever with students and parents. Through Ch. 622 and other laws related to equal opportunity we are trying to carry out both the letter and spirit of the law. The Regional and Acton Schools received a \$30,000 grant under Ch. 622 to offer innovative equalized opportunities to boys and girls in physical education and counseling.

The Bicentennial was celebrated in our schools with the inspiring



programs offered by the Fine Arts Department. One program - "Acton, 1775" - developed by Senior High students and performed by Junior High students, was given state-wide recognition. We believe Acton and Boxborough parents and students have much to be thankful for in this Bicentennial year. Mr. Grey and his staff express gratitude for the support and encouragement provided by the School Committee and communities which made it such a good year.

The Regional School Committee is recommending to the towns of Acton and Boxborough that regionalization be extended into the elementary grades so that we can have a unified K - 12 regional district. A series of meetings and articles are being offered to the communities in order to explain the educational and fiscal rationale for such a recommendation. It is expected that townspeople will have an opportunity to vote on this issue at special town meetings in February.

The reports from the Junior High School Principal, Mr. Clifford Card, and the Senior High School Principal, Dr. Lawrence McNulty, give more details on the progress throughout this past year.

#### Report from the Junior High School Principal

Starting in the fall, 450 in-coming seventh graders were given a special orientation for the junior high school programs. All students had an opportunity to meet with the administration, review a newly developed handbook and to ask questions about any matters of concern. A special outdoor picnic prepared by the cafeteria staff was available and helped break up the first day at the junior high. This special program orientation day was termed a success by students, parents and staff alike.

Teachers' workshops were held throughout the year to help acquaint all staff members with the total offerings at the junior high. For a school with a student population of 900, there is a danger of "compartmentalization" of the school. By the means of these workshops the staff is able to better understand itself as a part of a whole effort designed to serve the needs of individual students with divergent interests and personalities.

To increase communications with parents, an effort to revise the report cards was made. Besides the traditional grades being given, it is now possible to send up to five specific comments per student per class to the parents. This procedure enables them to have a much better

understanding of the progress being made by their child. Another means of increasing communication with parents was the establishment of parent visiting afternoons. On a given afternoon, parents could have a short conference with all of their child's teachers.

Promoting articulation among the several schools has also been an aim of the junior high. To that end, several meetings of key junior high staff members and sixth grade teachers and parents were held. This allowed for a greater understanding of the programs being offered and to explain fully how specific goals are implemented. It also helps sixth grade teachers and parents to make better decisions in selecting appropriate electives and level designations for the incoming students.

The focus of better articulation is not limited to the elementary system. A program of teacher exchanges with the high school was instituted, several members of the high school staff took over some classes at the junior high and junior high teachers assumed duties at the high school. By doing this, each had an in-depth experience of dealing with the adolescent at a different level of development.





## Report from the Senior High School Principal

The population explosion experienced by the towns of Acton and Boxborough during the late 1960's and early 1970's has subsided. The student population of the Acton-Boxborough Regional High School (A.B.R.H.S.) has, likewise, stabilized. The current student population of A.B.R.H.S., as of December 1, 1976, was 1586 students. The high school facility, with its \$4.5 million addition in 1973, was built to accomodate 1600 students. This facility, one of which the townspeople of Acton and Boxborough can be justifiably proud, provides an outstanding educ ational setting and atmosphere for our high school students.

Academically, A.B.R.H.S. continues to warrant the respect and admiration of college admission officers. Over 70% of the graduating class (N=373) pursued further education in September, 1976 in over 30 different states around the country. Of the 373 graduating seniors, 31% qualified for the National Honor Society, 26 students won commendations by the National Merit Scholoarship Corporation (NMSC), 4 students were finalists in NMSC competition, and 2 students were winners of NMSC scholarships (A.B.R.H.S. was the only school in the nation with 2 NMSC winners). The NMSC winners, David Boothby and Kevin Hunter, were also winners of the Westinghouse National Science Search contest.

In terms of curriculum, A.B.R.H.S. is not a stagnant secondary school. The curriculum consisted of 202 different course offerings during the 1975-1976 school year. Constant evaluation and appraisal must take place in order to insure relevant course offerings and the proper utilization of staff, buildings, equipment, and instructional materials. We feel that the curriculum is comprehensive, relevant, challenging, and one that insures academic standards of the highest caliber. Courses added during the 1975-1976 school year include German I, III AA; Spanish V AA, H; Spanish I N; Individualized Elementary Algebra 1-1 1-2; Early Childhood Education; Nursery School Program; and Distributive Education II.

The extracurricular program at the high school has expanded slightly and now consists of interscholastic athletics (32 teams), intramurals, student government activities, fine arts activities, and a variety of special interest clubs. In 1976, approximately 1500 students participated in one or more extracurricular activities. Highlighting the 1976 extracurricular activities was the athletic program, which resulted in 11 league championships and a very high rating in the Boston Globe's Dalton Trophy won/loss rating system (3rd of 76 in Division II and 10th of 472 in the State of Massachusetts). Other individual and team honors were garnered by the A.B.R.H.S. Debate, Mathematics, and Chess Teams. Further highlights were provided by the Fine Arts Program which included a Fine Arts weekend, 11 drama productions, (A.B.R.H.S. was winner of the Regional Competition of





Massachusetts High School Drama Festival), an art exhibit, 30 concerts, a musical, and 22 students selected for the Northeast District Festival Band, Chorus, and Orchestra (7 A.B.R.H.S. students were later awarded all-state honors).

#### Report from the Coordinator of Community Education

Mr. Bill Ryan, in his second year as Community Education Coordinator, listed the following as areas of accomplishment in 1976:

Establishment of the Acton-Boxborough Community Education Advisory Committee, establishment of the Acton-Boxborough Conference of Local Community Agencies, establishment of the "Social Club for Handicapped Young Adults," establishment of the Daytime Program of Community Education Classes, expansion of the Evening Program of Community Education Classes, expansion and coordination of the Community Education College Program, establishment of the Acton-Boxborough Community Education Pre-School, establishment of the Acton-Boxborough Community Education Summer Program, establishment of the Acton Community Gardens Program (in cooperation with the Acton Conservation Commission), the writing of a proposal to the Massachusetts Foundation for Humanities and Public Policy for a project entitled "Determination and Definition of Community in the Town of Acton" (\$5,770.00 grant awarded in July of 1976).

The Acton-Boxborough Community Education Program serves as a link between the residents of Acton and Boxborough and the Public Schools, and all residents are urged to partake in those activities of interest to them. Many programs and activities are determined by your neighbors' serving on the Community Education Advisory Committee. Residents are welcome to attend the Advisory Committee meetings which are held the second Monday of each month from 7:30 to 9:30 p.m. at the Acton-Boxborough Regional Junior High School Library. New residents are encouraged to visit the Community Education office located in the Junior High School to learn of the different opportunities available through Community Education Programs. These are also described in the Community Education Newspaper, Interaction, which is made available to all Acton and Boxborough residents through the mail. For further information call the Community Education office at 263-2607.

# Educational Reports

## Acton Public Schools

### ORGANIZATION

<u>Acton School Committee</u>		<u>Acton-Boxborough Regional District School Committee</u>	
	<u>Term Expires</u>		<u>Term Expires</u>
James T. O'Rourke.....	1977	James T. O'Rourke.....	1977
Anne Ridley.....	1977	Anne Ridley.....	1977
Robert Evans, Chairman....	1978	Reginald Brown.....	1977
Norman Lake.....	1978	Robert Evans.....	1978
Francis Joyner.....	1979	Norman Lake, Chairman....	1978
Alice Klemmer.....	1979	Dennis Kuipers.....	1978
		Francis Joyner.....	1979
		Alice Klemmer.....	1979
		Barbara Hodess.....	1979

The Acton School Committee holds regular meetings on the first and third Thursdays of each month, and the Acton-Boxborough Regional District School Committee meets regularly on the second and fourth Thursdays. Both groups convene at the Acton-Boxborough Regional Senior High School Music Room at 7:30 P.M.

<u>Administrators</u>	<u>Telephone</u>
Superintendent of Schools, Raymond J. Grey.....	263-9503
Assistant Superintendent, Gary G. Baker .....	263-9503
Business Manager, Douglas W. Barrus .....	263-3403
Head Bookkeeper and Treasurer, Priscilla Felt .....	263-9503
Principals: Conant School, George Lemire .....	263-7407
Douglas School, Robert C. Conroy .....	263-2753
Gates School, James Palavras .....	263-9162
Merriam School, William Sparks .....	263-2581
McCarthy-Towne School, Parker Damon .....	263-4982
Junior High School, Clifford A. Card .....	263-7716
James C. Chace, Vice Principal .....	263-7716
Senior High School, Lawrence McNulty .....	263-0210
Donald MacLeod, Vice Principal .....	263-7738
Francis Riley, Vice Principal.....	263-7738
Coordinator of Pupil Services, Ruth R. Proctor .....	263-2492
Coordinator of Fine Arts, Henry W. Wegiel .....	263-3562
Coordinator of Buildings and Grounds, Cornelius M. Casey .....	263-5272

TENTATIVE SCHOOL CALENDAR 1977-1978

Reopening of Schools	January 3, 1977	Columbus Day	October 10
Martin Luther King Day	January 15	Veteran's Day	November 11
Winter Vacation	February 21-25	Thanksgiving Recess	November 24-25
Good Friday (½ day)	April 8	Christmas Holidays	December 26-30
Spring Vacation	April 18-22	Reopening of Schools	January 2
Memorial Day	May 30	Winter Vacation	February 20-24
Graduation	June 3	Spring Vacation	April 17-21
Close of Schools	June 20	Memorial Day	May 29
Summer Recess		Graduation	June 2
Reopening of Schools	September 7		

NO SCHOOL SIGNAL

2-2-2-2	6:30 A.M.	No School ABRSD All Day
1-1-1-1	7:15 A.M.	No School Acton Public Schools, Grades K-6 All Day
2-2-2-2	7:00 A.M.	No School All Schools All Day

Announcements aired on: WBZ - 1030 AM Dial; WHDH - 850 AM Dial; WCVB-TV, Channel 5; WEIM - Fitchburg; starting at 6:00A.M.

ACTON-BOXBOROUGH REGIONAL HIGH SCHOOL  
CLASS OF 1976

Wayne Adams	Ronald Bessette	Gordon R. Cash, Jr.
Helen A. Alexander	David M. Blodgett	Thomas W. Cavooto
Jocelyn B. Alger	Eric Blomendale	Janet E. Ceglowski
Nathan Reed Anderson	Charles Frederick Bohl	David Centauro
Mark W. Andrews	David J. Boothby	Brian Chambers
Randall R. Anway	Kendra L. Bowker	Carol Anne Chaney
Catherine A. Autio	Bonnie L. Boyden	Kathleen Marie Cleary
Ronald Bachrach	Virginia Brinkman	John A. Coane, Jr.
Jane E. Balmforth	Kimberlee A. Brown	Lynne Cochrane
Rebecca L. Barlow	Roy Owen Browne	Priscilla M. Coffey
Andrew P. Barnaby	Bonnie Alice Brunton	James R. Collmer
Kathleen Patricia Barnes	Elizabeth R. Bunker	Patricia Comperchio
Heidi J. Barrett	Gary A. Burns	Lynn A. Corrigan
Nancy M. Beaudoin	Robert Burns	Michael Costello
Michael J. Beausoleil	Lisa Cacciapaglia	Jeanne Marie Coughlan
John C. Becker, IV	Colin Glenn Campbell	Kathleen A. Counihan
Deborah L. Beckes	Jeffrey P. Campbell	Garry R. Crane
John C. Beddoe	Linda A. Carbutt	Bruce Cranna
Kathleen Diane Bennett	Timothy Carell	Robert P. Cronin, Jr.
Daniel W. Berger	Robert J. Carney, Jr.	Greg Crowell
Janet E. Bergeron	Bruce Carr	Crhis C. Cullinane
Alice C. Berlan	Cathryn Carr	Melody J. Cunningham
Judith M. Berlied	Patrick E. Casey	Keith R.E. Daigle
Michael D. Bernstein	Alan Cash	Carl S. Dale



Michael Dargin  
 Susan M. Darlington  
 Paul R. Dauphinee  
 Charles Davis  
 Shelley A. Dayton  
 Vickie DeCosta  
 Deborah A. Delaney  
 Mark A. Deloury  
 Dawn M. DeSimio  
 Bruce E. Deveau  
 Timothy Devik  
 Margaret e. Devine  
 George A. DiMase  
 Bruce Dixon  
 Kenneth Dodson  
 Pamela Joyce Dowling  
 Patrick M. Doyle  
 Brian N. Driscoll  
 Kevin Thomas Dudley  
 Julie Margaret Dudziak  
 John P. DuPont  
 Mara M. Edwards  
 Timothy Emmons  
 David C. Erickson  
 Mark E. Erkkinen  
 Elyse Etling  
 John K. Evans  
 Gary H. Fischer  
 Richard Fleming  
 James Flynn  
 Edit Foldessy  
 Ellen Foster  
 Debra Friedgen  
 Mary E. Friend  
 David C. Froberg  
 Barbara Fultz  
 Giles M. Gallant  
 Anthony Galluzzo  
 Christine Gatwood  
 Michelle Gaudettte  
 Cathy L. Gerhardt  
 Marjorie S. Gervin  
 Katherine Glennon  
 Nancy Glewe  
 Steven Goller  
 Allison Gonzalez  
 Nina Kay Gravette  
 Lynne A. Gregory  
 Raymond P. Grey

Brian Grieder  
 Tracy Grieder  
 Petra Grimes  
 Douglas Grotheer  
 David Guba  
 Judith A. Guidoboni  
 Lynne L. Gundersen  
 Jill Hagy  
 Robert J. Haller  
 Maureen B. Halloran  
 Heidi S. Hamke  
 Sarah Jane Hamman  
 Charles M. Hancock  
 Kevin Harrington  
 Carol A. Harris  
 Lynne Hartwell  
 Scott Hartwell  
 Steven C. Hartwell  
 John C. Harunkiewicz  
 Josiah Hatch  
 Arthur Paul Hennessey  
 Janet E. Hentschel  
 Kurt A. Hesch  
 Karen L. Hess  
 Nancy C. Heustis  
 Robert F. Heyner  
 Craig A. Hibbard  
 David Hill  
 Susan Hill  
 David D. Hillman  
 Judith E. Hinds  
 Thomas E. Hochard  
 Blake G. Hodess  
 Howard Holaday, Jr.  
 Suzanne C. Holway  
 Matthew T. E. Hone  
 Lisa Hooper  
 David S. Hoopes  
 Robert E. Hopke  
 Gail S. Hopkins  
 Geraldine Hryniewich  
 Gretchen W. Huebsch  
 Tammy R. Huff  
 Tyna L. Hull  
 Valerie Humphreys  
 Leslie Humphries  
 Philip C. Hunt, Jr.  
 Kevin D. Hunter  
 Jo-Anne F. Hynes

Rebecca M. Imhoff  
 Derek Jackson  
 Mark F. Jackson  
 Carol A. Jacque  
 Judith A. Jameson  
 Mark F. Jarvis  
 Rebecca Jolley  
 Jeannette Jones  
 Keith D. Jones  
 Jo Ellen Joyal  
 Louise Alice Marie Joyal  
 Frederick P. joyce, Jr.  
 David C. Kadison  
 Howard S. Kangas  
 George J. Kashuba, Jr.  
 Brian W. Keane  
 Edward S. Kelley  
 John P. Kelley  
 Ann Marie Kelley  
 Robert W. Kendall, Jr.  
 Anne M. Kennedy  
 Robert B. Kennedy  
 Terry C. Kicelemos  
 Donna L. Kneeland  
 Jeffrey S. Koonce  
 Deanna S. Kotell  
 Hendrik R. Krabbendam  
 Chris Kreidermacher  
 Kathryn Kress  
 Cynthia M. Krusen  
 Deborah M. Kuipers  
 Randy S. Lantz  
 Virginia F. Layton  
 Lawrence M. LeGault  
 Cynthia A. Lemere  
 Annmarie P. Leone  
 Philip R. Licari  
 Douglas Litchfield  
 Gail L. Lombardo  
 Matthew W. Long  
 Allison Look  
 Lori Lowry  
 James K. Ludden  
 Michael T. Lyons  
 Ann Therese MacDonald  
 Jeannette M. MacDonald  
 Richard MacDonald  
 Rob Roy MacGregor  
 Faith E. MacLennan

Laura Madison	Jill Nicholson	Nancy A. Sandock
Gary B. Hahar	Sally Jane Nofhle	Joy Sanford
Margo Kendrick Mahoney	Thomas E. O'Brien	Stephen C. Sawisch
Thomas P. Mahoney	H. John O'Donoghue, III	Luanne Scammon
Timothy L. Mahoney, III	Gary E. Oldenburg	Charles Schaefer
Cynthia J. Major	Diona M. Orio	David Schaeffer
Katherine E. Marks	Stephen J. Ormsby	David R. Scherer
Michael Marsh	Teresa Panetta	Matthew M. Schroeder
William E. Martin, Jr.	Carole A. Pappas	Brenda Jean Scully
Daniel M. McCluer	Richard H. Parkes	Karin Seatter
Erin Anne McDonald	David A. Pedersen	Michelle Sedileau
Kevin McDonald	Thomas G. Penniman	Elizabeth D. Shackford
Stephen McGinty	Scott W. Perry	Joy Shaeffer
Robbin M. McGowan	Barbara Peters	Christopher W. Sheehan
John R. McGrath	Carla H. Peterson	Kathleen E. Sheerin
Sean M. McGuinness	Stephen G. Peterson, Jr.	William Christopher Shippen
Carolyn McIlhatten	Caroline J. Phillips	Jon L. Shuttle
Maureen McLaughlin	Thomas Pierre	David H. Smith
Rose Anne McMahan	Scott R. Platine	Julie Smith
Robert W. McNeish	Jeanne L. Plitt	Lisa K. Smith
James V. McPadden	Russell M. Porter	Ann Snook
Bette D. McPherson	Jeffrey R. Powell	Anne Frances Spencer
John McQueen	Karl L. Priest	Kathryn L. Stewart
Patricia Meleedy	Pamela J. Quist	Robyn E. Stiefeld
Margaret P. Mercurio	Wendy Quosig	Virginia M. Stokinger
John Metzger	Sharon Racicot	William P. Teleford
Leslie Marie Meyer	William R. Read	Deborah A. Thompson
Sandra Milton	Sheila Refoy	Donald T. Thompson
Carol A. Mitrano	Brian J. Regan	Kathleen A. Tiernan
Michael G. Monter	Ellen L. Reichle	Bobbie J. Tolley
Nancy Moore	Donald T. Regan	Kim M. Tompkins
Elizabeth M. Moretti	Daniel J. Reid	Faye B. Trachtenberg
James F. Moroney	Susan M. Renaccio	Joseph A. Tremblay, III
Michele Anne Morris	Karen E. Reid	Jacqueline Yvonne van Bosse
William H. Morris	Robena G. Reid	Martha Van Winkle
Ronald A. Morrison	Donna R. Richardson	Michelle A. Varno
Stephen C. Morse	John C. Robbins	Lynn C. Veazey
James R. Munroe	Linda Robinson	Angela Marie Vieira
Steven M. Murphy	Andrew D. Roscoe	Paula K. Vigliotti
Christy A. Murray	Ron Rouillard	Susan R. Volkmann
David C. Murray	David C. Roy	Mary Catherine von Jess
Diane Musick	Jeffrey W. Royle	Christine A. Waite
Jeanne M. Nadeau	Patti A. Rundlett	Lynne E. Walker
Cheryl A. Nelson	Vincent Russo, Jr.	Timothy Wall
Eric H. Nelson	Katherine E. Ryan	Ellen Wallace
Mark B. Nelson	Mary Ryan	Clifton J. Walsh
Owen J. Neville	Joyce Ann Salzmann	Cynthia Ward
Victoria M. Newcombe	Karen R. Sanderson	Patricia M. Ward

Stephen Waterhouse  
Donald W. Watson  
Daniel Weier  
Robert A. Welch, Jr.  
Debra A. Wells

Kristen P. Whittle  
Gus Gerard Widmayer  
Richard Wirtenson  
David F. Wood, Jr.

Douglas P. Worthley.  
William M. Wright  
Susan Yancey  
Daniel M. Young





# Regional School District

## Treasurer's Report

Balance, June 30, 1975

\$ 580,969.08

Receipts, 7/1/75-6/30/76:

Town of Acton-----	\$ 3,264,622.00
Town of Boxborough-----	290,343.00
State Aid for Construction-----	490,121.03
Transportation Reimbursement-----	205,750.83
Rentals-----	8,149.29
Chapter 71, s. 16D-----	457,809.99
Occupational Education, Ch.74, S. 9-----	155.25
Chapter 766 -----	163,417.51
Miscellaneous -----	7,736.91
Federal Tax -----	435,423.04
State Tax -----	130,097.64
Teachers' Retirement -----	125,440.71
County Retirement -----	24,032.44
Teachers' Insurance -----	1,211.19
Tax Annuities -----	41,935.02
M.T.A. Credit Union -----	46,207.54
Acton Education Association -----	17,237.59
Blue Cross/ Blue Shield -----	11,926.54
Group Life Insurance -----	2,480.31
Title II - Library -----	3,262.28
Title II - Mathematics -----	2,539.75
Title I - P. L. 874 -----	60,790.71
Title IV-B, P. L. 93-380 -----	1,169.36
Title VI - P. L. 89-313 -----	39.67
Title III, P. L. 89-10 -----	52,038.00
Occupational Education, P. L. 92-318 -----	260.00
Civil Rights, Title IV -----	50.00
Distributive Education, #COOP-375 -----	465.75
Summer School -----	5,170.00
ABRHS Library -----	115.97
Community Education -----	44,618.36
School Athletic Fund -----	8,491.69
School Lunch Fund -----	182,308.68
Interest -----	15,940.89
Tailings -----	1,544.45
Surplus Revenue -----	<u>43.90</u>

Total Receipts

\$ 6,102,947.29

Total

\$ 6,683,916.37

## Disbursements, 7/1/75 - 6/30/76:

Estimated Receipts -----	\$ 2,447.02
Federal Tax -----	453,423.04
State Tax -----	146,767.04
Teachers' Retirement -----	123,682.48
County Retirement -----	24,016.04
Teachers' Insurance -----	1,247.65
Tax Annuities -----	40,476.52
M.T.A. Credit Union -----	46,207.54
Acton Education Association -----	17,499.59
Blue Cross/Blue Shield -----	11,938.04
Group Life Insurance -----	2,501.33
Maintenance and Operation -----	3,999,322.25
Roof Repairs -----	3,285.69
Fire Loss Fund -----	6,844.33
Construction -----	7,992.40
Title II - Library -----	3,113.44
Title II - Mathematics -----	2,539.58
Title VI - P. O. 89-313 -----	260.94
Title III - P. L. 89-10 -----	49,414.62
Occupational Education, P. L. 92-318 -----	339.31
Distributive Education, #COOP-375 -----	3,001.78
Summer School -----	5,100.00
Community Education -----	41,129.36
School Athletic Fund Receipts -----	43.72
School Athletic Fund Appropriation -----	92,588.51
School Lunch Fund -----	190,863.58
Interest on Debt -----	152,792.50
Payment on Principal -----	<u>655,000.00</u>

Total Disbursements

\$ 6,065,838.30

Balance, June 30, 1976

618,078.07

Total

\$ 6,683,916.37

Priscilla Felt  
Treasurer

## Minuteman Regional Vocational Technical School District

Acton - Charles E. Courtright	Lincoln - Ruth W. Wales, Vice-Chairman
Arlington - Rico A. Merluzzo, Chairman	Stow - George C. Cormier
Belmont - Henry L. Hall, Jr.	Sudbury - Alfred C. Cron (Resigned)
Boxborough - John J. Shimkus	Lawrence A. Ovian
Carlisle - Kenneth L. Bilodeau	Wayland - Frederick L. Heinrich
Concord - Lydia A. Smith	Weston - Albert V.B. Kelsey (Resigned)
Lexington - Richard F. Zeoli	Annette DiStefano
	Superintendent-Director-and Secretary
	Ronald J. Fitzgerald

### 1. Comprehensive Educational Opportunities

The Minuteman Regional Vocational Technical School offers educational opportunities that are among the most comprehensive in our state. Students spend alternate weeks in academic and occupational studies. The academic program emphasizes basic skills by doubling academic week periods in English, certain mathematics courses, and other selected areas. Students can elect college preparatory science, business courses, a foreign language, and extra-curricular activities from athletics to dramatics. Art and music programs have been proposed for 1977-78. Occupational study covers exploration and major concentration in the areas shown in Table I



TABLE I - OCCUPATIONAL STUDY OPPORTUNITIES AT MINUTEMAN

CAREER CLUSTER	MAJOR AREAS	NATIONAL EMPLOYMENT OUTLOOK FOR SELECTED OCCUPATIONS FROM 1974 TO 1985 (Primary data source -- Occupational Outlook Handbook, 1976-77 Edition)
BUILDING TRADES	1 & 2 Carpentry and Cabinetmaking 3. Plumbing 4. Electrical	<p>Carpenters - Demand fluctuates from year to year and by region. However job opportunities should be plentiful over long run.</p> <p>Plumbers - Employment opportunities are expected to grow faster than the average for all occupations. NOTE: Average employment increase projected for all occupations in the 1974-85 period is 20.3 percent.</p> <p>Electricians - Employment opportunities are expected to grow faster than the average for all occupations.</p>
COMMERCIAL SERVICES	5 & 6 Culinary Arts and Hotel Management 7. Distributive Education 8. Horticulture	<p>Cooks and Chefs - Employment is expected to increase faster than the average for all occupations.</p> <p>Retail Salesworkers - Employment opportunities are expected to increase at about the average rate. The retail trade will continue to be an excellent source of job opportunities for high school graduates.</p> <p>Horticulture workers - While agriculture is a growth industry, jobs for non-professional workers are decreasing in numbers. The best opportunities require either professional training or specialization in such areas as nurseries, greenhouses, floral design, etc. For example, demand for floral designers will increase faster than the average rate.</p>
ELECTRONICS	9. Electronic Technician 10 & 11. Repair and Service including Computer Repair 12. Computer Programming	<p>Electronics Manufacturing Workers - Employment is expected to increase faster than the average rate over the long run. Periodic fluctuations in opportunities may occur.</p> <p>TV &amp; Radio Repairers - Employment opportunities are expected to increase faster than the average rate. Work opportunities should be steady and not subject to changes in the economy.</p>

CAREER CLUSTER	MAJOR AREAS	NATIONAL EMPLOYMENT OUTLOOK FOR SELECTED OCCUPATIONS FROM 1974 TO 1985
		<p>Computer Service Technician - Employment is expected to grow much faster than the average rate.</p> <p>Computer Operators and Programmers - Employment opportunities will rise faster than the average rate (as opposed to the demand for keypunch operators which will decline.)</p>
GRAPHICS	13. Printing 14. Commercial Art 15. Drafting	<p>Press Operators - Employment opportunities should increase at the average rate. The outlook for web-offset press operators will be particularly good.</p> <p>Commercial Artists - Employment should grow at the average rate but persons with only average ability or little specialized training will face keen competition for beginning jobs.</p> <p>Drafters - Employment opportunities will increase at faster than the average rate. Holders of associate (2-year) degrees will have the best job prospects.</p>
HEALTH OCCUPATIONS	16. Health Aide 17. Child Care 18. Cosmetology	<p>Health Aides - Employment opportunities are expected to increase much faster than the average rate. The options of continuing to advanced training for nursing or technician positions should remain viable.</p> <p>Child Care Workers - Because of population trends, competition for positions in this field will be keen. However, study in the area can be useful for many occupations.</p> <p>Cosmetologists - Employment is expected to grow at the average rate. Many openings should be available for part-time as well as full-time work.</p>
METAL FABRICATION	19. Welding 20. Sheet Metal 21. Machine Shop 22. Autobody	<p>Welders - Employment opportunities are very good, increasing faster than the average rate.</p> <p>Sheet Metal Workers - Employment opportunities should increase at the average rate. Job openings are subject to fluctuations in construction activity.</p>

CAREER		NATIONAL EMPLOYMENT OUTLOOK FOR SELECTED
CLUSTER	MAJOR AREAS	OCCUPATIONS FROM 1974 TO 1985

Machinists - Employment opportunities should increase at the average rate. There will be an emphasis on a demand for skilled maintenance machinists.

Autobody repairers - Employment opportunities should increase at the average rate. Job opportunities are steady and not affected greatly by economic conditions.

POWER MECHANICS	23. Auto Mechanics	Auto Mechanics - Employment opportunities should increase at the average rate. Job opportunities will be relative plentiful.
	24. Heating - Ventilating - Air Conditioning	Heating-Ventilating-Air Conditioning Repair - Employment opportunities should increase faster than the average rate, especially in air-conditioning and refrigeration mechanics.
	25. Fluid Power	
	26. Motor-Generator (proposed)	Industrial Machine Repairer - Opportunities are expected to increase much faster than the average rate.
	27. Appliances (proposed)	Appliance Repairer - Opportunities are expected to increase at the average rate.
TECHNOLOGY	28. Instrumentation	Instrument Repairer - Job opportunities are expected to increase faster than the average rate, especially in the petroleum, chemical and medical supply industries.
	29. Public Safety	Public Safety Worker - There is an increasing emphasis on protective services. Advanced training at the community college or college level is needed for advancement to higher level positions.
	30. Packaging (proposed)	Packaging and Plastics Workers - Job opportunities vary by location. Very attractive opportunities appear to be available for persons who can set up and repair packaging machines in this area.
	31. Plastics (proposed)	

The Boston area employment outlook is not identical to the national outlook. For example, construction-related opportunities are currently limited in the Boston area. More specific information on regional employment opportunities is available in the Minuteman guidance office. The broad range of offerings at Minuteman combined with realistic examination of the job market can help any student to prepare for a more successful life.



## 2. Learning By Doing For All Students

The Minuteman School is dedicated to the belief that all students learn more by doing than by simply looking or listening.



Some of our students plan to continue their education in community colleges, four-year colleges, or other advanced programs after graduation from Minuteman. Whether they plan to continue studies or not, all of our students are prepared to select a career in which they can find enjoyment and success. Many high school and college graduates drift into careers without the opportunity for informed choice. Minuteman helps students, including those who have previously graduated from non-vocational high schools, to avoid that "drift" and to develop marketable skills for both full and part-time employment. These skills will be certified at graduation by such statements as:

This graduate is able to.....

- ..... identify symbols and information found on blueprints.
- ..... weld movable and stationary pipe with the stick rod method.
- ..... determine the minimum gas pipe size for gas installations.
- ..... design a logic equivalent diagram of a motor control circuit.

During 1976, the Minuteman staff has concentrated on designing methods of measuring results of learning by doing in both academic and vocational courses. Such measurement is part of our accountability to the public.

### 3. School Committee Changes

Two School Committee members resigned in 1976:

- a. ALFRED C. CRON served as the original Sudbury member of the School Committee from April 22 of 1971 through June 16, 1976. He was the first and only chairman of the Minuteman Building Committee and also served as vice-chairman and then chairman of the School Committee.
- b. ALBERT V. B. KELSEY of Weston served from May 16, 1972, until his resignation on June 16, 1976. His work included membership on the Superintendent-Director Search Committee, the Policies Sub-Committee and the Education and Curriculum Sub-Committee.

Two new members were appointed to fill the unexpired terms of the members who resigned. LAWRENCE A. OVIAN is now the member from Sudbury, and ANNETTE DISTEFANO is the new Weston member. In July of 1976, RICO A MERLUZZO of Arlington was elected chairman of the Committee, and RUTH W. WALES of Lincoln was elected vice-chairman. The Committee appointed Superintendent-Director RONALD J. FITZGERALD as secretary.

### 4. A Year of Growth

1976 was a year of growth in population as well as programs for the Minuteman School. In October of 1975, our enrollment included 727 students from member towns, 9 METCO students and 2 tuition students in addition to part-time participants in our late afternoon and evening programs. Enrollment has increased over 32% in one year as shown in Table II:

TABLE II -- ENROLLMENT ON OCTOBER 1, 1976

TOWN	GRADE 9 Girls Boys		GRADE 10 Girls Boys		GRADE 11 Girls Boys		POST-GRADUATE Girls Boys		TOTAL
Acton	9	26	7	29	6	31	0	1	109
Arlington	37	68	24	58	22	70	1	0	280
Belmont	1	15	4	30	4	32	0	0	86
Boxborough	3	3	3	5	4	8	0	0	26
Carlisle	0	3	2	4	0	4	0	0	13
Concord	1	9	6	13	6	18	0	0	53
Lexington	9	29	9	24	10	65	1	4	151
Lincoln	3	4	2	11	1	7	1	0	28
Stow	6	13	3	14	2	7	0	0	46
Sudbury	4	28	9	18	6	31	0	0	96
Wayland	8	11	2	13	10	25	0	0	69
Weston	0	3	0	2	0	3	0	0	8
SUB-TOTAL	81	212	71	221	71	301	3	5	965
METCO	0	0	6	3	0	0	0	0	9
TUITION	1	8	0	7	0	4	0	0	20
TOTAL	82	220	77	231	71	305	3	5	994

233 girls + 761 boys = 994 students + those in part-time afternoon and evening programs



This growth will continue with the addition of a senior or grade 12 class in 1977-78 and with implementation of a \$37,000 Federal grant intended to increase vocational service through the use of adjunct teaching sites located in nearby industries and stores.

#### 4. Quality with Economy

Although a large machine shop classroom costs more to operate than a chalkboard classroom, Minuteman provides strong occupational training and solid academic education within a reasonable budget as compared with other regional vocational technical schools in the state. Table III shows the initial program budget for 1976-77 and related district assessment to member towns. Table IV provides a summary of operating budget expenditures for the 1975-76 school year. The District is converting from the expenditure budget format used in 1975-76 to the program budget format summarized for 1976-77 to provide citizens with more specific information on how funds are used.





TABLE III -- MINUTEMAN OPERATING BUDGET FOR 1976-77

PROGRAM		INITIAL BUDGET	SUMMARY AND ASSESSMENT	
<u>INSTRUCTION</u>			<u>EXPENDITURES</u>	
01	Building Trades	\$ 24,100	A. Operating Total = \$3,186,069	
02	Commercial Service	15,603	B. Construction	
03	Electronics	23,841	(1) Debt = \$1,300,000	
04	Graphics	49,228	(2) Interest = 417,900	
05	Health Instruction	9,509	NOTE: Additional expenditures may	
06	Metal Fabrication	19,696	be authorized on the basis of	
07	Power Mechanics	16,349	receipts of special grants on	
08	Technology	9,900	revenues.	
09	Afternoon Courses	5,046	<u>ANTICIPATED RECEIPTS</u>	
21	Communications (English & foreign language)	12,920	C. Construction Aid = \$1,103,135	
22	Human Relations (social studies)	6,755	D. Other State Aid = \$ 600,000	
23	Math	10,537	E. Special Revenues = \$ 258,227	
24	Science	26,306	NET ASSESSMENT TO MEMBER TOWNS	
26	Physical Education	7,500	computed as (A+B) - (C+D+E)	
27	Business Instruction	1,125	\$2,942,607 assessed as follows:	
31	Driver Education & OSHA	408		
32	Adult Education	10,500		
51	Instructional Resource Ctr.	34,467		
52	Pupil Support Services (special ed., guidance, health)	44,400		
71	Principal's Offices	23,362		
72	Curriculum Support	1,052		
73	Computer Services	13,160		
74	Student Activities (Dean's Office)	528		
<u>CENTRAL ADMINISTRATION</u>				
75	School Committee	12,683		
76	Superintendent's Office	2,345		
77	Planning-Evaluation Office	2,912		
<u>OTHER SERVICES and CHARGES</u>				
78	Business Operations	130,939 including all insurance		
79	Transportation	302,020		
80	Cafeteria	3,750		
81	Operation & Maintenance of Building	377,503		
82	Debt Management	-0-		
90	Salaries	1,947,625		
TOTAL		\$3,186,069		

TOWN	%	OPERATING	CAPITAL	TOTAL
Acton	11.417	\$265,770	\$ 70,187	\$335,957
Arlington	24.347	566,760	149,676	716,436
Belmont	10.729	249,754	65,958	315,712
Boxborough	2.888	67,228	17,754	84,982
Carlisle	1.375	32,008	8,453	40,461
Concord	6.877	160,086	42,278	202,364
Lexington	17.194	400,249	105,703	505,952
Lincoln	2.751	64,039	16,912	80,951
Stow	4.402	102,471	27,062	129,533
Sudbury	9.216	214,534	56,657	271,191
Wayland	8.116	188,928	49,895	238,823
Weston	.688	16,015	4,230	20,245
TOTAL	100%	\$ 2,327,842	\$614,765	\$2,942,607

TABLE IV - MINUTEMAN REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT  
Actual Expenditures July 1, 1975 - June 30, 1976

	<u>Salaries</u>	<u>Contracted Services</u>	<u>Supplies</u>	<u>Other</u>	<u>TOTAL</u>
1100 School Committee	\$ 5,181 (1)	\$ 33,217	\$ 516	\$ 3,576	\$ 42,490
1200 Superintendent-Director	83,292	26,728	6,127	13,635	129,782
2100 Supervision - Evening	31,015		(3) 25,007		56,022
2200 Principal's Office	30,332			21,054	51,386
2300 Teaching	656,337		(4) 159,146		815,483
SPED	208,659			25,167	233,826
2400 Text Books			12,221		12,221
SPED			643		643
2500 Library	38,835			7,706	46,541
2600 Audio Visual	9,900			21,149	31,049
2700 Guidance	45,328		(2) 8,994		54,322
2800 Psychological	40,000			18,074	58,074
3100 Attendance				81	81
3200 Health Services	6,750	600	845	11	8,206
3300 Transportation		253,107			253,107
SPED		2,040			2,040
3400 Food Services	6,831				6,831
3500 Student Activities			3,938		3,938
4110 Custodial Services	70,130	23,927			94,057
4120 Heating of Building			67,971		67,971
4130 Utility Service			217,469	47	217,516
4220 Maintenance of Building	12,776	9,508	10,573		32,857
4230 Maintenance of Equipment		1,392			1,392
5200 Insurance				65,103	65,103
6000 Community Service				90	90
Occupational Evening Program	6,185				6,185
Other School Programs				5,034	5,034
TOTAL	\$1,251,551	\$350,519	\$320,303	\$ 373,874	\$2,296,247

## Encumbered Funds:

(1) Adult Ed Survey	\$ 2,500	(1100 Acct)
(2) B.U.Consultent Service	3,450	(2700 Acct)
(3) Data Processing Service	10,206	(2100 Acct)
(4) Workshops	200	(2300 Acct)
	<u>\$ 16,356</u>	





# Finances







## Board of Assessors

Richard W. Remmy, Chairman

During 1976 the Board of Assessors held regular meetings on the first Tuesday of each month at 4:40 P.M., in addition to a number of Special Meetings. All townspeople are invited to these open meetings at any time to discuss any problems relative to their assessment. There were thirty-three Real Estate applications for abatement filed, twenty-six were refused and seven were acted upon.

This past year the Board signed a contract with the Accu-Rate Co., of Boston to do a computerized valuation program from the existing real estate property cards. This program will allow the Board to equalize the assessments as mandated by the State Supreme Court. The program is now almost complete with a great deal of field work and record checking having been done to assure correctness of the information in the computer. Acton is the first town in the Commonwealth to enter into such a program and by doing so the Town has saved a considerable sum of money.



Many towns are now following Acton's lead but are paying three or four times as much to implement the same program. The Board feels that Ralph Dodge and his people have done an outstanding job in breaking ground for the betterment of the Town.

The Board of Assessors had a representative member on the newly-formed Conservation Easement Committee. This Committee was formed to explore ways to offer tax relief to owners of larger parcels of land, and in light of the requirement to assess all property at 100% of market value. It will be proposed that if the property owner signs an agreement with the Town to leave the land in its natural state, a tax abatement will be granted, in proportion to the amount of time agreed upon. The Easement Committee will be presenting a program to the Town, with the Board's approval.





## Financial Report

## Town Treasurer &amp; Tax Collector

Daniel J. Breslin, M.B.A.

Section "A" REPORT FOR THE FISCAL YEAR ENDED JUNE 30, 1975Section "B" REPORT FOR THE FISCAL YEAR ENDED JUNE 30, 1976Section "A" - 1975 Fiscal Year

The first year in any constitutional appointed office is usually more difficult for any new incumbent not familiar with the prevailing systems employed by the municipality she or he may join. Such was the case when in May, 1975 Wm. Henry Soar commenced his well earned retirement and I assumed his office of Town Treasurer and Tax Collector. The financial report which by law is required to appear in the annual town report for the fiscal year (which ended on June 30, 1975) was prepared too late for inclusion and only a very limited quantity were distributed at the 1976 Annual Town Meeting. In order to preserve a degree of financial continuity for my term in office it appears best that the 1975 Fiscal report be included in this 1976 Acton Annual Report to satisfy the statutory requirements for that year.

The report was as follows:

**Report for the Fiscal Year Ended June 30, 1975**General Fund Summary:

Cash, as of July 1, 1974

	<u>%</u>	<u>Amount</u>
Demand Deposits	78	\$1,749,658.
Saving Accounts	15	321,941.
Investments	<u>7</u>	<u>150,000.</u>
Available for Operations	100%	\$2,221,599.

Add:

General Fund Receipts (transfers eliminated)	<u>11,147,574.</u>
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Total Available Funds	\$13,369,173.
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Less:

Fiscal Year Disbursements as per Selectmen's Warrants (transfers eliminated)	<u>(11,720,674.)</u>
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Cash - as at June 30, 1975

	<u>%</u>	<u>Amount</u>
Demand Deposits	32	\$ 525,650.
Savings Accounts	1	22,849.
Investments	<u>67</u>	<u>1,100,000.</u>
Total Cash as at June 30, 1975	<u>100%</u>	<u>\$ 1,648,499.</u>

Treasurer's Comment:

At the start of the Fiscal year 22% of available general funds were working for the town. At the close of Fiscal 1975 the Town Treasurer employed 68% of available funds to earn added income.

As a very general rule of thumb, available cash should be maintained to sustain one month of cash requirements.

Depending upon money market conditions, town money is at work either in short term certificates of deposit or in savings institutions at interest. During the 1974-1975 year certificates were more attractive than savings deposits. At this time (April 1976) the opposite is true, and in addition, the cloudy and dangerous financial status of the economy is such that the present Treasurer prefers insured (up to \$100,000. per account) savings accounts. Until such time as the spread widens, the risk is too great for any small advantage other investment may offer. Public funds are a public trust.

As a matter of public interest, the general fund cash (circa \$300,000.) of the town on March 31, 1976 was exceedingly low, due in part because of the time of the year, as well as the failure of the State to disburse the "Cherry Sheet" money.

The \$400,000. transferred from free cash at the May, 1975 Town Meeting has brought us very close to the point of borrowing in anticipation of May, 1976 tax payments. Our accelerated effort to collect overdue tax bills, among other factors has permitted us to avoid borrowing for current needs. The \$10,000. provided in the 1975-1976 town budget for interest expense will not be used and will be available for more productive use.

Your new Town Treasurer and Collector would like to take this opportunity to publicly thank those in the Treasurer-Collector office for their dedicated service to the Town:

Helen Arsenault	- Demand and Warrant Clerk
Margaret Cox	- Principal Clerk - Office of the Collector
Iris McNutt	- Principal Clerk - Office of the Treasurer
Fred Perry	- Deputy Collector and Constable

We are all aware that much improvement in service and methods are very much needed. We are working hard in this direction and we are confident that the continued cooperation given us by other Town Officers and Departments will enable us to achieve what we know the good townspeople of Acton expect and deserve.

The following detail presents more specific data as to the source of receipts which constitute the \$11,147,574. revenue to the town during the 1975 fiscal year, the status of our bonded debt, and the balances of the Town's Trust and Agency Funds, and general comment concerning unpaid taxes and town administration.

TOWN OF ACTON

Receipts For The Fiscal Year Ending June 30, 1975

(By Source - Nearest Dollar)

Local Taxes:

Personal Property & Real Estate	\$ 6,983,092.	
Tax Title Redemption	566.	
Farm Animal Excise	237.	
Forest Products	<u>386.</u>	
		\$ 6,984,281.
<u>From State Local Aid</u>		
Income, Corporate & Sales	\$ 25,987.	
School Aid	<u>1,664,872.</u>	
		<u>1,690,859.</u>
<u>Total Taxes:</u>		\$ 8,675,140.

Licenses & Permits:

Alcoholic Beverages	\$ 17,715.	
Building Department	8,726.	
Fire Department	62.	
Health Department	7,559.	
Police Department	1,790.	
Selectmen	<u>2,195.</u>	
<u>Total Licenses &amp; Permits</u>		38,047.

Grants & Gifts:

Federal Revenue Sharing:		
Entitlements	\$ 195,123.	
Income Earned	<u>10,946.</u>	
<u>Total Revenue Sharing</u>	\$ 206,069.	
Public Law 874 - School	<u>31,288.</u>	
Total Grants From Federal Government		237,357

Grants From State:

Transportation - School	\$ 237,583.
Vocational Education	454.
Building Assistance	112,044.
Disadvantaged	12,454.



Highways	\$ 89,362.	
Conservation	186,917.	
Library Aid	8,253.	
Other	<u>143,726.</u>	
Total Grants From State		790,793.
Grant From County Dog Fund		2,473.
All Other General Revenue		13,063.
Streets & Sidewalk Assessments		1,917.
Motor Vehicle Excise Privilege		768,868.
<u>Departmental Revenue:</u>		
Selectmen	75.	
Collector	2,892.	
Assessors	191.	
Clerk	3,280.	
Public Works	234.	
Planning Board	119.	
Appeals Board	450.	
Sealer, Weights & Measures	433.	
Public Health Nursing	15,973.	
Highway	3,485.	
Veterans Services	1,276.	
School Tuitions	10,682.	
School Rentals	4,436.	
School Lunch Program	127,028.	
Library - Citizens	171.	
Library - Wilde Memorial	6,510.	
Recreation	34,468.	
Rental Property	790.	
Youth Commission	---	
Bicentennial Commission	7,964.	
Conservation Commission	21,493.	
Cemetery - Sale Lots	1,650.	
Cemetery - Care Lots	923.	
Cemetery - Miscellaneous	<u>5,217.</u>	
<u>Total Departmental Revenue</u>		249,740.
<u>Interest Received</u>		
On Deposits	7,864.	
On Taxes	13,979.	
On Investments	30,482.	
On Trust Funds	71,966.	
On Bond Premium	<u>158.</u>	
<u>Total Interest Received</u>		124,449.

Trust Funds:

Perpetual Care	\$ 70,047.	
Other Public Trust	<u>106,450.</u>	
<u>Total Trust</u>		\$ 176.497.
Refunds From Vendors		40,501.

Total General Fund Receipts: (transfers eliminated)	<u><u>\$ 11,147,574.</u></u>
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The source of the revenue which is required to maintain the many functions of town service was derived from three main groups.

In Fiscal 1975 it was as follows:

70% from Local Taxes	\$ 7,755,066.
25% from Federal, State & County Aid	2,726,254.
5% from Town Operations	<u>666,254.</u>
100% Town Revenue .... Fiscal 1975	<u><u>\$ 11,147,574.</u></u>

BONDED TOWN DEBT

The following consolidated schedule reflects the bonded town debt as at June 30, 1975.

All principal and interest payments have been made when due:

Interest Rate and Bond Issue	Original Bonded Amount	Unpaid Principal Balance	Unpaid Interest Payments	Total Bonded Liability
Town & Lower Schools Only				
3.6% Merriam School	\$ 600,000.	\$ 90,000.	\$ 4,860.	\$ 94,860.
3.6 Merriam School	240,000.	30,000.	1,620.	31,620.
3.5 Douglas School	725,000.	385,000.	74,113.	459,113.
4.1 Gates School	1,145,000.	725,000.	190,958.	915,958.
5.7 Cnnant School	1,625,000.	1,285,000.	583,823	1,868,823
5.7 D.P.W. Building	265,000.	125,000.	13,823.	138,823.
4.4 D.P.W. Building	320,000.	255,000.	22,110.	277,100.
6.0 Fiscal Cycle	<u>315,000.</u>	<u>210,000.</u>	<u>18,900</u>	<u>288,900.</u>
Original Bonded Amount	\$ 5,235,000.			
Unpaid Principal Amount		\$ 3,105,000.		
Unpaid Interest Amount			\$ 910,207.	
Town Liability on Bonds				<u><u>\$ 4,015,207.</u></u>

Bonding Authorized for 1975-1976  
 Conservation Land, Sanitary Landfill  
 and Septic Disposal Area  
 Railroad Property Parking Land  
 McCarthy-Towne Renovations &  
 Additions

\$ 407,000.  
 25,000.  
 750,000.

Rate	Term
(5%)	5 Years
(3.15%)	1 Year
(4% partial)	Open

\$1,182,000.

ACTON TRUST FUNDS .... JUNE 30, 1975

Trust Fund Number	Name of Fund (To each Trust Account the word "Fund" should be added)	Restricted Principal Amount	Unexpended Income Amount	Total Fund Amount
T-1	Acton High School Library	\$ 4,000.	\$ 172.	\$ 4,172.
T-2	Acton Firemen's Relief	9,570.	13,885.	23,455.
T-3	George T. Ames Cemetery	465.	219.	684.
T-4	Arlette Appleyard Cemetery	2,000.	714.	2,714.
T-5	Betsy M. Ball Charity	10,095.	17,849.	27,944.
T-6	Cemetery Perpetual Care	144,080.	77,828.	221,908.
T-7	A. B. Conant Family Cemetery	1,000.	596.	1,596.
T-8	1975 Celebration Committee	-----	1,494.	1,494.
T-9	Conservation Commission	-----	95,056.	95,056.
T-10	Dr. Robert I. Davis Cemetery	1,000.	570.	1,570.
T-11	Martha G. Desmond Cemetery	3,000.	638.	3,638.
T-12	Elbridge Jones Robbins Cem.	1,000.	206.	1,206.
T-13	Elbridge J. Robbins Cemetery Lot	1,500.	521.	2,021.
T-14	Capt. Robbins Cemetery Lot	2,500.	1,057.	3,557.
T-15	Ethel R. Robbins, Fred L. Robbins & Ames Mem.	21,210.	8,815.	30,025.
T-16	Elizabeth M. White, Charity	25,000.	11,765.	36,765.
T-17	Georgia E. Whitney Mem. Lib. & Education	15,000.	7,123.	22,123.
T-18	Georgia E. Whitney, Charity	14,074.	520.	14,594.
T-19	Georgia E. Whitney, Cemetery	1,500.	1,154.	2,654.
T-20	Frank C. Hayward, Cemetery	1,000.	1,421.	2,421.
T-21	Hoit & Scott, Cemetery	500.	390.	890.
T-22	Mrs. Harry O'Neil	372.	157.	529.
T-23	Frank R. Knowlton Cemetery	1,000.	621.	1,621.
T-24	Luke Blanchard Cemetery	2,419.	1,089.	3,508.
T-25	Henry S. Raymond Monument Care	700.	1,126.	1,826.
T-26	Henry S. Raymond Cemetery	2,000.	1,810.	3,810.
T-27	Susan Noyes Hosmer Cemetery	102,239.	18,677.	120,916.
T-28	The Varnum Tuttle Memorial	10,000.	10,906.	20,906.



T-29 J. Roland Weatherbee Cemetery	\$ 10,000.	\$ 11,134.	\$ 21,134.
T-30 Wilde Memorial Library & Education	27,985.	9,756.	37,741.
T-31 Sarah Albertie Watson, Cemetery	2,500.	1,703.	4,203.
T-32 West Acton Fireman's Relief	-----	1,989.	1,989.
T-33 Carrie F. Wells, Cemetery	3,000.	2,551.	5,551.
T-34 Jenks Family Cemetery	47,074.	5,570.	52,644.
T-35 Mary E. Smith, Cemetery	2,000.	166.	2,166.
T-36 Ernest Clifton Jones Cemetery	1,000.	44.	1,044.
T-37 Acton Youth Program	21,074.	809.	21,883.
T-38 Acton Historical Society	-----	18,663.	18,663.
T-39 Acton Stabilization	-----	1,762.	1,762.
Restricted Principal Amount	\$ 491,857.		
Unexpended Income Available			
Expenditure		\$ 330,526.	
Total Trust & Special Purpose Funds			\$ 822,383.

ACTON AGENCY FUNDS.....JUNE 30, 1975

Agency Account Number	Original Agency Amount	Interest Income Added	Total Agency Amount
A-100 The Heirs of William Livingstone	\$ 365.	\$ 53.	\$ 418.
A-101 The Heirs of Harriet Davis	2,551.	371.	2,922.
A-102 The Devisees of Evelina White	8,948.	1,302.	10,250.
A-103 The Heirs of Amassa Davies	9,130.	1,329.	10,459.
A-104 Abraham Katz & Ruth G. Katz	57,925.	-----	57,925.
Agency Totals	\$ 78,919.	\$ 3,055.	\$ 81,974.

COMMENT:

The Town of Acton Trust & Agency Funds, which on June 30, 1975 were in the total amount of \$904,357. are maintained in savings account pass-books and savings certificates with but one small exception. Contained in Trust Fund No. 30 Wilde Memorial Library & Education Fund there is a \$1000. Railroad Bond which is worthless and will be written off upon the next state audit. When securities are received into a trust fund, they should be immediately sold to establish a true market value.

Fourteen (14) savings institutions in the greater Boston area hold the trust and agency money for the Town Treasurer.

The three largest custodians as of June 1975 were:

	<u>Circa</u>
Assabet Institution for Savings - Acton	\$ 430,000.
Middlesex Institution for Savings - Acton	320,000.
Cambridge Savings Bank - Cambridge	<u>70,000.</u>
90% of Trust & Agency Money:	<u>\$ 820,000.</u>

Much of this money is tied up in long term savings certificates and cannot be moved without loss of good interest income. As each certificate does mature, diversification will be seriously considered. The Town Treasurer has examined the financial condition of each bank holding town funds and is of the opinion we are adequately protected at this time.

#### TAXES DUE TO THE TOWN OF ACTON

A review of the Town Accountant's Annual Report will indicate the very serious nature of the past due tax account on June 30, 1975.

Substantial publicity has been given to this subject during the 1975-76 Fiscal year and dramatic improvement will be in evidence upon the report for June 30, 1976. Many public thanks must be expressed to my fellow member of the Acton League of Women Voters, Bea Perkins, for the unpaid, volunteer and professional work she did for the Town Collector in organizing the Demand and Warrant procedure to bring into the Town Treasury substantial amounts of overdue tax payments. Her work is now being carried forward by a person being funded by the Federal Government under the C.E.T.A. program.

The annual town budget is predicated upon the full and timely collection of taxes assessed. The methods available to the Collector to receive these taxes are many and some are not pleasant. Every resident of the town does benefit when each pays a fair share.

Motor Vehicle excise taxes appear to present the most problem to Acton residents. If you receive a tax bill which is not proper, sale of the car, traded or junked, etc., immediately contact the Town Assessor for an abatement and follow through until the matter is settled. The Town Collector cannot, by law, make such adjustment and must proceed for collection of all committed tax bills.

TOWN TREASURER & COLLECTOR - CONCLUSION

The finances of the Town of Acton were last reported to the people of this town for the year ended December 31, 1972, at which time the General Fund Cash was reported to be \$761,003. After two and one-half years the General Fund Cash has grown to be \$1,648,499. or an increase during the period of \$887,496. This, to me at least, indicates that something must be right about the people who have served and governed this truly charming and handsome New England colonial town. The Town Selectmen, the Finance Committee, the School Committee, the Town Officers and Department Heads and all of the paid and unpaid town workers are to be complimented.

I did not originally intend to prepare a financial report for the year ended June 30, 1975. The work which my predecessor, Mr. Wm. Henry Soar, did for the larger part of 1975 made the accomplishment possible. The transition from a calendar year to a fiscal year and the simultaneous introduction of double real estate tax payments placed a burden upon him that only a very few can appreciate. This initial report from Henry's replacement is hopefully accurate and complete and represents fairly the financial conditions as they existed on June 30, 1975.

Daniel J. Breslin  
Town Treasurer & Collector  
April 12, 1976





## Report for the Fiscal Year Ended June 30, 1976

### General Fund Summary:

Cash, as at June 30, 1975

32% Demand Deposits	\$	525,650.
1% Demand Deposits at Interest		22,849.
67% Certificates of Deposit		<u>1,100,000.</u>

Total General Fund Cash \$ 1,648,499.

Add:

1976 General Fund Receipts		<u>15,512,744.</u>
(Service transfers eliminated)		

Total Available Funds \$ 17,161,243.

Less:

1976 Disbursements As Per Selectmen's Warrants		<u>(15,108,248.)</u>
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Cash - As At June 30, 1976

30% Demand Deposits	\$	616,087.
70% Demand Deposits At Interest		<u>1,436,908.</u>

Total General Fund Cash \$ 2,052,995.

Money at interest and working for the Town of Acton at Fiscal year end for the past three years was:

- On June 30, 1974 was 22% of available cash.
- On June 30, 1975 was 68% of available cash.
- On June 30, 1976 was 70% of available cash.

It is interesting to note that of the \$616,087. in unproductive demand deposits as at June 30, 1976 that \$461,459. constituted uncollected transit funds received too late in June to utilize for income producing purposes. Most of that amount being State and Federal distributions received upon June 30, 1976. If these funds had been received on July 1, 1976 the money at interest and working for the Town of Acton would have been at 90% of available funds.

Actual tax collections, however, are the true barometer of cash flow on the positive side for any municipality regardless of size or budget. During the calendar year 1975 these amounted to \$7,936,102 and during the calendar year 1976 we collected \$9,122,002. from real estate, personal

property, motor vehicle excise and miscellaneous other taxes and fees. This increase of \$1,185,900., or 15%, more available money is the single most important factor which permitted us to avoid going into the money market to obtain funds in anticipation of tax receipts. We have been able to handle the large cash drains upon us from the Acton-Boxborough Regional High School, the Minuteman Regional Technical High School, the Middlesex County and State Assessments with town generated money.

In the event that the K-11 full regionalization is voted affirmatively by the Boxborough and Acton residents a new balance in cash posture will be established which will alter our short term borrowing stance. Our major difficulty being that the bulk of our tax revenue is received on November 1 and May 1, while the Selectmen's expenditures are fairly constant from July 1st to June 30th. The quantity of free cash available to the treasurer each year largely decides the amount of interim borrowing needed to sustain operations.

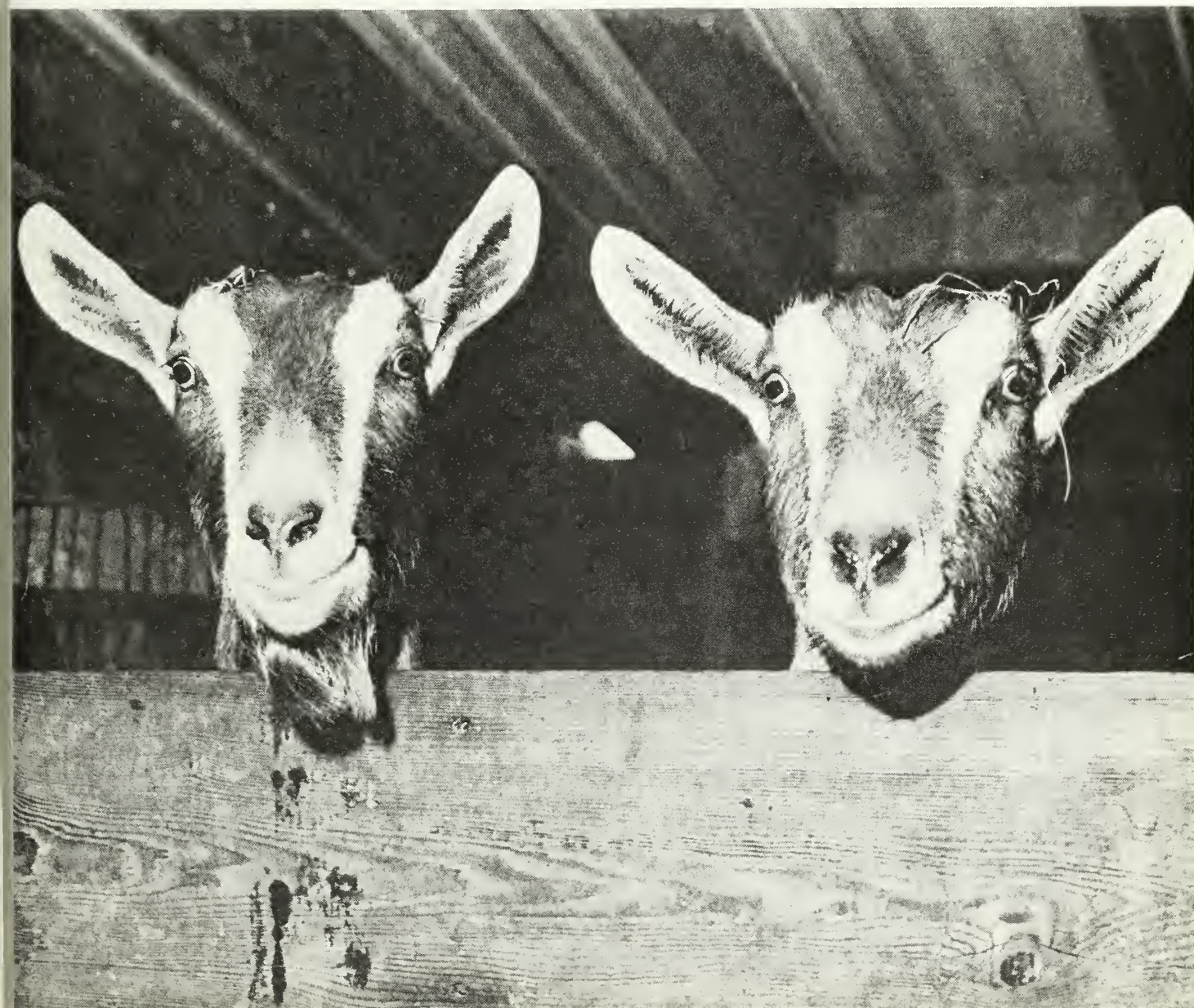
As indicated in our fiscal 1975 report, we abandoned the use of certificates of deposit as a means of general fund investment in favor of higher yielding, more liquid and insured regular savings accounts. In hindsight, which always has 20-20 vision, our financial plan has worked to our best advantage. Rates upon certificates of deposit have dropped below those we did enjoy upon savings accounts. All indications are that this situation will prevail for a while longer but with savings bank rates dropping to a tier just slightly above those available elsewhere.

In the matter of Acton Trust Fund investments it is important to report one significant change of financial posture. The schedule which follows shows that total principal and unexpended income stood at \$855,325. on June 30, 1976. This is a net increase after new principal additions, trust fund income received and authorized trust fund expenditures during the year of \$32,942. Based upon the balance of funds available for investment on June 30, 1975 of \$822,383. income received during the 1976 fiscal year of \$63,356. represents a yield of 7.7%, many (circa-forty) term deposit accounts with a face value of just under \$500,000. with stated interest rates of from 6-3/4% to 7-3/4% with maturities from October 1977 to May 1981. Many, about \$160,000. face value, will mature during the 1977-1978 fiscal year. No one can project what the money market will provide at that time.

During the 1975-1976 fiscal year we established one relatively small (\$27,500.) position in a common stock for the Cemetery Perpetual Care trust fund. To our knowledge this is the first equity venture with Town Trust Funds into common stocks. In June, 1976 we purchased 500 shares of American Telephone (T) at just under \$55. a share upon a secondary distribution (no commission charged), based upon a yield of just under 7%



and with the potential for market appreciation, this legal list blue chip appeared qualified for inclusion in this form of perpetual trust fund. It is probable that the cash dividend may be increased which in turn would increase our yield on cost of acquisition. At this writing (December 1976) we enjoy a book profit of about \$4,000. on this investment. This amount will change upwards and downwards over a period of years and it is not the present intention of your Treasurer to assume a trading position - with Town Trust Funds. We feel that Telephone will follow the course of this nation's economy, and while my short term (1-3 years) attitude is bearish, over the long term every confidence and expectation is optimistic. The basic question and issue for consideration is this. Should we consider common equities as investment vehicles for Trust Funds? We know that they are proper and legal and at times more rewarding than more conventional and conservative avenues available to us and yet the risk factor is always present. Based upon these reflections it would seem prudent not to commit more than 10%, or about \$100,000. to this form of investment media.





## TOWN OF ACTON

## Trust Fund Accounts

As At June 30, 1975 and June 30, 1976

(In Dollars)

Trust Fund Number	Name of Trust Account (to each Trust Account the word "Fund" should be added.)	Principal Amount	Unexpended Balance	Account Total
T-1	Acton High School Library	\$4,000.	\$ 171.	\$ 4,172.
T-2	Acton Firemen's Relief	9,570.	13,885.	23,455.
T-3	George T. Ames Cemetery	465.	219.	684.
T-4	Arlette Appleyard Cemetery	2,000.	714.	2,714.
T-5	Betsey M. Ball-Charity	10,095.	17,849.	27,944.
T-6	Cemetery Perpetual Care	144,080.	77,828.	221,908.
T-7	A.B.Conant Family Cemetery	1,000.	596.	1,596.
T-8	1975 Celebration Committee	---	1,494.	1,494.
T-9	Conservation Commission	---	95,056.	95,056.
T-10	Dr.Robert I. Davis Cemetery	1,000.	570.	1,570.
T-11	Martha G.Desmond Cemetery	3,000.	638.	3,638.
T-12	Elbridge Jones Robbins Cem.	1,000.	206.	1,206.
T-13	Elbridge J.Robbins Cem. Lot	1,500.	521.	2,021.
T-14	Capt.Robbins Cemetery Lot	2,500.	1,057.	3,557.
T-15	E.R.Robbins,Fred L. Robbins & Ames Mem.	21,210.	8,815.	30,025.
T-16	Elizabeth M.White- Charity	25,000.	11,765.	36,765.
T-17	G.E.Whitney Mem.Lib. & Educational	15,000.	7,123.	22,123.
T-18	Georgia E. Whitney-Charity	14,074.	520.	14,594.
T-19	Georgia E. Whitney,Cemetery	1,500.	1,154.	2,654.
T-20	Frank C. Hayward,Cemetery	1,000.	1,421.	2,421.
T-21	Hoit & Scott Cemetery	500.	390.	890.
T-22	Mrs. Harry O'Neil	372.	157.	529.
T-23	Frank R.Knowlton, Cemetery	1,000.	621.	1,621.
T-24	Luke Blanchard, Cemetery	2,419.	1,089.	3,508.
T-25	H.S.Raymond Monument Care	700.	1,126.	1,826.
T-26	Henry S. Raymond, Cemetery	2,000.	1,810.	3,810.
T-27	Susan Noyes Hosmer,Cemetery	102,239.	18,677.	120,916.
T-28	The Varnum Tuttle, Memorial	10,000.	10,806.	20,906.
T-29	J.Roland Weatherbee,Cemetery	10,000.	11,134.	21,134.
T-30	Wilde Mem.Library & Educa.	27,985.	9,756.	37,741.
T-31	Sarah Albertie Watson,Cem.	2,500.	1,703.	4,203.
T-32	West Acton Firemen's Relief	---	1,989.	1,989.
T-33	Carrie F. Wells, Cemetery	3,000.	2,551.	5,551.
T-34	Jenks Family-Charitable,Cem.	47,074.	5,570.	52,644.
T-35	Mary E. Smith, Cemetery	2,000.	166.	2,166.
T-36	Ernest C.Jones,Cemetery	1,000.	44.	1,044.
T-37	Acton Youth Program	21,074.	809.	21,883.
T-38	Acton Historical Society	---	18,663.	18,663.
T-39	Acton Stabilization	---	1,762.	1,762.
T-40	James E. Kinsley	---	---	---
TOTALS		\$491,857.	\$330,526.	\$822,383.

Principal Changes + (-)	Income Received Amount	Authorized Expenditure (Amount)	Principal Amount	June 30, 1976 Unexpended Balance	Account Total
\$ ---	\$ 353.	\$ (101.)	\$ 4,000.	\$ 424.	\$ 4,424.
---	1,477.	---	9,570.	15,362.	24,932.
---	38.	---	465.	257.	722.
---	216.	( 68.)	2,000.	852.	2,862.
---	2,064.	---	10,095.	19,913.	30,008.
11,880.	16,651.	(7,525.)	155,960.	86,954.	242,914.
---	120.	---	1,000.	716.	1,716.
---	4,695.	(5,231.)	---	958.	958.
---	5,151.	(13,327.)	---	86,880.	86,880.
---	94.	---	1,000.	664.	1,664.
---	295.	(139.)	3,000.	794.	3,794.
---	98.	---	1,000.	304.	1,304.
---	162.	( 10.)	1,500.	673.	2,173.
---	276.	---	2,500.	1,333.	3,833.
---	2,349.	(170.)	21,210.	10,994.	32,204.
---	2,847.	(1,197.)	25,000.	13,415.	38,415.
---	1,740.	(1,636.)	15,000.	7,227.	22,227.
---	1,169.	( 450.)	14,074.	1,239.	15,313.
---	164.	( 136.)	1,500.	1,182.	2,682.
---	169.	---	1,000.	1,590.	2,590.
---	53.	---	500.	443.	943.
---	30.	---	372.	187.	559.
---	114.	( 106.)	1,000.	629.	1,629.
---	202.	---	2,419.	1,291.	3,710.
---	100.	---	700.	1,226.	1,926.
---	213.	( 182.)	2,000.	1,841.	3,841.
---	8,843.	(8,000.)	102,239.	19,520.	121,759.
---	1,500.	---	10,000.	12,406.	22,406.
---	1,554.	( 909.)	10,000.	11,779.	21,779.
---	2,528.	(1,011.)	27,985.	11,273.	39,258.
----	251.	( 124.)	2,500.	1,830.	4,330.
---	150.	---	---	2,139.	2,139.
---	393.	( 17.)	3,000.	2,927.	5,927.
---	4,004.	(1,140.)	47,074.	8,434.	55,508.
---	164.	( 21.)	2,000.	309.	2,309.
---	78.	---	1,000.	122.	1,122.
---	1,691.	---	21,074.	2,500.	23,574.
---	1,292.	---	---	19,955.	19,955.
---	32.	(1,794.)	---	---	---
1,000.	36.	---	1,000.	36.	1,036.
<hr/>					
\$12,880.	\$63,356.	(\$43,294.)	504,737.	\$350,588.	\$855,325.



Bonded Debt:

During fiscal 1976 and the first half of the 1977 fiscal year all town and school departments contributed a wealth of valuable input to the preparation of an enlarged official financial statement necessary to the sale of the \$750,000. McCarthy-Towne School Bonds and the \$118,000. Land Acquisition Bonds voted by Acton residents at town meeting. Because of the solid financial picture of Acton which this amplified report displayed we not only maintained a strong "AA" Moody's Financial Rating but were able to sell our bonds at a 4.20% stated rate of interest. The liaison work in the preparation of this official statement was done by the capable personnel of the Local Government Advisory Service Department of the First National Bank of Boston without whose help results may not have been as satisfactory. So very many people contributed time, energy and effort to this project that to single out any would fail to extend appreciation to all. We are including the entire official financial statement in this year's annual town report (by photo-offset process). Since, it clearly transcends all direct and indirect phases of your town government and furnishes many valuable items of information in one source document which all residents should have available to them.





**TOWN OF ACTON**  
**MASSACHUSETTS**

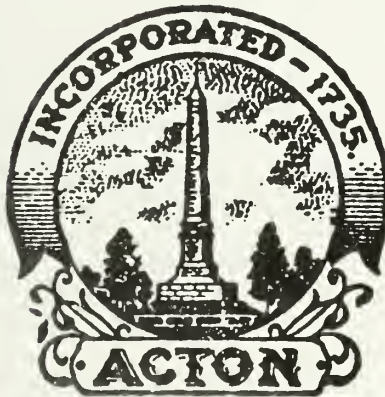
*Notice of Sale*  
and  
*Official Statement*

**\$868,000**

**GENERAL OBLIGATION BONDS**

**DATED: DECEMBER 1, 1976**

**1 — 10 YEARS**



**SALE DATE: WEDNESDAY, DECEMBER 1, 1976**

**11:00 A.M. (E.S.T.)**

**November 15, 1976**

# ACTON MASSACHUSETTS

## Table of Contents

	<i>Page</i>		<i>Page</i>
Notice of Sale . . . . .	3	Property Taxation:	
The Bonds and Use of Proceeds . . . . .	4	Summary . . . . .	11-12
Source of Payment and Remedies . . . . .	5	Assessed Valuations . . . . .	12
Litigation . . . . .	5	Property Tax Collection Report . . . . .	13
Debt Information:		Ten Largest Taxpayers . . . . .	14
Summary . . . . .	6	Motor Vehicle Excise and Valuations . . . . .	14
Authorized Unissued Debt . . . . .	6	Financial Statements:	
Prospective Financing . . . . .	6	Summary . . . . .	15
Indebtedness — November 1, 1976 . . . . .	7	Free Cash . . . . .	15
Debt — Five Year Period . . . . .	8	Comparative Balance Sheet . . . . .	16-17
Bond Maturities . . . . .	9	Statement of Receipts and Expenditures . . . . .	18
Overlapping Debt . . . . .	10	Water Supply District of Acton . . . . .	19
Retirement Plan . . . . .	10	General Information and Economy . . . . .	20-22
		Map, Middlesex County . . . . .	23

## CERTIFICATE CONCERNING OFFICIAL STATEMENT

The information contained herein has been prepared from records of the Town of Acton and from various other public documents and sources and is believed to be accurate as of the date hereof.

The information and expressions of opinion herein are subject to change without notice and neither the delivery of this Official Statement nor any sale of the bonds described herein shall, under any circumstances, create any implication that there has been no change in the affairs of the town since the date hereof.

To the best of the knowledge and belief of the Town Treasurer and the Town Accountant, this Official Statement does not contain any untrue statement of a material fact and does not omit to state a material fact necessary to make the statements herein, in the light of the circumstances under which they were made, not misleading. If requested by the winning bidder, a certificate to this effect will be signed and furnished at the closing.

Bond Counsel are not passing upon and do not assume any responsibility for the accuracy or adequacy of the statements made in this Official Statement (other than matters expressly set forth as the opinion of Bond Counsel) and make no representation that they have independently verified the same.

# Notice of Sale

The Town of ACTON, MASSACHUSETTS will receive sealed proposals until 11:00 A.M. (Eastern Standard Time), Wednesday, December 1, 1976, for the purchase of the following coupon bonds dated December 1, 1976:

**\$750,000 SCHOOL PROJECT LOAN**, Act of 1948, payable \$90,000 December 1, 1977, \$80,000 December 1, 1978/1980 inclusive, and \$70,000 December 1, 1981/1986 inclusive.

**\$118,000 LAND ACQUISITION BONDS** payable \$28,000 December 1, 1977, \$20,000 December 1, 1978/1980 inclusive, and \$5,000 December 1, 1981/1986 inclusive.

Bidders are to name one rate of interest in a multiple of 1/8 or 1/20 of 1%, and must bid for all of the bonds offered for sale. The award will be based on the lowest interest rate, and if two or more bidders name the same lowest rate, the award will be made to such of those bidders offering the highest premium.

The bonds will be non-callable and will be issued in bearer form in the denomination of \$5,000 each (with the exception of 3 bonds at \$1,000 each maturing December 1, 1977), with a single coupon attached for each installment of interest thereon. Interest will be payable semiannually June 1 and December 1, beginning June 1, 1977. Both principal and interest will be payable at The First National Bank of Boston, in Boston, Massachusetts. There will be no provision for registration.

The bonds will be authenticated by The First National Bank of Boston, and their legality approved by Palmer & Dodge, of Boston, Massachusetts, a copy of whose opinion will be furnished the purchaser without cost. A copy of the favorable legal opinion (with the exception of its date) will be printed on the back of each bond. The opinion will state in part that, under existing statutes, the bonds are exempt from local property taxes in Massachusetts, and the interest thereon is exempt from Massachusetts personal income and federal income taxes. As authenticating agent, The First National Bank of Boston will keep the original opinion and copies of the supporting documents at its Head Office, 100 Federal Street, Boston, Massachusetts, where they may be examined.

In the opinion of Bond Counsel, the bonds will be valid general obligations of the Town of Acton, Massachusetts, and all taxable property in the town will be subject to the levy of unlimited ad valorem taxes to pay both principal and interest. At the time of delivery, the purchaser will be furnished with a certificate stating that no litigation is pending or, to the knowledge of the signers thereof, threatened affecting the validity of the bonds or the power of the town to levy and collect taxes to pay them.

Proposals must be sealed and addressed to Mr. Daniel J. Breslin, Treasurer, Town of Acton, Massachusetts, c/o The First National Bank of Boston, Local Government Advisory Service, 100 Federal Street, 8th Floor, Boston, Massachusetts, and marked "Proposal for Bonds". A bid form is enclosed for the convenience of bidders. Bids made by sealed and delivered telegram will be accepted. **TELEPHONE BIDS WILL NOT BE ACCEPTED.** Bids must be unconditional except as to the receipt of the favorable legal opinion mentioned above.

The bonds will be delivered to the purchaser on or about Tuesday, December 28, 1976, at The First National Bank of Boston, 100 Federal Street, Boston, Massachusetts, or at the Chemical Bank, 55 Water Street, New York, New York. Additional information concerning the Town of Acton and these bonds is contained in the Official Statement dated November 15, 1976, to which prospective bidders are directed. The Official Statement is provided for informational purposes only.

Copies of the Official Statement and a suggested form of proposal for the bonds may be obtained from The First National Bank of Boston, Local Government Advisory Service, 100 Federal Street, 8th Floor, Boston, Massachusetts 02110 (Telephone 617/434-4872). Following the award of the bonds in accordance herewith, a reasonable number of copies of the Official Statement will be available from The First National Bank of Boston upon request of the successful bidder or bidders.

It is anticipated that CUSIP identification numbers will be printed on said bonds, but neither the failure to print such number on any bond, nor any error with respect thereto, shall constitute cause for a failure or refusal by the purchaser thereof to accept delivery of and pay for said bonds. All expenses in relation to the printing of CUSIP numbers on said bonds shall be paid for by the issuer, provided, however, that the issuer assumes no responsibility for any CUSIP Service Bureau charge or other charge that may be imposed for the assignment of such numbers.

No bid for less than par and accrued interest to date of delivery will be considered, and the right is reserved to reject any or all proposals.

Daniel J. Breslin, *Town Treasurer*

November 15, 1976



# Official Statement

## of the TOWN OF ACTON MASSACHUSETTS

Relating To

\$868,000

### GENERAL OBLIGATION BONDS

The purpose of this Official Statement is to furnish certain information about the Town of Acton and the \$868,000 principal amount of general obligation bonds described herein.

### THE BONDS

The bonds will be dated December 1, 1976, and will mature annually, without option of prior redemption, as follows:

\$118,000 December 1, 1977, \$100,000 December 1, 1978/1980 inclusive, and \$75,000 December 1, 1981/1986, inclusive.

The bonds will be issued in coupon form payable to bearer in the denomination of \$5,000 (with the exception of 3 bonds at \$1,000 each maturing December 1, 1977) and will bear interest at such rate that is determined upon their sale in accordance with the Notice of Sale dated November 15, 1976. Interest on the bonds will be payable on June 1, 1977, and semiannually thereafter on June 1 and December 1 of each year, up to and including December 1, 1986. Principal and interest will be payable at The First National Bank of Boston, in Boston, Massachusetts. Coupon bonds may not be exchanged for registered bonds.

### USE OF PROCEEDS

Proceeds from the sale of this issue will be used to repay an equivalent amount of bond anticipation notes which have funded the following projects:

Constructing, originally equipping and furnishing additions to the McCarthy-Towne Elementary School .....	\$278,000
Reconstructing, remodeling and making extraordinary repairs to the McCarthy-Towne Elementary School .....	\$472,000
Purchasing land for conservation purposes .....	\$118,000

The land purchase is part of an active conservation program in Acton and is the initial step in the creation of "Acton Center Park". (See page 20.) After the present issue, \$60,000 will remain authorized for an additional land purchase to complete the project. Acton has made application for State Aid (up to 50% of approved value) under the "Self Help Program" through the Conservation Services Division of The Commonwealth of Massachusetts. Final approval has not been received.

The school reconstruction and addition projects are running on schedule at the present time and no additional costs are foreseen. It is expected, subject to annual appropriation by the State Legislature, that State School Building Assistance will be received over the life of the school bonds. This project has been approved for such assistance as follows:

<i>Estimated Project Cost (including estimated interest on bonds)</i>	<i>Estimated Grant Rate</i>	<i>Estimated Grant</i>
\$1,016,875	50%	\$508,437.50

## SOURCE OF PAYMENT AND REMEDIES

The bonds are general obligations of the Town of Acton and their payment is not limited to a particular fund or revenue source. The Massachusetts statutes direct the municipal assessors to include annually in the tax levy for the next fiscal year "all debt and interest charges matured and maturing during the next fiscal year and not otherwise provided for and all amounts necessary to satisfy final judgments". (No provision is made, however, for a lien on any portion of the tax levy to secure bonds or notes, or judgments thereon, in priority to other claims.) In the opinion of Bond Counsel, the town is subject to suit on the bonds and courts of competent jurisdiction have power in appropriate proceedings to order payment of a judgment on the bonds from available funds or, in the absence of available funds, to order the inclusion of the required amount in the next annual tax levy. In exercising their discretion as to whether to enter such an order, the courts could take into account all relevant factors including the current operating needs of the town and the availability and adequacy of other remedies. The Massachusetts Supreme Judicial Court has stated in the past that a judgment against a municipality can be enforced by the taking and sale of the property of any inhabitant. However, there has been no judicial determination as to whether this remedy is constitutional under current due process and equal protection standards.

The bonds being issued are not guaranteed by The Commonwealth of Massachusetts or any other entity.

Massachusetts statutes also provide that certain water and sewer receipts may be used only for water and sewer purposes respectively and, accordingly, moneys derived from these sources may be unavailable to pay bonds and notes issued for other purposes.

Water and sewer bond payments would not be included in the tax levy to the extent expected to be paid from non-tax revenues. Amounts borrowed temporarily in anticipation of bonds, grants or current revenues would be similarly excluded because they would normally be expected to be paid from the anticipated bond proceeds, grants or revenues.

State distributions may in some circumstances be unavailable to pay general obligation bonds or notes of the town in that the State Treasurer is empowered to deduct from such distributions any sums due and payable by the town to the Commonwealth.

The town estimates that of the school debt to be outstanding immediately after this issue, approximately \$1,713,451 will be repaid from state aid for school projects heretofore approved. Such state aid payments are made pursuant to Chapter 645 of the Acts of 1948, as amended, and are subject to annual appropriation by the State Legislature. Under this statute, the Commonwealth agrees to provide reimbursements, applicable to principal and interest, at a fixed rate payable in equal annual installments over the life of each issue. The availability of these aid payments by the Commonwealth to the town may be affected by a number of factors, such as the ability of the Legislature to change the reimbursement rate, willingness of the Legislature to appropriate funds for such payments, and the ability of the State Treasurer to deduct from these and other payments any sums due and payable by the town to the Commonwealth. Over the past eighteen-month period, the Commonwealth has encountered financial difficulties; however, no community has received less state school construction aid than anticipated as a result of these difficulties.

Enforcement of a claim for payment of principal of or interest on bonds or notes would also be subject to the applicable provisions of Federal bankruptcy laws and to the provisions of statutes, if any, hereafter enacted by the Congress or the State Legislature extending the time for payment or imposing other constraints upon enforcement insofar as the same may be constitutionally applied.

## LITIGATION

There are various suits and claims pending against the Town of Acton, none of which, individually or in the aggregate, is believed to be material.

# *Debt Information*

Bonds and notes are generally authorized on behalf of the town by a two-thirds vote of the town meeting. Borrowings for certain purposes require state administrative approval. Temporary loans in anticipation of current revenues and certain state and county reimbursements are generally authorized by majority vote, but provision is made for temporary loans in anticipation of federal grants and for other purposes in certain circumstances without town meeting authorization.

The general debt limit of the town consists of a normal debt limit and a double debt limit. The normal debt limit is 5% of the valuation of taxable property as last equalized by the State Department of Corporations and Taxation. The present debt limit is \$11,280,000. The town can authorize debt up to twice this amount (the double debt limit) with the approval of the State Emergency Finance Board.

There are many categories of debt which are exempt from and do not count against either the normal debt limit or the double debt limit. Among others, these exempt categories include temporary loans in anticipation of current revenues, temporary loans in anticipation of reimbursements or other grants, certain school bonds and sewer bonds, and, subject to special debt limits, bonds for water, electric and urban renewal purposes.

The general debt limit applies at the time debt is authorized. As of November 1, 1976, the additional debt which could be authorized within the normal 5% was \$10,429,904. The additional debt (including the foregoing amount) which could be authorized within the double debt limit was \$21,709,904.

## **AUTHORIZED UNISSUED DEBT**

Not including the present issue, the Town of Acton has \$221,000 authorized but unissued Land Acquisition Bonds. Of this amount, \$60,000 is for additional land for Acton Center Park, and the balance of \$161,000 is for other conservation land in the town. It is not expected that these bonds will be issued in the near future. The town also has \$1,096 Land Acquisition Bonds authorized which it never expects to issue.

## **PROSPECTIVE FINANCING**

The Conservation Commission in Acton has formulated a "Master Plan" for conservation of land in the town. The Commission is considering additional financing to complete the plan which may involve the town's authorizing additional debt for the acquisition of land. However it is not known at this time the amount that would be required to finance these acquisitions.



## INDEBTEDNESS (1)

Acton's indebtedness as of November 1, 1976, was as follows:

	<i>Outstanding as of 11/1/76</i>	<i>Authorized but unissued as of 11/1/76 (2)</i>	<i>Outstanding after sale of present issues (2)</i>	<i>Authorized but unissued after sale of present issues</i>
<b>GENERAL OBLIGATION BONDS:</b>				
School (3) .....	\$2,080,000	—	\$2,830,000	—
Land .....	315,000	\$222,096	433,000	\$222,096
General .....	290,000	—	290,000	—
<b>SUBTOTAL .....</b>	<b>\$2,685,000</b>	<b>\$222,096</b>	<b>\$3,553,000</b>	<b>\$222,096</b>
<b>TEMPORARY LOANS IN ANTICIPATION OF:</b>				
Current Revenue (4) .....	\$ 25,000	—	—	—
Bonds:				
School (5) .....	750,000	—	—	—
Land (5) .....	118,000	—	—	—
<b>TOTAL .....</b>	<b>\$3,578,000</b>	<b>\$222,096</b>	<b>\$3,553,000</b>	<b>\$222,096</b>

(1) Excludes overlapping debt (see page 10) and unfunded pension liability (see page 10).

(2) "Authorized but unissued bonds" do not include amounts represented by outstanding bond anticipation notes. "Outstanding after sale of present issues" does not include bond anticipation notes funded by these issues.

(3) Of the total school debt (principal and interest) to be outstanding immediately after this issue, it is expected that \$1,713,451.59 will be repaid from state aid for school projects heretofore approved. Such state aid payments are made pursuant to Chapter 645 of the Acts of 1948, as amended, and are subject to annual appropriation by the State Legislature. Under this statute, the Commonwealth agrees to provide reimbursements, applicable to principal and interest, at a fixed rate payable in equal annual installments over the life of each issue. The availability of these aid payments by the Commonwealth to the town may be affected by a number of factors, such as the ability of the Legislature to change the reimbursement rate, willingness of the Legislature to appropriate funds for such payments, and the ability of the State Treasurer to deduct from these and other payments any sums due and payable by the town to the Commonwealth. Over the past eighteen-month period, the Commonwealth has encountered financial difficulties; however, no community has received less state school construction aid than anticipated as a result of these difficulties.

(4) Maturing November 19, 1976. (See footnote (1), page 8.)

(5) Maturing December 31, 1976; to be paid from proceeds of these issues.

## DEBT — FIVE YEAR PERIOD

The total outstanding indebtedness of Acton at the end of each of the last five fiscal years, excluding overlapping debt and unfunded pension liability, was as follows:

### GENERAL OBLIGATION

	6/30/76	6/30/75	6/30/74	12/31/72	12/31/71
<b>BONDS:</b>					
General .....	\$ 385,000	\$ 590,000	\$ 695,000	\$ 245,000	\$ 305,000
School .....	2,295,000	2,515,000	2,515,000	2,955,000	3,185,000
Land .....	407,000	—	—	—	—
<b>SUBTOTAL ....</b>	<b>\$3,087,000</b>	<b>\$3,105,000</b>	<b>\$3,210,000</b>	<b>\$3,200,000</b>	<b>\$3,490,000</b>

### TEMPORARY LOANS IN

#### ANTICIPATION OF:

Current Revenue .....	\$ 25,000 (1)	—	—	—	—
Bonds .....	650,000 (2)	—	\$ 315,000	—	—
<b>TOTAL .....</b>	<b>\$3,762,000</b>	<b>\$3,105,000</b>	<b>\$3,525,000</b>	<b>\$3,200,000</b>	<b>\$3,490,000</b>

The following additional information is furnished as of the end of each of the last five fiscal years with respect to outstanding general obligation bonds and notes (not including overlapping debt), other than temporary loans in anticipation of current revenue:

	6/30/76	6/30/75	6/30/74	12/31/72	12/31/71
Amount .....	\$3,737,000	\$3,105,000	\$3,525,000	\$3,200,000	\$3,490,000
Per Capita (3) .....	\$245.71	\$204.16	\$238.66	\$216.66	\$236.29
Percent of					
Assessed Valuation (4) ....	2.66%	2.34%	2.65%	2.84%	3.33%
Percent of Equalized					
Valuation (5) .....	1.22%	1.38%	1.56%	2.56%	2.79%
Amount per Capita Debt as a					
Percent of Personal Income					
Per Capita (6) .....	4.90%	4.07%	4.76%	4.32%	5.64%

- (1) Maturing November 19, 1976. Acton purchased land in 1975 and borrowed \$25,000 to finance the purchase. The loan will be paid from general revenue funds of the town.
- (2) Maturing December 31, 1976; to be paid from proceeds of this issue (school).
- (3) Population for 6/30/74, 12/31/72, and 12/31/71 is based on the 1970 United States Census: 14,770. Population for 6/30/76 and 6/30/75 is based on the 1975 State Census: 15,209.
- (4) The assessed valuation used here is the assessed valuation used in the levy for the fiscal year ending on the date indicated. (see page 12.).
- (5) The equalized valuations used here are as follows: for 6/30/76, that proposed to be effective as of 1/1/76; for 6/30/75 and 6/30/74, that prepared as of 1/1/74; for 12/31/72 and 12/31/71, that prepared as of 1/1/72. Source: State Department of Corporations and Taxation.
- (6) The personal income per capita used for 12/31/71 is \$4,192 (1969) and is taken from the 1970 United States Census. The personal income per capita used for the other years is \$5,014 (1972 estimated) and is taken from an interim report of the United States Bureau of the Census.

# OUTSTANDING BOND MATURITIES (PRINCIPAL AND INTEREST)

AS OF NOVEMBER 1, 1976

Fiscal Year Ending June 30	School (1)		Land		General		Total		Current Offering Principal (1)	Total Bonded Debt (including present issues) Principal
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest		
1977	\$ —	\$ 50,555.00	\$ —	\$ 7,875.00	\$105,000	\$10,760.00	\$ 105,000	\$ 69,190.00	\$ —	\$ 105,000
1978	210,000	96,370.00	90,000	13,500.00	95,000	6,635.00	395,000	116,505.00	118,000	513,000
1979	170,000	87,610.00	75,000	9,375.00	90,000	2,175.00	335,000	99,160.00	100,000	435,000
1980	170,000	79,570.00	75,000	5,625.00			245,000	85,195.00	100,000	345,000
1981	170,000	71,530.00	75,000	1,875.00			245,000	73,405.00	100,000	345,000
1982	170,000	63,490.00					170,000	63,490.00	75,000	245,000
1983	170,000	55,450.00					170,000	55,450.00	75,000	245,000
1984	170,000	47,410.00					170,000	47,410.00	75,000	245,000
1985	170,000	39,370.00					170,000	39,370.00	75,000	245,000
1986	170,000	31,330.00					170,000	31,330.00	75,000	245,000
1987	135,000	23,902.50					135,000	23,902.50	75,000	210,000
1988	135,000	17,087.50					135,000	17,087.50	75,000	135,000
1989	80,000	11,400.00					80,000	11,400.00		80,000
1990	80,000	6,840.00					80,000	6,840.00		80,000
1991	80,000	2,280.00					80,000	2,280.00		80,000
TOTALS	\$2,080,000	\$684,195.00	\$315,000	\$38,250.00	\$290,000	\$19,570.00	\$2,685,000	\$742,015.00	\$868,000	\$3,553,000

Including the present issues, 49.06% of Acton's Total Bonded Debt will mature by June 30, 1981, and 83.54% by June 30, 1986.

(1) Of the total school debt (principal and interest) outstanding immediately after this issue, it is expected that \$1,713,451.59 will be repaid from state aid for school projects heretofore approved. Such state aid payments are made pursuant to Chapter 645 of the Acts of 1948, as amended, and are subject to annual appropriation by the State Legislature. Under this statute, the Commonwealth agrees to provide reimbursements, applicable to principal and interest, at a fixed rate payable in equal annual installments over the life of each issue. The availability of these aid payments by the Commonwealth to the town may be affected by a number of factors, such as the ability of the Legislature to change the reimbursement rate, willingness of the Legislature to appropriate funds for such payments, and the ability of the State Treasurer to deduct from these and other payments any sums due and payable by the town to the Commonwealth. Over the past eighteen-month period, the Commonwealth has encountered financial difficulties; however, no community has received less state school construction aid than anticipated as a result of these difficulties.



## OVERLAPPING DEBT

	<i>Outstanding Bonded Debt As of 9/1/76</i>	<i>Acton's Share of This Debt</i>	<i>Acton's Overlapping Bonded Debt</i>	<i>Acton's Fiscal 1976 Dollar Assessment (1)</i>
Middlesex County (2) . . . . .	\$33,050,000	1.563%	\$ 516,704	\$ 379,550
Acton-Boxborough Regional School District (3) . . . . .	3,655,000	95.000%	3,472,250	1,256,167
Minuteman Regional Vocational Technical School District (4) . . . .	9,100,000	9.859%	897,169	269,788

- (1) Each assessment includes debt service and operating expenses.
- (2) Shares of debt service vary from year to year according to valuations of taxable property as last equalized by the State Department of Corporations and Taxation. The county has no authorized but unissued debt nor any proposed capital expenditures for the near future. Source: Office of the Treasurer, Middlesex County.
- (3) Acton and the town of Boxborough are the only members of the District. Of the total bonded debt outstanding, the district expects that it will receive \$2,778,574 (applicable to principal and interest) in State School Building Assistance. Such state aid payments are subject to annual appropriation by the State Legislature. The district has no authorized unissued debt, nor any proposed capital expenditures for the near future. Source: Acton-Boxborough Regional School District.
- (4) Acton, together with the towns of Arlington, Belmont, Boxborough, Carlisle, Concord, Lexington, Lincoln, Stow, Sudbury, Wayland and Weston, is a member of the Minuteman Regional Vocational Technical School District. Assessments to the member communities are based on enrollment. Of the total bonded debt outstanding, the district expects that it will receive \$7,721,000 in State School Building Assistance. Such state aid payments are subject to annual appropriation by the State Legislature. The district has \$850,000 authorized unissued debt, but it does not anticipate issuing this debt. There are no plans to authorize any additional debt in the near future. Source: Minuteman Regional Vocational Technical School District.

## RETIREMENT PLAN

Acton has a contributory retirement system that is partially funded by employee contributions. The town meets its share of the cost on a pay-as-you-go basis by contributing annually the amount determined by the State Division of Insurance. Such amount is a legal obligation of the town and is required to be included in its annual tax levy. The retirement system covers substantially all municipal employees except school teachers, whose pensions are paid by the Commonwealth. The annual contributions of the town to the retirement system for the last five fiscal years and for the current fiscal year were and are as follows:

<i>Fiscal Year Ending</i>	<i>Amount</i>
December 31, 1971 . . . . .	\$ 50,538
December 31, 1972 . . . . .	62,124
*June 30, 1974 . . . . .	104,968
June 30, 1975 . . . . .	94,033
June 30, 1976 . . . . .	124,130
June 30, 1977 . . . . .	170,605

\*18-month fiscal year.

The foregoing data do not include the retirement system costs or liabilities of any larger entity, such as Middlesex County, of which Acton is a constituent part and for which it is assessed a share of expenses.

No actuarial estimate of unfunded liability is available as of any date within or since the last five fiscal years.

## PROPERTY TAXATION

The principal tax of the Town of Acton is the tax on real and personal property. The amount to be levied in each year is the amount appropriated or required by law to be raised for municipal expenditures less estimated receipts from other sources and less appropriations voted from available funds. The estimated receipts for a fiscal year from other sources may not exceed the actual receipts during the preceding calendar year from the same sources unless approved by the State Tax Commission. Excepting special funds the use of which is otherwise provided for by law, the deduction for appropriations voted from available funds for a fiscal year cannot exceed the certified "free cash" (see page 15) as of the beginning of the prior fiscal year plus certain collections on account of prior years' taxes after that date. Among the sums required by law to be included in the tax levy are debt and interest charges not otherwise provided for, amounts necessary to pay final judgments and, as described below, abatements of prior years' taxes in excess of applicable overlays.

A single tax rate applies for each fiscal year (July 1 – June 30) to the assessed value of the taxable real and personal property. The assessed value is required by Massachusetts law to be based on 100% of fair cash value. Legislation was enacted in 1975 to provide that, subject to limited state review, assessors may determine fair cash value by one or a combination of accepted methods, including a comparison of sales prices, capitalization of income, and replacement cost less depreciation. (The constitutionality of this statute has not been judicially determined.) The assessors of the Town of Acton use all three of these accepted methods. It is estimated that assessed values are approximately 47% of fair market values. In 1966, assessed values in Acton were 100% of fair market values, and, in accordance with the legislation mentioned above, the town intends to effect another revaluation of all its taxable property. There is no planned completion date available. The Massachusetts State Tax Commission recommends the use of a "mapping program" as an initial step in revaluation. Acton has had such a program since 1966 and it is updated yearly. The town assessors have 49 maps, each of which is subdivided into individual parcels which are numbered for identification. (Each map contains anywhere from 1 to 150 parcels.) Also, the assessors have measured and listed each property and maintain property record cards, each of which contains a description of the land, a diagram of improvements, if any, on the building, and the amount of square footage on the first floor of the building.

There are in fact substantial discrepancies between fair cash values and assessed valuations within municipalities in Massachusetts and relative discrepancies as between municipalities. In order to determine appropriate relative values for the purposes of certain distributions to and assessments upon cities and towns, the State Tax Commission biennially makes its own redetermination of the fair cash value of the taxable property in each municipality. This is known as the "equalized value". (The question of whether the Commission meets constitutional standards in its equalization process is in litigation.) Although the ratio of Acton's total assessed valuation to its equalized value is known, the town does not maintain records showing by category of property the ratio of assessed valuations to the true value. In some cities and towns, litigation concerning disproportionate valuations has led to court-ordered revaluations and, in some instances, to delayed tax bills. There is no such tax litigation currently pending in Acton.

The taxes for each fiscal year are due in two installments on November 1 and May 1. The town changed its accounting from a calendar-year basis to a fiscal-year basis in 1973, and until that time the taxes were due in one installment on November 1. Interest accrues on delinquent taxes at the rate of 8 per cent per annum retroactive to one month before the due date. Real property (land and buildings) is subject to a lien for the taxes assessed upon it, subject to any paramount federal lien and subject to bankruptcy and insolvency laws. If the property has been transferred, an unenforced lien expires on the second October 1 after the fiscal year; otherwise an unenforced lien expires upon a later transfer of the property. Provision is made, however, for continuation where the lien could not be enforced because of a legal impediment. The persons against whom real or personal property taxes are assessed are personally liable therefor, subject to bankruptcy and insolvency laws. In the case of real property, this personal liability is effectively extinguished by sale or taking of the property as described below and the personal liability is not ordinarily utilized for collecting purposes. Massachusetts law permits a municipality either to sell by public sale (at which the municipality may become the purchaser) or to take real property for nonpayment of taxes thereon. In either case the property owner can redeem the property by paying the unpaid taxes, with interest and other charges, but if the right of redemption is not exercised within six months (which may be extended an additional year in the case of certain installment payments), it can be foreclosed by petition to the land court. Upon such foreclosure, a tax title purchased or taken by the municipality becomes a "tax possession" and may be held and disposed of like any land held for municipal purposes.

## PROPERTY TAXATION (Continued)

Acton is authorized by law to increase each tax levy by up to 5% (or a larger amount approved by the State Tax Commission) for an "overlay" to provide for tax abatements. If abatements are granted in excess of the applicable overlay, the excess is added to the next tax levy. The overlay for the year ending June 30, 1976 was 1.66%.

Abatements are ordinarily granted where exempt real or personal property has been assessed or where taxable real or personal property has been overvalued or disproportionately valued. The assessors may also abate uncollectible personal property taxes. Uncollectible real property taxes are ordinarily not written off until they become municipal tax titles (either by purchase at public sale or by taking), at which time the tax is written off in full by reserving the amount of the tax and charging surplus.

### TRENDS IN ASSESSED VAULTATIONS

<i>Fiscal Year Ending</i>	<i>Assessed Valuation Real Property</i>	<i>Assessed Valuation Personal Property</i>	<i>Total Assessed Valuation (1)</i>	<i>State Equalized Valuation (2)</i>	<i>Ratio of Total Assessed Valuation to Equalized Valuation</i>
June 30, 1977 . . . . .	\$138,622,340	\$5,776,600	\$144,398,940	\$306,900,000	47.05%
June 30, 1976 . . . . .	134,716,300	5,705,470	140,421,770	306,900,000	45.75%
June 30, 1975 . . . . .	127,657,415	5,317,800	132,975,215	225,600,000	58.94%
June 30, 1974 (6 mos.) . . . . .	127,655,765	5,317,800	132,973,565	225,600,000	58.94%
December 31, 1973 (12 mos.) . . . . .	118,570,805	4,886,010	123,456,815	125,000,000	98.76%
December 31, 1972 . . . . .	108,390,750	4,259,880	112,650,630	125,000,000	90.12%

(1) As of January 1, 1976, 1975, 1974, 1974, 1973, and 1972 respectively.

(2) That proposed as of January 1, 1976 for the years ending June 30, 1977 and June 30, 1976; as of January 1, 1974 for the years ending June 30, 1975 and June 30, 1974; as of January 1, 1972 for the years ending December 31, 1973, and December 31, 1972.

Source: State Department of Corporations and Taxation.



# PROPERTY TAX COLLECTION REPORT

Fiscal Year (1)	Tax Rate	Total Tax Levy Real & Personal	Overlay for Abatements	Net Tax Levy Real & Personal (2)	Collected End of Each Fiscal Year (3)	% of Net Levy	Collected as of June 30, 1976 (3)	% of Net Levy
1976	\$57.60	\$8,088,327.93	\$ 94,348.92	\$7,993,979.01	\$7,442,394.46	93.1%	\$7,442,394.46	93.1%
1975	53.20	7,074,281.24	92,717.74	6,981,563.50	6,716,264.09	96.2%	6,883,821.61	98.6%
1974 (6 mos)	24.50	3,258,155.51	17,208.31	3,240,947.20	3,121,032.15	96.3%	3,234,465.31	99.8%
1973 (12 mos)	52.50	6,481,495.11	105,181.37	6,376,313.74	6,357,184.80	99.7%	6,369,937.43	99.9%
1972	49.50	5,576,218.17	65,011.98	5,511,206.19	5,384,448.45	97.7%	5,505,694.98	99.9%
1971	45.00	4,722,280.15	65,000.17	4,657,279.98	4,503,589.74	96.7%	4,652,622.70	99.9%

- (1) The taxes for each fiscal year are due in two installments on November 1 and May 1. The town changed its accounting from a calendar-year basis to a fiscal-year basis in 1973, and until that time the taxes were due in one installment on November 1.
- (2) Net after deduction of overlay for abatements.
- (3) Actual collections of levy, less refunds and amounts refundable, including proceeds of tax titles and tax possessions attributable to such levy, but not including abatements or other credits.

## AGGREGATE AMOUNT OF PROPERTY TAXES OUTSTANDING AT FISCAL YEAR-END

Date	Aggregate Overdue Property Taxes (1)	Tax Titles	Tax Possessions	Outstanding Tax Anticipation Notes
June 30, 1976	\$668,308.51	\$4,607.83	\$793.72	-0-
June 30, 1975	313,464.80	6,365.46	793.72	-0-
June 30, 1974	149,415.39	4,413.75	793.72	-0-
December 31, 1972	137,753.96	3,701.13	793.72	-0-
December 31, 1971	163,604.55	2,964.15	793.72	-0-

(1) For current and prior fiscal years. Excludes tax titles, tax possessions and abated taxes.

## TEN LARGEST TAXPAYERS

<i>Taxpayer</i>	<i>Nature of Business</i>	<i>Fiscal 1977 Assessed Valuation</i>	<i>Fiscal 1977 Tax Bill</i>	<i>% of Net Levy(1)</i>
Keystone Assoc. & Ridge Realty . . . . .	Apartments	\$4,583,530	\$287,387.33	3.21%
Macadamia Realty Trust . . . . .	Apartments	2,617,180	164,097.19	1.83%
Boston Edison Company . . . . .	Utility	2,068,730	129,709.37	1.45%
New England Tel. & Tel. . . . .	Utility	1,858,890	116,552.40	1.30%
W.R. Grace (Dewey & Almy). . . . .	Chemical	1,251,860	78,491.62	.88%
Ugo & Elio DiBiase, Trs. . . . .	Apartments	1,236,570	77,532.94	.86%
Acton Enterprise & Acton Plaza Realty . . . .	Shopping Ctr.	1,123,590	70,449.09	.79%
Nagog Community Developers, Inc. . . . .	Condominiums	1,110,570	69,632.74	.78%
Air Reduction Co. . . . .	Gases	1,047,820	65,698.31	.73%
Haartz Auto-Fabric Co. . . . .	Fabrics	936,540	58,721.06	.66%

(1) Set January 1, 1976 for Fiscal 1977.

\$9,053,813.54	1977 Gross Levy
- 89,202.50	Overlay Reserve for Abatements
<u>\$8,964,611.04</u>	1977 Net Levy

## MOTOR VEHICLES

In addition to the tax on real and personal property, there is an annual motor vehicle excise tax at a uniform state-wide rate of \$66 per \$1,000 on the valuation of motor vehicles as determined by a statutory formula. Motor vehicle excise taxes are not taken into account until collected. Most late payments are due to late billings by the state and not delinquencies. The valuations of motor vehicles for the last five fiscal years are as follows:

<i>Year Beginning</i>	<i>Motor Vehicle Valuation</i>	<i>Estimated Levy</i>
January 1, 1976 . . . . .	\$ 8,261,850	\$531,901.32 (Inc.)
January 1, 1975 . . . . .	14,201,550	817,239.10
January 1, 1974 . . . . .	15,782,150	823,760.21
January 1, 1973 . . . . .	13,862,900	792,764.17
January 1, 1972 . . . . .	12,409,135	652,681.45

For the last four fiscal years, taxes based on the above valuations were collected as follows:

<i>Fiscal Year Ending</i>	<i>Excise of 1/1/72</i>	<i>Excise of 1/1/73</i>	<i>Excise of 1/1/74</i>	<i>Excise of 1/1/75</i>	<i>Excise of 1/1/76</i>
12/31/72 . . . . .	\$284,804.36				
* 6/30/74 . . . . .	242,365.48	\$507,779.04	\$ 27,502.22		
6/30/75 . . . . .	1,206.17	42,448.40	543,924.44	\$181,002.77	
6/30/76 . . . . .	4,363.57	16,420.99	37,348.21	453,391.33	\$224,340.45

\*Period covered is January 1, 1973 to June 30, 1974 (18 months).

# Financial Statements

The following summary balance sheets and summary statements of receipts and expenditures of the general account of the Town of Acton have been prepared from records of the Town Accountant. The general fund is the principal fund of the town government and accounts for the regular operations of all departments with the exception of the Contributory Retirement System.

The balance sheets are prepared on a modified accrual basis of accounting under which revenues, including property taxes, are not taken into account until collected in cash, but expenditures are considered as such as soon as the liability is incurred. The statements of receipts and expenditures are prepared on a cash basis.

Acton operates under accounting procedures established by the Commonwealth. These procedures differ in many respects from generally accepted accounting principles as published by the Municipal Finance Officers Association and the American Institute of Certified Public Accountants. For example, the town does not maintain general fixed assets accounts and depreciation generally is not recorded. As another example, although the town establishes overlay reserves for property tax abatements, its balance sheets do not reflect an allowance for otherwise uncollectible taxes until an unpaid tax becomes a tax title or tax possession, at which time the amount is fully reserved and charged against surplus. However, as indicated below, uncollected taxes are fully deducted in computing "free cash".

The accounts of the town are audited by the Bureau of Accounts of the Commonwealth. Such audits have been completed through June 30, 1973.

## FREE CASH

Under Massachusetts law an amount known as "free cash" is certified as of the beginning of each fiscal year by the State Director of Accounts and this, together with certain subsequent tax receipts, is used as the basis for subsequent appropriations from available funds, which are not required to be included in the annual tax levy. Subject to certain adjustments, free cash is surplus revenue less uncollected and overdue property taxes from prior years. At the beginning of each of the last five fiscal years the certified free cash of the municipality was:

<i>Date</i>	<i>Surplus Revenue</i>	<i>Uncollected and Overdue Property Taxes</i>	<i>Amount of "Free Cash"</i>
January 1, 1972 . . . . .	\$ 505,774.64	\$163,604.55	\$342,170.09
January 1, 1973 . . . . .	433,981.24	137,753.96	296,227.28
*July 1, 1974 . . . . .	774,302.98	149,415.39	624,887.59
July 1, 1975 . . . . .	668,926.76	313,464.80	355,461.96
July 1, 1976 . . . . .	1,338,243.59	668,308.51	669,935.08

\*Transition from calendar year to fiscal year accounting.



**TOWN OF ACTON**  
**Massachusetts**

**COMPARATIVE BALANCE SHEET**

**ASSETS**

	<i>June 30, 1976</i>	<i>June 30, 1975</i>
Cash		
Demand Deposits . . . . .	\$ 616,087.13	\$ 548,498.57
Interest Bearing Deposits . . . . .	1,436,908.00	—
Certificates of Deposit . . . . .	—	1,100,000.00
Petty Cash Advances . . . . .	270.00	220.00
Taxes Receivable (Real and Personal)		
1976 . . . . .	555,163.75	—
1975 . . . . .	98,094.65	268,284.81
1974 (18 months) . . . . .	11,128.28	41,169.66
1972 . . . . .	357.73	397.33
Prior Years . . . . .	3,564.10	3,613.00
Motor Vehicle Excise		
1976 . . . . .	112,802.86	
1975 . . . . .	56,645.82	160,776.88
1974 . . . . .	128,323.78	166,345.49
1973 . . . . .	115,961.69	132,801.78
Prior Years . . . . .	71,967.01	76,217.19
Betterment Assessments . . . . .	434.37	121.02
Tax Titles . . . . .	4,607.83	6,365.46
Tax Possessions . . . . .	793.72	793.72
Departmental . . . . .	3,335.33	1,258.05
State and County		
Aid to Highways . . . . .	184,728.00	132,134.47
Fiscal Forest Products Tax . . . . .	—	276.44
Taxes in Litigation . . . . .	1,116.64	1,116.64
Authorized Transfers (1) . . . . .	150,000.00	251,762.23
Underassessments . . . . .	786.93	7,888.60
Health Insurance . . . . .	3,020.50	—
Legal Settlements . . . . .	8,500.00	—
Trust Fund Income . . . . .	1,221.52	—
Anticipated Revenue (for next fiscal year) . . . . .	11,482,131.98	10,574,577.84
TOTAL ASSETS	<u>\$15,047,951.62</u>	<u>\$13,474,619.18</u>

(1) Public Law 92 - 512 Federal Revenue Sharing to be received in next fiscal year.

**TOWN OF ACTON  
Massachusetts**

**COMPARATIVE BALANCE SHEET**

**LIABILITIES**

	<i>June 30, 1976</i>	<i>June 30, 1975</i>
Reserve for		
Petty Cash Advances . . . . .	\$ 270.00	\$ 220.00
Revenste Reserved		
Until Collected. . . . .	683,737.55	678,207.14
Federal Grants . . . . .	60,351.69	55,184.43
Federal Revenue		
Sharing Funds . . . . .	160,362.30	110,205.24
State Grants . . . . .	773.00	50,989.68
Unclaimed Checks. . . . .	8,541.75	9,034.49
Performance Bond Deposits . . . . .	11,146.40	7,600.00
Perpetual Care —		
Cemetery Dept. Bequest. . . . .	—	1,275.00
Payroll Deductions . . . . .	9,568.39	92,724.20
Miscellaneous Accounts (1) . . . . .	864.10	2,010.02
Agency (2) . . . . .	127,479.77	1,403.52
Trust Fund Income . . . . .	—	6,321.19
Overassessments . . . . .	80,319.86	37,648.47
Appropriation Balances		
(Unexpended) . . . . .	777,122.67	428,521.31
Revolving Funds . . . . .	26,595.06	29,833.88
Cemetery Land Fund . . . . .	6,554.35	3,604.35
Reserved for Appropriation. . . . .	9,067.31	8,012.02
Appropriation		
(for next fiscal year) . . . . .	11,681,644.00	11,227,659.56
Overlays Reserved for Abatements		
1976 . . . . .	15,524.32	—
1975 . . . . .	25,853.09	30,451.31
1974 (18 months). . . . .	20,683.54	21,537.68
Prior years . . . . .	2,869.13	2,957.63
Overlay Surplus. . . . .	379.75	291.25
Surplus Revenue . . . . .	1,338,243.59	668,926.76
<b>TOTAL LIABILITIES</b>	<b>\$15,047,951.62</b>	<b>\$13,474,619.18</b>

(1) Includes premium on loans, tax title foreclosure, guarantee deposits, and road machinery fund.

(2) Includes State sales taxes, County dog licenses and insurance recoveries.

# TOWN OF ACTON

## STATEMENT OF REVENUE AND OTHER RECEIPTS

	<i>Fiscal Year Ending 6/30/76</i>	<i>Fiscal Year Ending 6/30/75</i>	<i>Fiscal Year Ending 6/30/74 (18 mos)</i>	<i>Fiscal Year Ending 12/31/72</i>	<i>Fiscal Year Ending 12/31/71</i>
Cash on Hand, beginning of Fiscal Year .	\$ 548,498	\$ 2,065,375	\$ 484,230	\$ 795,176	\$ 1,678,493
Taxes . . . . .	\$ 9,219,753	\$ 8,675,140	\$11,611,352	\$ 6,900,397	\$ 5,849,315
Motor Vehicle Excise . . . . .	736,075	768,868	781,654	406,521	455,726
Special Assessments . . . . .	4,103	1,917	4,106	7,412	6,982
Licences and Permits . . . . .	47,400	39,163	79,489	51,150	42,717
Fines and Forfeits . . . . .	9,051	28,729	8,591	2,492	8,064
Grants and Gifts:					
Federal Revenue Sharing . . . . .	294,092	206,069	323,483	76,774	—
Other Federal . . . . .	29,445	31,288	49,214	43,441	25,465
State and County . . . . .	661,193	793,265	987,002	309,987	186,604
Departmental . . . . .	292,005	243,064	371,067	226,400	202,742
Cemeteries . . . . .	9,301	7,790	10,147	22,728	5,958
Interest . . . . .	80,131	124,290	47,107	51,039	57,975
Agency and Trust Funds . . . . .	127,919	181,918	377,804	10,096	9,433
Payroll Deductions . . . . .	1,139,645	1,111,176	1,292,681	751,534	588,182
Serial Loans and Premiums . . . . .	407,529	315,158	320,602	—	—
Temporary Loans . . . . .	675,000	—	3,665,000	2,900,000	1,800,000
Investments (1) . . . . .	2,825,000	3,095,000	2,929,213	—	1,675,846
Other Revenue (2) . . . . .	67,832	95,539	107,785	162,947	46,583
<b>TOTAL RECEIPTS . .</b>	<b>\$16,625,474</b>	<b>\$15,718,374</b>	<b>\$22,966,297</b>	<b>\$11,922,918</b>	<b>\$10,961,592</b>
Total Cash to be Accounted for . . . . .	\$17,173,972	\$17,783,749	\$23,450,527	\$12,718,094	\$12,640,085

(1) Includes rollover investments taken as separate receipts and expenditures each time maturity and reinvestment occurs.

(2) Includes tailings, rents, refunds; bicentennial, youth, and conservation commissions.

## STATEMENT OF EXPENDITURES

General Government . . . . .	\$ 956,879	\$ 590,729	\$ 1,060,716	\$ 316,069	\$ 508,304
Public Safety . . . . .	1,085,986	973,677	1,244,079	682,818	549,636
Health and Sanitation . . . . .	109,901	143,223	171,472	93,707	83,099
Highways . . . . .	500,798	822,663	829,941	560,964	474,409
Veterans' Services . . . . .	18,610	33,115	36,298	32,733	27,427
Schools . . . . .	7,368,108	7,193,700	8,409,254	5,141,343	5,131,363
Libraries . . . . .	165,737	146,926	191,101	102,996	99,288
Parks and Recreation . . . . .	314,586	88,873	72,939	45,564	49,315
Retirement . . . . .	124,130	94,033	104,968	62,124	50,538
Cemeteries . . . . .	74,737	84,989	115,453	66,186	72,900
Interest . . . . .	151,048	166,385	435,116	198,521	249,356
Temporary Loans . . . . .	—	315,000	3,350,000	2,900,000	1,800,000
Serial Loans . . . . .	433,500	425,000	637,870	290,000	357,735
State and County Assessments . . . . .	467,095	466,049	230,092	158,961	143,238
Agency and Trust . . . . .	85,382	278,704	93,983	76,599	44,628
Payroll Deductions . . . . .	1,245,221	1,020,361	1,292,793	749,515	612,592
Investments (1) . . . . .	1,725,000	4,045,000	2,802,439	276,774	1,300,000
Refunds . . . . .	73,122	149,564	44,031	27,024	21,376
Other Expenditures (2) . . . . .	221,137	197,260	262,607	451,966	269,705
<b>TOTAL EXPENDITURES</b>	<b>\$15,120,977</b>	<b>\$17,235,251</b>	<b>\$21,385,152</b>	<b>\$12,233,864</b>	<b>\$11,844,909</b>
Cash on Hand, end of Fiscal Year . . . . .	\$ 2,052,995	\$ 548,498	\$ 2,065,375	\$ 484,230	\$ 795,176
Total Cash Accounted for . . . . .	\$17,173,972	\$17,783,749	\$23,450,527	\$12,718,094	\$12,640,085

(1) Includes rollover investments taken as separate receipts and expenditures each time maturity and reinvestment occurs.

(2) Includes public assistance, insurance, and veterans' holiday affairs.



# WATER SUPPLY DISTRICT OF ACTON

The Town of Acton and Water Supply District of Acton are coterminous. Established in 1912, the district operates on a self-supporting basis and has only once exercised its taxing powers, in the year 1950. The Water Supply District has total bonded debt of \$1,422,250, payable: \$148,000 in 1976, \$144,000 in 1977, \$143,250 in 1978, \$133,000 in 1979, \$123,000 in 1980, \$105,000 in 1981 and 1982, \$75,000 in 1983, \$65,000 in 1984, \$61,000 in 1985, \$55,000 in 1986 and 1987, \$50,000 in 1988 to 1990 inclusive, and \$30,000 in 1991 and 1992.

The district supplies all the water to the Town of Acton from ground water sources. It is its practice to charge water rates which are sufficient, with other operating revenues of the district, to pay current expenses including the debt service on water debt.

The following table shows total unaudited receipts and expenditures of the district for the last four fiscal years.

	<i>Fiscal Year Ending</i>			
	<i>12/31/72</i>	<i>6/30/74 (18 mos.)</i>	<i>6/30/75</i>	<i>6/30/76</i>
Cash on Hand,				
beginning of fiscal year . . . . .	<u>\$142,068.05</u>	<u>\$183,422.66</u>	<u>\$ 298,290.31</u>	<u>\$325,601.84</u>
Revenue Receipts . . . . .	<u>\$309,265.32</u>	<u>\$666,625.36</u>	<u>\$ 474,558.78</u>	<u>\$434,939.83</u>
Interest on Savings . . . . .	<u>—</u>	<u>—</u>	<u>4,686.98</u>	<u>10,825.17</u>
Proceeds from Bonds and Notes . . . . .	<u>469,678.78</u>	<u>135,123.75</u>	<u>1,800,514.54</u>	<u>71,910.42</u>
Total Receipts . . . . .	<u>\$778,944.10</u>	<u>\$801,749.11</u>	<u>\$2,279,760.30</u>	<u>\$517,675.42</u>
Total Cash to be Accounted for . . . . .	<u>\$921,012.15</u>	<u>\$985,171.77</u>	<u>\$2,578,050.61</u>	<u>\$843,277.26</u>
Operating and Administrative				
Expenses . . . . .	<u>\$357,048.67</u>	<u>\$412,666.25</u>	<u>\$ 474,398.69</u>	<u>\$363,603.21</u>
Capital Expenditures . . . . .	<u>305,894.77</u>	<u>113,122.71</u>	<u>1,294,183.08</u>	<u>—</u>
Debt Service . . . . .	<u>74,646.05</u>	<u>161,092.50</u>	<u>153,867.00</u>	<u>230,132.00</u>
Time Deposits . . . . .	<u>—</u>	<u>—</u>	<u>330,000.00</u>	<u>—</u>
Total Expenditures . . . . .	<u>\$737,589.49</u>	<u>\$686,881.46</u>	<u>\$2,252,448.77</u>	<u>\$593,735.21</u>
Cash on hand, end of fiscal year . . . . .	<u>\$183,422.66</u>	<u>\$298,290.31</u>	<u>\$ 325,601.84</u>	<u>\$249,542.05</u>
Total Cash Accounted for . . . . .	<u>\$921,012.15</u>	<u>\$985,171.77</u>	<u>\$2,578,050.61</u>	<u>\$843,277.26</u>

# *General Information*

## **GOVERNMENT AND LOCATION**

The Town of Acton was established in 1735, and was originally a part of Concord called "The Village". It is governed by a town meeting and administered by a manager and a five member board of selectmen. It is located in Middlesex County, 25 miles northwest of Boston.

### **POPULATION (1)**

1950 .....	3,510	1970 .....	14,770
1960 .....	7,238	1975 .....	15,209
Per capita income, 1972 .....	\$5,014	Median age, 1970 .....	23.7
Median family income, 1970 .....	\$15,210		

(1) All figures are taken from United States Census Reports of years shown, except for the 1975 population figure which was taken from the State Census.

## **TRANSPORTATION AND UTILITIES**

The principal highways serving Acton are State Routes 2, 2a, 27, and 111. Freight and passenger service is provided by the Boston & Maine Railroad. Freight service only is provided by the Penn Central Railroad. Englander Coach Lines, Inc., Middlesex & Boston Street Railway, Turner Motor Coach, Inc., and Vermont Transit Co., Inc. are franchised by the state to serve the town. Established truck lines provide service to local and long-distance points. Acton is within commuting and trucking distance of the Boston docks and the Logan International Airport, thus providing intercity and international ocean and air carrier service. L. G. Hanscom Airport in Bedford is also easily accessible.

Electric power is supplied by Boston Edison Company and gas service by Boston Gas Company. The Water Supply District of Acton furnishes water to the town. For additional information on the Water Supply District of Acton, see page 19.

## **SERVICES**

Acton provides general governmental services including police and fire protection, disposal of garbage and rubbish, public education in grades K-12 and certain technical education beyond the high school level, water service, streets, parks and recreation. The principal services provided by Middlesex County are courts, a jail and house of correction, a county hospital, registries of deeds and probate and, together with the Commonwealth, partial fundings for local highways. The many higher educational facilities in the Boston Standard Metropolitan Statistical Area, of which the town is a part, are available, as well as those in the Fitchburg-Leominster, Lawrence-Haverhill, Lowell and Worcester Standard Metropolitan Statistical Areas. The town is a member of the Acton-Boxborough Regional School District and the Minuteman Regional Vocational School District. Public housing is provided by the Acton Housing Authority.

## **ACTON CENTER PARK**

The purchase of land for conservation purposes in the Town of Acton is part of an active conservation program taking place in the town. The program is run by a Conservation Commission whose objectives include obtaining recreational areas, providing educational opportunities for children of the town, and maintaining aesthetic values so that residents have a desirable place to live and raise families.

The land whose acquisition is financed by the current offering, represents the initial step in the creation of "Acton Center Park." The park covers approximately 36 acres and is located in the center of the town. (The Commission is formulating plans to expand the park to 65 acres at some future date.) Under the direction of the Commission, the land will be developed to have multiple use functions which include trails for walking and horseback riding, a picnic area, and playing fields. The Commission feels that opening this area will offer many activities that are presently not available or available only on a limited scale to a large number of residents.

## PUBLIC EDUCATION, 1975-1976

Students Attending Public Schools .....	4,896
Teachers in Public Schools .....	303
Student - Teacher Ratio .....	16/1
Teacher Salaries, Bachelor through Doctoral Degrees (1):	
Minimum .....	\$ 9,636 to \$16,377
Maximum .....	\$12,048 to \$18,853
Average Cost Per Student, 1973-1974 .....	\$1,068

### School Enrollments, 1972-1975

<i>October</i>	<i>Secondary (Grades 7-12)</i>	<i>Elementary (Grades K-6)</i>	<i>Total</i>
1975	2,280	2,616	4,896
1974	2,264	2,713	4,977
1973	2,277	2,708	4,985
1972	2,214	2,380	4,594

Acton has one high school, one junior high school, and five elementary schools. The high school and the junior high school make up the Acton-Boxborough Regional School District and the school enrollment figures shown above for the secondary level are students from Acton only.

(1) As of September, 1976.

Source: Acton School Department.

## ECONOMY

Acton's present economic base is primarily manufacturing, which accounts for 41.8% of the average employment.

In 1974 (latest available date), the Massachusetts Division of Employment Security reported an average of 3,945 persons employed by 309 firms with an annual payroll of \$30,854,696. Of these, the non-electrical machinery industry was the largest manufacturing industry group in Acton, employing 54.2% of the reported manufacturing employees. The second largest employer group was the chemical and allied industry and the third largest was printing and publishing. Also, 79 retail firms employed an average of 1,015 persons with an annual payroll of \$5,482,247.

Source: Massachusetts Department of Commerce and Development.

Some of the larger manufacturers in Acton include:

<i>Firm</i>	<i>Business</i>	<i>Employees</i>
HAARTZ AUTO FABRIC CO.	CONVERTED VINYL FABRICS	135
BEACON PUBLISHING	NEWSPAPER	125
AIRCO INC.	INDUSTRIAL GASES	80-100
G.C.A. MacPHERSON INSTRUMENT CO.	SCIENTIFIC INSTRUMENTS	80-100
BOWMAR ALI INC.	TEST EQUIPMENT FOR COMMUNICATION	75-80
ALLEN ASSOCIATES	ARTIFICIAL FLOWERS	49
ACORN STRUCTURES INC.	PREFABRICATING HOUSES	38
ENVIRONMENTAL TESTING	ENGINEERING	30
MATRIX RESEARCH AND DEVELOPMENT	AERO SPACE INDUSTRY	28

Recent unemployment statistics, not seasonally adjusted, for the Town of Acton, the Boston Standard Metropolitan Statistical Area (92 communities, of which Acton is one), The Commonwealth of Massachusetts, and the United States as a whole are as follows:

	<i>Acton</i>	<i>Boston SMSA</i>	<i>Massachusetts</i>	<i>U.S.A.</i>
July 1975 .....	8.4%	11.6%	12.3%	8.7%
August 1975 .....	8.1%	11.2%	11.6%	8.2%
July 1976 .....	5.8%	8.2%	8.3%	7.8%
August 1976 .....	5.2%	7.4%	7.2%	7.6%

Source: Research Department, Massachusetts Division of Employment Security.



## BUILDING PERMITS

<i>Year</i>	<i>Permits Issued</i>	<i>Total Estimated Construction Cost</i>
1971	136 Single Dwellings .....	\$ 4,109,360
	11 Residential Buildings 149 Units .....	1,996,160
	16 Commercial Buildings .....	2,607,100
	TOTAL .....	\$ 8,712,620
1972	104 Single Dwellings .....	\$ 3,478,045
	10 Residential Buildings 129 Units .....	1,646,360
	16 Commercial Buildings .....	1,344,562
	TOTAL .....	\$ 6,468,967
1973	55 Single Dwellings .....	\$ 2,082,055
	43 Residential Buildings 622 Units .....	8,436,700
	14 Commercial Buildings .....	1,976,040
	TOTAL .....	\$12,494,795
1974	39 Single Dwellings .....	\$ 1,593,450
	18 Residential Buildings 88 Units .....	1,565,500
	9 Commercial Buildings .....	1,385,770
	TOTAL .....	\$ 4,544,720
1975	45 Single Dwellings .....	\$ 2,058,500
	Residential Buildings .....	-0-
	13 Commercial Buildings .....	1,599,775
	TOTAL .....	\$ 3,658,275
June 30, 1976	23 Single Dwellings .....	\$ 1,267,800
	Residential Buildings .....	-0-
	Commercial Buildings .....	-0-
	TOTAL .....	\$ 1,267,800

Source: Office of the Building Inspector, Town of Acton

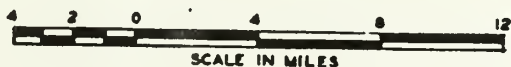
## FEDERAL REVENUE SHARING

Anticipated Federal Revenue Sharing Funds for the entitlement period July 1, 1976 through December 31, 1976 is \$100,438. The town plans to use the funds for Public Safety. Congress has recently extended the Federal Revenue Sharing program but it is not known at this time what Acton's share will be.



COMMONWEALTH OF MASSACHUSETTS  
DEPARTMENT OF COMMUNITY AFFAIRS  
BUREAU OF REGIONAL PLANNING

**MIDDLESEX COUNTY**



TAXES

The conclusion of this annual report of the doings of the Town Treasurer and Tax Collector is the most difficult task at hand. For the past eighteen (18) months every special effort, save sale and foreclosure, has been employed to collect the taxes due to the Town of Acton. Tax demands and arrest warrants have produced substantial results as is evidenced by the 15% increase in collections referred to above, and yet certain substantial tax delinquents appear upon our books. The cost restrictions placed upon the preparation of the 1976 Annual Town Report will not permit a full roster of all those who owe taxes. For this year only, the largest debtors of 1975-1976 Real Estate Taxes as of December 31, 1976 for each letter of the alphabet are being listed in this report. Public notice is being given at this time that tax title takings and foreclosure process is now in the works against all who taxes remain unpaid. All who owe any taxes to the Town of Acton are urged to visit the Tax Collector's Office at Town Hall, pay the taxes, interest and fees and avoid substantial cost and public embarrassment.



# Treasurer's Receipts

(Nearest Dollar)

ACCOUNT NUMBER	REVENUE SOURCE	CLASSIFICATION	1974-1975 FISCAL YEAR AMOUNT \$	1975-1976 FISCAL YEAR AMOUNT \$	1976-1977 SIX MONTH AMOUNT \$
1 - 1	Taxes - Local Property		6,983,092.	7,692,683.	4,375,873
1 - 2	Taxes - Tax Title Redemption		566.	1,758.	641.
1 - 3	Taxes - Farm Animal Excise		237.	488.	4
1 - 4	Taxes - Forest Products		386.	276.	----
1 - 5	Lieu Taxes-Including Abatement Paralegic		----	2,359.	----
1 - 6A	Taxes - Copr. - Val. Basic		25,987.	103,016	100,792.
1 - 7A	Taxes - State Local Aid Fund		1,664,872.	1,419,173.	798,781.
2 - 8	Licenses & Permits-Alcoholic Beverage		17,715.	24,250.	23,740.
2 - 9	Building Department - Permits		8,726.	12,041.	7,939.
2 - 9	Fire Department - Permits & Licenses		62.	106.	69.
2 - 9	Board of Health		7,559.	8,632.	4,870.
2 - 9	Police Department - License & Permits		1,790.	693.	151.
2 - 9	Selectmen-Licenses		2,195.	1,680.	540.
3 - 10	Fines & Forfeits		28,729.	9,051.	2,915.
4 - 11	Grants-Federal Revenue Sharing Entitle's		195,123.	283,655	50,219.
4 - 12	U.S.Treasurer-Fed.Rev. Share - Interest		10,946.	10,437.	4,950.
4 - 17	Grants - Federal School - P.L.874		31,288.	29,445.	4,455.
4 - 25	State Treasurer-School Transportation		237,583.	161,169.	----
4 - 26	Grants-State Vocational Education		454.	8,139.	----
4 - 27	Grants-State School-Food Service(Lunch)		----	37,982.	24,027.
4 - 29	State Treasurer - Building Assistance		112,044.	142,280.	81,808.
4 - 31	State Treasurer - School - Disadvantaged		12,454.	15,520.	10,506.
4 - 35	Grants from State-School-Other School		----	45,652.	----
4 - 41	Grants - State - Highways		89,362.	194,374.	47,559.
4 - 42	State Treasurer - Conservation		186,917.	----	134,355.
4 - 43	State Treasurer - Library Aid		8,253.	7,246.	5,539.
4 - 45	State Treasurer - Other		143,726.	46,469.	4,924.
4 - 46	Grants From County - Dog Fund		2,473.	2,362.	----
5 - 50	All Other General Revenue - Tailings		13,063.	----	----
5 - 51	All Other General Revenue		----	52.	----
6 - 53	Special Assessments-Street & Sidewalk		1,917.	2,969.	500.
6 - 54	Comm.Revenue-Spec.Assessments-Cemeteries		----	1,134.	467.
7 - 55	Privileges-Motor Vehicle Excise		768,868.	736,075.	368,164.
8 - 59	Departmental - Selectmen		75.	1,208.	----
8 - 62	Departmental - Collector		2,892.	6,609.	4,591.
8 - 63	Board of Assessors		191.	38.	28.
8 - 66	Departmental - Town Clerk		3,280.	4,356.	2,059.
8 - 69	Departmental - Public Works		234.	----	----
8 - 73	Departmental - Planning Board		119.	4,608.	1,226.
8 - 75	Departmental - Zoning Board of Appeals		450.	800.	1,200.
8 - 80	Police-Off Duty, Fees, Services		32,477.	23,575.	10,226.
8 - 81	Fire Department - Ambulance		----	----	2,038.
8 - 84	Public Safety-Sealer of Weights & Measures		433.	484.	295.

## Treasurer's Receipts

ACCOUNT NUMBER	REVENUE SOURCE	CLASSIFICATION	1974-1975 FISCAL YEAR AMOUNT	1975-1976 FISCAL YEAR AMOUNT	1976-1977 SIX MONTHS AMOUNT
			\$	\$	\$
8 - 87	Public Health Nursing		15,973.	23,172.	14,667.
8 - 93	8-C Health, Sanitation & Hospitals		----	13,025.	6,325.
8 - 96	Departmental - 8-D Highways-General		----	1,862.	----
8 - 97	Departmental - 8-D Highways-State &Cty.		----	3,004.	----
8 - 101	Highway - All Other		3,485.	227.	2,550.
8 - 109	Vet's Services-Reimbursement for Relief		1,276.	625.	211.
8 - 115	School Tuition from Other Municipalities		10,682.	13,513.	2,230.
8 - 117	8-G Schools - Miscellaneous		----	1.	9.
8-118A	Schools-Miscellaneous-Rent of Facilities		4,436.	3,042.	138.
8-118B	Schools - Misc. Food Service		127,028.	102,414.	39,217.
8-118F	8-G Schools-Misc.Fire Loss Insurance		----	41,358.	----
8-118H	8-G Schools - Miscellaneous - H = Other		----	81.	15.
8-119A	Libraries - Citizens		171.	278.	107.
8-119B	Libraries - Wilde		6,510.	9,584.	4,170.
8-120	Recreation		34,468.	38,141.	13,209.
8-122	Unclassified-8-K-Sale of Real Estate		----	----	1.
8-123	Rental of Municipal Property		790.	43,033.	579.
8-124A	8-K Unclassified A-Youth Commission		----	1,970.	----
8-124B	Unclassified-Misc. Bicentennial Comm.		7,964.	1,865.	123.
8-124C	Unclassified-Miscellaneous Conservation		21,493.	100.	172.
10-129	Cemeteries-Sale of Lots & Graves		1,650.	2,950.	2,225.
10-130	Cemeteries-Care of Lots & Graves		923.	----	----
10-131	Cemeteries-Miscellaneous		5,217.	6,351.	4,960.
11-132	Interest - On Deposits		7,864.	12,558.	15,340.
11-133	Interest - On Taxes & Assessments		13,979.	23,073.	12,684.
11-135	Interest - On Investment Funds		30,482.	31,473.	----
11-136	Interest - Public Trust Funds		71,966.	----	----
11-137	Miscellaneous-Stabilization Fund		----	299.	35.
12-139	Municipal Indebtedness-Other Temp.Loans		----	675,000.	468,000.
12-140A	Municipal Indebtedness - General		315,000.	----	----
12-140C	Municipal Indebtedness - C-Land Bonds		----	407,000	868,000
12-141	Municipal Indebtedness - Premiums		158.	529.	746.
12-146	Agency-Dog LicensesFor The County		3,671.	3,410.	984.
14-147	Agency-Deposits For Services		1,750.	4,386.	7,000.
14-148	Agency-Trust & Investments - Tailings		----	220.	----
14-149	Payroll Deductions		1,111,176.	1,139,645.	556,680.
14-150	Trust - Perpetual Care Funds		70,047.	14,423.	7,050.
14-151	Trust - Other Public Trust Funds		106,450.	105,477.	124.
14-153	Investment Fund Securities		3,095,000.	2,825,000.	----
15-158A	Refunds - General Depts. - Gen. Gov't.		48,259.	216.	44,973.
15-158B	Refunds-Gen.Depts. - Public Safety		963.	----	----

# Treasurer's Receipts

ACCOUNT NUMBER	REVENUE SOURCE	CLASSIFICATION	1974-1975 FISCAL YEAR AMOUNT	1975-1976 FISCAL YEAR AMOUNT	1976-1977 SIX MONTHS AMOUNT
			\$	\$	\$
15-158D	Refunds - General Department-Highway		376.	606.	752.
15-158F	Refunds-Gen.Depts.-Veterans Benefits		395.	----	----
15-158G	Refunds -General Depts. -Schools		253.	18,030.	1,333.
15-158H	Refunds-General Gov't - Libraries		301.	----	----
15-158I	Refunds - I-Recreation		----	24.	----
15-158K	General Department - Unclassified		----	13.	----
15-161	Refunds - Accrued Interest		1,680.	1,922.	2,025.
TOTAL TREASURER'S RECEIPTS			\$15,718,374.	16,612,744.	8,151,995.



DELINQUENT REAL ESTATE TAXES  
TOWN OF ACTON

Tax Collector's Comment:

The following listing of delinquent real estate taxes is not entire and complete. Errors and omissions are excepted. This listing does not constitute a legal advertisement for tax title and tax taking purposes. It is important that all Acton taxpayers be aware that the services of an attorney who is a specialist in tax title and land court foreclosure proceeding has been retained and is now processing tax liens upon these and other properties for foreclosure and tax sales. The legal fees for these services will be added to the amounts due to the town of Acton before any property can be redeemed or will be added to the price at which the town treasurer will sell the property to collect all taxes, interest and charges. Failure to pay these taxes when due, among other reasons, has made it necessary for the town to borrow short term money to maintain current operations.

Unpaid motor vehicle and personal property taxes have not been listed in this annual report. At this time the number of such bills unpaid is too large for inclusion. The constable deputy tax collector has been issued several thousand arrest warrants and is quickly reducing the number of unpaid excise and property taxes. He is now, through the registry of motor vehicles suspending "License to Operate" within the Commonwealth of those persons who have failed to respond to demand or warrant. This process is both costly and time consuming to the delinquent and is best avoided by prompt payment. When a tax bill is received which may be subject to full or partial abatement please contact the Town Assessor in person (Town Hall) or by phone (263-2966) and obtain an adjustment before grace period expires. "All bills for taxes remain due until paid or abated." (Mass. General Law)

Name:	Address:	Approximate Amount Due:
Hosmer Realty Trust, Paul H. Mason, Trustee	457 Mass. Ave.	\$ 300
Donald F. & Cheryl A. O'Grady	54 Woodbury Ln.	750
Robert G. & Marilyn H. Abbott	430 Main St.	1,110
Willard A. & Angelina Anderson	18 Wetherbee St.	1,000
Michael E. Barton	13 Railroad St.	100
Hosmer Realty Trust, Paul H. Mason, Trust.	Hosmer St.	750
Nagog Community Developers, Inc.	Bldg. 20, Unit 135	700
Lawrehse S. Nichols	32 Mohegan Rd.	200
Ridge Realty Trust,		
Donald F. O'Grady, Trustee	Great Road	14,200
Robert E. & Bettie M. Tolley	49 Newtown Road	600
Robert E. Tolley	49 Newtown Road	400
Arnold Wilson	498 Great Rd.	400
Robert G. & Merlyn H. Abbott	430 Main St.	1,050
Willard & Angelina Andersen	18 Wetherbee St.	1,100

Name:	Address	Appromiximate Amount Due:
Roy A. Antonelli	43 Fort Pond Rd.	\$ 800
Alice & Brenda Balam	16 Upland Ave, Newton	150
Michael E. Barton	13 Railroad St.	200
Brantwood Realty Trust, Peter H. Holms, Trustee	Charles River Rd., Waltham	4,300
Cacciatore Realty Trust	Gleasondale	550
Robert Campbell	40 Nashoba Rd.	700
Robert S. & June C. Carney	11 Minot Ave.	2,300
Paul J. & Susan F. Chisholm	14 Chadwick St.	800
Frank & Georgiana Ciervo	21 Prospect St.	400
Combined Investors Realty Trust, George Naddore, Trustee	764 Main St., Waltham	5,000
Concord Financial Corp.	P.O. Box 66, 265 Arling. St.	2,150
Alan & Katherine Crockett	2 Harris St.	500
Gerald & Beverly Davis	174 Main St.	200
Joseph & Marie Deignan	272 School St.	350
Rose DiStefano & Bettina Norton	114 Quarry Road	500
DMJ Realty	43 Fort Pond Rd.	300
Richard & Anita Dolan	127 High St.	400
Carroll & Joyce Feltus	61 Maple St.	1,100
Graham Builders, Inc.	Republic Rd., Billerica	1,200
Murray Goldstein	Bldg. 18, Unit 121 Nagog Woods	800
Gordon & Viola Gravlin	216 Central St.	600
George H. Hartford	108 River St.	350
Belle Linscott & Grace Hinckley	26 Whittemore Dr., Concord	600
Belle Linscott & Grace Hinckley	26 Whittemore Dr., Concord	800
Hosmer Realty Trust, Paul H. Mason, Trus.	457 Mass. Ave.	800
Robert W. Hovey	Bldg. 24, Unit 171 Nagog Woods	550
Thomas & Mona Jameson	24 Wood Lane	900
Patricia Ann Johnston	528 Great Road	1,650
Richard Kates	233 Harvard St.	100
Abraham & Ruth Katz	Box 546, Cambridge	700
William & Jennie Kazokas	90 Charter Rd.	750
Keystone Associates	201 Great Rd.,	152,200
Philip & Janet Lane	23 Fort Pond Rd.	150
Eric & Marie Larson	249 Main St.	400
Pearl Jones & Allegra Larson	68 Concord Rd.	750
Arnold Levitt, Eastern Mortgage Co.	Chestnut Hill	850
Donald W. & Eleanor Macauley	53 Windsor Ave.	500
William M. & Barbara McClure	4 Spencer Rd.,	500
Edwin & Neepya Mayfield	19 Hayward Rd.	250
Mill Dam Trust, Keizer & Higgins	Several Parcels	550
Lawrence & Beverly Nichols	37 Mohegan Rd.	150
Bela G. & Agatha Nagy	41 Flint Rd.	200
Gilbert F. & Helen E. Noakes, Jr.	177 School St.	1,600
Nordic Construction Co.	47 Parker St.	85
John S. & Wendy A. O'Leary	Bldg. 20, Unit 135 Nagog Woods	1,500

Name:	Address:	Approximate Amount Due:
Richard J. & Mary Jane O'Neil	3 Bulette Rd.	\$ 2,200
Armando & Lorraine Porrazzo	43 Kinsley Rd.	3,000
Puritan Village Homes, Inc.	Several Parcels	900
Revolutionary Ridge Co.	Several Parcels	1,100
Ridge Realty Trust, Donald F. O'Grady, Trustee	Great Rd.	37,000
Paul Nyquist & John E. Murphy, Jr.	72 Liberty St.	600
John P. & Carol Salsgiver	29 Ethan Allen Dr.	250
Richard T. Shutt	12 Olde Surrey Rd.	250
Lillian Frost Taylor	861 Main St.	100
John C. & Patricia Ann Vega, Jr.	13 Captain Forbush Ln.	450
Charles W. Webber	386 Central St.	350
John C. & Lynne E. Wesley	6 Heald Rd.	850
Francis J. White	2 Clover Hill Rd.	600
Arnold D. & Diana C. Wilson	498 Great Rd.	850

#### Conclusion:

In order to abort the legal action now in progress upon these properties and others in various stages of collection, the present legal owner of the above properties must appear in person prepared to pay all taxes and charges at the Collector of Taxes office, Town Hall, Main Street, Acton. The final net amount due cannot be given on the telephone, and interest at 8% runs to the date of payment with solvent and collected funds.

Daniel J. Breslin  
Town Treasurer and Collector of Taxes



## Town Accountant

W. Roy Wetherby

Last year I submitted a report based mainly on the work of my predecessors. Having just completed my first full year as Town Accountant, I feel much better qualified to submit a report to the townspeople on the activities of the accountant's office.

The year has been marked by major changes in the accounting department. Per vote of the annual town meeting the mechanical accounting machine which has served the town for over fifteen years has been replaced by a mini-computer. With the aid of the new system the accounting office assumed the town payroll function which had previously been done by a service bureau. As of January 1, 1977 we will be handling the payroll for the regional schools as well.

The computer system allows us to generate reports detailing expenditures by department, by expense category, or by program. This is a service which allows town management to know exactly where monies are being spent. The monthly reports provide a valuable tool in budget preparations for upcoming fiscal years. Schedule A, a report for the state, which used to take months to prepare, can now be generated by a computer program. It will be possible in the future to store voter lists, real estate data and planning board information on the new machine.

The benefits we are deriving from the mini-computer could not have been possible without the cooperation of the town department heads. As a part of the conversion process each department had to redesign their own accounting ledgers and convert them into our master system. A special word of thanks must go to the town's clerical staff who managed to survive the turmoil of the computerization process.

# Town of Acton Balance Sheet

JUNE 30, 1976

ASSETS			LIABILITIES AND RESERVE		
Cash:			Payroll Deductions:		
Petty	\$ 270.00		Insurance, Health	\$ 3,132.45	
General	1,892,632.83		Insurance, Life	313.56	
Federal Revenue Sharing	<u>160,362.30</u>	\$ 2,053,265.13	Insurance, Other	329.30	
			Insurance, Annuities	<u>5,793.08</u>	\$ 9,568.39
Accounts Receivable:			Currentee Deposits:		
Levy of 1966:			Board of Appeals	946.40	
Personal Property	496.35		Performance Bonds	6,200.00	
Levy of 1967:			Performance Bonds (Forfeited)	<u>4,000.00</u>	11,146.40
Personal Property	520.80		Agency:		
Levy of 1968:			State Sale Taxes	40.77	
Personal Property	306.00		County Dog Licences	406.45	
Levy of 1969:			Insurance Recovery Gates School	40,000.00	
Personal Property	531.30		Eminent Domain:		
Levy of 1970:			William Livingston	442.98	
Personal Property	926.65		Harriet Davis	3,096.45	
Levy of 1971:			Eveline White	10,861.50	
Personal Property	783.00		Amasa Davis	11,082.33	
Levy of 1972:			A & R Katz	<u>61,549.29</u>	127,479.77
Personal Property	357.73		Tailing:		
Levy of 1973:			Unclemed Checks		8,541.75
Personal Property	1,960.88		Revolving Fund:		
Real Estate	2,164.58		School Lunch		26,595.06
Levy of 1974:			Premium on Loans:		529.10
Personal Property	350.36		Federal Grants:		
Real Estate	6,652.46		School:		
Levy of 1975:			PL 874, Title I	52,947.61	
Personal Property	2,738.65		PL 815	\$ 819.68	
Real Estate	95,356.00		Title I Project #76-002-0058	4,611.51	
Levy of 1976:			Title II Library, 1972	7.60	
Personal Property	5,267.36		Title II Library, 1973	.20	
Real Estate	<u>549,896.39</u>	668,308.51	Title II Library, ESEA	1,709.92	
Special Assessment-1967			Title IV PL 93-380	<u>255.17</u>	\$ 60,351.69
Street Betterments	\$ 156.29		Public Law #92-512 Revenue Sharing		160,362.30
Committed Interest-1967			State Grants:		
Street Betterments	79.99		Magnet Education-Ch 636, Sec. 8	1.00	
1976 Special Real Estate			Bicentennial Development, Ch 686 of 1974	<u>772.00</u>	773.00
Chapter 497 Section 61	<u>198.09</u>	\$ 434.37	Appropriation Balance: See Schedule A		777,122.67
Motor Vehicle Excise:			Overestimates, 1976:		
Levy of 1965	377.40		State:		
Levy of 1966	483.58		Air Pollution Control	401.27	
Levy of 1967	1,116.16		Mosquito Control	492.22	
Levy of 1968	529.19		Special Education	27,153.00	
Levy of 1969	994.30		County Tax	<u>52,273.37</u>	80,319.86
Levy of 1970	3,431.47		Cemetery Land Fund		6,554.35
Levy of 1971	15,376.43		Receipts Reserved for Appropriation:		
Levy of 1972	49,658.48		State Aid for Library	5,538.75	
Levy of 1973	115,961.69		County-Dog Licences	2,361.54	
Levy of 1974	128,323.78		Road Machinery Fund	<u>1,167.02</u>	9,067.31
Levy of 1975	56,645.82		Appropriations, 1977		\$ 11,681,644.00
Levy of 1976	<u>112,802.86</u>	485,701.16	Tax Title Foreclosure		335.00
Tax Title and Possessions:			Overlay Reserve for Abatements:		
Tax Title	4,607.83		Levy of 1966	\$ 259.19	
Tax Possessions	<u>793.72</u>	5,401.55	Levy of 1967	126.87	
Farm Animal Excise:			Levy of 1968	306.00	
Levy of 1976	18.38		Levy of 1969	109.69	
Tax in Litigation	1,116.64		Levy of 1970	926.65	
Aid to Highway:			Levy of 1971	783.00	
State	\$ 161,628.00		Levy of 1972	357.73	
County	<u>23,100.00</u>	\$ 184,728.00	Levy of 1973-1974	20,683.54	
Departmental:			Levy of 1975	25,853.09	
Fire	642.75		Levy of 1976	<u>15,524.32</u>	64,930.08
Cemetery	444.00		Surplus		179.75
School	<u>2,230.20</u>	3,316.95	Revenue Reserved Until Collected:		
Health Insurance:	3,020.50		Special Assessment: Street Betterments	434.37	
Unprovided for or Overdrawn Accounts:			Motor Vehicle Excise	485,701.16	
Underestimates - 1976:			Tax Title and Tax Possession	5,401.55	
State:			Farm Animal Excise	18.38	
Recreation Areas	786.93		Taxes in Litigation	1,116.64	
1976:			Aid to Highway	184,728.00	
Judgements Ch.44 Section 31	8,500.00		Departmental	3,316.95	
Trust Fund Income to be Withdrawn			Health Insurance	<u>3,020.50</u>	683,737.55
From Income From Trust Fund	<u>1,221.52</u>	9,721.52	Reserve of Petty Cash		270.00
Public Law 92-512, Transfer Authorized		150,000.00	Surplus Revenue		<u>1,116,241.59</u>
Revenue 1977		<u>11,482,131.98</u>	Total Liabilities and Reserves		<u>\$ 14,047,951.62</u>
Total Assets		<u>\$ 15,047,951.62</u>			

# Town of Acton Balance Sheet

JUNE 30, 1976

DEFERRED REVENUE ACCOUNTS

pprotioned Street Assessment not Due	\$ 12,117.26
pprotioned Street Assessment Revenue:	
Due in 1976	\$ 1,150.32
Due in 1977	1,150.32
Due in 1978	1,150.32
Due in 1979	1,050.32
Due in 1980	1,050.32
Due in 1981	1,050.32
Due in 1982	729.40
Due in 1983	729.40
Due in 1984	729.32
Due in 1985	597.76
Due in 1986	454.91
Due in 1987	454.91
Due in 1988	454.91
Due in 1989	454.91
Due in 1990	454.91
Due in 1991	454.91
	<u>\$ 12,117.26</u>

LOANS AUTHORIZED - NOT ISSUE

Authorized:	
Art. 1 5/15/74 Conservation Ch.40 Sec. 8c	\$339,000.00
Art. 11 5/12/75 Kennedy Landfill Purchase	360.00
Art. 12 5/12/75 Septage Disposal Kennedy Land	736.00
Art. 8 10/20/75 McCarthy Town Sch. Renovation	100,000.00
Not Issued:	
Art. 1 5/15/74 Conservation Ch.40 Sec.8c	\$ 339,000.00
Art. 11 5/12/75 Kennedy Landfill Purchase	360.00
Art. 12 5/12/75 Septage Disposal Kennedy Land	736.00
Art. 8 10/20/75 McCarthy Town Sch. Renovation	100,000.00
	<u>\$440,096.00</u>

OBT ACCOUNTS

Net Funded or Fixed Debt	\$ 3,762,000.00
Inside the Debt Limit	
Florence A Merriam Elem. Sch.	\$ 20,000.00
Public Works Facility	90,000.00
Highway Dept. Equipment	<u>190,000.00</u>
	\$ 300,000.00
Outside the Debt Limit	
Florence A Merriam Elem. Sch.	60,000.00
Elm St. Douglas Elem. Sch.	350,000.00
Gates Spruce St. School	665,000.00
Minot Ave Conant Elem. Sch.	1,200,000.00
Land Acquisition Commuter Parking	25,000.00
Land Acquisition Bond	407,000.00
McCarthy Town School Renovation	<u>650,000.00</u>
	1,357,000.00
Fiscal Cycle Loan Acts. of 1973:	
Teacher Summer Salaries	<u>105,000.00</u>
	<u>\$ 3,762,000.00</u>

TRUST ACCOUNTS

Trust Funds-Cash & Securities in	
Custody of Treasurer	\$ 855,326.58
Custody of Trustee	3,000.00
In Custody of Town Treasurer See Schedule B	\$ 855,326.58
In Custody of Trustees-Charlotte Goodnow Fund	<u>3,000.00</u>
	<u>\$ 858,326.58</u>

SCHEDULE A

6/24/57 Art. 6 Civil Defense Power Unit	\$ 300.00	5/12/75 Art. 11 Landfill Purchase Kennedy	\$ 12,172.53
3/ 9/58 " 39 Archives Committee	792.75	5/12/75 " 13 Landfill-Construction	738.30
10/19/64 " 2 Douglas School	741.65	5/12/75 " 14 Sewage Disposal Construction	78.34
3/13/67 " 10 Gates School	179.49	5/12/75 " 16 Ambulance E.M.S. Program	9,976.68
3/13/67 " 32 Emergency Operation Center	1,000.00	5/12/75 " 17 School Zone Establish	2,076.00
3/ 9/70 " 19 Minot Ave School	189.47	5/12/75 " 18 McCarthy Town Renovation	518.69
3/ 9/70 " 20 Kennedy Land Lease	10.00	5/12/75 " 20 Construction or Road Improvement	5,798.00
3/ 9/70 " 62 Mt. Hope Cemetery Improvements	892.00	5/12/75 " 21 Construction or Road Improvement	40,598.00
3/ 8/71 " 26 Youth Commission	48.67	5/12/75 " 22 Drainage Project Ch 825	13,598.74
3/ 8/71 " 46 Main St. and Pope Road Land	4,006.00	5/12/75 " 23 Mass. Bay Transportation Authority (MBTA)	366.23
3/ 8/71 " 54 90 Construction Central Street	30,800.00	5/12/75 " 31 Town Hall Renovations	3,152.86
5/13/72 " 54 90 Construction Central Street	30,800.00	5/12/75 " 41 Jenks Land Purchase for Recreation Conser.	41.50
5/13/72 " 57 Patriots Road	1,125.43	5/12/75 " 42 Putnam Land Purchase for Recreation Conser.	29.64
3/12/73 " 19 West Acton Library Improvements	18.10	5/12/75 " 46 Eastern Mortgage Co. Land Purchase for	
3/12/73 " 27 90 Construction Central Street	30,800.00	Recreation & Conservations	414.00
3/12/73 " 34 Development Town Land for Recreation	8,462.42	10/20/75 " 6 Preliminary Plans New Town Hall	12,000.00
6/18/73 " 10 School Maintenance Equipment Storage	85.62	10/20/75 " 7 Recreation Summer Swim Program	1,940.59
5/13/74 " 22 90 Construction Central Street	30,800.00	10/20/75 " 8 McCarthy Town Reconstruction	368,919.24
5/13/74 " 24 Sidewalk Construction	9,114.73	10/20/75 " 15 Computerization of Assessed Valuation	25,629.17
5/13/74 " 32 Great Hill Recreation	79,894.55	10/20/75 " 16 Commuter Parking Facility Land Purchase	61.00
5/13/74 " 44 Mt. Hope Cemetery Roads	3,000.00	4/14/76 " 3 MBTA Commuter Rail Service	5,000.00
5/13/74 " 45 Cemetery Planning (Woodlawn & Mt. Hope)	10,000.00	4/14/76 " 4 MBTA Commuter Rail Service	15,000.00
12/ 3/74 " 10 Treasurer & Collector Accountant Salaries	1,860.23		
12/ 3/74 " 13 Plans Studies Refuse Disposal	13,033.33	Total Outstanding Articles	\$ <u>717,122.67</u>
5/12/75 " 10 Surplus Government Property	1,056.72		

SCHEDULE B

Charity Funds:		Henry S. Raymond Care T-26	\$ 3,841.11
Betsey M. Ball	\$ 30,008.35	Susan Noyes Hosmer T-27	121,758.51
Elizabeth M. White T-16	38,414.66	J. Roland Wetherbee T-29	21,778.71
Georgia E. Whitney T-18	15,312.74	Sarah A. Watson T-31	4,129.91
Varnum Tuttle Memorial T-28	22,405.58	Carrie F Wells T-33	5,976.87
Cemetery Funds:		Jenks Family T-34	55,408.18
George T Ames T-3	722.66	Mary E. Smith T-35	2,408.93
Arlette Appleyard T-4	2,862.20	Ernest C. Jones T-36	1,122.10
Perpetual Care T-6	242,914.31	Library & Educational Funds:	
A. B. Conant Family T-7	1,716.33	Acton High School Conant Fund T-1	4,474.49
Dr. Robert I Davis T-10	1,664.13	Wilde Memorial T-30	39,251.77
Martha L. Desmond T-11	3,794.49	Georgis E Whitney Memorial T-17	22,226.70
Elbridge Jones Robbins & Desc. T-12	1,303.65	Firemen's Relief Funds:	
Elbridge J. Robbins Lot Woodlawn T-13	2,172.66	Acton T-2	24,932.31
Captain Robbins Lot Woodlawn T-14	3,833.10	West Acton T-32	2,139.41
Ethel R. Robbins, Fred Robbins & George T Ames T-15	32,203.68	1975 Celebration Fund T-8	97.64
Georgia E. Whitney T-19	2,681.68	Conservation Fund T-9	86,880.13
Frank C Hnyward T-20	2,590.45	Acton Youth Program Fund T-37	23,474.00
Holt & Scott T-21	943.39	Acton Historical Society	19,955.28
Mrs. Harry O'Neil T-22	558.90	James E Kinsley	1,036.43
Frank R Knowlton T-23	1,628.96	Total Trust Accounts in Custody of Town Treasurer	<u>\$ 855,326.58</u>
Luke Blanchard T-24	3,710.30		
Henry S. Raymond Monument T-25	1,925.88		



# Statement of Appropriations and Disbursements

JULY 1, 1975 to JUNE 30, 1976

<u>WARRANT BUDGET ITEM</u>	<u>APPROPRIATED OR AVAILABLE</u>	<u>DISBURSED</u>	<u>BALANCE</u>
<b>General Government:</b>			
<b>Moderator</b>			
1. Salary	\$ 200.00	\$ 120.00	\$ 80.00
2. Expenses	20.00	0.00	20.00
<b>Finance Committee</b>			
3. Expenses	150.00	65.00	85.00
<b>Selectmen</b>			
4. Salaries	40,030.00	35,955.95	4,074.05
5. Expenses (Appropriated)	20,995.00		
(Reserve Fd Transfer)	3,500.00	24,493.86	1.14
6. Capital Outlay			
Appropriated	3,000.00		
Reserve Fd Transfer	1,200.00	4,185.02	14.98
7. Legal Services			
Appropriated	20,000.00		
Reserve Fd Transfer	7,597.83	27,597.83	0.00
8. Legal Services Expenses	1,000.00	1,000.00	0.00
9. Appraisals & Surveys	1,000.00	300.00	700.00
10. Out of State Travel	1,500.00	1,183.58	316.42
<b>Town Office Clerical Staff</b>			
11. Salaries	136,530.00	136,108.40	421.60
<b>Engineering Department</b>			
12. Salaries	65,955.00	60,298.83	5,656.17
13. Expenses	5,085.00	5,027.88	57.12
<b>Town Accountant</b>			
15. Salary	16,290.00	13,273.31	3,016.69
16. Expenses			
Appropriated	1,000.00		
Reserve Fd Transfer	507.20	1,506.74	.46
<b>Town Treasurer &amp; Collector</b>			
17. Salary	15,405.00	15,405.00	0.00
18. Expenses			
Appropriated	14,925.00		
Reserve Fd Transfer	2,000.00	16,925.00	0.00
<b>Town Assessors</b>			
19. Salary	18,090.00	17,881.82	208.18
20. Expenses	7,225.00	7,224.90	.10

<u>WARRANT BUDGET ITEM</u>	<u>APPROPRIATED OR AVAILABLE</u>	<u>DISBURSED</u>	<u>BALANCE</u>
Town Clerks			
21. Salary	\$ 6,530.00	\$ 6,530.00	\$ 0.00
22. Expenses	1,050.00	1,001.80	48.20
Election & Registrations			
23. Salaries	9,880.00	4,373.73	
Special Town Meeting Transfer		2,000.00	3,506.27
24. Expenses			
Appropriated	6,140.00		
Interdept. Transfer Special Town Meeting	2,000.00		
Reserve Fd Transfer	340.67	8,480.67	0.00
Planning Board			
25. Salaries	10,665.00	10,665.00	0.00
26. Expenses	11,300.00	11,153.04	146.96
Personnel Board			
27. Expenses	100.00	0.00	100.00
Board of Appeals			
28. Expenses			
Appropriated	300.00		
Reserve Fd Transfer	125.00	317.35	107.65
Conservation Commission			
30. Salary	4,870.00	2,653.60	2,216.40
31. Expenses	1,000.00	531.84	468.16
Archives Committee			
32. Expenses	195.00	50.00	145.00
Public Ceremonies & Celebration			
33. Expenses	2,500.00	2,091.68	408.32
Buildings & Grounds			
34. Salaries	19,735.00	17,528.42	2,206.58
35. Utilities			
Appropriation	40,000.00		
Reserve Fd Transfer	4,000.00	40,690.72	3,309.28
36. Expenses	17,800.00	17,151.55	648.45
Town Report Committee			
38. Expenses	7,000.00	6,460.35	539.65
Youth Commission			
39. CODE	4,430.00	4,430.00	0.00
40. Expenses	7,000.00	6,828.21	171.79

<u>WARRANT BUDGET ITEM</u>	<u>APPROPRIATED OR AVAILABLE</u>	<u>DISBURSED</u>	<u>BALANCE</u>
Historical Commission			
41. Expenses	\$ 200.00	\$ 86.34	\$ 113.66
Council on Aging			
42. Expenses	<u>6,015.00</u>	<u>6,014.93</u>	<u>.07</u>
Total General Government Annual T.M.	525,110.00		
Interdept. Transfer Special T. M.	2,000.00	2,000.00	
Reserve Fund Transfer	<u>19,270.70</u>	<u>515,592.35</u>	<u>28,788.35</u>
Protection of Persons and Property:			
Police Department			
43. Regular Salaries	294,820.00	288,755.17	6,064.83
44. Other Salaries	116,705.00	93,253.72	23,451.28
45. Expenses	27,815.00	27,806.01	8.99
Fire Department			
47. Regular Salaries			
Appropriated	358,885.00		
Special T. M.	1,972.41		
Reserve Fd Transfer	1,075.00	361,922.93	9.48
48. Other Salaries			
Appropriated	110,390.00		
Special T. M.	8,900.00		
Reserve Fd Transfer	2,500.00	121,772.55	17.45
49. Expenses	34,110.00	34,104.02	5.98
50. Capital Outlay	800.00	780.00	20.00
Sealer of Weights and Measures			
51. Salary	660.00	660.00	0.00
52. Expenses	65.00	61.55	3.45
Insect Pest Control			
53. Wages	4,455.00	4,244.38	210.62
54. Expenses	6,585.00	6,468.91	116.09
Town Forest Committee			
55. Expenses	100.00	70.48	29.52
Tree Department			
56. Wages	6,575.00	6,400.22	174.78
57. Expenses	9,000.00	8,952.09	47.91
Inspector of Wires			
58. Expenses	6,500.00	1,186.00	5,314.00



<u>WARRANT BUDGET ITEM</u>	<u>APPROPRIATED OR AVAILABLE</u>	<u>DISBURSED</u>	<u>BALANCE</u>
Inspector of Gas Piping & Appliances			
59. Expenses	\$ 4,000.00	\$ 1,360.00	\$ 2,640.00
Building Commissioner			
60. Salaries	31,225.00	31,218.31	6.69
61. Expenses	2,700.00	2,220.91	479.09
Dog Officer			
62. Wages	1,200.00	1,200.00	0.00
63. Expenses	500.00	0.00	500.00
Building Committee			
64. Expenses	75.00	0.00	75.00
Civil Defense			
65. Expenses	2,500.00	2,184.36	315.64
Town Utilities			
66. Hydrant Rental	38,375.00	37,985.00	390.00
67. Street Lighting	<u>44,000.00</u>	<u>41,636.47</u>	<u>2,363.53</u>
Total Protection of Persons & Property			
Annual Town Meeting	1,102,040.00		
Special Town Meeting	10,872.41		
Reserve Fund Transfer	<u>3,575.00</u>	<u>1,074,243.08</u>	<u>42,244.33</u>
Highways:			
Highway Department			
68. Salaries and Wages	188,620.00	185,971.10	2,648.90
69. Overtime for Snow			
Appropriated	20,000.00		
Reserve Fund Transfer	9,200.00	26,797.10	2,402.90
70. Expenses General			
Appropriated	65,840.00		
Special Town Meeting	10,797.73	75,852.39	785.34
72. Snow and Ice Control			
Appropriated	50,000.00		
Reserve Fund Transfer	21,946.29	71,945.57	.72
73. Machinery Expenses	37,275.00	37,236.13	38.87
74. Gasoline and Diesel Fuel			
Appropriated	30,000.00		
Reserve Fund Transfer	14,332.00	44,238.72	93.28
77. Capital Outlay	<u>7,375.00</u>	<u>7,325.98</u>	<u>49.02</u>
Total Highway			
Annual Town Meeting	399,110.00		
Special Town Meeting	10,797.73		
Reserve Fund Transfer	<u>45,478.29</u>	<u>449,366.99</u>	<u>6,019.03</u>

<u>WARRANT BUDGET ITEM</u>	<u>APPROPRIATED OR AVAILABLE</u>	<u>DISBURSED</u>	<u>BALANCE</u>
Health and Sanitation:			
Health and Sanitation			
78. Salaries	\$	\$	\$
Appropriated	45,790.00		
Special Town Meeting	2,203.00	46,382.51	1,615.49
79. Expenses			
Appropriated	35,940.00		
Special Town Meeting	2,667.00	35,518.49	3,088.51
80. Garbage Collection	28,100.00	28,000.20	99.80
Inspector of Animals			
81. Wages	170.00	170.00	0.00
82. Expenses	30.00	30.00	0.00
Plumbing Inspector			
83. Expenses	<u>6,000.00</u>	<u>2,217.50</u>	<u>3,782.50</u>
Total Health and Sanitation			
Annual Town Meeting	116,030.00		
Special Town Meeting	<u>4,875.00</u>	<u>112,318.70</u>	<u>8,586.30</u>
Cemeteries:			
Cemeteries			
84. Salaries & Wages	56,100.00	56,098.99	1.01
85. Expenses	15,225.00	15,194.38	30.62
86. Capital Outlay	<u>1,840.00</u>	<u>1,831.56</u>	<u>8.44</u>
Total Cemeteries			
Annual Town Meeting	<u>73,165.00</u>	<u>73,124.93</u>	<u>40.07</u>
Recreation:			
Recreation			
87. Salaries & Wages	62,615.00	58,132.21	4,482.79
88. Expenses	31,250.00	29,407.66	1,842.34
89. Capital Outlay	<u>1,400.00</u>	<u>1,329.64</u>	<u>70.36</u>
Total Recreation			
Annual Town Meeting	<u>95,265.00</u>	<u>88,869.51</u>	<u>6,395.49</u>
Veterans Aid:			
Veterans Services			
90. Salary	5,640.00	5,640.00	0.00
91. Expenses	275.00	152.34	122.66
92. Aid	<u>30,000.00</u>	<u>12,817.18</u>	<u>17,182.82</u>
Total Veterans Aid			
Annual Town Meeting	<u>35,915.00</u>	<u>18,609.52</u>	<u>17,305.48</u>
Pensions			
93. Pension Fund	<u>124,140.00</u>	<u>124,129.77</u>	<u>10.23</u>
Total Pensions			
Annual Town Meeting	<u>124,140.00</u>	<u>124,129.77</u>	<u>10.23</u>

<u>WARRANT BUDGET ITEM</u>	<u>APPROPRIATED OR AVAILABLE</u>	<u>DISBURSED</u>	<u>BALANCE</u>
<b>Insurance:</b>			
94. Group Health Insurance	\$ 112,300.00	\$ 109,448.24	\$ 2,851.76
95. Other Insurance	50,000.00	37,846.15	12,153.85
96. Insurance Advisor	<u>1,500.00</u>	<u>1,500.00</u>	<u>0.00</u>
Total Insurance			
Annual Town Meeting	<u>163,800.00</u>	<u>148,794.39</u>	<u>15,005.61</u>
<b>Maturing Debt and Interest Town Govern:</b>			
<b>Highway Department Building</b>			
97. Maturing Debt	35,000.00	35,000.00	0.00
98. Interest	6,130.00	6,127.50	2.50
<b>Highway Equipment</b>			
99. Maturing Debt	65,000.00	65,000.00	0.00
100. Interest	9,790.00	9,790.00	0.00
<b>Anticipation of Revenue Notes</b>			
103. Interest	<u>10,000.00</u>	<u>0.00</u>	<u>10,000.00</u>
Total Maturing Debt and Interest			
Annual Town Meeting	<u>125,920.00</u>	<u>115,917.50</u>	<u>10,002.50</u>
<b>Libraries:</b>			
<b>Memorial Library</b>			
104. Salaries			
Appropriated	107,705.00	101,817.26	5,887.74
105. Expenses	25,350.00	25,295.58	54.42
106. Books	28,000.00	27,999.90	.10
107. Capital Outlay	2,000.00	1,999.53	.47
<b>West Acton Library</b>			
108. Salaries	6,940.00	6,684.03	255.97
109. Expenses	<u>2,145.00</u>	<u>1,940.70</u>	<u>204.30</u>
Total Libraries			
Annual Town Meeting	<u>172,140.00</u>	<u>165,737.00</u>	<u>6,403.00</u>
<b>Local Schools:</b>			
<b>Local School</b>			
112. Operating Expenses	3,320,258.00	3,190,580.96	129,677.04
113. Blanchard Auditorium Expenses	<u>34,718.00</u>	<u>32,862.07</u>	<u>1,855.93</u>
Total Local Schools			
Annual Town Meeting	<u>3,354,976.00</u>	<u>3,223,443.03</u>	<u>131,532.97</u>
<b>Maturing Debt &amp; Interest Local School</b>			
<b>Merriam School</b>			
116. Maturing Debt	40,000.00	40,000.00	0.00
117. Interest	3,600.00	3,600.00	0.00



<u>WARRANT BUDGET ITEM</u>	<u>APPROPRIATED OR AVAILABLE</u>	<u>DISBURSED</u>	<u>BALANCE</u>
Douglas School			
118. Maturing Debt	\$ 35,000.00	\$ 35,000.00	\$ 0.00
119. Interest	12,865.00	12,862.50	2.50
Gates School			
120. Maturing Debt	60,000.00	60,000.00	0.00
121. Interest	28,495.00	28,495.00	0.00
Conant School			
122. Maturing Debt	85,000.00	85,000.00	0.00
123. Interest	70,825.00	70,822.50	2.50
Teachers Summer Pay			
124. Maturing Debt	105,000.00	105,000.00	0.00
125. Interest	<u>12,600.00</u>	<u>12,600.00</u>	<u>0.00</u>
Total Maturing Debt & Interest Local Schools			
Annual Town Meeting	<u>453,385.00</u>	<u>453,380.00</u>	<u>5.00</u>
Regional Schools:			
Acton-Boxborough Regional School			
126. Operating Expenses	<u>3,327,283.00</u>	<u>3,113,684.00</u>	<u>213,599.00</u>
Total Regional Schools			
Annual Town Meeting	<u>3,327,283.00</u>	<u>3,113,684.00</u>	<u>213,599.00</u>
Maturing Debt & Interest Regional Sch:			
Acton-Boxborough Regional School			
127. Maturing Debt and Interest	301,876.00	150,938.00	150,938.00
128. Teachers Summer Payroll Debt and Interest	<u>122,757.00</u>	<u>0.00</u>	<u>122,757.00</u>
Total Regional School Maturing Debt and Interest			
Annual Town Meeting	<u>424,633.00</u>	<u>150,938.00</u>	<u>273,695.00</u>
Vocational Schools:			
Minuteman Vocational School			
129. Operating Expenses	200,926.00	200,926.00	0.00
130. Maturing Debt and Interest	68,862.00	68,862.00	0.00
Other Vocational Schools			
131. Tuition and Transportation	<u>19,560.00</u>	<u>14,449.63</u>	<u>5,110.37</u>
Total Vocational Schools			
Annual Town Meeting	<u>289,348.00</u>	<u>284,237.63</u>	<u>5,110.37</u>
Grand total of Appropriations			
Reserve Fund Transfers Disbursements and Unexpended Balance of Budget Items			
Appropriated			
Annual Town Meeting	10,782,260.00		
Special Town Meeting	26,545.14		
Reserve Fund Transfer	68,323.99		
Interdept. Transfer STM	<u>2,000.00</u>	<u>2,000.00</u>	
		10,112,386.40	764,742.73

Education

Cafeteria -- Revolving Fund	\$ 170,564.97	\$ 143,969.91	\$ 26,595.06
Federal Grants			
Public Law 874	83,801.61	30,854.00	52,947.61
Gateway - Title 1	24,380.00	24,380.00	0.00
Project 76-002-0058 Title 1	27,484.00	22,872.49	4,611.51
Title 111	20,000.00	20,000.00	0.00
Library ESEA - Title 11	7,479.06	5,769.14	1,709.92
Public Law 93-380 - Title 4B	1,276.65	1,021.48	255.17
Chapter 636 Sec 8 Magnet	3,237.68	3,236.68	1.00
Chapter 766 Funds Special Needs	9,786.00	9,786.00	0.00

Police

Project 74-C 211-022 Safety	1,395.00	1,395.00	0.00
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Bicentennial

Grant CH 686 Acts of 1974	1,072.00	300.00	772.00
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<u>T. M.</u> <u>DATE</u>	<u>ART.</u> <u>NO.</u>	<u>PURPOSE</u>	<u>APPROPRIATED</u> <u>OR AVAILABLE</u>	<u>DISBURSED</u>	<u>BALANCE</u>
1973					
3/12	17	Cemetery Truck	\$ 11.50	\$ 11.19	\$ .31
3/12	24	Sidewalk Construction	4,559.22	4,559.22	0.00
3/12	28	Surplus Government Property	112.40	112.40	0.00
3/12	29	Highway Equipment	2,750.00	2,750.00	0.00
3/12	34	Land Development for Recreation	8,537.42	75.00	8,462.42
1974					
5/13	24	Sidewalk Construction	10,000.00	885.27	9,114.73
5/13	32	Great Hill Recreation	82,468.55	2,574.00	79,894.55
5/13	34	Fire Engine Pumper	37,155.00	37,155.00	0.00
12/3	8	Collective Bargaining	3,234.94	3,234.94	0.00
12/3	10	Treasurer Accountant Transition	6,721.05	4,860.82	1,860.23
1975					
5/12	10	Surplus Government Property	2,000.00	934.28	1,056.72
5/12	11	Kennedy Landfill Purchase	111,000.00		
		Reserve Fund Transfer	4,523.90	103,351.37	12,172.53
5/12	12	Kennedy Septage Land	35,000.00	35,000.00	0.00
5/12	13	Landfill Construction	2,000.00	1,261.70	738.30
5/12	14	Sewage Disposal Construction	14,500.00	14,421.66	78.34
5/12	15	Vehicle Purchase	27,300.00	27,300.00	0.00
5/12	16	Ambulance	66,400.00	56,423.32	9,976.68
5/12	17	School Zone	5,000.00	2,924.00	2,076.00
5/12	18	McCarthy Towne School Plans	40,000.00	39,481.31	518.69
5/12	19	Community Education	10,430.00	10,430.00	0.00
5/12	22	Drainage Projects	206,000.00	192,401.26	13,598.74
5/12	23	Mass Bay Transp. Authority	3,000.00	2,633.77	366.23
5/12	25	BiCentennial Funds	4,500.00	4,500.00	0.00
5/12	27	Cemetery Land Acquisition	1,601.00	1,601.00	0.00
5/12	31	Town Hall Renovations	11,500.00	8,347.14	3,152.86
5/12	41	Jenks Land Rec. & Cons.	28,000.00	27,958.50	41.50
5/12	42	Putnam Land Rec. & Cons.	13,000.00	12,970.36	29.64
5/12	43	Young Land Rec. & Cons.	85,000.00	85,000.00	0.00
5/12	44	Cacciatore Land Rec. & Cons.	90,000.00	90,000.00	0.00
5/12	45	Taylor Land Rec. & Cons.	10,000.00	10,000.00	0.00
5/12	46	Eastern Mortgage Land Rec. & Cons.	35,000.00	34,584.00	416.00
5/12	48	Thomas E Reed Conservation Land	1,200.00	1,200.00	0.00
5/12	51	Minot Ave Acceptance	1,600.00	1,600.00	0.00



<u>T. M.</u> <u>DATE</u>	<u>ART.</u> <u>NO.</u>	<u>PURPOSE</u>	<u>APPROPRIATED</u> <u>OR AVAILABLE</u>	<u>DISBURSED</u>	<u>BALANCE</u>
1975					
10/20	7	Recreation Summer Swim Program	\$ 4,224.00	\$ 2,283.41	\$ 1,940.59
10/20	8	McCarthy Towne School Reconst.	650,000.00	281,080.76	368,919.24
10/20	12	Unpaid Bill K & S Construction	711.00	711.00	0.00
10/20	15	Computerization Assessed Val	30,000.00	4,370.83	25,629.17
10/20	16	Commuter Parking Facility	25,000.00	24,939.00	61.00
		Interdepartmental Trans STM	2,000.00	2,000.00	
		Reserve Fund Transfer	72,847.89		
		Appropriated or Available	<u>12,828,798.19</u>	<u>11,509,906.61</u>	<u>1,391,739.47</u>
		Cemetery Department Various Trust		24,001.52	
		Charity Funds Various Persons		1,647.47	
		Education Various Purposes		2,603.91	
		Conservation Fund		15,586.71	
		1975 Celebration Funds		5,200.78	
		Judgements Chapter 44 Section 31		<u>8,500.00</u>	
		Total Operating Disbursements		11,567,447.00	

Other Cash Disbursements:

## Agency

Federal Income Tax Withheld	694,253.09
State Income Tax Withheld	207,432.26
Middlesex County Retirement	85,128.00
Teachers Retirement	125,522.28
Blue Cross Blue Shield	19,789.83
Group Life Insurance	4,222.14
Teacher School Insurance	1,851.31
Teacher Annuities	39,309.18
Teacher Credit Union	26,463.92
Fire Department Dues	2,046.00
Highway Department Dues	936.00
Acton Teachers Associations	15,849.25
Payroll Adjustments	33.64
Board of Appeals Guarantee Deposit	361.60
Sales Tax on Medallions	116.94
Unclaimed Checks	492.74
Performance Bonds	6,458.00
1976 Fiscal County Tax	379,549.94
1976 Fiscal Air Pollution	1,120.67
1976 Fiscal Mosquito Control	6,337.00

<u>T. M.</u> <u>DATE</u>	<u>ART.</u> <u>NO.</u>	<u>PURPOSE</u>	<u>APPROPRIATED</u> <u>OR AVAILABLE</u>	<u>DISBURSED</u>	<u>BALANCE</u>
<u>Other Cash Disbursements Cont.:</u>					
Agency Cont.					
		1976 Fiscal Motor Vehicle Bills	\$	1,871.55	
		1976 Fiscal State Recreation		75,549.91	
		1976 Fiscal Elderly Retires		450.05	
		1976 Metropolitan Area Plan Cou.		2,215.50	
		Conservation Land Fill Interest		6,750.00	
		Middlesex County Dog Lic. Fee		4,304.30	
		Off Duty Police		21,517.95	
		Other Off Duty Details		865.95	
Refunds:					
		Taxes		55,733.56	
		Veterans Benefits Due Town of			
		Acushnet		1,275.93	
		P L 8910 Due A/B Regional School		16,038.00	
Trust:					
		Perpetual Care		11,880.00	
		Trust Fund Transfers		12,728.59	
Investments:					
		Certificate of Deposit		1,725,000.00	
				15,120,902.08	
		Add Cash Refunds		74.00	
		Total Disbursements		<u>\$15,120,976.08</u>	

Supplementary Financial Data: The Unexpended balance of the following articles were closed out during the year and transferred to Surplus Revenue.

<u>T. M.</u> <u>DATE</u>	<u>ART.</u> <u>NO.</u>	<u>PURPOSE</u>	<u>BALANCE</u>
1966			
12/5	12	Regional Disposal Plan Committee	\$ 8.91
1969			
3/10	33	Town Forest Access Construction	10.29
1970			
3/ 9	55	Tot-Lot Equipment Goward Field	199.30
6/29	4	Assabet Regional Refuse Plan Board	954.20
6/29	7	Highway Funds Sec 4 Ch 768 Act of 69	17.33
1971			
3/ 8	38	Purchase State and Edney Land	7,000.00
3/ 8	64	Picnic Facilities at Town Forest	750.00
1972			
3/13	12	Recycling Operation and Maintenance	390.00
3/13	18	Basketball Courts Elm Street	1,903.33
3/13	34	Keizer Land	333.46
3/13	41	Mosquito Ecology Study	800.00
3/13	55	Town Common	1,019.20
1973			
3/12	17	Cemetery Truck	.31
3/12	32	Purchasing of Programmable Calculator	59.75
6/18	6	Mosquito Fogging Machine	355.00
1974			
5/13	12	Memorial Library Staff Week-ends	26.51
1975			
5/13	53	Reserve Funds	2,152.11
			<u>\$15,979.70</u>



The Finance Committee authorized the following transfers from the Reserve Fund during the year ending June 30, 1976.

Appropriation \$ 75,000.00

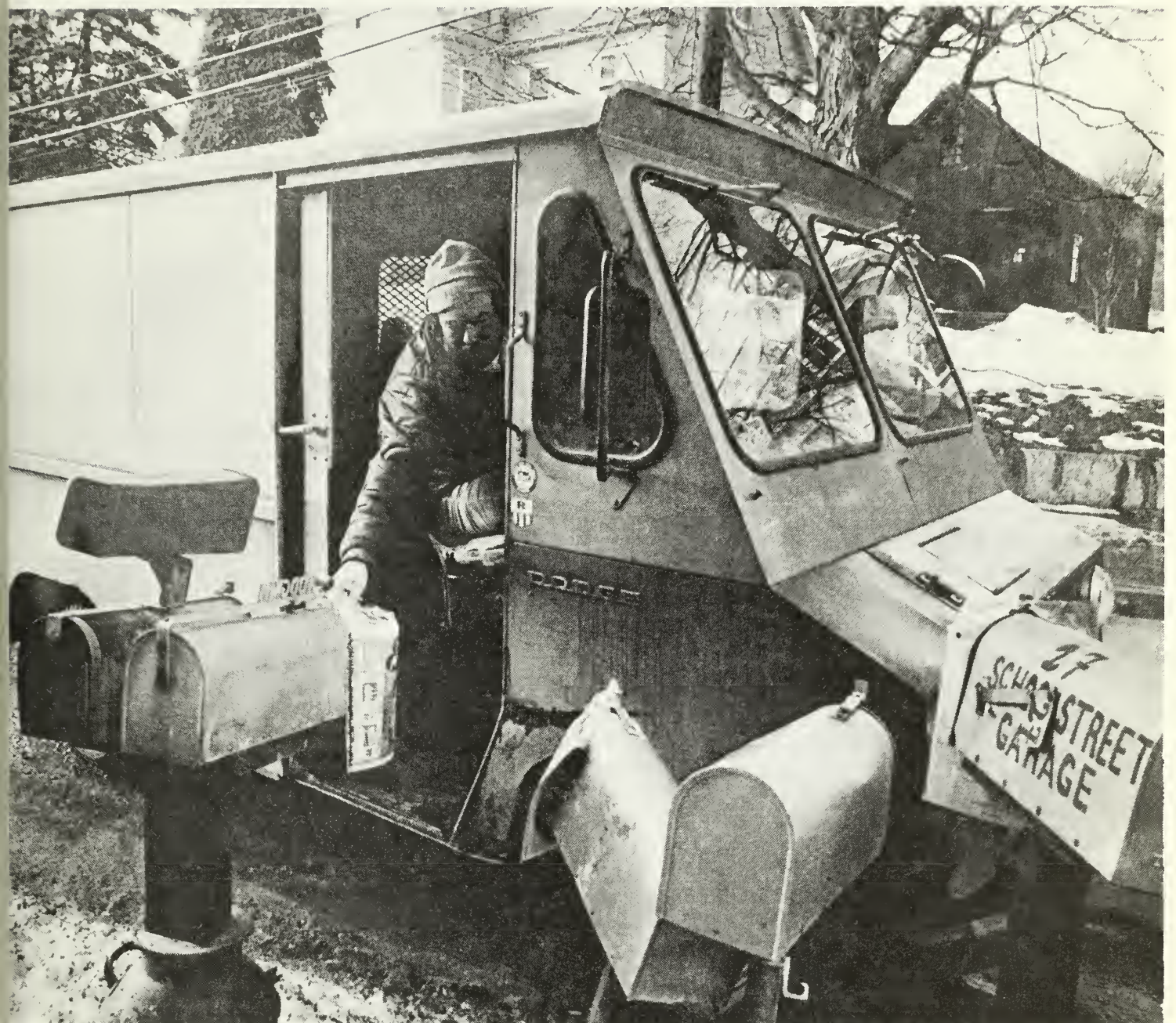
Transfers to Articles:

<u>T. M.</u> <u>DATE</u>	<u>ART.</u> <u>NO.</u>	<u>PURPOSE</u>		
1975				
2/28	11	Landfill Purchase Kennedy	\$ 4,523.90	4,523.90

Transfers to Budget Line Items

1976				
1/31	69	Highway Department Overtime for Snow	6,000.00	
1/31	74	Highway Department Gas & Diesel Fuel	9,832.00	
2/17	72	Highway Department Snow & Ice	10,000.00	
3/ 8	72	Highway Department Snow & Ice	1,946.29	
3/19	16	Town Accountant Expenses	507.20	
3/19	69	Highway Department Overtime for Snow	3,200.00	
3/19	72	Highway Department Snow & Ice	10,000.00	
5/ 6	74	Highway Department Gas & Diesel Fuel	4,500.00	
5/31	5	Selectmen's Expenses	3,500.00	
5/31	6	Selectmen's Capital Outlay	1,200.00	
5/31	18	Town Treasurer Expenses	2,000.00	
5/31	28	Board of Appeal Expenses	125.00	
5/31	35	Building & Grounds Utilities	4,000.00	
5/31	47	Fire Department Regular Salaries	1,075.00	
6/21	24	Election & Registration Expenses	340.67	
6/21	48	Fire Department Other Salaries	2,500.00	
6/30	7	Selectmen Legal Services	<u>7,597.83</u>	<u>68,323.99</u>
			\$	<u><u>72,847.89</u></u>

# Street Directory and Map



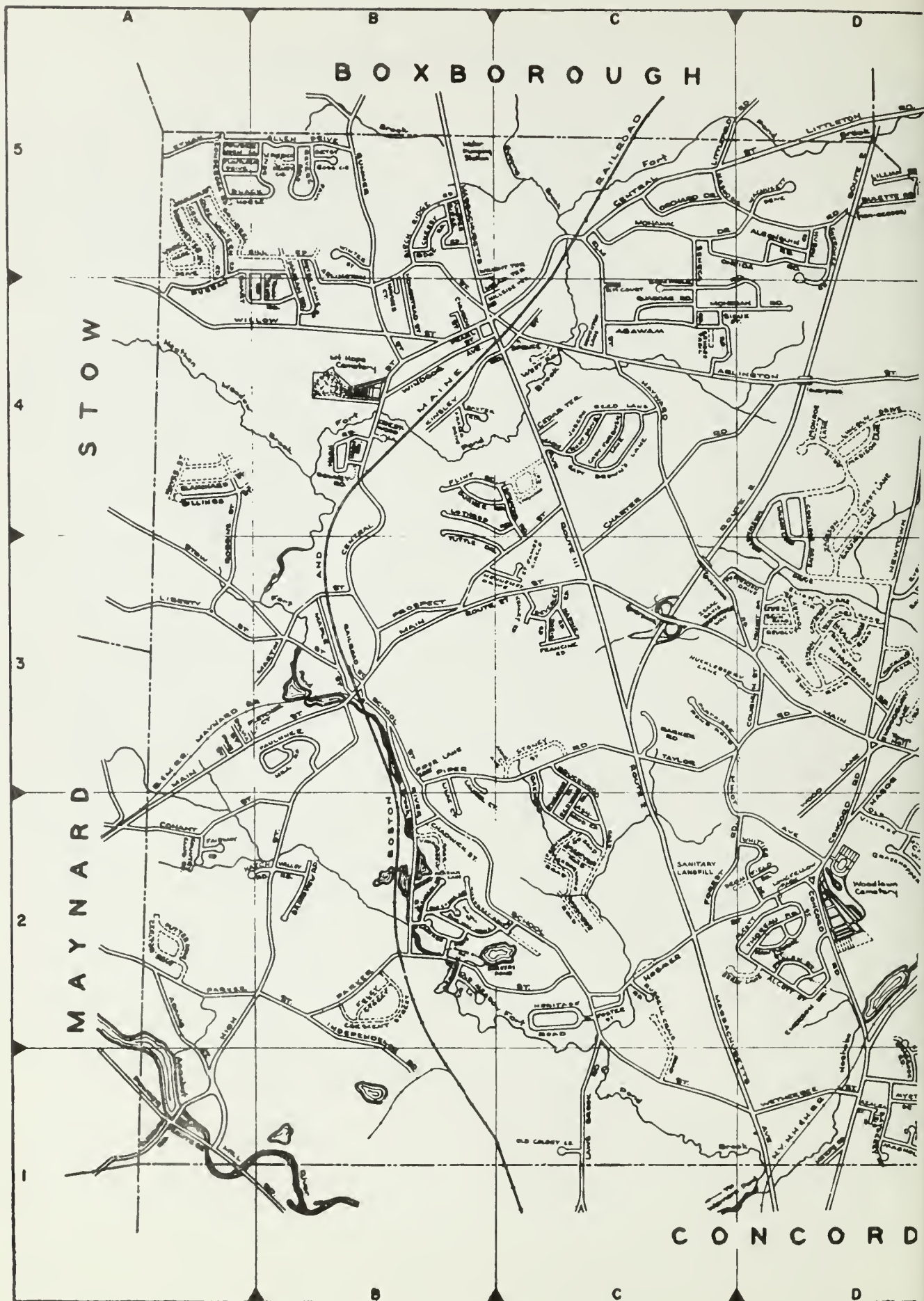


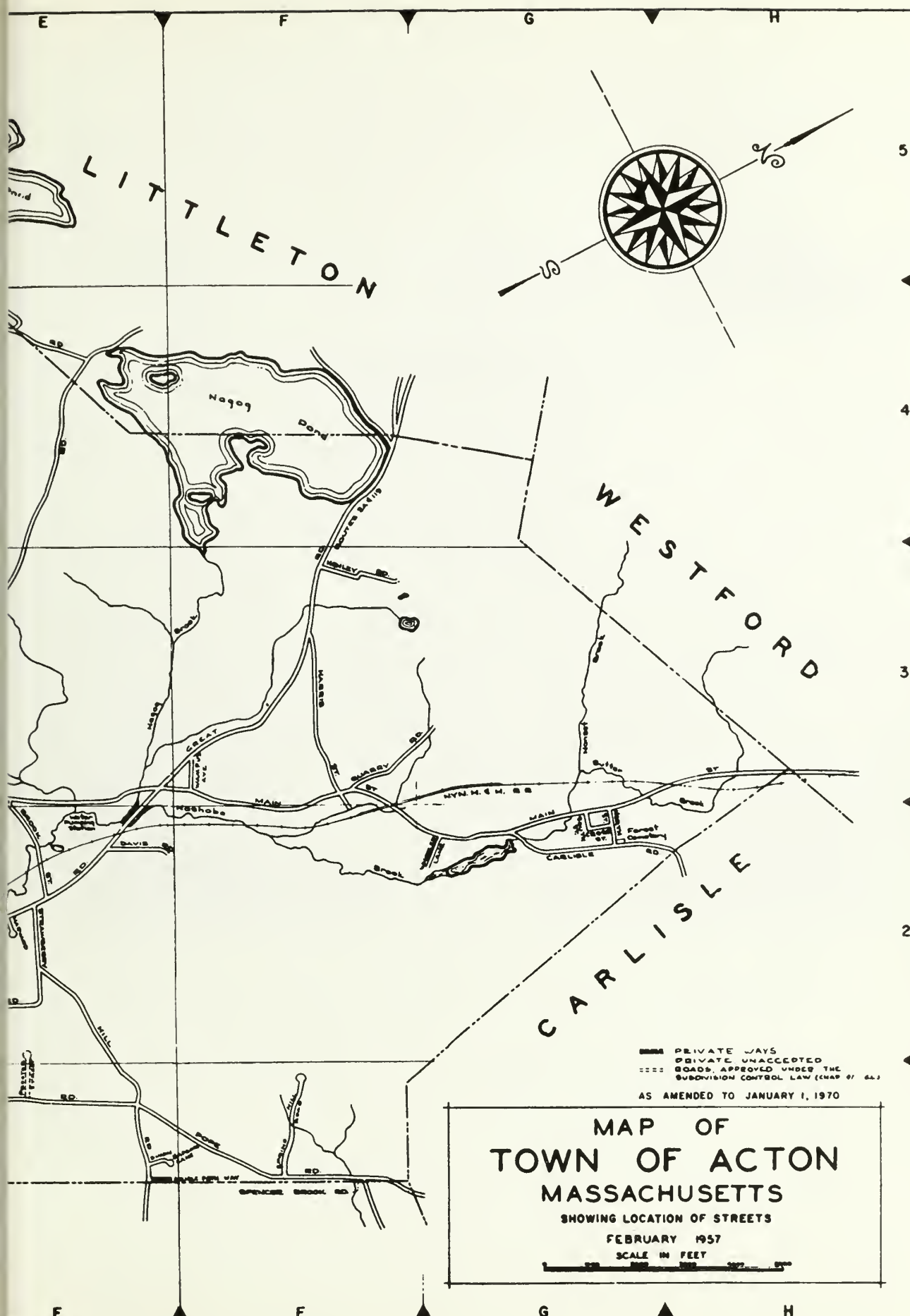
# ACTON STREET DIRECTORY

A	Adams Street	A-2	F	Ethan Allen Drive	B-5
	Acton Meadows	G-4		Evergreen Road	D-3
	Agawam Road	C-4			
	Alcott Street	D-2		Fairway Road	A-2
	Algonquin Road	D-5		Faulkner Hill Road	B-3
	Anne Avenue	C-3		Fernwood Road	C-2
	Apple Valley Drive	A-3		Fife & Drum Road	D-3
	Arborwood Road	C-2		Flagg Road	D-1
	Arlington Street	B-4, E-5		Fletcher Court	A-3
	Ashwood Road	C-2		Flint Road	B-4
Azalea Court	D-1	Flintlock Drive	A-5		
B				Foley Street	B-2
	Balsam Road	D-3	Forest Road	C-2	
	Barker Road	C-3	Fort Pond Road	E-4	
	Baxter Road	B-4	Foster Street	C-2	
	Bayberry Road	D-1	Fox Hill Road	B-2	
	Berry Lane	D-2	Francine Road	C-3	
	Betsy Ross Circle	B-5	Fraser Drive	B-4	
	Beverly Road	C-3			
	Billings Street	A-4	G	Garfield Lane	D-3
	Birch Ridge Road	B-5		Gerald Circle	A-2
	Black Horse Drive	A-5		Giaconda Avenue	A-2
	Blanchard Street	A-4		Granite Road	F-3
	Brabrook Road	D-1		Grasshopper Lane	D-2
	Bridle Path Way	E-1		Great Road	D-1, F-4
	Broadview Road	B-2	Greenwood Lane	D-3	
	Bromfield Drive	D-2	Gristmill Road	A-5	
	Brook Street	E-2	H		
	Brookside Circle	B-2		Hammond Street	D-4
	Brucewood Road	C-3		Harris Street	F-3
	Bulette Road	D-5		Harvard Court	E-2
		Hatch Road		B-2	
		Hawthorne Street		D-2	
		Haynes Court		B-4	
		Hayward Road		C-4	
C	Captain Brown's Lane	C-4		Heald Road	D-3
	Captain Forbush	C-4		Hemlock Lane	D-3
	Carlisle Road	G-2		Henley Road	F-3
	Carlton Drive	A-2		Hennesey Drive	B-3
	Carriage Drive	B-2		Heritage Road	C-2
	Cedar Terrace	C-4		Hickory Hill Trall	D-3
	Central Street	B-3, D-5		High Street	A-2
	Chadwick Street	B-2		Highland Road	A-5
	Charter Road	C-4		Hillcrest Drive	C-2
	Cherokee Road	D-5		Hillside Terrace	C-4
	Cherry Ridge Road	B-5		Homestead Street	B-4
	Church Street	B-4		Horseshoe Drive	D-2
	Clover Hill Road	B-2		Hosmer Street	C-2
	Conant Street	A-2		Houghton Lane	C-4
	Concord Road	D-2		Huckleberry Lane	D-3
	Coolidge Drive	D-4		Huron Road	D-5
	Coughlin Street	D-3			
	Country Club Road	A-2	I	Independence Road	B-2
	Cowdrey Lane	D-3		Iris Court	D-1
	Craig Road	C-1		Isaac Davis Way	C-3
	Crescent Street	B-2	J		
	Crestwood Lane	B-4		Jackson Drive	D-4
	Cricket Way	D-2		Jefferson Drive	D-3
	Crooked Lane	B-3		John Swift Road	D-3
Cross Street	G-2		Joseph Reed Lane	C-4	
D				Juniper Ridge Road	B-5
	Davls Road	E-2	K		
	Deacon Hunt Drive	C-4		Karner Road	D-5
	Doris Road	C-3		Keefe Road	D-1
	Downey Road	B-4		Kelley Road	C-3
	Driftwood Road	C-2		Kinsley Road	B-4
	Duggan Road	A-4			
Durkee Road	B-4				
E			L		
	Eastern Road	G-2		Larch Road	D-3
	Elm Court	C-4		Laurel Court	B-3
	Elm Street	C-5		Lawsbrook Road	C-1
	Eliot Circle	D-3		Ledge Rock Way	F-3
	Emerson Drive	D-2			
Esterbrook Road	E-2				



L	Liberty Street	A-3	Q	Putnam Road	D-3
	Lilac Court	B-3		Putter Drive	A-2
	Lillian Road	D-5		Quaboag Road	C-4
	Lincoln Drive	D-4		Quarry Road	F-3
	Littlefield Road	C-5	R	Railroad Street	B-3
	Longfellow Park	D-2		Redwood Road	C-2
	Long Ridge Road	E-3		Revolutionary Road	D-3
	Lothrop Road	B-4		River Street	B-2
M	Madison Lane	D-4		Robbins Street	A-3
	Magnolia Drive	D-1		Robert Road	A-1
	Main Street	A-2, H-3		Robinwood Road	C-2
	Mallard Road	C-4		Rose Court	D-1
	Maple Street	B-3		Route 2	C-3, D-5
	Marian Road	B-5		Russell Road	C-2
	Martin Street	B-3	S	Saint James Circle	C-3
	Massachusetts Avenue	D-1, B-5		Samuel Parlin Drive	D-4
	Mead Terrace	B-4		Sandas Trail	C-4
	Meadow Brook Road	D-3		School Street	B-3
	Merriam Lane	B-2		Seminole Road	C-4
	Minot Avenue	D-2		Seneca Road	C-5
	Minuteman Road	D-3		Simon Hapgood Lane	E-1
	Mohawk Drive	C-5		Simon Willard Road	D-3
	Mohegan Road	C-4		Sioux Street	C-4
	Monroe Lane	D-4		Smart Road	A-4
	Musket Drive	D-3		Smith Street	E-1
	Myrtle Drive	D-1		South Street	G-2
N	Nadine Road	C-3		Spencer Road	C-4
	Nagog Hill Road	D-3		Spring Hill Road	F-1
	Nagog Park	F-4		Spruce Street	C-4
	Nash Road	B-4		Stoney Street	C-3
	Nashoba Road	C-5		Stow Street	A-3
	Newtown Road	D-3		Strawberry Hill Road	E-2
	Nonset Path	F-3		Sudbury Road	A-1
	North Street	G-2		Summer Street	B-5
	Notre Dame Road	B-5		Sylvia Street	A-3
	Noyes Street	A-4		Squirrel Hill Road	A-5
O	Oakwood Road	C-2	T	Taft Lane	D-4
	Old Colony Lane	C-1		Taylor Road	C-3
	Olde Lantern Road	A-5		Thoreau Road	D-2
	Old Meadow Lane	B-2		Ticonderoga Road	A-5
	Old Village Road	D-2		Townsend Road	B-4
	Olde Surrey Drive	B-2		Trask Road	D-3
	Oneida Road	D-5		Tuttle Drive	B-3
	Orchard Drive	C-5	U & V	Valley Road	B-2
P	Parker Street	A-2		Vanderbelt Road	B-2
	Patrick Henry Circle	B-5	W	Wachusett Drive	D-5
	Patriots Road	D-3		Wampus Avenue	F-3
	Partridge Hollow	E-3		Washington Drive	D-3
	Partridge Pond Road	C-3		Wayside Lane	B-4
	Paul Revere Road	B-5		West Road	C-4
	Pearl Street	B-4		Wetherbee Street	D-1
	Phalen Street	D-2		Wheeler Lane	G-2
	Phlox Lane	D-1		Whittier Drive	D-2
	Pine Street	B-3		Willis Holden Drive	E-4
	Pinewood Road	C-2		Willow Street	B-4
	Piper Road	B-3		Wilson Lane	D-4
	Piper Lane	B-3		Windemere Drive	A-5
	Pond Ridge Drive	C-2		Windsor Avenue	B-4
	Pond View Drive	B-2		Winter Street	B-5
	Pope Road	D-1		Wood Lane	D-3
	Powder Horn Lane	A-5		Woodbury Lane	D-3
	Powder Mill Road	A-1		Woodchester Drive	A-5
	Proctor Street	E-1		Wright Terrace	B-5
	Prospect Street	B-3			
	Puritan Road	A-2			







## INDEX

	<u>Page</u>
Appeals, Board of - - - - -	36
Archives - - - - -	122
Assessors, Board of - - - - -	202
Births - - - - -	126
Building Committee- - - - -	37
Building Inspector- - - - -	95
Cemetery Commission - - - - -	38
Charlotte L. Goodnow Fund - - - - -	43
Civil Defense - - - - -	97
Conservation Commission - - - - -	102
Council on Aging - - - - -	41
Dog Licenses - - - - -	103
Dog Officer- - - - -	103
Elections - - - - -	132
Elizabeth White Fund -- - - -	43
Engineering Department- - - - -	73
Finance Committee (See Warrant Supplement)	
Fire Department - - - - -	107
Health, Board of- - - - -	82
Highway Department- - - - -	55
Historical Commission - - - - -	123
Housing Authority - - - - -	105
Insect Pest Control - - - - -	104
Jury List - - - - -	143
Libraries - - - - -	59
Life in Acton Through Seventy Years of Change - - - - -	6
National, State and County Officials- - - - -	5
Planning Board- - - - -	63
Police Department - - - - -	115
Public Schools, Acton - - - - -	174
Recreation Commission - - - - -	68
School Calendar - - - - -	185
Sealer of Weights and Measures- - - - -	104
Selectmen, Acton- - - - -	18
Street Directory and Map- - - - -	266
Street Light Committee- - - - -	73
Town Accountant - - - - -	249
Town Forest Committee - - - - -	77
Town Government Organizational Chart- - - - -	14
Town Manager, Acton - - - - -	16
Town Meetings, Proceedings of - - - - -	150
Town Officials and Appointments - - - - -	22
Town Treasurer and Tax Collector- - - - -	204
Tree Warden - - - - -	77
Veterans' Graves- - - - -	119
Vocational Regional School- - - - -	191
Wires, Inspector of - - - - -	104
Workmen's Compensation Agent- - - - -	119
Youth Commission - - - - -	78



NOTES



# A Guide to Open Town Meeting

The OPEN TOWN MEETING has been Acton's legislative body since colonial times. All registered voters in the town are eligible to come together annually to conduct town business, appropriate funds and give direction to town boards and departments. This meeting is called the ANNUAL TOWN MEETING and may continue for several evenings (each evening being designated a session of the Town Meeting) until all business is concluded. A SPECIAL TOWN MEETING may be called by the Selectmen at any other time of the year if it becomes necessary.

## PROCEDURES

WARRANT - Prior to Town Meeting every household receives a copy of the Town WARRANT, which contains the ARTICLES, or items of business, to be acted upon by the voters. The Warrant for Annual Town Meeting contains two parts: (1) Election Day information and (2) the Articles, including the Budget for the coming fiscal year. Articles may be placed on the Warrant by the Selectmen, Town Committees or by a petition signed by registered voters.

ELECTIONS - Nonpartisan ELECTIONS for Selectmen, School Committee, Housing Authority, Moderator and Library Trustees are held on the first Monday of Annual Town Meeting.

VOTING - Most Articles are decided by a majority vote unless otherwise specified by statute or bylaw. The Moderator may call for a voice or hand vote. If the outcome is in doubt, the Moderator will call for an official count of the vote, which is known as a TELLER VOTE. A two-thirds vote is required for amendments to the Zoning Bylaws, the taking of land by eminent domain and for bond issues. Unless unanimous, these votes are counted by the Tellers.

AMENDMENT - An AMENDMENT to the Article under discussion may be offered by any voter. The Amendment is passed by a simple majority and must be voted upon before debate of the original Article is taken up again.

DEBATE - DEBATE is limited to the motion under discussion. There is no time limit on debate, although the Moderator may ask that the speakers avoid repetition and keep their remarks brief.

PREVIOUS QUESTION - A voter may close debate by MOVING THE PREVIOUS QUESTION. This motion is not debatable. If a two-thirds vote is obtained, the Article under discussion is immediately put to a vote.

LAY ON THE TABLE - If, after an Article has been moved and seconded and debate has begun, someone wishes to postpone the final vote, he may move to LAY IT ON THE TABLE. A simple majority is needed both to place it "on the table" and to put it back on the floor for final action. This motion is not debatable.

TAKE NO ACTION - All Articles appearing in the Warrant must be acted upon before the Town Meeting can adjourn. A motion to TAKE NO ACTION may be made by the sponsor of an Article if a change in circumstances since the preparation of the Warrant makes it unnecessary or unwise to consider the Article at that time. This motion requires a majority vote and is debatable.

RECONSIDERATION - A motion may be made by a voter on the prevailing side to RECONSIDER an Article after it has been accepted or defeated. A two-thirds vote is required to reconsider the Article at the same session at which it was originally acted upon. A three-fourths vote is required for reconsideration at a subsequent session, in addition to the posting of a NOTICE OF INTENT TO RECONSIDER at Town Hall 6 hours prior to the session. A motion for reconsideration is debatable.

POINT OF ORDER - If a voter questions the legality or propriety of the proceedings, he may rise to a POINT OF ORDER. This is the only time that a voter does not need to be recognized by the Moderator to speak. If the objection is reasonable, the Moderator will take immediate steps to rectify it.

ADJOURNMENT - When all business in the Warrant has been completed, the Moderator says, "A motion for ADJOURNMENT is now in order," and the motion, the second and the vote are usually drowned out in the rush for the door.

# AT YOUR SERVICE

EMERGENCY NUMBERS - POLICE: 263-2911 FIRE: 263-9191 AMBULANCE: 263-9191

Be sure to give your name and address as well as the nature of your emergency.  
Do not hang up until you are sure your message has been understood.

## FOR ANSWERS ON:

## CALL THE:

## TELEPHONE:

Assessments	Board of Assessors	263-2966
Bills and Accounts	Town Treasurer and Tax Collector	263-7018
Birth, Death, Marriage Certificates	Town Clerk's Office	263-2761
Building	Building Inspector	263-2709
Cemeteries	Cemetery Superintendent	263-2240
Civil Defense	Director	263-2793
Conservation Commission	Forest Road	263-4448
Dog Licenses	Town Clerk's Office	263-2761
Dog Problems	Dog Officer	263-4979
Education Information	School Superintendent	263-9503
Elections, Voting and Registration	Town Clerk's Office	263-2761
Engineering	Town Engineer's Office	263-7545
Finance	Chairman of Finance Committee	263-3179
Fire (Routine and Permits)	Fire Department	263-4366
Garbage and Refuse	Board of Health	263-4736
Health and Sanitation	Board of Health	263-4736
Highways and Streets	Highway Department	263-5332
Home Nursing	Board of Health: Visiting Nurse	263-4736
Hunting and Fishing Licenses	Town Clerk's Office	263-2761
Library	Librarian, Memorial Library	263-2232
	Librarian, Citizens Library of West Acton	263-9222
Licenses	Selectmen-Town Manager	263-2761
	Board of Health	263-4736
Mosquito Control	Board of Health	263-4736
Nurses (School)	School Nurse, Junior & High	263-7738
Nurses (School)	Elementary Schools	263-4982
Nurses (Town)	Town Nurse	263-4736
Oil Burner Permits	Fire Chief	263-4366
Planning	Chairman of Planning Board	263-4448
Plumbing Permits	Board of Health	263-4736
Recreation	Forest Road	263-9244
Schools	Carolyn T. Douglas School	263-2753
	Julia L. McCarthy - Marion L. Towne School	263-4982
	Florence A. Merriam School	263-2581
	Paul P. Gates School	263-9162
	Luther B. Conant School	263-7407
	Acton-Boxborough Regional Junior High School	263-7716
	Acton-Boxborough Regional High School	263-7738
	Superintendent of Schools	263-9503
Selectmen	Town Office	263-2761
Snow Removal	Highway Department	263-5532
Tax Collections	Treasurer and Collector	263-7018
Veterans' Services	Veterans' Agent	263-2761
Water Problems	Water District (Not part of the Town of Acton)	263-9107
Welfare Questions	Welfare Board (Concord Office)	369-1290
Wiring	Wire Inspector	263-5555
Wiring Permits	Forest Road	263-2709
Zoning	Zoning Enforcement Officer	263-2709